

SCARBOROUGH CAMPUS STUDENTS' UNION

LOCAL 99 OF THE CANADIAN FEDERATION OF
STUDENTS

Board of Directors Package

Monday, November 23rd 2017

6PM-8PM

SL-232

RULES OF ORDER AT A GLANCE

To do this:	You say this:	May you interrupt the speaker?	Must you be seconded?	Is the motion debatable?	Is the motion amendable?	What majority is required?
Object to incorrect procedure being used	Point of order.	YES	NO	NO	NO	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information.	YES	NO	NO	NO	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	YES	NO	NO	NO	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	YES	NO	NO	NO	2/3 majority
Consider something out of its scheduled order	I move that the agenda be amended in order to deal with the following item . . .	NO	YES	YES	YES	2/3 majority
Appeal the ruling of the chair	I appeal the ruling chair on . . .	YES	YES	YES	NO	Majority
Change a motion	I move that the motion be amended to read . . .	NO	YES	YES	YES	Majority
Have a motion studied more before voting on it	I move that the motion be referred to . . .	NO	YES	YES	YES	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Defer consideration of a motion temporarily	I move that motion...be laid on the table	NO	YES	NO	NO	Majority
Raise a matter previously tabled	I move that motion . . . be lifted from the table.	NO	YES	NO	NO	Majority
Reconsider a motion already voted on earlier in the meeting.	I move that motion . . . be reconsidered.	NO	YES	YES (if original motion was)	NO	Majority
End debate on a motion	I call the question	NO	YES	NO	NO	2/3 majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	NO	NO	NO	NO	Majority
Recess the meeting.	I move that the meeting recess until . . .	NO	YES	Only to time	YES	Majority
End the meeting	I move that the meeting adjourn.	NO	YES	NO	NO	Majority

Attendance

Last Name	First Name	Constituency or Position
Williams	Lavelle	Director of Anthropology and Health Studies
Sithamparanathan	Gobika	Director of Biological Sciences
Vigneswaramoorthy	Vanessa	Director of English
Touman	Sarah	Director of Psychology
Mohamed	Nafisa	Vice-President Campus Life (ex – officio)
Srithas	Sitharsana	President
Frimpong	Nana	Vice-President Equity
Stojanovski	Sylvie	Director of Arts, Culture and Media
Hassan	Deena	Vice-President Operations
Weaver	Curtis	Director of Physical and Environmental Sciences
Zakir	Kubra	Vice-President External
Gupta	Radhika	Director of Critical Development Studies
Arayata	Christina	Vice-President Academics & University Affairs
Morris	Ashley	Director of Sociology
Gupta	Rahul	Director of Computer & Mathematical Sciences
Caluag	Claire	Director of French & Linguistics
Jahangir	Hania	Director of Historical & Cultural Studies
Don	Justin	Director of Human Geography
Nouri	Rosia	Director of Management
Ali	Syed	Director of Philosophy
Dang	Raymond	Director of Political Science

Agenda

1. Call to order

The meeting is called to order at __:__

2. Roll Call

3. Announcements

4. Approval of Agenda

Motion Moved: Srithas Seconded:

Be it resolved that the agenda for the November 23rd, 2017 SCSU Board of Directors meeting be approved as presented.

5. Equity Statement

6. Approval of Minutes

Motion Moved: Srithas Seconded:

Be it resolved that the, November 23rd 2017 minutes package including the following documents be approved as presented:

- i. Board of Directors Meeting Minutes
 - a. October 23rd, 2017 on Page 9

8. Executive Report

Motion Moved: Srithas Seconded:

Be it resolved that the Executive Report be accepted as presented.

9. Director updates

10. Adjournment

Motion Moved: Srithas Seconded:

Be it resolved that the November 23rd, 2017 SCSU Board of Directors meeting be adjourned.

Executive Report

Services & Operations

Scarborough Campus Students' Union (SCSU)

INCOME STATEMENT

	Oct-17	Description of Accounts
REVENUE		
Student Fees	\$397,481.28	Health & Dental fee, SCSU Membership fees
Student Levy's	\$0.00	Levies collected on behalf of other societies/organizations
Space Rental Income	\$23,181.47	Tenant fee's and conference rooms rental
Services Revenue	\$60,835.26	Metropasses, discounted tickets and other services
Event Sales	\$7,510.57	Orientation, Spring Formal & other event ticket sales
Vending Commissions	\$0.00	Vending machine commissions
Advertising Revenue	\$0.00	Student Center advertising and agenda book ad revenue
Other Income	\$67.35	All other revenue
TOTAL REVENUE	\$489,075.93	
EXPENSE		
Salaries, Wages & Benefits	\$60,596.36	Salaries, wages, honorariums, and benefits
Supplies	\$370.33	Office, computer, photocopier, and general supplies
Student Levy's	\$0.00	Levies submitted to other societies/organizations
Services	\$61,519.17	Metropasses, discounted tickets, liability insurance, payroll costs
Phone & Telecommunications	\$0.00	Website, cell phone allowance, e-mail hosting
Capital Renewal	\$2,074.17	Repair and maintenance costs
Event Costs	\$262.17	Orientation, Spring Formal & other event costs
Elections	\$6,131.90	Elections supplies and promotion materials
Meetings	\$190.00	Conferences and events attended/hosted by the SCSU
Programming Costs	\$1,853.04	Clubs/DSA Funding, campaigns, agenda books and newsletter
Professional Fees	\$41.76	Legal, Consulting, auditing fee's
Professional Dev & Travel	\$0.00	Health & Safety training, transportation and continuity costs
TOTAL EXPENSES	\$133,038.90	
NET INCOME	\$356,037.03	

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Campaigns

Focus Group for Mental Health and Wellness for Racialized Students

VP Equity and VP AUA in partnership with the Health & Wellness Centre, successfully held two focus groups for racialized students to provide insight for the development of a peer support group centred around racialized students and their experiences. Parties are currently reviewing the data.

Interviews for Manager at Health & Wellness

VP Equity participated in two days of interviews for the newest manager for the Health & Wellness Centre.

Monologues Auditions

On November 9th, auditions for the 2018 Monologues were held. VP Equity and coordinators from the Women's and Trans Centre held the auditions in SL-222. The next audition date is November 24th. Contact VP Equity for more information.

Athletics Advisory Committee

VP Equity was ratified as Co-Chair of the Athletics Advisory Committee. Topics of discussion included women only exercise hours and an equity position for the Athletics department.

Out on the Field of Play

VP Equity and the President attended "Out on the Field of Play," a discussion about LGBTQ+ inclusion in sport.

Sexual Violence Centre Launch

VP Equity, VP Campus Life, VP AUA, and the President attended the opening of the Sexual Violence Prevention and Support Centre on November 14th. The President addressed attendees about the importance of the Centre and steps we must take to ensuring that students feel supported both on and off campus around issues of sexual violence.

Trans is Beautiful Workshop

VP Equity and the President attended the Women's and Trans Centre's event "Trans Is Beautiful" in the Alumni Lounge. Guests were treated to snacks provided by the SCSU and a presentation on being a trans ally.

Hart House Board of Stewards Meeting

VP Equity attended the Hart House Board of Stewards Meeting at UTSC on November 16th. Presentations included the Warden's Annual Report and a presentation from Trish Starling on the Human Library Project, an event happening at UTSC in collaboration with SCSU and DSL.

Transit Survey Report Back

We deployed our survey from October 16 - Nov 3rd (three weeks). The survey had questions with a focus on the transit experience and development in Scarborough. We had an amazing response from our students! 1724 total respondents and 1350 completed the survey. We also

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

had responses from staff/faculty. The stakeholders will be meeting later this month to discuss how to present this data.

CAO Forum

On October 31st, SCSU executives and student representatives attended a meeting addressing student issues, especially in regards to the operations of the University. Particularly, following up on signage for gender-inclusive washrooms, creating more study space by opening up unused lecture rooms, more outlets on campus, following up on the YRT stop at UTSC, multi-faith space on campus, and financial support for the SCSU Food Centre. Each executive will continue to follow-up on commitments made by University administration. For more information, contact president@scsu.ca.

