

SCARBOROUGH CAMPUS STUDENTS' UNION

Board of Directors Package

Wednesday May 25, 2016

11:00AM

University of Toronto Scarborough Campus,
Student Centre - SL232

RULES OF ORDER AT A GLANCE

To do this:	You say this:	May you interrupt the speaker?	Must you be seconded?	Is the motion debatable?	Is the motion amendable?	What majority is required?
Object to incorrect procedure being used	Point of order.	YES	NO	NO	NO	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information.	YES	NO	NO	NO	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	YES	NO	NO	NO	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	YES	NO	NO	NO	2/3 majority
Consider something out of its scheduled order	I move that the agenda be amended in order to deal with the following item . . .	NO	YES	YES	YES	2/3 majority
Appeal the ruling of the chair	I appeal the ruling chair on . . .	YES	YES	YES	NO	Majority
Change a motion	I move that the motion be amended to read . . .	NO	YES	YES	YES	Majority
Have a motion studied more before voting on it	I move that the motion be referred to . . .	NO	YES	YES	YES	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Defer consideration of a motion temporarily	I move that motion...be laid on the table	NO	YES	NO	NO	Majority
Raise a matter previously tabled	I move that motion . . . be lifted from the table.	NO	YES	NO	NO	Majority
Reconsider a motion already voted on earlier in the meeting.	I move that motion . . . be reconsidered.	NO	YES	YES (if original motion was)	NO	Majority
End debate on a motion	I call the question	NO	YES	NO	NO	2/3 majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	NO	NO	NO	NO	Majority
Recess the meeting.	I move that the meeting recess until . . .	NO	YES	Only to time	YES	Majority
End the meeting	I move that the meeting adjourn.	NO	YES	NO	NO	Majority

Attendance

Last Name	First Name	Constituency or Position
Ali	Muhanad	Director of Anthropology and Health Studies
Al-Ozzi	Tameem	Director of Biological Sciences
Don	Justin	Director of English
Hassan	Deena	Director of Psychology
James	Trina	Vice-President Campus Life (ex – officio)
Kirk	Jessica	President
Mohamed	Nafisa	Vice-President Equity
Philipiah	Alexson	Director of Arts, Culture and Media
Rajabi	Yasmin	Vice-President Operations (ex – officio)
Singh	Aryana	Director of Physical and Environmental Sciences
Srithas	Sitharsana	Vice-President External
Warsame	Samira	Director of Critical Development Studies
Wood	Thomas	Vice-President Academics & University Affairs
Yang	Jin-Mo	Director of Sociology

Agenda

1. Call to order

The meeting is called to order at __:__

2. Approval of the Chair

Motion Moved: Rajabi Seconded:
Be it resolved that _____ be approved as the Chair of the 2016 Board of Director Meetings.

3. Announcements

4. Approval of Agenda

Motion Moved: Rajabi Seconded:
Be it resolved that the agenda for the May 25th, 2016 SCSU Board of Directors meeting be approved as presented.

5. Equity Statement

6. Approval of Minutes

Motion Moved: Rajabi Seconded:
Be it resolved that the April 4, 2016 minutes package including the following documents be approved as presented:

- a) Board of Directors Meeting Minutes
 - i. March 2016 on Page 11
- b) Executive Committee Meeting
 - i. March 28, 2016 on Page 21
 - ii. March 30, 2016 on Page 23
- c) Campaigns and Equity Meeting
 - i. March 30, 2016 on Page 24

Motion Moved: Rajabi Seconded:
Be it resolved that the May 25, 2016 minutes package including the following documents be approved as presented:

- a) Board of Directors Unofficial Meeting Minutes
 - i. April 2016 on Page 25
- b) Executive Committee Meeting Minutes
 - i. May 2, 2016 on Page 29
 - ii. May 10, 2016 on Page 30
 - iii. May 16, 2016 on Page 31

7. Tax Clinic Report

Motion Moved: Rajabi Seconded:
Be it resolved that the Tax Clinic Report be accepted as presented.
➤ On Page 32

8. Feasibility Report for AGM Livestream

Motion Moved: Rajabi Seconded:
Be it resolved that the Feasibility Report be accepted as presented.
➤ On Page 37

9. Recommendation for Livestreaming AGM

Motion Moved: Kirk Seconded:
Whereas the SCSU Annual General Meeting has a minimum quorum requirement in order for business to be conducted; and

Whereas livestreaming was tested during the 2016 Election Forum, resulting in a dramatic decrease in physical attendance; and

Whereas the issue of security of confidential information and privacy of SCSU members remains a vulnerability in the first three options presented in the report; and

Be it resolved that the SCSU Board of Directors adopt option 4 of the Feasibility Report for Livestreaming the AGM.

