SCARBOROUGH CAMPUS STUDENTS’ UNION Board of Directors Package

Tuesday, October 30th, 2018
5:00PM
University of Toronto Scarborough Campus,
Student Centre - SL232
<table>
<thead>
<tr>
<th>To do this:</th>
<th>You say this:</th>
<th>May you interrupt the speaker?</th>
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<td>Point of order.</td>
<td>YES</td>
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<td>Seek clarification from the previous speaker</td>
<td>Point of information.</td>
<td>YES</td>
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<td>Object to something which prevents your continued participation (e.g. excessive noise)</td>
<td>Point of personal privilege.</td>
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<td>Object to a motion being considered</td>
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<td>Consider something out of its scheduled order</td>
<td>I move that the agenda be amended in order to deal with the following item . . .</td>
<td>NO</td>
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<td>Appear the ruling of the chair</td>
<td>I appeal the ruling chair on . . .</td>
<td>YES</td>
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<td>Majority</td>
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<tr>
<td>Change a motion</td>
<td>I move that the motion be amended to read . . .</td>
<td>NO</td>
<td>YES</td>
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<td>Majority</td>
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<tr>
<td>Have a motion studied more before voting on it</td>
<td>I move that the motion be referred to . . .</td>
<td>NO</td>
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<td>I move that the motion be postponed until . . .</td>
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<td>I move that motion . . . be laid on the table</td>
<td>NO</td>
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<tr>
<td>Raise a matter previously tabled</td>
<td>I move that motion . . . be lifted from the table.</td>
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<td>I call for a roll call vote.</td>
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<td>NO</td>
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<td>Majority</td>
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<tr>
<td>Recess the meeting</td>
<td>I move that the meeting recess until . . .</td>
<td>NO</td>
<td>YES</td>
<td>Only to time</td>
<td>YES</td>
<td>Majority</td>
</tr>
<tr>
<td>End the meeting</td>
<td>I move that the meeting adjourn.</td>
<td>NO</td>
<td>YES</td>
<td>NO</td>
<td>NO</td>
<td>Majority</td>
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### Attendance

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Agenda

1. Call to order
   The meeting is called to order at __:__

2. Announcement

3. Approval of Agenda
   Motion Moved: Brayiannis Seconded: 
   Be it resolved that the agenda for the October 30th, 2018 SCSU Board of Directors meeting be approved as presented.

4. Equity Statement

5. Approval of Minutes
   Motion Moved: Brayiannis Seconded: 
   Be it resolved that the October 30th, 2018 minutes package including the following documents be approved as presented:
   a) Board of Directors Meeting
      i. Thursday, September 27, 2018 on Page 5
   b) Executive Committee Minutes
      i. September 13th, 2018 on Page 23
      ii. September 25th, 2018 on Page 24
      iii. October 2nd, 2018 on Page 25
      iv. October 16th, 2018 on Page 27
   c) Commissions Minutes
      i. September 24th, 2018 on Page 29

6. Orientation Report
   Motion Moved: Brayiannis Seconded: 
   Be it resolved that the Orientation Report be accepted as presented.

7. Executive Report
   Motion Moved: Brayiannis Seconded: 
   Be it resolved that the Executive Report be accepted as presented.

8. Directors Updates

9. Other Business

10. Adjournment
    Motion Moved: Brayiannis Seconded: 
    Be it resolved that the October 30th, 2018 SCSU Board of Directors meeting be adjourned.
SCARBOROUGH CAMPUS
STUDENTS’ UNION Board of Directors Package

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<td>Reconsider a motion already voted on earlier in the meeting.</td>
<td>I move that motion ... be</td>
<td>NO</td>
<td>YES</td>
<td>YES (if original motion</td>
<td>NO</td>
<td>Majority</td>
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<td>reconsidered.</td>
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<td>was)</td>
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<tr>
<td>End debate on a motion</td>
<td>I call the question</td>
<td>NO</td>
<td>YES</td>
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<td>Recess the meeting</td>
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<td>adjourn.</td>
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Board of Directors Meeting #5 of the Scarborough Campus Students’ Union  
| Thursday, Sept 27th, 2018 | 5:00PM | SL-232, UTSC Student Centre

Agenda

1. **Call to order**
   The meeting is called to order at 5:52pm

2. **Approval of the Chair**
   Motion Moved: Brayiannis Seconded: Taj
   Be it resolved that Hildah Otieno be approved as the Chair of the September 2018 Board of Directors Meeting.
   Francis (Executive Dir.): I request that all visitors remain silent and if they wish to speak, they must request it to the BoD. I call to order this meeting as your *Interim Chair*.
   Motion Moved: Brayiannis Second: Lhamo
   Be it resolved that Francis Pineda be approved at *Interim Chair* of the September 27th, 2018 BoD meeting.
   *Interim Chair*: I will only be sitting as the *Interim Chair* until Hildah Otieno arrives
   
   **Vote: All in favor**

3. **Announcement**

   Chan: To the Director of Anthropology and Health Studies, Mobeen Lalani, you have missed 3 meetings thus far. As stated by the *Scarborough Campus Students’ Union, Bylaw X – Removal from Office, Section 1: Abandonment of Office, subsection 1.i.a.* it states: “A director of the Union shall be deemed to have vacated their position automatically: (a) upon missing two Board of Director meetings during the summer term with no regrets or a total of three meetings during the fall and winter term with no regrets.” Thus, upon missing 3 meetings this summer 2018, you are now terminated as a Board of Director.

   *Interim Chair*: Therefore, Mobeen Lalani will be terminated as a BoD. If there is any discussion, please direct them now.

   Taj: Could we get any clarification if any regrets were sent?

   Lhamo: In the first regret which was sent, the language was unclear as it stated regrets for “the meeting” not all meetings. The wording was subjected to only the first meeting they [Lalani] sent regrets for.

   Hossain: Were there any follow up emails sent to Lalani for clarification since Lalani was travelling?

   Lhamo: A follow up email was sent by the President of SCSU which read “…safe travels. Let us know of any more meetings you are not able to attend…”

   Taj: During the BoD orientation, the topic of not being able to attend meetings and policy of sending regrets was discussed, where Lalani’s situation was raised. [Lalani’s situation: was not in the country as he was conducted his internship in Africa]
Interim Chair: Despite the situation, regrets must still be sent.

Lhamo: On behalf of the SCSU Executive team, we want to be fair and transparent with the bylaws. Therefore, termination is being presented in accordance with the SCSU bylaws.

4. Approval of Agenda

Motion
Moved: Brayiannis  Seconded: Lhamo
Be it resolved that the agenda for the Sept 27th, 2018 SCSU Board of Directors meeting be approved as presented.

Dang: I would like to present an emergency grievance motion to location #7 on the agenda.

Interim Chair: A new item will be added as location #7.

[Dang presents his emergency motion to the Executives to be documented. Chair, Hildah, arrives at this time.]

Hildah: Apologizes for being late. Discussion has been occurring on the Agenda items. An amendment has been set forth by Dang.

Dang: Point of order, we still need to appoint Hildah as the Chair first.

Hildah: I am currently the Chair.

Dang: The Chair is only been appointed on a monthly basis.

Hildah: After reading the previous motions, I am not your Chair.

Taj: Can we appoint Hildah as Chair for the rest of the year?

Interim Chair: [Push forth with Approval of Agenda]. Back to the Approval of the Agenda. An amendment is set forth by Dang, which reads:

Motion
Moved: Dang  Seconded:
Where as, Mobeen Lalani was known to be in another continent between the summer months.

Where as, the rule of law should be that no one is above the law.

Where as, Mobeen Lalani has never signed a legally binding contract.

Where as, the last minute termination has caused immediate distress to Mobeen.

Be it resolved that Mobeen Lalani be reinstated immediately.

Be it further resolved that Mobeen receive a personal and public apology for the distress that was caused by the executives.
Be it further resolved that there be a permanent governance issues commission headed by the Board of Directors to discuss governance issues.

Be it further resolved that BoDs receive a public apology for the continued distress that VP of Operations has caused.

Dang: Request to over rule the chair and allow for discussion on Lalani’s termination.

Interim Chair: As stated previously, in Bylaw X, no regrets were sent where a 5-day notice period is required. It can be discussed at the next meeting.

Dang: Frankly disagree with what was just stated. This is an emergency motion that was set forth. Lalani was not informed about termination until the day of this BoD meeting. The dismissal letter was only provided today. Grievance motions have been graced by the BoD meetings in past years.

Interim Chair: We will be going to a vote of the following: If you “For” then you are voting against the Chair’s decision to NOT discuss this topic. If you vote “Against” then you are voting to add the emergency motion to the agenda as an amendment.

Vote: For – 0 | Against – 10 | Abstentions – 4

Interim Chair: Ruling of the chair fails. Emergency motion will be added to the agenda.

Taj: Could we postpone the rest of the meeting until we approve of Hildah as the Chair?

Interim Chair: we shall put it to a vote to postpone the meeting until the Chair is appointed.

Vote: All in favor.

[Interim Chair, Francis Pineda, steps down]

Brayiannis: I will now to sitting in as the Interim Chair now.

Motion Moved: Dang Seconded: Taj

Be it resolved that Hildah Otieno be approved as the Chair of the September 27th 2018 BoD meeting.

Vote: All in favor

Interim Chair, Nicole Brayiannis, steps down as Interim Chair.
Chair: Calling the meeting to order. We will continue to complete the previously tabled item #4, Approval of Agenda.

Brayiannis: Approval of At Large committee members need to be amended to the agenda.

Chair: where do you want to place in the agenda?

Brayiannis: after the minutes and package approval, item #6.

Motion Moved: Brayiannis Seconded: Dang
Approval of DSA At Large committee members.
Approval of Clubs At Large committee members.
Approval of Bursary At Large committee members.
Approval of Elections Appeals At Large committee member.

Chair: We will vote to add the following amendments to the September 27th 2018 agenda:

a) motion to approve the DSA, Clubs, Bursary, Elections Appeal At Large committee members

b) the emergency motion grievance motion

The following order of the agenda will be as follows if the vote carries:

5) Equity statement
6) Approval of minutes
7) Emergency Grievance Motion
8) 2018-2019 BoD Chair Appointment
9) Committee members At Large approval
10) Food Vendor
11) Executive Report
12) Director Updates
13) Other business
14) Adjournment

5. Equity Statement -Read by Lhamo

6. Approval of Minutes

Motion Moved: Brayiannis Seconded: Dang
Be it resolved that the Sept 27th, 2018 minutes package including the following documents be approved as presented:

d) Board of Directors Meeting
   i. Wednesday, Aug 22nd, 2018 on Page 8

e) Executive Committee Minutes
Brayiannis: looking at the Policy and bylaws on page 23. By passing this, you are passing the motions set in it.

Dang: Would like to update page 23, section 3: Reviewing bylaws changes: should state “created” not “assisted. Additionally, would like to change quorum from 40% to 56%.

Brayiannis: Need to go over the quorum in another meeting.

Dang: Page 15, should include operational policies, not just policies.

**Vote: all in favor.**

Dang: Point of information, we did amend the transport minutes, but proper amendment is not listed in this meeting minutes.

Brayiannis: It’s just how it is presented here but we can make a note about that amendments have been made.