Student Town Hall with Mayor John Tory

On October 25th, SCSU hosted a Student Town Hall with Mayor Tory: Vision for Scarborough, in collaboration with Centennial College Students' Association (CCSAI) and Scarborough Community Renewal Organization (SCRO). Policing, housing, transit, food insecurity, job creation, more funding for the arts - These were some of the issues that were brought up by students. The event was a great success! We had media coverage of the event on Inside Toronto, Varsity, the Underground and UTSC communications. Thank you to all the students who participated amidst midterm season.

Convocation Ceremony for the Honorable Murray Sinclair

On November 6th, the President attended the convocation ceremony and luncheon celebrating the conferring of the degree of Doctor of Laws, *honoris causa*, upon the Honourable Murray Sinclair from the University of Toronto. Senator Sinclair served the justice system in Manitoba for over 25 years. He was the first Aboriginal Judge appointed in Manitoba and Canada's second. He served as Co-Chair of the Aboriginal Justice Inquiry in Manitoba and as Chief Commissioner of the Truth and Reconciliation Commission (TRC). As head of the TRC, he participated in hundreds of hearings across Canada (receiving testimony from more than 6,000 witnesses), culminating in the issuance of the TRC's report in 2015. He also oversaw an active multi-million dollar fundraising program to support various TRC events and activities, and to allow survivors to travel to attend TRC events. He has been an adjunct professor of law at the University of Manitoba. He was very active within his profession and his community and has won numerous awards, including the National Aboriginal Achievement Award, the Manitoba Bar Association's Equality Award (2001) and its Distinguished Service Award (2016) and has received Honorary Doctorates from 8 Canadian universities. Senator Sinclair was appointed to the Senate on April 2, 2016.

Out on the Field of Play

On November 7th, President, VP Equity, and BOD of Anthropology & Health Studies attended Out on the Field of Play—a discussion about LGBTQ+ inclusion in sport with Olympian and U of T Scarborough student Rosie Cossar! Rosie was team captain of the first Canadian Rhythmic Gymnastics team to qualify for an Olympic Games in London 2012, 2011 Pan American Games 3 time medalist, and the first openly “out” competing rhythmic gymnast in the world. She has advocated for LGBTQ+ inclusion in sport ever since her retirement from competition in 2012 and now leads the Canadian Olympic Committee's #OneTeam program for LGBT Inclusion in Sport.

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Remembrance Day Ceremony

On November 10th, SCSU participated in the Remembrance Day Ceremony that took place in the Meeting Place. The event was open to the UTSC community and started with a smudging ceremony by Elder Wendy Philips, followed by remarks by Principal and Vice-President Bruce Kidd, Dean William Gough, SCSU President Sitharsana Srithas and Honorable MPP Mitzie Hunter. The ceremony also included performances by the UTSC Concert.

Meeting with MPP Mitzie Hunter

The President, VP AUA and VP Equity attended a meeting with Honorable MPP Mitzie Hunter. The discussion included the flaws of the Ontario Student Grant, following up on Bill 132 and more support for international students. For more information, contact president@scsu.ca.

Annual General Meeting

On November 15, SCSU had our Annual General Meeting where the audited statements and an Executive Report was presented to the membership. There was also motions brought forward by the membership, such a investigating the implementation of gender-inclusive washrooms in the student centre, improving the accessibility and promotion of the AGM, and SCSU supporting a food equity campaign. There was a great discussion and engagement from the students. For more information, contact president@scsu.ca.

Through the Eyes of Rohingya Panel Discussion

On November 16th, the President attended this Panel discussion, the aim of which was to raise awareness on the Genocide of Rohingya people in Myanmar. The event had keynote speakers, including Rohingya Youth Refugees and Humanitarian Aid Workers, who shared their personal stories, experiences, and knowledge about the current crisis.

Assaulted Women's Helpline Gala

On November 17th, President and VP Equity attended Assaulted Women's Helpline's biggest annual fundraising event representing UTSC. This year, the guest speaker was Human rights activist, journalist and award-winning author Sally Armstrong.

Events & Programming

Hush: Silent Party

SCSU, SAA, ISA, and other campus groups came together to host the first ever Silent party at UTSC. This party is happening on November 23rd, where students have the opportunity to in a new atmosphere. Students are provided headphones as they enter Rex's and get to pick from three channels of music that DJs will be playing. If you are interested in attending or have any questions, feel free to talk to VP Campus Life.

Clubs Funding

The clubs committee have met and looked through over 20 applications from various clubs for funding. Approving many but have also given suggestions on better spending habits to be more cost efficient.

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Meeting Minutes of Board of Directors Meeting #6 of the Scarborough Campus Students' Union
Monday October 23rd, 2017 | 6:09 PM | SL-232, UTSC Student Centre

Board of Directors, Scarborough Campus Students' Union
Attendance

Last Name	First Name	Constituency or Position
Williams	Lavelle	Director of Anthropology and Health Studies
Sithamparanathan	Gobika	Director of Biological Sciences
Vigneswaramoorthy	Vanessa	Director of English
Touman	Sarah	Director of Psychology
Mohamed	Nafisa	Vice-President Campus Life (ex – officio)
Srithas	Sitharsana	President
Frimpong	Nana	Vice-President Equity
Stojanovski	Sylvie	Director of Arts, Culture and Media
Hassan	Deena	Vice-President Operations
Weaver	Curtis	Director of Physical and Environmental Sciences
Zakir	Kubra	Vice-President External
Gupta	Radhika	Director of Critical Development Studies
Arayata	Christina	Vice-President Academics & University Affairs
Morris	Ashley	Director of Sociology
Gupta	Rahul	Director of Computer & Mathematical Sciences
Caluag	Claire	Director of French & Linguistics
Jahangir	Hania	Director of Historical & Cultural Studies
Don	Justin	Director of Human Geography

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Nouri	Rosia	Director of Management
Syed	Ali	Director of Philosophy
Dang	Raymond	Director of Political Science

1. Call to order

A quorum being present, the Chair called the meeting to order at approximately 6:09 p.m.

1. Roll Call

1. Announcements

Srithas asked the Directors to sign up for Board of Director office hours by the end of the week. Srithas stated that she is finalizing the schedule for the upcoming semester.

Srithas mentioned that she is checking in with the Board of Directors since it is halfway point of the term. Srithas asked the Directors she did not have a chance to meet with yet to contact her with their availability. Srithas would like to have a short discussion with each Director regarding how they are doing and the item they are working on.

Srithas stated that the Transit Survey is out and the deadline to fill out the survey is November 3rd. Srithas asked Directors to complete the survey and to encourage their constituents to fill out the survey.

Srithas stated that there are other surveys out, which will be mentioned by the Executives during the Executive Report.

Srithas stated that there are 2 events that will take place this week:

The upcoming Mayor Town Hall is an opportunity to voice Scarborough student issues. This event will take place on Wednesday October 25th from 4pm-6pm and free food will be provided.

On Thursday, SCSU in collaboration with Caribbean connections will be hosting Haunted Rhythms, a pub night and costume party. This event will begin as a Games night and turn into a pub night. All proceeds will go to Caribbean hurricane relief.

1. Approval of Agenda

MOTION

Moved: Srithas

Seconded: Dang

Be it resolved that the agenda for the October 23rd, 2017 SCSU Board of Directors meeting be approved as presented.

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Vote: All in favour

CARRIED

1. Equity Statement

Frimpong read the Equity Statement and the Acknowledgement of the Lands we occupy of the Mississauga New Credit First Nation.

1. Approval of Minutes

MOTION

Moved: Srithas

Seconded: Jahangir

Be it resolved that the October 23rd, 2017 minutes package including the following documents be approved as presented:

- a) Board of Directors Meeting Minutes
 - i. September 2017 on Page 11
- b) Executive Committee Meeting
 - i. September 19th, 2017 on Page 19
 - ii. September 28th, 2017 on Page 21
 - iii. October 2nd, 2017 on Page 23
 - iv. October 12th, 2017 on Page 25
- c) Clubs Committee Meeting
 - i. October 16th, 2017 on Page 26
- d) Finance Committee Meeting
 - i. October 17th, 2017 on Page 28
- e) SCSU Commission Meeting
 - i. October 16th, 2017 on Page 30

Vote: All in favour

CARRIED

1. Approval of Financial Statements

MOTION

Moved: Srithas

Seconded: Zakir

Be it resolved that the 2016-17 Financial Statements be approved as presented.