10. Executive Report

Motion Moved: Rajabi Seconded:
Be it resolved that the Executive Report be accepted as presented.

11. Director updates

12. Adjournment

Motion Moved: Rajabi Seconded:
Be it resolved that the May 25, 2016 SCSU Board of Directors meeting be adjourned.

Executive Report

Services & Operations

	Apr-16	Description of Accounts
REVENUE		
Student Fees	\$53,871.63	Health & Dental fee, SCSU Membership fees
Student Levy's	\$1,059.21	Levies collected on behalf of other societies/organizations
Student Union Services	\$0.00	Grad photo, locker sales
Space Rental Income	\$18,013.56	Tenant fee's and conference rooms rental
Services Revenue	\$62,794.04	Metropasses, discounted tickets and other services
Event Sales	\$82,300.88	Orientation, Spring Formal & other event ticket sales
Vending Commissions	\$16.93	Vending machine commissions
Advertising Revenue	\$413.43	Student Center advertising and agenda book ad revenue
Other Income	\$2,806.22	All other revenue
TOTAL REVENUE	\$221,275.90	
EXPENSE		
Salaries, Wages & Benefits	\$45,666.05	Salaries, wages, honorariums, and benefits
Supplies	\$1,094.93	Office, computer, photocopier, and general supplies
Student Levy's	\$0.00	Levies submitted to other societies/organizations
Services	\$68,696.30	Metropasses, discounted tickets, liability insurance, payroll costs
Phone & Telecommunications	\$1,518.03	Website, cell phone allowance, e-mail hosting
Capital Renewal	\$11,243.68	Repair and maintenance costs
Event Costs	\$9,227.00	Orientation, Spring Formal & other event costs
Elections	\$196.47	Elections supplies and promotion materials
Meetings	\$0.00	Conferences and events attended/hosted by the SCSU
Other Events	\$274.83	Other non-standard events
Programming Costs	\$8,489.15	Clubs/DSA Funding, campaigns, agenda books and newsletter
Professional Fees	\$7,411.86	Legal, Consulting, auditing fee's
Professional Dev & Travel	\$5,277.82	Health & Safety training, transportation and continuity costs
TOTAL EXPENSES	\$159,096.12	
NET INCOME	\$62,179.78	

DLA Piper Labour and Employment Conference

VP Operations and Executive Director attended a one-day free labour and employment conference hosted by our lawyers, DLA Piper. The conference gave updates to labour and employment laws in Ontario and across Canada, as well as workshops addressing employer concerns.

Fair Trade Announcement

The University recently announced that our campus will be named a Fair Trade Campus, and organized a Launch on May 16th, 2016. All food distributors being operated and managed through the University and SCSU have committed to offering more food and drink options that are ethically sourced.

Front Desk Reconstruction

After consulting with AccessAbility along with the Advisory Committee on Physical Accessibility, the SCSU has undergone front desk reconstructions. These developmental changes were made in effort to make the SCSU Office increasingly accessible for differently abled students, University staff and community members, especially when communicating with our Member Service Staff persons. Reconstruction took place in the first week of May, feel free to contact president@scsu.ca for more details.

Health and Dental

Health and Dental cheques from the 2015-2016 Winter semester year are available for students to pick up at the front desk. For students who indicated that they would like it to be mailed to their address, we are currently processing them.

Rex's Den

Rex's Den is temporarily closed for the month of May to revamp the restaurant.

Volunteer Network Program

Rehired Mariam Habib as the VNP coordinator and are looking to revamp aspects of VNP to make it more accessible to students of UTSC.

Campaigns & Advocacy

Canadian University Queer Services Conference (CUQSC)

SCSU had the opportunity to send 4 delegates to CUQSC from May 12 to May 16. This was a space created to bring together queer and Trans students and organizers to get together and strategize for their own benefits as well as their campus benefits. The attendees had the opportunity to attend workshops, presentations, and performances.