### 7. New Emergency Motion

**Motion**  
Moved: Dang  Seconded: Alemayehu

Where as, Mobeen Lalani was known to be in another continent between the summer months.  
Where as, the rule of law should be that no one is above the law.  
Where as, Mobeen Lalani has never signed a legally binding contract.  
Where as, the last minute termination has caused immediate distress to Mobeen.  
Be it resolved that Mobeen Lalani be reinstated immediately.  
Be it further resolved that Mobeen receive a personal and public apology for the distress that was caused by the executives.  
Be it further resolved that there be a permanent governance issues commission headed by the Board of Directors to discuss governance issues.  
Be it further resolved that BoDs receive a public apology for the continued distress that VP of Operations has caused.

**Motion**  
Moved: Dang  Seconded: Gheerawo

Move to give Lalani speaking rights.  
Dang: Motivation for the motion – We should also hear from him as this topic is of concern too.  
**Vote: all in favor.**

Dang: Motivation for the motion – this situation is unfortunate. Bod orientation was set in April but was later changed to a single date in June. So for those BoD’s who could not attend, including myself, no contract was made to ensure that we signed onto the contract. VP Operations does not notify is about meetings, lack of response to emails and frequently sends in BoD packages late and past bylaw required times. We have been given reasons such as they are still learning, however, it has been 6 months now so the learning curve should be over. Additionally the termination letter to Lalani was only sent to him the day of this meeting date.
Taj: If the contract was not signed then was he even a BoD member?

Chair: Yes, BoD appointments are issued through the elections.

Taj: Since he was not present at the orientation, he was not formally informed about the policies.

Chair: Sent regrets for the first meeting, so some knowledge existed about regrets policy.

Lalani: Would like to emphasize Dang’s points. I was not present in the June orientation. Have not reviewed a copy or signed the contract for BoD. Messaged via email and Instagram messages about the contract to VP Ops. Not fair to my DSA as he assumed he was still following within the guidelines but was not informed until today of termination. I have sent regrets for May and June. In the email, VP Ops stated that I missed May, June, July but I sent regrets for May and June.

Chair: We will now vote for the reinstatement of Mobeen Lalani as a BoD.

Vote: All in favor.

8. Chair approval

Motion: Moved: Brayiannis Seconded: Dang

Be it resolved that Hildah Otieno be approved as the Chair of the 2018-2019 BoD meeting.

Chair: In accordance of your laws, if the Chair, myself is not present then your president will be the Interim Chair until the Chair has arrived. If the president is not capable at the moment then the responsibility of Interim Chair goes to the VP of Academics and so forth down the line.

Lhamo: We did have an attempt in following this process stated by the Chair today.

Dang: Disagree with this policy as it should be someone who does not have voting rights.

Chair: It is on me as I did not inform VP Ops about my absence today. Today was out of the ordinary.

Vote: All in favor

Dang: I would like to extend speaking rights to Eilia Yazdania

2nd: Mobeen

Motivation: Just for speaking rights.

Vote: all in favor

9. At Large Committee members

Motion: Moved: Brayiannis Seconded: Dang
Approval of DSA At Large committee members.

Approval of Clubs At Large committee members.

Approval of Bursary At Large committee members.

Approval of Elections Appeals At Large committee member.

Brayiannis: Current At Large positions nominees are the only people who applied to these positions, so this is all we had to work with.

Dang: Voting is currently as separate motion, could we pass them all together?

Motion Moved: Dang Seconded: Taj

Omnibus to vote on all 4 At Large committee member positions all together instead of individually.

Vote: All in favor.

Vote: All in favor (all members passed).

10. Motion for Food Vendor

Motion Moved: Brayiannis Seconded: Dang

Whereas the Scarborough Campus Students’ Union (SCSU) welcomes first year students through Frosh/Orientation programming at the start of the school year; and

Whereas during the 3-day Frosh 2018 event a food incident occurred during one of the meals; and

Whereas the SCSU followed all measures and procedures for external vendors to cater at the event; and

Whereas members of the SCSU executive committee and the University of Toronto Scarborough Campus screened the restaurant prior to confirming participation into Frosh; and

Whereas during this screening a member of the SCSU executive committee was invited to dine at the restaurant to screen and test the quality of the meals on August 5, 2018; and

Whereas during this screening there were no issues with the meals; and

Whereas the health and safety of the SCSU membership is of the highest priority; therefore

Be it resolved that the Scarborough Campus Students’ Union commit to discontinuing solicitation of food request for all future events from the Xiang Xi Hot Pot restaurant; and

Be it further resolved that the SCSU investigates potential food handling courses that can be made available to members of the executive committee.

Lhamo: Would like to make an amendment to the spelling.

Motion Moved: Lhamo Seconded: Dang

Update the spelling is wrong of the restaurant currently listed as “Xiang Xi Hot Pot” but it should be “Ziang Xi Hot Pot.”

Vote: All in favor.
Motion
Moved: Lhamo
Seconded: Saldanha
Request to move to go into camera.
Eilia: I would like to know why, and it should be reflected in the minutes to better inform the students.

Chair: No motions are made in camera.

Taj: Agree that it is better to not go into camera for transparency.

Lhamo: As an executive about being transparent is agreed but some things do not need to be known about steps we are taking.

Lagman: I am against it as back in July there was a vote to not go into camera.

Syed (Dir. Bio): Can we go into camera but have discussion about the topic out of camera?

Lhamo: Yes, so that students will have the information once we go out of camera.

Eilia: It is a slippery slope, as people will always wonder what was discussed. This should be recorded.

Taj: If we have taken steps to address this issue then it is the rights of the students to know what happened and measured we’ve taken as precautions. For example, spring rolls were confused to be vegetarian or chicken.

Lhamo: I am more than happy to take back my request.

Bahl: Spring roll issues was confirmed to be vegetarian (mushroom and tofu) which was confirmed by the vendor.

Chair: We can do a roll call vote to determine if we go into camera:

For – 0 | Against – all

**Vote: Motion fails.**

Taj: Would like to ask executives what steps were taken?

Bahl: Next Steps that were taken: (1) food was risk assessed by university, (2) university checked in on the restaurant, (3) implemented executive food handling.

Lagman: Glad that the executives are taking measures to take next steps. However, why was business conducted with them when there was previous discussion that this vendor had previous bad experience.

Bahl: We’ve never used this business before for SCSU. Only brought to campus by DSL for the food truck on campus event. No documented proof but I can confirm that I tasted the food myself. It was a high-end restaurant.
Taj: Might have been a storage issues so when SCSU have any food for large catering orders, maybe have a clause to require the food be made the day of.

Lhamo: Our transition period were very short so if there are any conflicts, some of the information is not in the transition in the documents.

Dang: Make it as transparent as possible, could Ankit Bahl send down the picture proof of him attending the restaurant? We still have not heard a definite issue about why we are not continuing business with this restaurant.

Eilia: You could say that it looked like a high class restaurant but on yelp it has a low rating. Also, university had a problem with them before so is there proof of that?

Bahl: Food handling – We went for risk assessment meeting which examines preparations, transportation, food handling screening occurs. None of these were as issue. Issue was with their food suppliers. This lead to the quality of food not being up to our standards.

Eilia: It may have passed the university process. There is no SCSU process as additionally precautionary steps?

Motion Moved: Dang Seconded: Alemayehu

Request to amend the motion to be “Be it resolved that the SCSU investigates potential food handling courses that could be made available to members of the executive committee” to “…executive committee and BoD.”

Dang: For motivation, it is just good to know more information and better to avoid this in the future.

Vote: All in favor

Taj: I do not think it is anyone’s blame or fault. We are working on it and we are doing it strictly for the students benefit.

Lhamo: We thank you for that comment Taj. University goes through risk assessment but SCSU went to additional practices of checking greencard pass, dine safe record. SCSU does not simply pass vendors based on past experiences as things change. SCSU took additional steps via food tasting at the restaurant.

Bahl: University does not require you to go out and try the food and SCSU tried their food on campus (food truck) and at their restaurant.

Eilia: What was their dine safe level? The risk assessment process I am aware of but what are all the process spoken of? Could we get a more clear understanding of what the issue was?
Lhamo: Since they are in Markham it is York-Safe and the level can be given in the next package. We went further and beyond by figuring what went wrong to ensure that it does not happen again.

Eilia: Please clarify the incident.

Bahl: Quality of food of the vendor who supplied the food to the restaurant. It was not the direct handling of the food by the vendor of their food handling.

Chair: We will now vote on this as amended.

**Vote: all in favor.**

11. Executive Report

Motion

Moved: Brayiannis Seconded: Dang

Be it resolved that the Executive Report be presented.

Dang: In regards to the Financial Statement, page 8-9, *Blue Sky Solar Racing, Health Initiative in Developing Countries, Wheelchair Accessibility Projects*, we at UTSC do not use these but students at UTSC are still paying for these fees. Is there a way to remove these fees for the UTSC students.

Brayiannis: We do not entertain levies as a union as the money gets distributed by others. For the ones brought up, I am not 100% sure where the money goes but we can have a conversation in more detail with the Finance Committee.

Dang: Are we on track to meet the goal listed on page 3 of the Financial Statement? Also there was a sharp decrease in revenue and sales for TTC Metropasses (page 3) and many students will want to have a presto option soon.

Brayiannis: For presto, we are looking into getting a machine and discounts to students. We are in talks with metrolinks to get the best deal for students.

Lhamo: For revenue, we only generated $2000.00 from the TTC sales.

Taj: presto is more accessible for a variety of students.

Dang: Investments have doubled this year compared to last?

Abdulle: There are different investments we make financially.

Lhamo: Meeting reserve funds is on the right track. That means more revenue into our bank account and therefore our income investments increase based on higher interest rates.

Eilia: TTC Metro passes requires the $100000-$200000 in a GIC fund to sell metro passes. Will that be required for the presto cards?

Lhamo: The GIC is correct for selling metropasses. It is not a smart investment per say but the deal is better for students and we are looking into the GIC fund transition for presto.
Gheerawo: people are leaving so will we get quorum? Should we do all the executive updates to allow for a question period?

[Readings of the Services and Operations – Executive Report read by Desmond Chan]

Chan: We receive student fee 4x a year from students. The Financial Statement was approved by the Finance Committee prior to the meeting.

Taj: could we give access to the Finance package to the students?

Brayiannis: Yes it will be posted online later.

[Readings of the Campaigns and Advocacy – Executive Report read by Chemi Lhamo:

Meeting with Brian Millado DSL, Meeting with Chaplains, Formation of the Equity and Community fund Committee, Meeting with Women and Trans Centre, International Student Centre BBQ, Meeting with Hart House, Meeting with Melanie Blackman Community outreach UTSC, Diversity at Work Conference and AGM for skills Change]

[Readings of the Campaigns and Advocacy – Executive Report read by Ayaan Abdulle:

Meeting with the Board of Directors, Pow Wow and Conference, Meeting with Vice Deal Schmuckler, Meeting with Nisha Panchal, Meeting with Nadia Rosemond, Transit]

[Readings of the Campaigns and Advocacy – Executive Report read by Nicole Brayiannis:

Upper Executive Meeting, Academic Advising Round Table]

[Readings of the Events and Programming – Executive Report read by Ankit Bahl]

Lhamo: We will be skipping over VP External executive report. Any questions can be addressed to her directly.