For the benefit of everyone present, Dang stated that the Finance Meeting found that some of the programs in Note 6 may only be serving downtown folks.

Vote: All in favour

CARRIED

2. Approval of CRO Report (Page 35)

MOTION

Moved: Srithas

Seconded: Vigneswaramoorthy

Be it resolved that the CRO report for the SCSU 2017 Fall By-Election be accepted as presented.

Vote: All in favour

CARRIED

1. Ratification of First Year Directors

MOTION

Moved: Srithas

Seconded: Sithamparanathan

Be it resolved that Hanna Hamzai and Armaan Sahgal be ratified as First Year Directors for the 2017-18 fiscal year.

Vote: All in favour

CARRIED

2. Motion to Destroy Ballots

MOTION

Moved: Frimpong

Seconded: Weaver

A motion was made to destroy the First Year Director Election ballots.

Vote: All in favour

CARRIED

3. Executive Report

MOTION

Moved: Srithas

Seconded: Williams

Services & Operations

Hassan speaks on **September Income Statements**

Hassan presented the monthly income statement. Anyone with questions can contact her.

Campaigns & Advocacy

Srithas speaks on **Mental Health Understood Fair**

On October 3rd, SCSU tabled at the Mental Health Understood Fair organized by Health & Wellness. It was a space for various groups to talk about the mental health support they provide on campus.

Srithas speaks on **Councilor Jim Hart Community Meeting**

On October 10th, President, VP Equity and Director of English attended a community meeting on the issue of multi-tenant housing. Representatives spoke on student concerns and safety when it can to

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

regulating and legalizing rooming houses in the community. If you are interested in getting involved and being a part of these conversations, contact president@scsu.ca.

Srithas speaks on **Solidarity with College Faculty**

The SCSU offers its full support toward more than 12,000 Ontario public college faculty and members of the Ontario Public Service Employees Union (OPSEU), who are striking for fairness since Monday October 16th. We encourage students, University of Toronto faculty, and other members of the community to support Ontario college faculty through the following means:

- 1) Sign the petition - <http://www.collegefaculty.org/petition>.
- 2) Contact your local MPP - http://www.collegefaculty.org/call_mpp.
- 3) Send a letter in support - http://www.collegefaculty.org/letters_of_support. For more information, contact president@scsu.ca.

Srithas speaks on **Pray for Somalia**

On October 19th, SCSU along with MSA, RSC and DSL came together for a prayer and vigil honouring the Mogadishu, Somalia victims. Over 300 people were killed and hundreds injured when a truck exploded on Saturday October 14th at a busy intersection in the Somali capital Mogadishu. The bombing, the single deadliest attack in Somalia's history, shook the nation and reverberated around the world.

Arayata speaks on **Meeting with Department Chairs**

Throughout the month of October the VP AUA has met with multiple department chairs to discuss our goals throughout the year as well as for support for advertising and peer reviewing research for the Undergraduate Research Symposium.

Arayata speaks on **DSA Council**

On September 25 the VP AUA conducted DSA Council. At this particular meeting we discussed the following: Frosh (feedback), DSA events and services, and areas for collaboration throughout the month. It was also in this space where the VP AUA brought up the following initiatives: Study Jam, Academic Advocacy Day, and the Undergraduate Research Symposium.

Arayata speaks on **Your Campus Your Space**

On September 27 the VP AUA and the VP Equity in partnership with APUS, SOS, SELF, Women and Trans Centre, and Health and Wellness Centre came together to revisit the conversations surrounding the sexual violence policy from last year. Both the VP AUA and VP Equity facilitated these conversations. They are now in the process of taking the information gathered through student consultation to create a recommendations report to present to the University Administration.

Arayata speaks on **Meeting Curtis Cole**

On Tuesday October 3 the VP AUA and President had a meeting with Curtis Cole and Friorella. We discussed the following: lecture halls as prayer space/study space, credit/no credit deadline extension, student rights within ACORN and Blackboard, and Registrar's fees. Conversations will continue throughout the year as monthly meetings have been solidified.

Arayata speaks on **Academic Advocacy day**

On October 17 the VP AUA conducted Academic Advocacy Day Outreach. This is to go along with the report that the VP AUA has been working on since the Summer Term "Creating an Accessible Campus: Guidelines for the University of Toronto (/Scarborough)". During this outreach day we have had 193

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

students sign this petition in support of the following items: 5% Cap-off on late penalties, Credit/No-Credit extension until the final day of the study break, student rights in every syllabus and online platforms such as ACORN or Blackboard, self-declared sick notes, and removal of all laptop policy bans.

Arayata speaks on **Meeting with the Library**

On October 18 the VP AUA and President met with Lola and Elizabeth Head of Strategic Initiatives. To discuss the ways in which the Library and the SCSU can collaborate on such as the Undergraduate Research Symposium. We also discussed the different resources available to students and the ways the Library can further reach out to students and provide supports. This includes: having power bar sign outs, 24/7 library hours for midterm season, accessibility furniture, and large print textbooks.

Frimpong speaks on **By-Laws Committee Meeting**

On October 12th, Vice-President Equity and Vice-President External attended the first By-Laws Committee Meeting of the year. Several items were discussed at the meeting including part-time and residence representation on the CSS committee. If you would like more information on the items that were discussed, feel free to contact the execs that attended.

Frimpong speaks on **Equity and Diversity Advisor Interviews**

On October 2nd and 3rd, Vice-President Equity sat on the hiring panel for the new Equity and Diversity Advisor at UTSC. There is yet to be a final decision made on the newest Advisor, but more information will be released in the coming months.

Frimpong speaks on **Sexual Violence Climate Survey Advisory Committee**

On October 19th, Vice-President Equity attended the first Sexual Violence Climate Survey Advisory Committee Meeting at Simcoe Hall. The Province has been working on developing the Sexual Violence Climate Survey for all post-secondary institutions in Ontario. As it stands now, the timeline is that the survey will be ready in Winter 2018. If you have any questions or would like to offer input, contact Vice-President Equity.

Frimpong speaks on **Gender Inclusive Washroom Outreach**

On September 27th, outreach for Gender Inclusive Washrooms took place. Students were asked to sign a petition of support for the implementation of gender inclusive washrooms and voted from one of two examples of signage for the washrooms. For more information about the campaign, contact Vice-President Equity.

Frimpong speaks on **Bi-Talks**

On September 29th, SCSU in collaboration with SC:OUT hosted the first ever "Bi-Talks" series to talk about the importance of gender inclusive washrooms on campus. The event took place in the SC:OUT Lounge and was facilitated by SC:OUT Executives.

Frimpong speaks on **Residence Anti-Oppression Training**

Vice-President Equity and the President conducted Anti-Oppression Training for the Residence Advisors this month. Folks spoke about how to create an inclusive residence community and what it means to work with an anti-oppressive lens in their respective positions.

Events & Programming

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Mohamed speaks on **Unforgettable Boat Cruise**

SCSU's annual boat cruise happened on September 28th, at the Lady Yankee Cruise Ship. This boat cruise was in collaboration with Caribbean Connections, African Students' Association, MESA, UNITY, Indian Students' Association, and the Tamil Students' Association. The Cruise provided dinner and went around Lake Ontario, while attendees danced.

Mohamed speaks on **Clubs Training**

On October 20th, SCSU held its second round of clubs training, which is needed for clubs to be able to book space and access funding. Presentations consist of Anti-Os, budgeting, and event management.

Frimpong speaks on **ISC Thanksgiving Dinner**

On October 7th, President and VP Equity attended the Thanksgiving Dinner organized by International Student Centre along with international students and members of the UTSC community.

Srithas speaks on **Diwali Celebrations**

On October 18th, SCSU tabled at the Diwali Celebrations that took place in the meeting place organized by the International Student Centre. On October 19th, the President attended the Diwali celebrations that took place in the Residence Centre.