Centre for Teaching and Learning Faculty and TA Awards

On May 17, 2016, the VP AUA met with the Associate Dean - Teaching and Learning, Clare Hasenkampf, and several other past winners of the Faculty Teaching awards to discuss the various nominations and select winners. These rewards are intended to recognize the excellent work that TA's, both graduate and undergraduate, fulltime Faculty and Sessional Lecturers do, particularly focusing on areas such as: support for student learning, promoting student-faculty or student-community interactions, contributions to the scholarship of teaching and learning, pedagogical contributions outside the classroom, and the nominees own ongoing pedagogical development. Winners will be announced at the end of May/ in early June. This experience was valuable for the VP AUA as it allowed them to examine several example of Professors at UTSC, as well as TA's, who are actively doing work to try and make their classroom more accessible to students. This lines up with the discussions that the VP AUA has been having with the Department Chairs about what is being done in their departments to ensure that students are being taught in an accessible and beneficial manner.

Departmental Chair Introduction Meetings

VP AUA has been meeting with the Departmental Chairs on an on-going basis. So far the VP AUA has met with six Departments, including AccessAbility, and have scheduled meetings with another ten over the next few weeks. There are two purposes of these meetings. Firstly, to ensure that the Departments have some face recognition of the SCSU Executive, which is important in opening channels of communication for future use. Secondly, these meetings have been used to expose the departments to some of the priorities of the SCSU Executive, particularly those that were laid out during the general election. By beginning these conversations, the VP AUA has been able to begin collecting information on areas, such as: departmental laptop policies, Academic Forums, an exit survey, accessible learning styles and explore the existing departmental conversations on these topics.

Departmental Student Association Training

The VP AUA has begun the process of setting up the DSA training. DSA training is scheduled for July 13 and will help set up the DSAs for meeting their goals for the school year. The programming for the day will include workshops and presentations on anti-oppression training, SCSU services, SCSU financing, and event management. The end of the day has been dedicated to a group discussion on Orientation's Academic Day planning as well as an idea popcorn session. DSA training usually leads to DSA Council, an opportunity and space for DSAs to collaborate, but also address their concerns with the Union and the University. This year the VP AUA is also hoping to expand on the current DSA Council framework to include a larger number of Student voices through the addition of a bimonthly Academic Forum, which would follow the DSA Council. The forum would be a venue for students to come to the Union and

DSA's, as well as guests from departments and the administration, to discuss issues and the feasibility of solutions. Currently, the VP AUA is trying to set up one-on-ones with all the DSA, to receive substantial feedback to ensure that the upcoming DSA training is beneficial to all the DSA's involved.

Low Income Fare Action

On May 31st, City Hall will vote on a Low Income TTC Pass. There is an action organized by TTC Riders happening at 12 PM in front of the City Hall right before. I will also be doing a deputation in favour of the low income pass on May 31st.

May Day

On May 1st, SCSUs President, VP External and VP Equity had attended the May Day rally. This rally is held every year on May 1st by grassroots organizers in Toronto to mark International Workers Day, for migrant and workers' rights and in support of Indigenous peoples struggles. This year, May Day in Toronto highlighted the struggles of resistances to anti-Black racism, police brutality, and still held on to marching against colonial and capitalist attacks within our communities. This year we had marched with the organizers and other supporters from Dundas Square to Regent Park to signify what capitalism is doing to our communities.

Ontario Executive Meeting

It was organized by the Canadian Federation of Students and took place from Friday May 6th – May 8th at the Holiday Inn near Yorkdale Mall. We were presented with campaigns, such as the Fight the Fee campaign, Fairness for International Students, etc.

Events & Programming

Executive retreat

The SCSU Executive went on their annual retreat in our first week in office. Presentations we received included anti-oppression training, along with an introduction to CFS, and the History of SCSU. We also took this opportunity to map out our year-long plan. Upon rescheduling the Board Retreat, we hope to share our ideas with the Board to further develop our project plans for 2016-2017.