Dang: Would like to request speaking rights to Rimsha.

Vote: all in favor.

Dang: VP of External was in discussion on how to get DSA involved in voting in the local elections. For Orientation the previous years Orientation Coordinators report were usually provided in the BoD Meeting. For VP Equity I am specifically asking about queer orientation and has donations been sent to HOMOHOP? I would like to know more about implementation of MLAP and would like to bring up the issues of wifi on campus is lacking. I would like to move an emergency motion to urge the union to disagree with the statement from Faith Goldy for what she stated. Would like to know the retention rate of students on suspension and if they are suspended, will the funds supplement their osap?
Brayiannis: For voting it is not in the package yet but outreach with DSA to communicate it have been done.

Bahl: The Orientation Coordinator package coming out this October.

Lhamo: We have donated to HOMOHOP. Multiple meetings about programming occurred and we lobbied for more DSL programming. Also we did display our pride for the event.

Brayiannis: Fun fact is that we know that our HOMOHOP donation is going towards Drag Performers at the Queer Orientation.

Brayiannis: We attended meeting on road safety and looking at the stop light of the main intersection. Since they are looking to expand the campus, the road structure will change.

Lhamo: We are working with university to make changes as this is a serious issue.

Brayiannis: As for the wifi, it was not brought up but we will bring it up in future meetings.

Lhamo: VP academics and external are working on MLAP. They are taking lead to get students aware. It still remains a tri-campus issue.

Lhamo: For the Harmony: Social Justice Fair (pg 8), preventative measures were taken in the case that she [Faith] would show up. When she arrived, security was aware and prevented her entry and thus she got no camera time. We are looking to make a public statement that is non-partisan and stands with the SCSU mandate. It is better to focus on the positives.

Lagman: For week of welcome, the event was amazing and students were very engaged. Students having trouble engaging with clubs and DSAs as a lot of communication occurs through wifi access but without wifi working on campus this is not possible. Lots of free items were given so maybe in the future express that a limited quantity exists. We were glad for the large concert turn out. How many first year students attended the concert?

Bahl: there was a high demand for free items so we will specify in the future of limited quantity. There was an additional charge for the concert as everyone could attend. Frosh vs upper year student stats was an even split for the concert.

Tootonsab: For Hart House, can we predetermine the speakers and can students get involved on speaker choice?

Lhamo: SCSU will have more input this year on logistics.

Eilia: For week of welcome did SCSU purchase the rights for the Black Panther and what was the cost. Also, how is the leave the pack behind progress?

Bahl: The rights were purchased by the company and the progress of leave the pack behind is in its initial stages.
Rimsha: Will anything brought up from orientation be brought up in the package? Statement: “I’d like to request the orientation team add a section on concerns raised and issues that came up and have that presented to the board. Sensitive material may not be needed for the public but I’d like them to be discussed in the orientation package.

Bahl: yes any issues of students and from debrief will be considered into the package as well as logistics and execution.

Gheerawo: When will a DSA council occur? Would like to discuss the sick note policy, the Dean’s ban on laptops and it was said that the company gave rights for the movie but it was streamed off Netflix.

Abdulle: DSA council will occur October 18th. The sick note pilot project is continuing into the fall for more data. The laptop ban is a cultured issue and is on a prof by prof basis currently.

Lagman: Office hours in public areas are few and hard to find. Could a space be open for BoDs in the SCSU office?

Brayiannis: We can look into a space but in the meantime you are more than welcome to ask to use our offices when we are out and the front desk couch area.

12. Director Updates

Syed (Dir. Bio): working with BIOSA to do better outreach to get students opinion on events we have been hosting. BIOSA is partnering with LTPB.

Lalani: Not called health studies, it is now called ICHS and one for anthropology. Looking to collaborate on events with other DSA for ICHS as they are an interdisciplinary program. Please like and share us on Facebook. For non-academic events, will SCSU consider the 2 DSAs are one or separate for funding?

Abdulle: Separate for funding.

Brayiannis: Please get in contact with us to officially change the DSA names with the AGM. Lalani for the sitting members you are appointed to Commissions.

Hossain: [The following is a document provided by Hossain]

The following are updates for the Director of Computer and Mathematical Sciences Director for the month of September 2018:

1. Serving as a Full-Time Undergraduate Student Representative member in the Campus Council and a Full-Time Undergraduate Student Representative member in the Campus Affairs Committee, both at UTSC; Director of External Affairs at AMACSS; Webmaster at BioSA.
2. Biostatistics Specialist Program discussion on hold due to busy schedule of professors (beginning of the school year).
3. Attended the Campus Affairs Committee meeting, getting a better insight on the situation pertaining to plans and activities happening within UTSC.
4. Working with the Senior Executive Team at UTSC, specifically the Chief Administrative Officer on the Capital Plan for UTSC over the year, which the Capital Plan includes plans pertaining to spaces dedicated for students.

5. In the process of working with tech companies, AMACSS, and SCSU for potential event collaboration in the winter semester.

6. Reached out to the University Programs Specialist at Google for an event collaboration. Meeting to further discuss about the event will happen in November.

7. Reached out to a Software Engineer at Facebook for an event collaboration. Waiting for a response from the Recruiter at Facebook to further discuss about the event.

8. Reached out to MicrosoftxUofT. Did not hear back from them. Will reach out to them again.

9. Worked with a UofT Computer Science Professor to get contact information of individuals who have connections with employers.

10. Working with Coordinators at the UofT Career and Exploration (UTSG) to get contacts information for additional companies such Amazon, Microsoft, Apple, Intel, Nvidia, Sanofi Pasteur, Sick Kids, St. Michael’s Hospital, CAMH, etc. Meetings with the Coordinators are scheduled for October.

11. Connected students with opportunities offered from Facebook, The Kraft Heinz Company, PWC, Bloomberg, Cerebri, Microsoft, Bell, IBM, Manulife, Google and Konrad Group through sharing recruitment sessions information for those companies through social media, specifically Facebook. All recruitment sessions were held at UTSG except for the Facebook recruitment sessions, which was held at UTSC. Effort is being made to have the recruitments sessions brought to UTSC through AMACSS.

12. Recruitment sessions with both tech and non-tech companies are being planned for winter 2019. Events will be coordinated through AMACSS and BioSA, with potential collaborations with SCSU and other student clubs and groups.

Dang: Please go out and vote local and tell your DSAs too. I am holding my regular office hours.

Syed (Dir. Bio): I would like to request that the executives talk to their front desk about being a bit kinder and encourage them to maintain a more friendly behaviour as there have been complaints about this.

Hossain: The executives have an open door policy but they fail to respond to emails and are frequently not in their office. Could we work on getting better communication?

Lhamo: Hospitality will be raised to the front desk staff. Open door policy will be brought up and schedules implemented.

13. Other Business

Gheerawo: The SCSU website is still down and laptop thefts on campus are occurring very often.

Chan: We are redesigning card about theft around campus and putting cameras in the library.

Brayiannis: We have hired someone to fix the website but the website is dead and we need a new one.
Abdulle: The director of library is sitting on the library committee and they are in discussion of cameras in the library.

Dang: website accessibility is a must and all previous databases should be uploaded.

14. Adjournment
Motion
Moved: Brayiannis   Seconded: Gheewaro
Be it resolved that the Sept 27th, 2018 SCSU Board of Directors meeting be adjourned.
Adjourned at 9:25pm.
MINUTES – SCSU EXECUTIVE COMMITTEE  
Scarborough Campus Students’ Union | Local 99, Canadian Federation of Students September 13 2018 | UTSC Student Centre, SL – 222

1. Call to Order:
   a. Present: Brayiannis, Syed, Chan, Bahl, Lhamo, Pineda

2. Transit Update
   Syed updated the committee on the upcoming transit debate for the municipal elections that SCSU is co-hosting with TTC Riders. The event will be on September 26 on campus, and Jennifer Keesmaat is confirmed. Other candidates have yet to confirm, and the committee is awaiting for CBC to confirm moderating the event.

3. Women In Leadership
   Syed mentioned that the Alumni Department is hosting a lunch and have requested SCSU to promote their event. The program is geared towards mentorship. The executive committee have agreed to promote the event.

4. Toronto Students for Justice in Palestine (TSJP)
   Lhamo mentioned a request from TSJP to promote their event on September 21, 2018, as well as request for AV assistance. The committee decided to promote the event, and Bahl will follow up with TSJP re: AV assistance.

5. SCSU Committees
   The committee discussed the respective committees that they must strike and call a meeting.
   Members discussed the following committees: DSA committee, Bursary committee, and Clubs

6. Queer Orientation Homohop
   Brayiannis mentioned to folks the agreed donation of $250 in support of the Queer Orientation Homohop event by LGBT-OUT. The event is a collaboration event which is set to take place on September 28, 2018. The executives discussed attending for solidarity and support.

7. Fall by-elections
   Brayiannis provided an update on fall by-elections promotion. The CRO has also been hired for the by-elections.

8. ED Updates
   Pineda discussed part-time positions that will be made available to students.

BIRT the September 13th meeting be adjourned
MINUTES – SCSU EXECUTIVE COMMITTEE
Scarborough Campus Students’ Union | Local 99, Canadian Federation of Students. September 25, 2018 | UTSC Student Centre, SL – 222

1. Call to Order
   a. Present: Brayiannis, Syed, Chan, Bahl, Lhamo, Pineda

2. Transit Debate
   Syed provides an update on the upcoming SCSU Transit Debate event with TTC Riders. Currently there are 250 people who have registered for the event; both UTSC students and community folks. Syed mentions that the event is a high profile event because of the speakers who will be attending for the upcoming elections.

3. Volunteer Training Day
   Brayiannis provides an update on the upcoming Volunteer Training day, which has been rescheduled due to scheduling conflict. Lhamo mentions that currently the Racialized Students Collective does not have any volunteers because the training hasn’t happened yet. The committee decides to have the training on October 19.

4. Outreach
   Bahl requests from the committee to make Facebook event pages and to forward any events they’d like to promote from the Street Team. The committee will be discussing all events in the Executive Committee Meetings.

5. Advocacy Centre for Tenants Ontario (ACTO)
   Syed mentions that ACTO has reached out requesting to speak at an event on October 10. The event focuses on housing, and the committee is currently looking for a student perspective for the event. The committee is in favor of having an SCSU executive be present at the event as a speaker.

6. CAO & Academic Forum
   Brayiannis mentions that there are student representatives that still need to be filled for CAO and Academic Forum.

7. Federal Election
   Syed provides an update on the next Federal election, where it is confirmed that there will be polls on campus after meeting with Elections Canada. The logistics for this will be figured out in future meetings.

8. Writing Circle
   Lhamo mentions to the committee that today marks the first Writing Circle event.

9. Undergraduate Research Symposium (URS)
   Abdulle provides an update on URS planning. The theme this year is Divergence and a call for submissions will go out soon. The URS committee is currently thinking about doing a workshop with a professor, where they can come in and provide tips on how to submit journals. Abdulle will continue to update the committee.