Frimpong speaks on **Women's Writing Circle**

The first Women's Writing Circle of the year was held on October 5th, 2017. This event is held in collaboration with the Women's and Trans Centre with support from the Equity and Diversity Office. Approximately 15 self-identified women participated in this unstructured creative writing space. The next session will take place on October 24th. Contact Vice-President Equity for more information on how you can get involved with the writing circle in the future.

Frimpong speaks on **No More Stolen Sisters - Moment of Silence in RSC**

Every year on October 4th, people across Canada gather to honour Missing and Murdered Indigenous Women and Girls through the Native Women's Association of Canada Sisters in Spirit (SIS) Vigil event. On October 4th, this event came to UTSC through the Racialized Student Collective in collaboration with the Amnesty International at UTSC.

Gupta asked which account Clubs funding comes from.

Srithas stated that Clubs funding falls under the General and Administrative category.

Gupta asked for the exact amount of the operating budget for all the events and clubs expenses.

The Executive Director stated that there is a \$40,000 operating budget for events and clubs expenses.

Gupta spoke about the Sexual Violence Policy and the Sexual Violence Centre. Gupta made an inquiry regarding how the SCSU could expand the services provided at the Sexual Violence Centre. Gupta stated that there are great services and resources available at the Sexual Violence Centre, the 2 qualified individuals who work there are great but the Centre is only open from 9am-5pm during the week.

Srithas stated that Frimpong and Arayata are working on a report based on consultations they had with Your Campus Your Space and the feedback they received from students. They plan to present this

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

document to administration. Srithas suggested meeting offline to further discuss the concerns Gupta expressed and ways SCSU could provide resources.

Gupta reiterated that the staff at Sexual Violence Centre are great, but there are only 2 individuals available to help thousands of students.

Frimpong stated that she brought up this issue to the committee last month. Currently, when you call the Sexual Violence Centre after hours it goes straight to voicemail. Frimpong stated that the voicemail caused confusion because it does not specify which campus you are connected to. Frimpong is pushing for reaching out to other dispatchers in the community and the committee is looking into it. Frimpong also spoke about the possibility of a service learning program in collaboration with the social work program. Currently, there is resistance due to the need for supervision. Frimpong noted that this is happening at other universities so it is a matter of whether the university wants to pay for these services.

Gupta stated acknowledged that sexual violence happens, especially on residence, and suggested to apply more pressure on administration because these services need to be available for students 24/7.

Be it resolved that the Executive Report be accepted as presented.

Vote: All in favour

CARRIED

4. Director Updates

Gupta, Zakir and Gupta had no updates.

Weaver stated that there is a company that is willing to provide a limited amount of resources (tea) for the exam de-stressors and all they ask for in return is a bit of marketing. Weaver is hoping to open talks with them for striking middle ground since the amount of tea they plan to provide is limited.

Weaver stated that people approached him asking what SCSU is doing about the environmental crisis. Weaver asked for more information on who SCSU is partnering with. If there are not many partnerships, Weaver also suggested to apply pressure to administration and find a non-profit or companies SCSU can work with.

Weaver stated that Professor Mandy Meriano wants to hold a D-level course for communicating environmental science. However, the professor who was planning to co-professor with her is not available. Weaver asked if SCSU could offer support for Professor Meriano, possibly thorough sending an email.

Jahangir stated that for the past month she has been working with a variety of people in her department to make the Historical & Cultural Studies department more accessible. The Historical & Cultural Studies is a combination of 6 departments, thus representation is lacking in terms of who the main leaders in the department represent. Jahangir is working with a group of students to overcome this barrier.

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Jahangir hopes to overcome this barrier with resources and time so the voices of all students in every department are heard.

Jahangir stated that she has a meeting this Thursday with professors of Women's Studies to discuss Co-op and Women's Studies Co-op. Jahangir reminded the Board of the past discussions regarding lack of Co-op opportunities among social science and humanities. Jahangir stated that anyone who is interested and wants to give feedback regarding the lack of Co-op opportunities in those programs can contact her.

Williams had no program specific updates. Williams had a discussion with Srithas regarding campaign points, which are currently a work in progress.

Dang stated that the Political Science Students Association (PSSA) has a grad panel tomorrow at 4 pm, which will bring in people from different institutions to try and attract students to pursue political science related post-graduate degrees.

Dang stated that 5 different social science DSAs, who inhabit one small room, are concerned with the progress of Highland Hall. Dang asked if more information about the progress of Highland Hall could be shared during Board of Director meetings so he can relay this information to the DSAs.

Arayata stated that according to the meetings and spaces she attended, Highland Hall should be done on schedule, i.e. next September.

Morris stated that she met with Srithas regarding the next steps she is taking to accomplish her campaign points.

Sithamparanathan stated that the library is constantly packed, and the people using this space are not usually UTSC students. Sithamparanathan noted that the overcrowding issue is particularly bad this year.

Ali stated that the Association for Philosophy Students (APS) discussed the dates for the annual International Conference; the date is set for March 24, 2018. Ali stated that they are looking for undergraduates from all around the world to hand in their essays so they can find someone who has something worthy to contribute. Ali will talk about the guest speaker at the next meeting.

Vigneswaramoorthy stated that over the summer she contacted every student run UofT publication and made a list of the ones that accept research from UTSC students. Vigneswaramoorthy gave this list to Arayata who will post this information on the SCSU website under Academics. Vigneswaramoorthy encouraged Directors to tell departments about this list because there are a lot of opportunities available.

5. Adjournment

MOTION

Moved: Srithas

Seconded: Morris

Be it resolved that the October 23rd, 2017 SCSU Board of Directors meeting be adjourned.

Vote: All in favour

CARRIED

The meeting was adjourned at 6:55 p.m.

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Tuesday, August 15th, 2017 | 10:00am | UTSC Student Centre, SL – 108

1. Call to Order:
 - a. Present: Arayata, Zakir, Srithas, Frimpong, Hassan, Mohamed, Siewrattan
 - b. Absent:

***BIRT the August 15th Agenda be approved as presented
APPROVED***

2. Habitat for Humanity
Campus Police has shown interest in bridging the relationship between students and police. They would like to present a community initiative where students and campus police can come together to build a house. There needs to be more details on how they plan to execute. The VP Equity will follow up.
3. ArtSide Out
ArtSide Out would like to book to food court. In future they should be using the SCSU Website.
4. Co-Op Office
There are several concerns over how this office functions and interacts with students. They are currently trying to expand and improve There are no student voices to direct the Co-Op Office.
5. Mental Health Understood Fair
This is an information fair to talk about mental health support for students. Health and Wellness is asking whether there is interest in participating with an interactive display.

***BIRT the August 15th meeting be adjourned
APPROVED***

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Tuesday, September 12th, 2017 | 10:00am | UTSC Student Centre, SL – 108

1. Call to Order:
 - a. Present: Arayata, Zakir, Srithas, Frimpong, Hassan, Mohamed, Siewrattan
 - b. Absent:

***BIRT the September 12th Agenda be approved as presented
APPROVED***

2. Vlog
The executive have shown interest in having an intro video instead of a vlog. The VP Operations will take lead on this project and follow up.
3. ArtSide Out
Every year the SCSU sponsors Artside Out in the amount \$5000. The same amount will be sponsored this year. There are some questions about their budget, which the President will follow up with
4. ISC BBQ
The BBQ is happening on Friday from 3-5pm. Some executives will be in attendance for set-up. Jummah prayers will be done by 2pm and set up for ISC will begin at 3pm.
5. Coco Riot
This is an artist that does workshops on gender inclusive washrooms. There is interest in bringing this person back to campus as part of organizing on Gender Inclusive Washrooms. This facilitator can only attend a workshop on Wednesday and Friday. The VP Equity will work on coordinating a potential event.
6. Photo Journal
The VP Equity will be working on a Journal instead of a Zine this year. There was discussion about the launch date and whether this will be in collaboration with the WTC Conference. This will be discussed and finalized with other partners before a decision is made.
7. Mental Health Network
There is a Mental Health outreach day that is planned where cards will be designed to give out. Different resources will need to be put together on the website before the card is distributed.\
8. Terms of Reference: Mental Health Network

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

There was a meeting to discuss the terms of reference for the mental health network, however, there were several issues brought forward by the executive due to the mandate changing every year. This makes a sustainable mental health approach difficult. This will be addressed in upcoming meetings.