   **BIRT the September 25th meeting be adjourned**
MINUTES – SCSU EXECUTIVE COMMITTEE
Scarborough Campus Students’ Union | Local 99, Canadian Federation of Students. October 2, 2018 | UTSC Student Centre, SL – 222

1. Call to Order:
a. Present: Brayiannis, Syed, Chan, Bahl, Lhamo, Abdulle, Pineda

2. CAO Forum
   Brayiannis mentioned that there should be two student representatives that sit in the CAO forums. The committee decided to post again, as students have not reached out.

3. Clubs Training Day
   Brayiannis requested for an update on SCSU clubs training day from Bahl. He mentioned that he is working on securing a date and will get back to folks.

4. Statement on provincial government
   Abdulle mentioned to the committee a statement re: provincial governments recent actions in cutting public funding and freezing minimum wage to $14. Abdulle mentions that she is currently working on a statement. Syed notes that the Canadian Federation of Students has released a statement.

5. SCSU Committees
   Brayiannis mentioned that at-large members have applied for positions and are secured. The committee agreed to call meetings by the end of the week.

6. Statement re: detained in China
   The committee discussed a request to release a statement in folks being detained in China. The committee will not be releasing a statement.

7. Undergraduate Research Symposium event
   Abdulle mentioned that on October 23, 2018 there will be an interdisciplinary event for URS. Currently, the committee is searching for a facilitator for the event. Details soon to follow.

8. Food Summit
   Members of the committee will be attending the National Food Summit hosted by Meal Exchange on November 2018.

9. Enactus
   Brayiannis mentioned that she met with Enactus to discuss collaboration. Enactus is interested in doing a cooking workshop on a weekly basis, which they will organize and facilitate. The group is looking to use the food from the Food Bank; however, they need to figure out recipes for when there is an over order. They will notify the SCSU two weeks in advance, and will be using recipes based on what they receive from tutorial. Enactus is also looking to also produce a cookbook at the end of the year, and currently, they are looking for rooms. The executives are in favor of collaborating with Enactus.

11. Volunteer Training Date
The committee agreed to have the Volunteer Training Day for October 19.

11. Pow-wow Conference
Abdulle updated the committee on the progress of the Pow-wow conference. The committee has applied for the In-Spirit Foundation grant, and are currently waiting for approval. There are other grants that the committee will be applying for. Lham is also looking to reach out.

12. Multifaith Update
Lhamo provided an update on the Multifaith room. The barriers will be coming in tomorrow, where signs have also been made. These are signs for communal. Lham met with concerned students on the Multifaith prayer space, which was also a response to students praying in the hallways and not having stuff to pray on. Lhamo will be doing a work order for curtains to come down and barriers to go up. Lhamo has cleaned up the space.

13. Volunteer Network Program
Syed provided updates on VNP. The group will be posting on Facebook, and staff are wondering by-weekly opportunities can go up. There was also a request for video series that introduces the coordinators.

14. Students of English Literature and Film (SELF)
Abdulle brought to the committee a request from SELF to create a book of entries that range from anecdotes to poetries, literature books, magazines, and would like funding. They were directed to bring this up in Commissions meeting. They also requested to promo on social media.

The committee then discussed requests from external groups to promote their events. Ultimately, the committee has decided to post things on Wednesdays, which should be communicated to groups making requests/

15. ED Updates
Pineda brought to the committee a few updates that required decisions.

Emergency Meeting request
Pineda mentioned to the committee that there’s been a request by a member for the Board of Directors to have an emergency meeting to discuss a matter from the previous Board meeting in September 2018. The committee discussed conflicting dates, as the following week is reading week, and the October 2018 Board meeting is shortly after. The committee decided not to call an emergency meeting, but will be bringing it up in the October 2018 Board meeting.

Outreach
Pineda mentioned doing weekly outreach to engage members with the union. The committee agreed to do two outreach shifts per week at two hours each.

BIRT the October 2nd meeting be adjourned
MINUTES – SCSU EXECUTIVE COMMITTEE
Scarborough Campus Students’ Union | Local 99, Canadian Federation of Students. October 16, 2018 | UTSC Student Centre, SL – 222

1. Call to Order:
   a. Present: Brayiannis, Syed, Bahl, Lhamo, Abdulle, Pineda

2. CAO and Academic Forum
   Brayiannis updated the committee that no one has applied for the CAO and Academic Forum. The committee also discussed getting more students involved in CSS. The decision is to promote on social media. The committee requests that the social media be more descriptive so students are aware of what the positions entail.

3. Volunteer Training Day
   Brayiannis mentioned that volunteer training day is happening this Friday and next Friday. The training will be similar to the last one and there will be a movie night at the end.

4. Clubs Training Day
   Bahl mentioned that clubs training day is happening on Saturday October 20 from 11am to 3pm at SL232. Bahl mentioned that the training will be similar to the last one. The committee discussed the Anti-oppression workshop, where members will contact faculty members to see if someone can facilitate the training.

5. SCSU Committees
   Abdulle mentioned that an email will be sent out to DSAs by the end of the week to call a meeting. Bahl mentioned that he has received funding applications and will figure out the structure of how the meetings run. Lhamo mentioned that she will call a meeting for the week of November 6.

6. Promo Volunteer Network Program
   Syed mentioned a “Meet your coordinators” idea by SCSU coordinators. The committee discussed a similar idea but for Board of Directors; however, they require photos. The committee will look into this.

7. Events
   Bahl mentioned that the Street Team is currently planning a pub night for November 9. Further, SCAA has also reached out to discuss UTSC On Ice for December 4. The committee is interested in collaborating with SCSU; Bahl will continue to update. Lastly, Bahl mentioned an event sometime in November that is either Karaoke of Bon Fire. The committee requested that Bahl discusses this with Street Team and come back with more updates.

   Lhamo provided updates on the following. There was a Womens Writing Circle event. Lhamo was asked to speak at a TDSB event. The Monologues callout are out now, and the committee planning Monologues has decided on online submissions only this year because of the deadline. Human library will happen at the end of November. The barriers for the multifaith room are now in and they are up. On November 6 there is an event with DSL called “Chai With Chaplin” which is an event that is a lead up to the Human Library event.
8. ED Updates
Pineda provided updates on a student request to see the SCSU Budget. Pineda mentioned that the audited statements are available online and that the budget passed by the Board is also made available online. Pineda provided an update on outreach and the expectation for the committee to do outreach remains the same, two shifts a week at 2 hours each shift.

   BIRT the October 16th meeting be adjourned
MINUTES – SCSU Commissions Committee
Scarborough Campus Students’ Union | Local 99, Canadian Federation of Students, September 24 2018 | UTSC Student Centre, SL – 222

1. Call to Order:
   a. Present: Saldhana, Lhamo, Sen, Syed, Chan, Bahl, Abdulle, Brayiannis (Chair).

2. Introduction
   Brayiannis mentioned that today is the first commission meeting and welcomes the committee. Brayiannis then mentions that the equity statement will be read by Lhamo.

3. Equity Statement
   Lhamo reads the equity statement

4. Purpose of Commission
   Brayiannis highlights the purpose of what commissions does and what kind of space it is. Brayiannis mentions that is where the SCSU executives can hear ideas from members. Brayiannis then provides a presentation.

5. Other Business
   Sen presented an idea for a Karaoke night catered to Resident Students but open to all members. SCSU will commit organizing the karaoke night and will follow up with Jonathan by VP Campus Life.

   BIRT the September 24th meeting be adjourned
ORIENTATION PLANNING:

Format
This year’s Orientation used the randomized model to group students. The VP Campus Life and Orientation Coordinators split the incoming students into three “Houses”. Each House was comprised of a mix of Science, Arts, and Management students. The House names used this year were: Phoenix, Hydra, and Serpent. Each House consisted of approximately 250 First Years and 40 Group Leaders. Within each House, there were 12 groups – each comprised of up to 22 First Years and 4 Group Leaders. The orientation Executive Team consisted of 6 Masters of Ceremonies (MCs) and 11 Senior Leaders (SLs). This team was led by the Jr and Sr Orientation Coordinators and the VP Campus Life.

Timeline
The Orientation Coordinators (OCs) were hired in April 2018. The hiring of the Masters of Ceremonies and Senior Leaders was completed by mid-May 2018.

Group Leader interviews were conducted in mid-July and offers were sent by early August. Logistics Leader interviews were incorporated into Group Leader interviews. Notification of finalized dates for Leader training and Orientation week were sent out in advance to allow the volunteers to confirm their participation and adjust their schedules accordingly.

The OCs, Orientation Executive Team, and SCSU Elected Executives conducted Orientation outreach by participating during the Get Started Mix ‘n Mingle event. This occurred from late-June to early-July. They utilized Orientation flyers for promotions and had various SCSU merchandise to give out. This opportunity allowed the team to interact with the incoming First Years face-to-face. Most encounters resulted in a very positive experience. We highly recommend outreaching at this event again.

Similar to previous years, the Orientation Team took part in the Department of Student Life’s Phone Blitzing initiative. The team often reached voicemail boxes when calling during the early-afternoon. It is highly suggested that scheduling for Phone Blitzing is focused in the mid-to late-afternoon. This deemed itself to be a highly successful outreach mechanism, and, with the permission of the Department of Student Life, is recommended for future use.

This year, Group Leader training took place on August 18th and Logistics Leader training took place on August 25th. Compared to previous years, a single training date was used for each position (as opposed to two days) to maximize attendance. Content of the training days
included team bonding, cheer development, schedule run-through, anti-oppression training, sexual violence training and accessibility training. It is advised that training modules for next year be revisited and updated based on this year’s feedback. In addition, Leaders signed their contracts on these days. It is recommended that the contract language be revised and updated for thoroughness. Due to scheduling issues, the traditional joint social with UTM could not take place this year.

This year’s Orientation took place from August 29th to 31st. In comparison to the previous years, we were unable to have more students attend due to the fact that Orientation occurred before Residence Move-In on September 1st. However, the attendance was still successful at about 720 students. It was favourable to schedule Orientation in this manner rather than during the Labour Day weekend right before the first day of classes, which was the other option.

**Ticket Sales**
This year, Eventbrite was used and projected sales were 700 (200 Early Bird at $65+tax, 500 Regular at $80+tax) tickets. The night before Orientation, this goal was successfully achieved. Info collected on Eventbrite included program, emergency contact, dietary restrictions, and accessibility needs. At the beginning of the Orientation planning process, it was initially planned and budgeted for 1000. It is highly suggested that this number is clearly communicated to prevent overspending on t-shirts, Orientation kits, and food, to name a few items.

**Budget**
Please refer to the budget worksheet for more information regarding Orientation revenue and expenses. Note: the Grad Students’ Union at UTSC has negotiated and been approved to receive back graduate students’ contributions to the CSS Orientation Levy. It is estimated that this will be a reduction of approximately ~$1100, based on the number of graduate students enrolled at UTSC next year.

**Meetings**
The Orientation Executive Team meetings were held bi-weekly on Tuesdays from 6:00PM - 8:00PM. Starting the 2nd week of July, Orientation Executive Team meetings were held weekly on Tuesdays from 7:00PM - 9:00PM. The SCSU Elected Executives were encouraged to attend these meetings, but the majority did not attend; thus, resulting in a disconnect between the Orientation Executives and the SCSU Elected Executives. However, since SCSU Executives were not MCs or had no defined role in Orientation planning, this did not cause any issues during the planning process or during the execution of Orientation.

During meetings, the OCs and VP Campus Life would receive updates from each general group (MCs, GL Supervisors, LL Supervisors, Events Team) and answer any remaining queries from the team.

**Graphics and Designs**
The SCSU Senior Graphic Designer was responsible for the Orientation promotional graphics and Orientation t-shirt designs. Graphics were prepared for the following: general logo, banners, ‘Get Started’ flyers, website GIFs, lawn signs, t-shirts, and much more.

Excluding t-shirts, all other printing was completed through UTSC’s Academic Printing & Custom Publishing Services. They are recommended for future use, due to ease of communication and good turnaround time.

This year, t-shirt printing services were utilized through the Canadian Federation of Students. As compared to the UTSC Bookstore, this service was both more expensive and required a greater deal of effort. It is advised that alternative methods for ethical purchasing are explored next year.

The Jr. OC was responsible for all sponsorship for Orientation. They created a master list of all potential sponsors and started contacting them. By mid-May, an Orientation Sponsorship Package that outlined the possible sponsorship opportunities and corresponding prices was created. Once a package was chosen, contracts were drafted. Contracts included thorough details on pricing, deadlines, time, date and location of all the events. Some of the sponsorship opportunities included: tabling during events, promotional materials in the orientation kits and shout-outs. Due to the role of sponsorship being clearly assigned to the Jr. OC, the OCs were able to secure much more sponsorship funding compared to last year.

In addition, the OCs and Campus Life were able to save thousands of dollars by having various departments on campus (Accessibility, Athletics, Student Affairs, Residence, AA&CC etc.) provide their own merchandise to put in the orientation kits instead of purchasing them externally.

**Videography & Photography**
This year, Adam Arsenault was contracted as the Orientation Videographer. He was responsible for creating four videos:

1. Introduction to the Orientation Team
2. Land Acknowledgement
3. Orientation 2018 Recap
4. UTMSU X SCSU Concert 2018 Recap

It is highly suggested to contact him again, as his videos were of substantially higher quality than previous years.

In addition, Tolo Images and Snap Studios were responsible for event photography.

**Recruitment**
Hiring for the Orientation Team took place for the following positions: Masters of Ceremonies, Seniors Leaders, Group Leaders, and Logistics Leaders.

**Masters of Ceremonies (MC):**
- The postings went up in early-May and interviews took place in mid-May. Offers were sent by the end of May. There were 6 MCs hired (2 for each House). The MCs created the ideas for promotional materials and cheers, and planned the Closing Ceremonies along with the Ultimate House Competition.

**Senior Leaders:**
- Job postings went up in early-May and interviews took place in mid-May. Offers were sent by the end of May. The Senior Leaders were broken down into Events (7), Logistics Supervisors (2), Group Leader Supervisors (3). The interviews were conducted by VP Campus Life and OCs.

**Group Leaders (GL):**
- Job postings for Group Leaders (GL) went up in early-June. Interviews took place in late-July and consisted of 3 parts: traditional questions and answers, scenarios/situations and improvisation/cheers. It is recommended that the content for scenarios is revisited to introduce newer cases. A total of 120 GLs were hired. The OCs, VP Campus Life, Senior Leaders and the MCs took part in the hiring process.

**Logistics Leaders (LL)**
- The job postings for Logistics Leaders (LL) went up in early-June. Interviews took place in late-July and consisted of 3 parts: traditional questions and answers, scenarios/situations and improvisation/cheers. It is recommended that the content for scenarios is revisited to introduce newer cases. A total of 20 LLs were hired. The OCs, VP Campus Life, Senior Leaders and the MCs took part in the hiring process.

**Team Bonding**
There were a couple of social events held throughout the summer to help build team dynamics among the Orientation Executive Team. As customary, the final one was the night before Orientation. We highly suggest having these social events to help make the team members more comfortable with each other.

**UTMSU Concert Collaborations**
Due to time constraints, it was not possible to have the joint leader training or the cheer-off and social with UTMSU this year. However, a post-Orientation concert took place at the Harbourfront Centre featuring GNA and headliner Tory Lanez.
ORIENTATION WEEK:

Day One

Registration

| Context | • Incoming First Year Students and Leaders were registered and provided with their designated t-shirt, Orientation kit, booklet, and sunglasses  
• A water station was prepared along the far end of the Outer Lot |
| Comments | • Although not implemented, an effective rain plan was prepared. Note: in the event of rain, it is essential to have a smooth method of transition with which to move students to an indoor registration area  
• LLs were key in this portion; ensure that they are all on the same page  
• Water stations were well stocked with backup jugs for replacement  
• In addition to the lawn signs, an SL was stationed at the corner of Military Trail and Ellesmere to direct First Years to the Outer Lot |
| Issues | • The online registration method was extremely efficient, which led to the completion of registration within 45 minutes rather than the allotted time of 2 hours  
  ○ Students were entertained with cheer-offs/icebreakers  
• Due to a registration oversight, GLs did not receive Orientation booklets until later that day |
| Recommendations | • If the online scanning method is used in the future, schedule less time for registration  
• During registration, ensure GLs receive all materials that First Years receive  
• Include more concrete directions for Registration locations in the Orientation reminder email  
• Assign an Orientation Executive member to direct First Years to the Registration locations |

Lunch

| Context | • Lunch was provided by Pizza Pizza and served in the EV atrium  
• Pepperoni, cheese and vegetarian options were provided  
• A purely vegan option was set aside for those with dietary restrictions |
| Comments | • LLs set up and served students efficiently  
• IC Atrium and outdoor areas provided sufficient space for seating |
| Issues | • Some students had additional dietary needs that required separate meals to
| Recommendations | Be prepared to serve a wide variety of students with dietary restrictions by pre-planning meal options and quantities
  ○ Alternatively, set aside funds for students with dietary restrictions to allow them to get food at the same time as the rest of the student body
  ● Stagger Houses by about 10 minutes to prevent congestion |

**Opening Ceremonies/Official Welcome**

| Context | The Opening Ceremonies took place in the Tent
  ● The OCs formally welcomed the First Year students to UTSC and introduced the Orientation Team and ground rules
  ● The Official Welcome featured opening remarks from William Gough, Varsha Patel, and Elder Wendy
  ● SCSU held an interactive giveaway challenge
  ● A Decompression Space was available in the Catalyst Centre |

| Comments | Students stayed attentive and engaged throughout the ceremonies and speeches |

| Issues | Due to high temperatures, the tent was overheated |

| Recommendations | If using a tent, have ⅓ of the front face open during this time to prevent overheating |

**PlayFair**

| Context | An external organization (PlayFair Canada) conducted dynamic team-building exercises for 1 hour in the Outer Lot
  ● A group of approximately 50 volunteers was taken 1 hour prior to be trained to help run the event
  ● A Decompression Space was available in the Catalyst Centre |

| Comments | Students enjoyed the dynamic activities and remained actively engaged throughout |

| Issues | The transition between the Opening Ceremonies and Playfair could have been smoother |

| Recommendations | Make sure everything is fully prepared outside before dismissing students to |
**Dinner/LIVE Instructions**

<table>
<thead>
<tr>
<th>Context</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Dinner was provided by TPASC and students were seated in the TPASC</td>
<td>● The space was large and the quality of the food was good</td>
</tr>
<tr>
<td>gymnasium bleachers</td>
<td></td>
</tr>
<tr>
<td>● Vegetarian and non-vegetarian (halal) burgers/hot dogs were served</td>
<td></td>
</tr>
<tr>
<td>with chips and soft drinks</td>
<td></td>
</tr>
<tr>
<td>● LIVE instructions (booklet, map, where to go, etc) were given by the</td>
<td></td>
</tr>
<tr>
<td>Jr. OC while the VP Campus Life and Sr. OC were setting up for LIVE</td>
<td></td>
</tr>
<tr>
<td>● TPASC Staff led tours of the facilities for students</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Issues</th>
<th>Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>● TPASC staff were ill-equipped to handle a large number of students,</td>
<td>● If choosing to use TPASC as a caterer in the future, require that</td>
</tr>
<tr>
<td>with the self-serve line moving at a slow rate</td>
<td>they use multiple serving stations to prevent stalled lineups</td>
</tr>
</tbody>
</table>

**UTSC LIVE**

<table>
<thead>
<tr>
<th>Context</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>● The main side of campus was filled with various clubs, performers,</td>
<td>● The event was highly successful and many students found at least one</td>
</tr>
<tr>
<td>external vendors or sponsors, university departments, and sports</td>
<td>or two areas they thoroughly enjoyed</td>
</tr>
<tr>
<td>teams</td>
<td></td>
</tr>
<tr>
<td>● Attractions such as karaoke, bonfire, dance parties, and interactive</td>
<td></td>
</tr>
<tr>
<td>art activities were set up in multiple locations</td>
<td></td>
</tr>
<tr>
<td>● Free ice cream vouchers were handed out by SCSU Executives</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Issues</th>
<th>Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>● The funnel cake vendor was not satisfied with their sales</td>
<td>● Continue to begin setup and have clubs/vendors arrive 2 hours early,</td>
</tr>
<tr>
<td>● Some students did not travel back to main campus and went home early</td>
<td>as it allows adequate time and reduces stress for Orientation</td>
</tr>
<tr>
<td></td>
<td>Executives</td>
</tr>
<tr>
<td></td>
<td>● Have several “concentrated” areas, such as the Meeting Place, MW</td>
</tr>
<tr>
<td></td>
<td>Atrium, BV Atrium, and Student Centre</td>
</tr>
<tr>
<td></td>
<td>● Have several areas that are more secluded/less crowded for</td>
</tr>
<tr>
<td></td>
<td>decompression (e.g. paint station in AC227 and video games in AC223)</td>
</tr>
</tbody>
</table>

enter Playfair

- Select GLs in advance to avoid too much movement during Opening Ceremonies
Day Two

### Late Registration/Icebreakers

| Context | • Group icebreakers and cheers were held in the Outer Lot while students requiring registration were escorted to/from the SCSU office  
   • A Decompression Space was available in the Catalyst Centre  

| Comments | • MCs and SCSU Executives successfully kept students engaged and participating throughout the session  

| Issues | • More LLs/GLs would have been helpful to escort students to/from the Outer Lot and SCSU for registration  

| Recommendations | • Have SCSU Executives and MCs continue to meet/plan for the hour beforehand to maximize efficiency during the session  
   • Have more GLs on hand to help LLs escort students  

### Lunch

| Context | • Lunch was provided by Subway and served in the EV Atrium  
   • A variety of different bread/meat options and vegetarian and vegan options were provided, as well as various sauces  

| Comments | • LLs set up and served students efficiently  
   • IC Atrium and outdoor areas provided sufficient space for seating  

| Issues | • Some students had additional dietary needs that required separate meals to be purchased  
   • There was a large quantity of sandwiches left over  

| Recommendations | • Be prepared to serve a wide variety of students with dietary restrictions by pre-planning meal options and quantities  
   • Alternatively, set aside funds for students with dietary restrictions to allow them to get food at the same time as the rest of the student body  
   • Stagger Houses by about 10 minutes to prevent congestion  
   • Continue practice of offering leftovers in the decompression space  