9. Meet and Greet

The executive have been approached with an offer to sit with Mayor John Tory. There is also an option to have representative from different levels of government come to UTSC for students to ask questions. The President will be working on further details of this event.

10. Multi-Faith Consultations

Consultations began in the beginning of August. There were questions on whether the cleaning company cleans the rooms. Concerns arose about SL279 not being swept and mopped regularly. There will be further discussion about painting.

11. Food Bank

This will be launched on September 19th. There are concerns about the number of students using will not be supplied by the number of skids. If this happens there will be further conversation with the University about providing more skids.

12. Book Exchange

This book exchange will be changed to the Free Book Network, due to confusion with the name of the program in relation to programs offered at UofT.

***BIRT the September 12th meeting be adjourned
APPROVED***

campaign. There will also be a working group that will work on the elections in conjunction with this campaign.

9. Support for Rohingya - Zartasha Zainab

Zartasha – Interest in raising money for this campaign. Raising awareness for the crisis that is happening. We would like to start petitioning the issues.

Sana – We can also write a letter to the local MP and have them support the campaign and condemn the actions.

Zartasha – We would like to raise awareness, fundraise to deliver aid, the petitioning and writing the letter will be the third part of the campaign.

Sana – The RSC can also play a great role in supporting outreach for the campaign.

Chemi – RSC would definitely like to support for this campaign. RSC will touch base with these student groups.

10. Food Campaign - Katerina Konstantopoulos

Katie – I wanted to start raising awareness on food insecurity. Food precarity and mental health are issues go hand in hand. There are several initiatives that work on food insecurity. There is a composting program. There is an SCSU Food Bank and there are not a lot of options for produce. Community food garden near residence. Co-op kitchen space for students to learn from one another. Students to come together and share food. The green roofs turn into garden and study spaces. There could be a mural project. Food wars would also be of interest

Curtis – Roof top gardens are run by professors that are running experiments. Sustainability and farmers market always have extra produce. Cooking with Rex where people can come to Rex's Den to cook. This is very similar to the sustainability food making. Campus mural projects would be really great to work on. The sustainability office would be working on biodegradable containers at the marketplace. The biggest issue would be to get biodegradable containers.

11. Other Businesses

Josh – Improving accessibility on campus. Having each program has someone appointed to make sure that the program is accessible. There are many students that probably drop out due to the accessibility of the programs.

Katie – Perhaps there are potential collaboration.

Sana – The writing on posters being more accessible, such as the contrast and font.

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Josh – Interested in looking at students who have been accepted into PhD and Masters programs that identify as having an accessibility issues.

Raymond – Are we talking about any online accessibility issues?

Josh – There are ways in which the online platforms are already improving.

Katie – Washroom stalls are very small. There are professors saying that I should not be in university because they cannot handle the way in which they teach.

Nana – There are so many issues with getting note takers for classes.

Katie – Maybe it is something more than note taking, maybe one on one peer support would be great.

Alberto – Over the summer I worked with Mood Disorders Society for people with several different abilities. They would like me to be on a youth committee where we can talk about these issues. I am interested in bringing this to campus. I would like to start a student club. I would like to bring this up with Health and Wellness. There was also an issue with student to student support.

Raymond – There was interest in having a club. You can make a constitution with two other people. This would be submitted through ULife.

Diane – Collaborating with a DSA such as PNDA or Health Studies. Health and Wellness does not acknowledge on holistic methods of treatment. Partnering with a professor who would talk about Trauma would also be great

Alberto – One thing I wanted to focus on was a presentation to discuss how PTSD occurs for many people. I am interested in connecting with other people who would be interested in working on this as well.

Christina – About DSAs, I work with DSAs a lot and every month there is a DSA council and we can bring this up there to connect with more people.

Zartasha - Maybe there needs to be safe spaces and discussion for this.

Sana – Currently, a student brought forward a make it Fair Campaign. There are several items that are under review in the new bill. If there are any students that are interested in being involved in a campaign please let Sana know. Many students who are identifying with a disability are having difficulty and these issues also need to be addressed in these lobby sessions.

Naziha - Talk about Pan Am – TPASC, the women's space that we get for two hours. The space is not accessible and there is a water fountain that is right there. This is not an

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

accessible space. Something that I wanted to ask about, on lobbying for increased space or the space upstairs.

Christina – I had a conversation with Laura and this was brought to her and they are currently discussing more hours or expanding the space.

Curtis – This is something that I would like to support and work on. There are potentially spaces that could be repurposed.

Deena – There is a bigger demographic of people who do not feel comfortable with the situation for TPASC.

Alberto – The top floor does not have any access for accessibility. If this could also be an does for people not have to climb stairs to use the cardio.

12. Adjournment - MOTION

Moved: Kubra

Seconded: Curtis

SCSU FROSH 2017: WE THE EAST Report
By: Michelle Valenzuela and Sarah Mohamed

ORIENTATION PLANNING:

Format

This year's orientation used a different approach to group students. The original plan was that the VP Campus Life and Orientation Coordinators split the incoming students up into three "houses". The houses were divided by program (Arts, Science and Management) for the incoming first year study of choice this September. The Arts house consisted of approximately 400 First Years and 35 Group Leaders. The Science house consisted of approximately 350 First Years and 60 Group Leaders. Lastly the Management house consisted of approximately 250 First Years and 40 Group Leaders. Within each house, there were 15 groups each comprised of up to 20-25 First Years and a minimum of 3 Group Leaders per group. There were several notable differences this year in comparison to last year:

1. This year we went with the QR Code method to register students. This method was supposed to help reduce the wait time however similar to last year the wait time was about 3 hours. However, once the leaders responsible for registration got more familiar, the process went by very smoothly.
2. This year the start time for orientation was much later. We started the three days at 1pm instead of 9am because we wanted to condense the programming for less layover time and more time being spent in activity.
3. The next noticeable difference was we initially put the incoming students into groups but later decided to put the first 20 first years in one group and continued with that method until all first years were in a group in their respective houses. Unfortunately, that resulted in not having an attendance of which first years were in which group and it was difficult for the group leaders to keep in contact with their first years.
4. This year in comparison to last year we didn't provide lunch for the three days and only served dinner. In theory for our budget, this was a smart decision because we were able to use the money for the programming of the three days, but unfortunately, the first years and leaders were not informed to eat breakfast and lunch before arriving which resulted in a lot of very hungry, and tired group of people. Which ultimately led the first years and leaders to leave the programming to go get food because they were hungry.

5. Programming wise we got a tent in the parking lot instead of using Panam because the tent created a more fun and intimate environment where we were in control of light fixture and seating.
6. This year we took out the name tags process during registration and constructed a guidebook which included: food vouchers, a schedule of all three days, a map of the campus, emergency contact, and the list of activities for UTSC LIVE. This would be an excellent way to keep all material in one book then lost in loose papers. In addition, preparations for the guidebook took less time than the time being used to make name tags for all students.
7. Due to popular demand, we brought back Playfair. Playfair is an event which is comprised of a group of icebreakers to get to meet everyone at Frosh. This was a great way for students to open up and be more comfortable in the space. Many students have suggested to continue with this event for the future.
8. This year we provided a new event known as UTSC LIVE, which was our rendition of Nuit Blanche and Friday Night Live at the ROM for our campus tours and 4.0 fair all in one event. We wanted to create a more fun but educational interaction in our school campus but also give the first years the freedom to explore their new home.
9. Lastly, with the decision of making houses divided into program, we created a competition called House Cup. Within each numbered group, first years and group leaders would participate in daily challenges to earn points for their respected house. Each day, they will be given new challenges to complete during specific times in the day. Once a group finished each challenge, an SCSU executive signs off the score sheet. Score of each day are announced by MCs each morning and last-minute points will be earned during closing ceremonies. In result, many students wish to continue House Cup for the future orientations.