### 4.0 Fair/Mix & Mingle

| Context | • The 4.0 Fair/Mix & Mingle took place in the Meeting Place and SW Hallway  

| Board of Directors Meeting #5 of the Scarborough Campus Students’ Union  |
| Thursday, Sept 27th, 2018 | 5:00PM | SL-232, UTSC Student Centre |

- Each House gave its First Years the opportunity to network with professors, alumni, upper year students, and members of various DSAs for 1 hour

### Comments
- The First Years had the opportunity to network with representatives from their respective academic fields

### Issues
- There were not enough professors due to the fact that the events were held before 5pm
- The SCSU Popcorn Station was overwhelmed with traffic

### Recommendations
- Have Orientation Leaders and SCSU Executives contact professors on a more personal basis to try to have a greater number present during the event
- Continue practice of announcing locations of the various academic fields within the Meeting Place/SW Hallway before encouraging students to mingle

### Real Talks

#### Context
- Each House attended a 1-hour presentation concerning consent culture on campus, which was given by BK Chan
- Sexual Violence Prevention & Support Centre and Health & Wellness were present as support systems
- A Decompression Space was located outside of IC130 (in the IC Atrium Area)

#### Comments
- The students remained attentive and respectful during the presentation, despite issues with this in previous year

#### Issues
- None

#### Recommendations
- To follow practice, ensure speakers are thoroughly screened

### Athletics Challenge

#### Context
- Each House participated in a rotation of athletic events in the TPASC Field for 1 hour, organized in collaboration with SCAA, MoveU, and Athletics & Recreation
- Indoor Decompression Space was available in a TPASC meeting room

#### Comments
- There was a good variety among the stations
- Outdoor Rest Station and Water Stations were set-up

#### Issues
- Due to miscommunication, the Decompression Space did not have a laptop during the first House rotation
### Board of Directors Meeting #5 of the Scarborough Campus Students’ Union

| Thursday, Sept 27th, 2018 | 5:00PM | SL-232, UTSC Student Centre |

| Recommendations | ● Have a TV or board games set up in the Decompression Space in advance  
● Ensure that the availability of the location of the Decompression Space is well emphasized  
● Have LLs present at the entrance of the Field to aid in directing students |

<table>
<thead>
<tr>
<th>Dinner</th>
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</table>
| **Context** | ● Dinner was provided by Xiang Zi Hot Pot and served in the EV Atrium  
● A vegetarian/vegan option was served, which featured rice, vegetables, and spring rolls |
| **Comments** | ● LLs set up and served students efficiently  
● IC Atrium and outdoor areas provided sufficient space for seating |
| **Issues** | ● There was a food quality issue with the vegetables  
● Students did not like the lack of a meat option |
| **Recommendations** | ● It is recommended not to use independent restaurants in the future  
● As an additional measure for next year, it is encouraged that an Executive attends a food handling course during the summer |

<table>
<thead>
<tr>
<th>Orientation Carnival/Olympics</th>
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</table>
| **Context** | ● The Orientation Carnival took place in the Outer Lot and featured a ferris wheel, cotton candy and popcorn, mini dance party, a variety of inflatables, a photo booth, sponsor booths, clubs/departments tabling, and fireworks  
● Olympics was a parallel program that took place in the TPASC Gym and featured sports such as basketball, badminton, table tennis, and dodgeball  
● A Decompression Space was available in the Catalyst Centre and TPASC |
| **Comments** | ● The Carnival started on time due to an efficient setup  
● A Scarborough Cheer was used to introduce the fireworks and the display itself was well-received  
● The Olympics in TPASC had a high volume of student attendees, and ran smoothly with the assistance of TPASC Staff |
| **Issues** | ● The ferris wheel stopped working 90 minutes in to the Carnival and had to be shut down (the remaining time was refunded) |
| **Recommendations** | ● It is highly recommend that Hart Entertainment is contacted again for inflatables  
● If a ferris wheel is used again in the future, a different vendor than Checkers |
Day Three

Cheer-Off/Dance Circle

| Context                                                                 | Students participated in cheer-offs and dance battles organized by the MCs and OCs in the Outer Lot  
<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>A Decompression Space was available in the Catalyst Centre</td>
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</table>

| Comments                                                              | A higher volume of students than the previous two days utilized the Decompression Space  
<table>
<thead>
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<tbody>
<tr>
<td></td>
<td>MCs and SCSU Executives successfully kept students engaged and participating throughout the session</td>
</tr>
</tbody>
</table>

| Issues                                                                | None                                                                                                                                                |

| Recommendations                                                       | To follow practice, ensure that the Decompression Space is well stocked with a higher capacity of snacks, games and art activities                                       |

SCSU/DSL Presentation

| Context                                                                | Presentations took place in the Tent  
<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>The SCSU Executives held an informative presentation about their services for 30 minutes</td>
</tr>
<tr>
<td></td>
<td>The Department of Student Life and International Student Centre held an informative presentation about their services for the next 30 minutes</td>
</tr>
<tr>
<td></td>
<td>A Decompression Space was available in the Catalyst Centre</td>
</tr>
</tbody>
</table>

| Comments                                                              | The SCSU presentation was very effective due to its short and informative presentation with incorporated competitions and prizes                                                                              |

| Issues                                                                | None                                                                                                                                                |

| Recommendations                                                       | Encourage SCSU Executives to follow the format of this year and incorporate an interactive giveaway challenge into their presentation                                                                          |

Talent Show

| Context                                                                | The Talent Show took place in the Tent and occurred for 30 minutes after the SCSU/DSL presentations                                                                                                      |
| Board of Directors Meeting #5 of the Scarborough Campus Students’ Union  |
| Thursday, Sept 27th, 2018 | 5:00PM | SL-232, UTSC Student Centre |

- There were 5 performances
- A Decompression Space was available in the Catalyst Centre

### Comments

- The performers had a sufficient amount of time to rehearse prior to the performance timeslot

### Issues

- A loss of the SL Talent position led to a reduced number of performers, than in previous years
- As a result, the schedule of the Talent Show was reduced from 1 hour to 30 minutes and the surrounding schedule was restructured accordingly

### Recommendations

- It is highly recommended to recruit more dance groups, as well as more performers in general, to increase the length of the show

### Lunch

#### Context

- Lunch was provided by Pizza Pizza and served in the EV Atrium
- Pepperoni, cheese, and vegetarian options were provided
- A purely vegan option was set aside for those with dietary restrictions

#### Comments

- LLs set up and served students efficiently
- IC Atrium and outdoor areas provided sufficient space for seating

#### Issues

- Some students had additional dietary needs that required separate meals to be purchased

#### Recommendations

- Be prepared to serve a wide variety of students with dietary restrictions by pre-planning meal options and quantities
  - Alternatively, set aside funds for students with dietary restrictions to allow them to get food at the same time as the rest of the student body
- Stagger Houses by about 10 minutes to prevent congestion

### Hypnotist Show

#### Context

- The Hypnotist Show took place in the Tent and lasted 1 hour and featured the Incredible Boris
- A Decompression Space was available in the Catalyst Centre

#### Comments

- Students were highly attentive and engaged throughout the entirety of the
Board of Directors Meeting #5 of the Scarborough Campus Students’ Union  
| Thursday, Sept 27th, 2018 | 5:00PM | SL-232, UTSC Student Centre |

<table>
<thead>
<tr>
<th>Performance</th>
<th>● Incredible Boris had effective audience participation strategies</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Issues</th>
<th>● None</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Recommendations</th>
<th>● It is recommended that Incredible Boris be invited back in future years</th>
</tr>
</thead>
</table>

### Closing Ceremonies

| Context | ● The Closing Ceremonies took place in the Tent  
● MCs hosted a variety of challenges and competitions to crown the “Ultimate House”  
● A Decompression Space was available in the Catalyst Centre  
● The OCs, Orientation Leaders, MCs and SCSU Executives performed a dance for the First Years |
| --- | --- |

<table>
<thead>
<tr>
<th>Comments</th>
<th>● Students were well-engaged and highly excited throughout the entirety of the competitions</th>
</tr>
</thead>
</table>

| Issues | ● Upon crowning the “Ultimate House,” members of the House rushed onto the stage to celebrate, causing a safety issue due to too high a capacity on the stage  
● The flip cup challenge was difficult to execute smoothly |
| --- | --- |

| Recommendations | ● It is highly recommended that the MCs continue to plan and host the Closing Ceremonies in future years  
● For visibility purposes, try to ensure that students remain seated |
| --- | --- |

### Dinner

| Context | ● Dinner was provided by the Student Centre vendors  
● Students were given a voucher that could be redeemed at any vendor for a pre-set meal  
● Houses were staggered and students went to HW Patio, SW Quad, and Student Centre to sit |
| --- | --- |

<table>
<thead>
<tr>
<th>Comments</th>
<th>● Students enjoyed the variety and the freedom to choose their meal</th>
</tr>
</thead>
</table>

| Issues | ● Hero Burger was not prepared to deal with the amount of students and was constantly backed up  
● Some students needed more time to eat before the dance party started |
| --- | --- |

<table>
<thead>
<tr>
<th>Recommendations</th>
<th>● Vendors should be informed that they need to have a minimum serving time</th>
</tr>
</thead>
</table>
• Give GLs clear instructions on how to facilitate transition of students from the Student Centre to the assigned sitting area
• Ensure that GLs do not get their food before First Years

### Finale Party

| Context | The Finale Party took place in the Tent and was hosted by DJ Smartiez  
The event had a glow-in-the-dark theme  
A Decompression Space was available in the Catalyst Centre |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Comments</td>
<td>Security (combined with volunteers) made entrance into the party efficient and effective</td>
</tr>
<tr>
<td>Issues</td>
<td>The Tent became hot very quickly and water stations had to be brought inside</td>
</tr>
</tbody>
</table>
| Recommendations | Open up more panels of the tent and have security spread out to accommodate an additional entry point  
Ensure adequate ventilation and water is available |

### Day Four

### Bus Loading

<table>
<thead>
<tr>
<th>Context</th>
<th>Buses were loaded on Pan Am Drive to bring students down to Varsity Stadium for the parade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comments</td>
<td>None</td>
</tr>
<tr>
<td>Issues</td>
<td>None</td>
</tr>
<tr>
<td>Recommendations</td>
<td>It is recommended that the Orientation Team is evenly spread out on individual buses to ensure that all students have Senior Leaders with them</td>
</tr>
</tbody>
</table>

### Parade

| Context | Mustering begin at Varsity Stadium  
The parade commenced down the same route as the previous year and ended at King’s College Circle  
SCSU led the parade this year |
### Comments
- None

### Issues
- There was a lack of water stations

### Recommendations
- It is recommended that SCSU bring its own water and not rely on UTSU

#### Carnival

<table>
<thead>
<tr>
<th>Context</th>
<th>The SCSU was invited to participate in the UTSU’s Carnival</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comments</td>
<td>None</td>
</tr>
<tr>
<td>Issues</td>
<td>There was a lack of water stations</td>
</tr>
<tr>
<td>Recommendations</td>
<td>It is recommended to have a couple Orientation Team members onsite at all times to ensure the comfortability of the UTSC students</td>
</tr>
</tbody>
</table>