Timeline

The Senior Orientation Coordinator was hired in the first week of May. The Junior Orientation Coordinator was hired in the first week of June. The hiring of the Masters of Ceremonies and Senior Leaders was completed by the middle of June. We highly suggest hiring the Senior Orientation Coordinator on the first week of May and having the Junior Orientation Coordinator start a week later, with this idea the coordinators can start early with planning and also be more familiarized with how the breakdown of the three months will be. With the orientation team, we suggest hiring them in the month of May just so there is more time for team socials, and more time to thoroughly plan Frosh as a whole.

Group Leader interviews were conducted in mid-July and we sent offers by early August. Logistics Leader interviews were primarily conducted in the middle of July with a confirmation of leaders by August. Notification of the finalized Leader training dates and Frosh week were

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

sent out a couple of days with the intention to allow our volunteers to confirm whether they can participate and adjust their schedules accordingly.

The OCs, Orientation Executive Team, and SCSU elected executives conducted Frosh outreach by participating during the Get Started Mix 'n Mingle event. This occurred from late-June to early-July. We utilized Orientation flyers for giveaways and unfortunately we did not have access to a video for promotion unlike past year. This opportunity at Get Started allowed the team to interact with the incoming first years face to face. Most encounters resulted in a very positive experience. We highly recommend outreaching at this event again.

Similar to 2016, the Orientation Team took part in the Department of Student Life's Phone Blitzing initiative. We often reached voicemail boxes when calling during the afternoon-evening. Additionally, mailouts outlining the Frosh Week dates and program descriptions were sent out after Get Started for the intention that when we called all the incoming First Year Students, they would have received our mailouts and was eager to learn more about our Frosh week. The addresses were obtained from the Department of Student Life in confidentiality.

This year, Group Leader and Logistics Leader training took place on August 12th and 19th. On August 12th, UTM invited us for an end-of-day social. We also scheduled a make-up training session for the Group Leaders and Logistics Leaders on August 26th that briefly went over the topics covered during the full training dates.

This year's Frosh took place from August 29th to 31st. In comparison to the previous year, we were able to attract more First Year Residence students, as Frosh was scheduled to occur after Residence Move-In Day. However our events did have some clashes with the Resident Orientation because we had first year students who wanted to leave our programming to go attend an event happening at the resident centre. To overcome this for next year, be in communication with the Resident Council about having their orientation start on/after the 31st for no programming to be overlapping within each other and, allow residence students who want to attend both and very much do so without having to miss either of our events.

Ticket Sales

This year we utilized Eventbrite and aimed to sell 1,000 tickets (200 Early Bird at \$75+tax, 800 Regular at \$85+tax). This year our ticket sales throughout summer were significantly better in comparison to last year. The morning of Frosh we were able to achieve a total of 980 online tickets sold. At the beginning of the Frosh planning process, we initially planned and budgeted for 1,000.

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Budget

Our Clubs and Events Coordinator was responsible for all budget inquiries. Please refer to our budget worksheet for more information regarding Orientation revenue and expenses.

Meetings

The Orientation Executive team meetings were held every 2 weeks on Tuesday from 6:00PM - 8:00PM. Starting the 3rd week of July, Orientation Executive team meetings were held every week on Tuesdays from 6:00PM - 8:00PM. The SCSU elected executives attended majority of the meetings, which resulting in a better relationship with the Orientation Executives and the SCSU Executives. We highly suggest that the SCSU executives continue to actively taking part in the orientation team meetings to help build a relationship with the orientation team.

During meetings, the OCs and VP Campus Life would receive updates from each general group (MCs, GL Supervisors, LL Supervisors, Sponsorship, DSAs, UTSC LIVE, Talent Show, and Quiet Space) and answer any remaining queries from the team. Due to the late hiring for Senior Leaders, the OCs also held weekly meetings with each of the Senior leaders to help with any logistics for their events and have them completed by the end of weekly meetings for more productivity.

Graphics and Designs

The SCSU Senior Graphic Designer was responsible for the Frosh promotional graphics and Frosh t-shirt designs. Graphics we prepared for the following: general logo, banners, Get Started Flyers, website GIFs, lawn signs, t-shirts, a guidebook, and so much more.

Excluding t-shirts, all other printing was completed through UTSC's Academic Printing & Custom Publishing Services. We will recommend them for future as well due to ease of communication and good turnaround time.

This year we utilized the t-shirt printing services of the Canadian Federation of Students. By switching service providers, we managed to save approximately \$3 per t-shirt. Unfortunately, our order was received very late with the exception of one missing box of group leader t-shirts that we got the following day. We do not recommend utilizing them in the future because of their lack of organization and suggest finding another location that provides ethically made clothing in bulk.

Sponsors

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

The OCs, Clubs and Events Coordinator, and Sponsorship Senior Leader were specifically responsible for sponsorship. A master list from last year was utilized in contacting all potential sponsors. The work was divided according to the following, the Clubs and Events coordinator contacted all the previous sponsors and unfortunately Gain and Gillette decided to pull out from sponsoring us this year which is unfortunate since they were our biggest sponsors from previous years. The master list that was given to our sponsorship senior leader had an overwhelming amount of big companies that needed more information than what we were given such as SCSU's organization registration number, etc. Unfortunately, we were unable to get a confirmation from any sponsors except those from Hart Entertainment.

By end of June our Senior Graphic Designer created a Frosh Sponsorship Package that outlined the possible sponsorship opportunities and corresponding prices. Once a package was chosen, contracts were drafted. Contracts included thorough details on pricing, deadlines, time, date and location of all the events. Some of the sponsorship opportunities included: tabling during events, promotional materials in the orientation kits and shout outs. Contracts were unfortunately not made this year, not including the contract that was sent out to Hart Entertainment for their services. For the future, we highly suggest contacting sponsors as early as possible. We were unable to get free items to put in the swag bags like in previous years. Also be sure to count the items you do receive for the laundry swag bags ahead of time so you know if you have enough to give away.

Videography

Our VP Campus Life contacted Jonah Zapparoli as the Frosh Videographer. He was paid \$1,500 as honorarium. The contract stated that he would be responsible for creating 2 videos:

1. Introduction to the Orientation Team in a storytelling music video that was divided into two parts - to be shown on the first and last day of Frosh
2. All three days footage recap

We highly suggest releasing the recap video as promotion for next year.

Recruitment

Hiring for the orientation team took place for the following positions: Masters of Ceremonies, Seniors Leaders, Group Leaders, and Logistics Leaders.

Masters of Ceremonies (MC):

- The postings went up in early-May and interviews took place in late-May. Offers were sent by the mid-June. There were 6 MCs hired (2 for each house). The MCs created the

ideas for promotional materials and cheers, and planned the Closing Ceremonies along with the Ultimate House Competition (UHC).

Senior Leaders:

- Job postings went up in late-May and interviews took place in early-June. Offers were sent by mid-June. The Senior Leaders were broken down into Events (7), Sponsorship (1), Logistics Supervisors (3), Group Leader Supervisors (3). The interviews were conducted by VP campus life and Orientation Coordinators.

Group Leaders (GL):

- Job postings for Group Leaders went up in early-July. Interviews took place in late-July and consisted of 3 parts: traditional questions and answers, scenarios/situations and improvisation/cheers. We hired a total of 150 group leaders. The Orientation Coordinators, SCSU Executives, Orientation Senior Leaders and the MCs all took part in the hiring process. We suggest updating the questions being asked to group leaders, because those who participated in past years thought it to be repetitive which caused our interviews to be taken loosely.

Logistics Leaders (LL)

- The job postings for Logistics Leaders went up in early-July. The interviews took place in late-July and were conducted by the OCs and Logistics Leader Supervisors. It consisted of formal questions and answers, scenarios/situations and problem-solving exercises

Team Bonding

A number of informal team dinners occurred during the last few weeks leading up to Frosh. This was quite unfortunate due to the fact that Frosh was just around the corner but the socials were very much needed to help the orientation team bond with one another. The first informal dinner was during kit-stuffing that took place at Rex's Den. We ordered food from Hakka Legend and enjoyed some quality time with one another. We also had the chance to meet at The CNE with some of the team which ultimately was a great time. A more formal dinner took place at Lone Star the night before Frosh. Majority of the team made it to the dinner before Frosh which helped get everyone more excited for the first day. Lastly, we took the team to the W Burger Bar on the day of the parade for our last dinner and time spent together.

Ultimately, an event we did plan, was our Senior Leader Retreat on June 14th for team building, food and for everyone to bond was taken place at the boardroom in the student centre. We also went through new changes for Frosh and listened to everyone's ideas for how they want this year

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

to be planned. In the future, we suggest holding off-campus team building activities such as escape room, go-karting, wonderland, or even a weekend retreat to allow for relationship building within the team as early as possible.

Involvement of SCSU Executives

This year, the SCSU elected executives were more involved than in previous years. Although they specifically didn't have a position on the orientation team they were placed into houses and attended majority of the meetings. The orientation team this year felt significantly closer to the elected SCSU executives because unlike previous years they actively took part in the planning and preparations of Frosh this year. We highly suggest that the new elected SCSU executives of next year also try to get more involved with the orientation team whether it comes to attending meetings, doing outreach, hiring volunteers, or even attending team socials because this creates a sense of trust and friendship amongst the executive team and the orientation team.

UTM Event Collaborations

On August 12th, UTMSU's OCs invited the SCSU Frosh team and our Leaders to the UTM campus for an end-of-the-day social. We had a friendly water fight along with a cheer off and we participated at the dry dance party in UTM's Student Centre. We departed from the UTM campus at 7:00PM after dinner and at around 10:00PM after the dry dance party. We received positive responses about this collaboration and day and highly encourage event collaborations with UTM in the future.

Leaders' (Senior, Group and Logistics) feedback

This year, the OCs created a feedback page for all group leaders and logistic leaders to state their opinions. In addition, we held a debrief/feedback meeting on September 18th to ask the Orientation Team and SCSU executives' opinion on how the three days of Frosh and parade was to them:

- Start the day earlier and feed everyone lunch or snacks.
- There wasn't enough time allotted towards bonding time between group leaders and their first years throughout the three days
- A larger tent because it felt crowded and hot.
- Logistic leaders didn't feel like they had that much to do so a suggestion was either hire less logistic leaders or have allotted tasks for them made beforehand
- Having pizza for dinner would be better if it was warm, and if we gave something with the pizza like a bag of chips or a cookie. If there is food left over we should advertise that getting seconds is permissible instead of having to throw out the rest of the food.
- Include clubs and their activities onto the guidebook (if we continue with the guidebook and UTSC LIVE in the following years)

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
 Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

- A senior leader suggested that on the wristbands have a spot for their food vouchers which in theory is an amazing idea since the first years aren't allowed to remove their wristbands.
- More signage for events
- Having a choreographed cheer-off is more efficient and highly suggested by future MCs to use this method
- House cup is better than Ultimate First year Challenge because it's more inclusive and celebrates the entire house rather than an individual in one house.
- During exam season training for leaders' should not take place if we want majority of the hired leaders' to participate in Orientation
- Majority of the leaders didn't attend the parade so a suggestion for next year is that in their contracts have it stated that just like the three days of Orientation they are expected to attend the parade.

ORIENTATION WEEK:

Day One

Registration

Context	<ul style="list-style-type: none"> ● Register the incoming First Year Students and provide them with their designated t-shirt, Orientation kit, guidebook and wristband. A water station and situations area was prepared along the far end of the Outer Lot
Comments	<ul style="list-style-type: none"> ● Registration to start earlier than 1pm, for program to start at 1pm.
Issues	<ul style="list-style-type: none"> ● The students were out in the sweltering heat for close to 3 hours. ● All the logistic leaders, thought they weren't given enough work during registration ● The water station jugs were not filled up at a fast enough rate. ● The eventbrite site was set for the event to start at 12PM when an email was sent out to all participants that we start registration at 1PM
Recommendations	<ul style="list-style-type: none"> ● Wristbands should be entrusted with the Orientation Team ● We highly recommend booking the IC and EV Atrium and setting up the space for a T-Shirt Decorating Event, thus providing students with the option of staying indoors during the Registration period. ● If lunch is not being provided, have a snack or light lunch being given to first years ● Find a more sustainable way for the water station ● Go back to the lanyards and name tags. With this, their names will be on their name tag and shirt for security purposes ● Have more than two individuals handle the situations table

Official Welcome/Opening Ceremonies

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
 Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Context	<ul style="list-style-type: none"> • During the Official Welcome the OCs formally welcome the incoming First Year students to UTSC and introduce the Orientation Team. We welcomed Principal Bruce Kidd, Desmond Pouyat, and Elder Wendy as well as indigenous drummers.
Comments	<ul style="list-style-type: none"> • Extra time wasn't being looked upon, which resulted to us rushing a lot of the presentation • Many screens were being used for this event, for promotional use
Issues	<ul style="list-style-type: none"> • We wish the tent was much bigger for students to move and to meet fire code
Recommendations	<ul style="list-style-type: none"> • Follow up on all speakers and performers a week before the event • Make sure all leaders on the team have been communication with the minute to minute of event • For accessible use, find a company for a live camera projector during this event.

Playfair

Context	<ul style="list-style-type: none"> • Dianna David hosted Playfair outside of the tent in the Outer Lot
Comments	<ul style="list-style-type: none"> • Make sure to read the contract strictly and list out all preferences and accommodations to be asked for Playfair • Follow up on who the speaker is for the event two weeks before • Double check on all A/V a week before event
Issues	<ul style="list-style-type: none"> • Speakers were stayed inside tent which resulted no one to hear the Dianna clearly • A stage was not provided, so we had to makeshift a stage using four tables
Recommendations	<ul style="list-style-type: none"> • A week before event, go to location and look at space for a rough run through of event • With a bigger tent, event can be inside tent for a more fun and intimate environment • If continued outdoors, have more leaders on site to be parameter for no wondering first years

Dinner

Context	<ul style="list-style-type: none"> • Dinner was provided by Pizza Pizza and served in three different locations depending on which house you are in: EV Atrium, the ARC, and the Student Centre • For this meal, students had the opportunity to explore the campus leading up to UTSC LIVE
Comments	<ul style="list-style-type: none"> • Students were encouraged to join UTSC LIVE events
Issues	<ul style="list-style-type: none"> • Timing for food should be thought upon, food was served cold • Communication with taking seconds for food was not told, in result a lot of pizza was left behind and thrown out • Communication with food options was not communicated

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
 Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Recommendations	<ul style="list-style-type: none"> • With leftover pizza, find a solution to donate it to a shelter • Ensure that all logistic leaders know options being provided to first years
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UTSC LIVE

Context	<ul style="list-style-type: none"> • UTSC LIVE was prepared by senior leaders in the orientation team. • All first years were provided with a list of activities and a map of the school campus with a route to follow in their guidebooks
Comments	<ul style="list-style-type: none"> • The event was highly successful and many students enjoyed the events present and the freedom to walk around campus on their own
Issues	<ul style="list-style-type: none"> • Placements for clubs and services to be visually shown and not just on the guidebooks • To provide more light fixtures for darker areas of the campus • Two individuals on the team are not enough for a big event like this • Audio equipment, stage and mics was not communicated
Recommendations	<ul style="list-style-type: none"> • Make more signage for participants to know which clubs and services are present at each building. For a creative idea, print a directory and place on UTSC map • Two weeks before event, do a run through during hours of event to find dark areas of campus and light fixture solutions. • Have the orientation team to all help out and be on the same page of logistics for event. Separate event into three individuals: clubs, logistics, and guest speakers • Set-up time for all performers was 30 minutes before performance

Day Two

Consent Programming (Real Talks)

Context	<ul style="list-style-type: none"> • Prior to the start of this event, OCs notified the crowd that the topic to be covered was triggering and sensitive and could make individuals uncomfortable. Two counsellors from UTSC Health and Wellness Centre were on site to provide assistance. A quiet space was set up behind the lecture hall to allow students to decompress. A 'thumbs-up' policy was set in place to ensure the safety of all students. UTSC Alumnus, Karen B.K. Chen hosted our consent programming, "Real Talks," in the form of an informative conversation-like presentation
Comments	<ul style="list-style-type: none"> • Students thoroughly enjoyed Karen's sense of humour
Issues	<ul style="list-style-type: none"> • Many management students did not participate/ left early during this event which was disrespectful to Karen and used the quiet space to talk with others
Recommendations	<ul style="list-style-type: none"> • Utilize Karen's expertise again next year for consent programming • Encourage students to participate in all activities during Frosh