#### Bus Loading

<table>
<thead>
<tr>
<th>Context</th>
<th>Buses were loaded at King’s College Circle to bring students back to UTSC campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comments</td>
<td>None</td>
</tr>
<tr>
<td>Issues</td>
<td>The number of buses required for the trip back was overestimated, as some students remained downtown</td>
</tr>
<tr>
<td>Recommendations</td>
<td>It is recommended to have fewer buses rotating during the evening</td>
</tr>
</tbody>
</table>

#### Day Five

#### Concert

| Context                        | UTMSU and SCSU partnered to host a “post-Orientation/beginning of year” concert, open to all students  
The event was held at the Harbourfront Centre in Downtown Toronto, featuring GNA and headliner Tory Lanez |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Comments</td>
<td>Tickets were sold to all university students, with a discount for Orientation attendees and volunteers</td>
</tr>
<tr>
<td>Issues</td>
<td>Crowd control announcements were made because students were blocking the fire routes and standing on benches</td>
</tr>
</tbody>
</table>
Recommendations

- It is recommended to use a venue with no benches

ADDITIONAL NOTES/HIGHLIGHTS

- Electronic Ticket Scanning
  - Seamless electronic check-in during registration led to a substantial reduction in registration time
- Reduced ticket prices
  - Early bird and regular ticket prices were reduced by $5 each from the previous year
- Reduced GL/LL fees
  - GL/LL fees were reduced compared to last year
- GreenPath Student Involvement
  - The GreenPath Association assisted in promoting Orientation to GreenPath students in Cantonese
  - Orientation attendees from the GreenPath program were placed in groups that contained identified GreenPath Association GLs
- Event Logistics and Transitions
  - All events ran smoothly with little stalling between events
  - There were no group collisions or traffic issues when moving students between venues
  - There were no technical disruptions or weather issues
- Meal Serving
  - Utilizing a 2-line system in the EV Atrium for lunch pick-up, followed by ushering of students into IC to sit, allowed for highly efficient distribution of meals to students
- Parallel Programming
  - New to this year’s Orientation, the decompression space was expanded to include more fun and interactive opportunities
  - Olympics was a prime example of this and students continually expressed that they enjoyed having a variety of events from which to choose
- Fireworks
  - This year was the first professional fireworks display ever at UTSC
- EMRG/Campus Police
  - In the event of an emergency, EMRG responders remained onsite throughout the 3 days of Orientation
Board of Directors Meeting #5 of the Scarborough Campus Students’ Union  
| Thursday, Sept 27th, 2018 | 5:00PM | SL-232, UTSC Student Centre

- Campus Police attended major Orientation events to ensure safety and security
- Q Productions
  - Q Productions handled all lighting, staging, power, A/V and technical requirements for all 3 days of Orientation and is recommended for future use
- Blue Jays Game
  - SCSU was given free tickets to a Blue Jays game by UTSU to distribute to Orientation attendees and volunteers

CLOSING REMARKS
In conclusion, under the diligent supervision of Nash Abdulhamid and Andrew Vyravipillai, the SCSU Orientation continues to be one of the highlights of the academic year at UTSC. It is hopeful that through this report, future Orientations continue to grow, improve, and prosper for the sake and betterment of the UTSC student body.
## Services & Operations

### INCOME STATEMENT

<table>
<thead>
<tr>
<th>Description of Accounts</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
</tr>
<tr>
<td>Student Fees</td>
<td>6,240.66</td>
</tr>
<tr>
<td>Health &amp; Dental fee, SCSU Membership fees</td>
<td></td>
</tr>
<tr>
<td>Space Rental Income</td>
<td>28,306.16</td>
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<tr>
<td>Tenant Fee's and Conference Room Rental</td>
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<tr>
<td>Services Revenue</td>
<td>30,297.68</td>
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<tr>
<td>Discounted Tickets, Lockers &amp; Postering</td>
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<tr>
<td>Event Sales</td>
<td>6,149.19</td>
</tr>
<tr>
<td>Orientation, Boat Cruise, Mosaic, etc</td>
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</tr>
<tr>
<td>Metropasses</td>
<td>49,644.00</td>
</tr>
<tr>
<td>TTC Merchandise</td>
<td></td>
</tr>
<tr>
<td>Vending Commissions</td>
<td>39.31</td>
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<tr>
<td>Vending machine commissions</td>
<td></td>
</tr>
<tr>
<td>Advertising Revenue</td>
<td>2,247.50</td>
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<tr>
<td>Student Center advertising and agenda book ad revenue</td>
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</tr>
<tr>
<td>Other Income</td>
<td>126.00</td>
</tr>
<tr>
<td>Investment, Grants, Sponsorship</td>
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</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td><strong>$123,050.50</strong></td>
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<table>
<thead>
<tr>
<th>Description of Accounts</th>
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<td><strong>EXPENSE</strong></td>
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<tr>
<td>Salaries, Wages &amp; Benefits</td>
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<tr>
<td>Salaries, wages, honorariums, and benefits</td>
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<td>Supplies</td>
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<tr>
<td>Office, computer, photocopier, and general supplies</td>
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<tr>
<td>Ticket Purchases</td>
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<td>Discounted Tickets</td>
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<td>Internal Services</td>
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<tr>
<td>Postage, Insurance etc.</td>
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<tr>
<td>Metropasses</td>
<td>49,677.00</td>
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<tr>
<td>TTC Merchandise</td>
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<tr>
<td>Event Costs</td>
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<tr>
<td>Orientation, Spring Formal &amp; other event costs</td>
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<tr>
<td>Elections</td>
<td>60.00</td>
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<tr>
<td>Election related costs (candidate reimbursement, materials, etc.)</td>
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<tr>
<td>Meetings</td>
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<tr>
<td>Annual General Meeting, General Meeting &amp; Meeting Costs</td>
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<tr>
<td>Programming Costs</td>
<td>2,831.17</td>
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<td>Campaigns, VNP, Food Centre, RSC and Appreciation</td>
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<tr>
<td>Funding</td>
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<tr>
<td>Clubs Funding, DSA Funding, Donations and Bursaries</td>
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<tr>
<td>Professional Development &amp; Travel</td>
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<tr>
<td>Continuity, Transportation and Travel</td>
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<tr>
<td>Building Repairs &amp; Maintenance</td>
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<tr>
<td>Repairs and maintenance costs for the building</td>
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<tr>
<td>Professional Fees</td>
<td>0.00</td>
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<tr>
<td>Legal fees, Auditing Fees, etc</td>
<td></td>
</tr>
<tr>
<td>Telephone &amp; Communications</td>
<td>0.00</td>
</tr>
<tr>
<td>Phone Charges</td>
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<tr>
<td>Bank Charges</td>
<td>122.61</td>
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<tr>
<td>General Bank Charges</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td><strong>$159,635.49</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Description of Accounts</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NET INCOME</strong></td>
<td><strong>-$36,584.99</strong></td>
</tr>
</tbody>
</table>
Campaigns & Advocacy

Academic Advising Round Table (AART)
On September 24, VP AUA and President attended the first AART meeting of the year. There, the Vice Principal Academic and Dean, Curtis Cole, and the Student Success Research Analyst, Mariam, gave a detailed presentation on student success trends at UTSC - specifically retention rates for first and second year, and six-year graduation rates. For more information please contact Ayaan at academics@scsu.ca, or Nicole at president@scsu.ca.

Study Space Committee
On September 25, VP AUA attended the Study Space Committee meeting where updates on Highland Hall were given and details on the UTSC Study Space App were solidified. On October 17th, the app and its functions were showcased prior to its soft launch. For more information please contact Ayaan at academics@scsu.ca.

Dean’s Advisory Committee
On September 25, VP AUA attended the year’s first Dean’s Advisory Committee. This committee reviews academic appeals made by students. For more information please contact Ayaan at academics@scsu.ca.

Meeting with Director of Human Resource Services and the Equity and Diversity Advisor
On September 27, VP AUA and VP Equity met with Desma Charlemagne-Michel, the Director of Human Resource Services, and Karima Hashmani, Equity and Diversity Advisor, to discuss the 2016 report made by the central Human Resources and Equity office. The report specifically discussed race-based data and the results of the data collected by the university on staff and faculty. Desma and Karima shared some of the hiring processes and practices currently in place at UTSC. For more information please contact Ayaan at academics@scsu.ca or Chemi at equity@scsu.ca.

Advisory Committee on Physical Accessibility (ACPA)
On September 28, VP AUA and VP Equity attended the ACPA which is chaired by Fran Wdowczyk. We discussed the Accessibility Budget for the year, receive updates on the construction of the Valley Trail and the new Electronic Reporting Process for Accessibility issues. For more information please contact Ayaan at academics@scsu.ca or Chemi at equity@scsu.ca.

Undergraduate Research Symposium
On October 1st, the URS committee met to discuss updates and provide ideas for the URS submissions call-out poster. For more information please contact Ayaan at academics@scsu.ca.

Academic Advising and Career Centre Advisory Committee
On October 16, VP AUA attended the first AA&CC Advisory Committee Meeting. At the meeting, we were informed of AA&CC’s current initiatives and programming, as well as future programming. Specific examples include, new Indigenous programming, focusing on
programming related to employability, etc. For more information please contact Ayaan at academics@scsu.ca.

**DSA Council Meeting**
On October 18, the first DSA Council meeting of the academic year was held. DSA’s provided updates for their respective disciplines, discussed various projects they were taking on, and their programming for the year. For more information please contact Ayaan at academics@scsu.ca.

**Meeting with Vice Dean Schmuckler**
On October 19, VP AUA met with Vice Dean Schmuckler during their monthly check-ins. Issues related to exam scheduling and professor etiquette were discussed. There was assurance that Sunday examinations are only used as a last resort or for emergency purposes (i.e. school closures due to inclement weather). Also, discussed were the potential for faculty to undergo some form of mandated equity training. For more information please contact Ayaan at academics@scsu.ca.

**Meeting with Chair of Political Science**
On October 23, VP AUA and the Director of Political Science met with the department Chair of Political Science. Program specific issues such as large class size concerns, and the need for better Co-Op opportunities for Political Science and Public Law/Policy students were discussed. In addition, the potential of having self-declared sick notes in the program was discussed along with the possibility of centralizing the Political Science program and sister programs like Geography and City Studies. For more information please contact Ayaan at academics@scsu.ca.

**Power in Community - Housing Meeting**
On October 2nd, VP External participated in Power in Community’s housing meeting - a group that has come together to address Toronto’s housing crisis and strategize means of improvements through improving safety and affordability. The housing pledge to be signed by municipal elections candidates and panel event with city councillor candidates were discussed. For more information please contact Hana at external@scsu.ca.

**Mental Health Understood Fair**
On October 3rd, SCSU Executives participated in the Health and Wellness Centre’s Mental Health Understood Fair. Conversation about the current mental health crisis in post-secondary education, and the importance of fighting the stigma around mental health took place. Fruitful discussions with students about the SCSU’s services, campaigns, events/initiatives, and membership engagement also took place. For more information please contact Hana at external@scsu.ca.

**Department of Student Life / International Student Centre Advisory Committee**
On October 5th. VP External attended the first DSL/ISC Advisory Committee meeting of the year. Study and work abroad opportunities and plans to provide more funding to financially support students looking to gain international experiences were discussed. The CCR was also
discussed including plans to merge it with CLN. VP External provided recommendations to improve the CCR by recognizing clubs in their first year (instead of the current 2nd year requirement). For more information please contact Hana at external@scsu.ca.

**Democratic Engagement Tri-Campus Working Group**

On October 16th the democratic engagement tri-campus working group that the VP External is a part of had their monthly meeting. General municipal elections information was shared. Updates from each campus’ engagement/outreach for the elections were shared. Conversation about the potential for a future candidates debate for the 2019 Canadian federal elections began. For more information please contact Hana at external@scsu.ca.

**Scarborough Transit Action Network**

On October 18th, VP External met with representatives of the Scarborough Transit Action Network. GCSA (DSA) student representative, Kandeel was also present. Prioritizing the LRT (light rail) network over the subway extension to Scarborough was discussed. Potential collaboration opportunities to increase transit/LRT education and public awareness and connect students with transit advocacy were also discussed. Conversation around potential collaboration with the GCSA around transit initiatives on campus also took place. For more information please contact Hana at external@scsu.ca.

**Municipal Elections - ‘Be a Voter’ / ‘Get Out to Vote’**

VP External led the campaign to engage students with the municipal elections that took place on October 22nd. This included on the grounds outreach, social media blasts (information regarding voter eligibility, voter registration, polling, necessary IDs, and a countdown to vote day), and hosting the mayoral debate on campus that was also accessible online via livestream. For more information please contact Hana at external@scsu.ca.

**Scarborough-Rouge Park Constituency Youth Council (CYC)**

VP External connected UTSC students with the Scarborough-Rouge Park Constituency Youth Council to enhance the youth voice/representation within federal political processes. CYC representatives had a table set up twice this past month in the student centre and spoke with students about ways they can get politically engaged. For more information please contact Hana at external@scsu.ca.

**Volunteer Network Program (VNP)**

VP External has been working closely with VNP Co-Ordinator, Annie Sahagian, to revamp the program. Changes are happening through the addition of a program terms of reference including adjustments to volunteer participant requirements such as minimum hours, scholarship applicability, and requirements for recommendation letters. Aims to increase program participation are being achieved through an increase in social media activity re VNP, on the grounds outreach with students, and direct contact/outreach to potential external partners. Additionally, plans to change website content and overall branding are underway. For more information please contact Hana at external@scsu.ca.
Meeting with faith-based groups: September 24th
VP Equity met with students from faith-based communities to chat about the current state of the Multi-faith rooms and project proposals to better accommodate them. For more information please contact Chemi at equity@scsu.ca.

Athletic Advisory Committee Meeting: September 25th
VP Equity attended the meeting as the CSS representative on the committee. As it was the first meeting, introductions were made and presentations were provided on the work done previously. For more information please contact Chemi at equity@scsu.ca.

Women’s Writing Circle: September 25th
Queer Orientation: Launch of women’s writing circle where notebooks, lunch and goodies were given out. With a turnout of over 20 students and the rich conversations on sexuality and identity, the circle was a success. SCSU also donated $250 to Homohop. For more information please contact Chemi at equity@scsu.ca.

Meeting with Professor Smith: September 26th
VP Equity and VP AUA attended Beyond Contested Diversities: Intersectional Equity session by Professor Smith, an esteemed guest from the University of Alberta. We also got an opportunity to talk to Professor on UTSC specific challenges on creating an equitable campus. For more information please contact Chemi at equity@scsu.ca.

Interfaith Launch: September 26th
VP Equity in collaboration with SCSU hosted the interfaith launch, where faith based groups tabled and got a chance to connect with chaplains. Here we also gathered ideas for future multi-faith initiatives. For more information please contact Chemi at equity@scsu.ca.

RSC Real Talks: September 27th
VP Equity joined the conversation held at the Racialized Students’ Collective on the William and Osaka’s incident in the athletics realm. For more information please contact Chemi at equity@scsu.ca.

Pow Wow Meetings: Bi-weekly
VP Equity, VP Campus Life and VP AUA and the planning committee is still going full force on solidifying the logistics of the initiative. As soon as the funding is secured, we are ready to go. The meetings will be more frequent post holidays. For more information please contact Chemi at equity@scsu.ca.

Women in Leadership Initiative
VP Equity, AUA and President have been part of the Women in Leadership initiative by actively participating in the dialogues as representatives of the union and to also connect with young femme leaders on campus. For more information please contact Chemi at equity@scsu.ca.
Women and Trans Centre Meetings
VP Equity had multiple meeting with the external coordinator of the Women and Trans Centre in regards to the upcoming projects like Monologues, it’s photoshoot, following writing circle themes and 16 Days of Activism. For more information please contact Chemi at equity@scsu.ca.

Scarborough Housing Panel: Scarborough Housing Stories: October 10th
VP Equity spoke at the housing panel hosted by many community organizations, There candidates for the recent elections listened to our concerns and pledged to find solutions for the housing affordability challenges. VP Equity emphasized the importance of including the student’s perspective in this issue and was received with positive feedback. Gopi, the Executive Director reached out to us for follow up discussion. For more information please contact Chemi at equity@scsu.ca.

Relationship to Food: Women’s Writing Circle: October 16th
World food day celebration! This conversation was facilitated by Vp Equity and Leon, BOD and external coordinator of the Women and Trans Centre. The turnout was better than the first and also included rich conversations on complex relationship to food. For more information please contact Chemi at equity@scsu.ca.

Speaker at Linden School: October 17th
VP Equity spoke at the Linden School to girls ranging from grade 3-6 about activism, colonialism, community building, intersecting identities, poverty, access to water, Tibet, family, support systems and so much more. For more information please contact Chemi at equity@scsu.ca.

TDSB Collab event: October 22nd
VP Equity met with Melanie Blackman for the TDSB collaboration and potential partnerships for Pow Wow committee. VP Equity planned and was the MC for the collaboration with the University during their tours. This sets precedence for more meaningful community connections beyond their school tours, by the involvement of the student union, we are establishing a pro-mentorship environment, makes room for community building. This event was well received, we hope to host two more sessions this year for students interested the sciences. For more information please contact Chemi at equity@scsu.ca.

Accessibility on campus
VP Equity met with a student to discuss accessibility concerns around campus for folks with specifically, physical disabilities. Emails and follow up were sent to the head of facilities, Alex MaCaulay and they have been addressed. This is crucial as we are moving towards making UTSC a more equitable space for all folks. Inquiries included the soap dispensers and the lack of temporary ramps. For more information please contact Chemi at equity@scsu.ca.

Meeting with Trish Starling: Human Library Project
VP Equity met with Trish and their team for the project and solidified the theme for the Human
Library Project: mentorship. The meeting took place at Hart House, where VP Equity also toured the location for possible downtown collaborative initiatives. This project is currently full force and on time as per the schedule compared to last year. For more information please contact Chemi at equity@scsu.ca.

Meeting with DSL
VP Equity continue to meet with representatives from DSL, specifically Brian Millado the community engagement and multi-faith coordinator. There was an analysis of the Interfaith launch and planning for the next interfaith initiative. For more information please contact Chemi at equity@scsu.ca.

Meeting with the Equity director: Oct 23rd
VP Equity met with Natalie, newly hired in the Athletics team as the Equity director to discuss possible collaborations and initiatives for marginalized communities. Enhancing physical health has been proven to be helpful for better mental health For more information please contact Chemi at equity@scsu.ca.

Assistant Dean Sheila John
Concerns raised to Sheila in regards to more frequent data collection via mini post appointment surveys. Both AA & CC and the accessibility departments do more frequent feedbacks whereas the Health Wellness have a survey biannually. For more information please contact Chemi at equity@scsu.ca.

UTSC Vigil for Missing and Murdered Indigenous Women
On October 4th, VP Equity and President attended UTSC’s Vigil for missing and murdered Indigenous women and two-spirits. The Vigil was led by Elder Wendy Philips and Indigenous Outreach Coordinator Juanita, and featured remarks by Elder Wendy, as well as the performance of the Strong Women Honour Song. The vigil concluded by inviting attendees to write notes of solidarity that would be passed on to Indigenous communities. For more information, please contact Chemi at equity@scsu.ca.

Sisters in Spirits Vigil
On October 4th, VP Equity, President, and VP Academics and University Affairs, and the RSC Co-ordinator attended the Sisters in Spirits Vigil at Allen Gardens. It was an extremely powerful event that honoured the missing and murdered Indigenous women, girls, and two-spirited sisters. For more information, please contact Chemi at equity@scsu.ca.

Meeting with the Principal and Dean of Student Life
On October 24th, President and VP Equity attended a meeting with Principal Wisdom Tettey and Dean of Student Life Desmond Pouyat. Matters discussed included a student complaint regarding altering the winter break to make travelling back home for International students more accessible, what it looks like for UTSC as a smoke-free campus, improving accessibility in washrooms on campus, and updates surrounding upcoming SCSU events (e.g., 16 days of Activism, the Monologues, and the Human Library Project). The meeting was very productive,
and President will seek to follow up on these discussions in future meetings. For more information, please contact Nicole at president@scsu.ca.

**Meeting with Desmond, Nadia, and President of GSAS**
On October 3rd, President had a meeting with Dean of Student Life Desmond Pouyat, Senior Manager of Student Life Nadia Rosemond, and President of GSAS Qusai Hassan to discuss the Orientation Levy. Currently, SCSU is the sole receiver of this levy that is utilized towards executing Frosh; while grad students pay into this levy, but receive no benefits. Therefore, an agreement was made that in future years, the GSAS will receive Orientation levy funds being contributed by their members. For more information, please contact Nicole at president@scsu.ca.

**Volunteer Training Day**
This month, SCSU hosted two volunteer training days on October 19th and October 26th. The day-long training session includes an intro to SCSU and its campaigns and services, Anti-Oppression training, Outreach tips, information on the Volunteer Networking Portal, and further specialized training into one of four available volunteer positions - Street Team, the Food Centre, the Free Book Network, or the Racialized Students’ Collective. For more information, please contact Nicole at president@scsu.ca.

**Events & Programming**

**Street Team**
The Street Team has started doing on-the-floor promotions and planning for SCSU events on campus. VP Campus Life has regular meetings with the Street Team Coordinator. For more information please contact Ankit at campuslife@scsu.ca.

**NBA 2K19 Tournament**
SCSU collaborated with the Sports and Business Association to host a video game tournament on September 27 in the EV Atrium. Refreshments were served and prizes were awarded to winners. For more information please contact Ankit at campuslife@scsu.ca.

**Boat Cruise: WAVES 2018**
SCSU’s annual boat cruise happened on October 5 on the Lady Yankee IV Cruise Ship. The Cruise was complete with dinner, a bar and a dance floor. For more information please contact Ankit at campuslife@scsu.ca.

**Clubs Training**
On October 20th, SCSU held its second round of clubs training, which is needed for clubs to be able to access SCSU services. Over 40 clubs attended. For more information please contact Ankit at campuslife@scsu.ca.
Frosh Debrief Meeting
The final Frosh debrief meeting took place on October 24, where the Orientation Executive Team gave their last feedback to be added into the Orientation Report. For more information please contact Ankit at campuslife@scsu.ca.