Athletics Challenge

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
 Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Context	<ul style="list-style-type: none"> • The Athletics Challenge was prepared in collaboration with TPASC, Athletics and Recreation, and SCAA. • Each house divided their group into 5 groups of 3 groups. There were 5 stations comprised of: warm-up, zumba, drop-in/booths, TPASC tours, and SCAA Challenge
Comments	<ul style="list-style-type: none"> • The event was highly successful and many students enjoyed the zumba and SCAA Challenge
Issues	<ul style="list-style-type: none"> • Water was far from event which caused students to walk away from event because of dehydration
Recommendations	<ul style="list-style-type: none"> • Find sustainable ways for water transportation • Follow up a week before event for any table and layout of event

Departmental Student Association (DSA) Presentations

Context	<ul style="list-style-type: none"> • Each DSA had approximately 90 minutes and their own space to conduct a presentation to their respective department. The Social Science and Humanities DSAs (11 in total) were split into four separate rooms in the MW Building and collaborate amongst themselves to present, the Science DSAs presented in AC223 and the Management DSAs presented in IC130 and SY110.
Comments	<ul style="list-style-type: none"> • Compared to previous years, the DSA presentations were more interesting and interactive this year
Issues	<ul style="list-style-type: none"> • Art DSAs needed a more structured rotation • All leaders and first years needed to be in better communication with respected program in which room
Recommendations	<ul style="list-style-type: none"> • A week before event, plan a rough run through of rotation for Arts DSAs • Make a visual/signage for all room locations with a list of all program of study interested.

Dinner

Context	<ul style="list-style-type: none"> • Dinner was provided by Rex's Den. The options were a fried chicken with coleslaw and rice, for vegetarian/vegan options we provided curry with rice. All meals were halal.
Comments	<ul style="list-style-type: none"> • Many students were hungry which resulted to students taking more than one meal
Issues	<ul style="list-style-type: none"> • Communication with food options was not made and many questions for food options were repeated • Guidebooks were lost by this day which resulted to lack of control on who received

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
 Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

	or who didn't receive food
Recommendations	<ul style="list-style-type: none"> • Everyone needs to be in communication before meal is served on all options being served for less confusion • Food vouchers needs to a priority for future years, try to have food vouchers on wristbands for a sustainable tracking unit

Party/Alternative Programming

Context	<ul style="list-style-type: none"> • The party this year was held inside the tent and for security purposes, all students need to have wristbands and WE THE EAST shirt on. For all re-entry of students, students followed the same security policy. Alternative programming was held in the catalyst centre in the EV Building. Board games and a movie was played at this space. The purpose for this space was to create a fun environment for students to mingle without the party scene.
Comments	<ul style="list-style-type: none"> • Because of the amount of students under the tent, the tent heated inside resulting in more water for the water station. In addition, many students took their shirts off setting a discomfort to many students • Alternative programming was
Issues	<ul style="list-style-type: none"> • The tent was small for all students to fit inside
Recommendations	<ul style="list-style-type: none"> • Continue to do alternative programming for all party events

Day Three

DSL/SCSU Presentation

Context	<ul style="list-style-type: none"> • The Department of Student Life held an informative presentation about their services for the first 30 minutes of each 90 minute time slot. The SCSU held an informative presentation about their services for the next 30 minutes. The VP External held a presentation on the Fight The Fees Campaign for the remaining 30 minutes.
Comments	<ul style="list-style-type: none"> • Students thoroughly enjoyed both presentations
Issues	<ul style="list-style-type: none"> • N/A
Recommendations	<ul style="list-style-type: none"> • We highly recommend including karaoke as an actual event during Orientation

Board of Directors Meeting #7 of the Scarborough Campus Students' Union
 Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Talent Show (Mini Mosaic)

Context	<ul style="list-style-type: none"> • This year our choice of name for the talent show was for promotion of Mosaic that takes place during the school year • Mini mosaic was held in the tent and consisted of a variety of performance acts of UTSC students and alumni.
Comments	<ul style="list-style-type: none"> • The performers had a sufficient amount of time to rehearse prior to the performance timeslot.
Issues	<ul style="list-style-type: none"> • Communication with talent was hard to reach and in result some arrived late to rehearsal
Recommendations	<ul style="list-style-type: none"> • To have a follow up email a week before event for point of contact and a list of all performers

Closing Ceremonies

Context	<ul style="list-style-type: none"> • The Closing Ceremonies featured the Orientation Team surprise performance, the Ultimate House Challenge to complete score for the House Cup
Comments	<ul style="list-style-type: none"> • Students enjoyed the Ultimate House Challenges and the surprise orientation team dance
Issues	<ul style="list-style-type: none"> • N/A
Recommendations	<ul style="list-style-type: none"> • Continue to do Ultimate House Challenges for inclusiveness and for a better sense in community

Dinner

Context	<ul style="list-style-type: none"> • Dinner was provided by Rex's Den on the last day and served in three different locations: outside of the Student Centre, outside of Rex's Den and inside of Rex's Den. Chicken wraps was served with a pop and an orange. Vegetarian options were provided
Comments	<ul style="list-style-type: none"> • Many students asked for a gluten-free options and for vegan options • Food was set aside for students celebrating Eid and told to meet with an SCSU executives or OCs to receive their food after hours
Issues	<ul style="list-style-type: none"> • Because the location of food being served was not communicated many students were confused which resulted in many leftover food
Recommendations	<ul style="list-style-type: none"> • Communicate with those responsible of food before food being served for less confusion

Board of Directors Meeting #7 of the Scarborough Campus Students' Union

Monday November 20th, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Carnival (WE THE EAST Festival)

Context	<ul style="list-style-type: none"> This year, our festival took place in the Inner Loop of the main campus. This event featured an ice cream truck, variety of inflatables, a photobooth, clubs tabling, and sponsorship tabling. In addition, we had Smoke Dawg and Roy Woods perform for our event.
Comments	<ul style="list-style-type: none"> Students thoroughly enjoyed the photobooth services provided by Milestone Photobooth Poor communication with food trucks being present resulted students to withdraw money when no food trucks present
Issues	<ul style="list-style-type: none"> Double check booking for all inflatables, sponsors, and activities Poor communication on all vendors, information for performer, and time for event
Recommendations	<ul style="list-style-type: none"> Recommend working with Milestone Photobooth for next year's Orientation Students were confused on how long to stay and where to get picked up from parents

Day Four

Bus Loading

Context	<ul style="list-style-type: none"> Buses were to be loading in the Gravel Lot to bring students down to Varsity Stadium.
Comments	<ul style="list-style-type: none"> Wristbands were needed to board the buses and some students that did not sign up prior to the day received a wristband Because of last year's issue of the bus' engine smoking we divided the Orientation Team in each bus for better communication with the travel Downtown.
Issues	<ul style="list-style-type: none"> N/A
Recommendations	<ul style="list-style-type: none"> Book buses and construct Eventbrite a week before Frosh for confirmation on all cost and inquiries.

Parade

Context	<ul style="list-style-type: none"> Mustering begin at Varsity Stadium. The parade commenced down the same route as the previous year and ended at King's College Circle
Comments	<ul style="list-style-type: none"> N/A
Issues	<ul style="list-style-type: none"> There weren't enough water stations.
Recommendations	<ul style="list-style-type: none">

Carnival

Context	<ul style="list-style-type: none"> • The SCSU was invited to participate in the UTSU's clubs carnival
Comments	<ul style="list-style-type: none"> • N/A
Issues	<ul style="list-style-type: none"> • There weren't enough water stations • There weren't any nearby food vendors • Many clubs being shown was only provided for the downtown campus
Recommendations	<ul style="list-style-type: none"> • We highly recommend having a couple Orientation Team members on site at all times to ensure the comfortability of the UTSC students

CONCLUDING REMARKS

In conclusion, under the diligent supervision of Michelle Valenzuela and Sarah Mohamed, the SCSU Orientation continued to be one of the highlights of the academic year at UTSC. We hope that through this report, future Orientations continue to grow, improve, and prosper for the betterment of the UTSC student body.