Orientation 2016 Legend

This summer, the SCSU will be working hard to plan and execute this year's orientation 2016 LEGEND. This year, orientation will be taking place from August 29 to August 31st, will include a wide variety of program that will welcome and prep the incoming student transition into life on the UTSC campus. I am honored to announce this hiring of our Orientation Coordinator, Julia Maano and Wali Ahmed, along with the hiring of our Orientation Executive Team. Students looking to take part in this year's orientation are encouraged to apply for our various volunteer positions such as group leader and Logistical Leaders. Applications can be found on the SCSU website under employment. Feel free to check out our orientation website orientation.scsu.ca.

MEETING MINUTES

Board of Directors Meeting #11 of the Scarborough Campus Students' Union
 Monday, March 21, 2016 | 5:24 PM | SL-232, UTSC Student Centre

Board of Directors, Scarborough Campus Students' Union		
LAST NAME	FIRST NAME	CONSTITUENCY OR POSITION
✓ CHU	FION	FRENCH & LINGUISTICS
✓ DIONISIO	NICOLE	PRESIDENT
✓ GALINDEZ	CAMILLE	VP ACADEMICS & UNIVERSITY AFFAIRS
✓ GIZZO	CHRISTINA	PSYCHOLOGY
✓ HILL	DIANE	COMPUTER SCIENCE
✓ JAMES	TRINA	VP CAMPUS LIFE
✓ KIRK	JESSICA	VP EQUITY
✓ KONSTANTOPOULOS	KATIE	SOCIOLOGY
MOHAMAD	AYAA	HUMAN GEOGRAPHY & CITY STUDIES
✓ NAMI	SAM	POLITICAL SCIENCE
✓ RAJABI	YASMIN	VP EXTERNAL
✓ SHIFFERAW	GABREAL	PHYSICAL & ENVIRONMENTAL SCIENCE
✓ SULTONI	USMAN	BIOLOGY
QAZILBASH	AMNA	ANTHROPOLOGY & HEALTH STUDIES
✓ NARAENTHERARAJA	SARANYA	FIRST YEAR DIRECTOR
✓ CALUAG DIRECTOR	CLAIRE	FIRST YEAR
✓ SIDIQI CULTURE, AND	ABDULWAHAB	DIRECTOR OF ARTS, MEDIA
VIVIAN	DU	DIRECTOR OF PHILOSOPHY
✓ ARCHIBALD AND	NICHOLAS	DIRECTOR OF HISTORICAL CULTURAL STUDENTS
HOSSAIN	FATEHA	CCDS DIRECTOR
COUTINHO	AVNER	MANAGEMENT DIRECTOR

MEETING MINUTES

Board of Directors Meeting #11 of the Scarborough Campus Students' Union
Monday, March 21, 2016 | 5:24 PM | SL-232, UTSC Student Centre

1. CALL TO ORDER

A quorum being present, the Chair called the meeting to order at approximately 5: 24 pm.

2. ANNOUNCEMENTS

No announcements.

3. APPROVAL OF THE AGENDA

MOTION

Moved: Kirk

Seconded: Nami

Be it resolved that the agenda for the March 21st, 2016 SCSU Board of Directors meeting be approved as presented.

Vote: All in favour

CARRIED

4. EQUITY STATEMENT

Kirk reads the Equity Statement and the Acknowledgement of the Lands we occupy of the Mississauga New Credit First Nation

5. APPROVAL OF THE MINUTES

MOTION

Moved: Nami

Seconded: Shifferaw

Be it resolved that the March 21st, 2016 minutes package including the following documents be approved as presented:

- a) Board of Directors Meeting Minutes | February 22, 2016
- b) Executive Committee Meeting | January 20, 2016 February 22, 29, 2016 & March 7, 14, 2016
- c) Events Commission | February 23, 2016
- d) Clubs Committee | March 4, 2016
- e) Services Commission | February 26, 2016

Vote: All in favour

CARRIED

6. EXECUTIVE REPORT

MOTION

Moved: Chu

Seconded: Nami

SERVICES & OPERATIONS

Dionisio speaks on SCSU February Income Statement

Dionisio mentions a correction to the Income Statement, Revenue is missing \$120, 000 because the Revenue did not account for TTC Revenue.

Dionisio speaks on UTSC Food Survey and Food User Committee Meeting

A Facebook group by the name of UTSC Food Strike was created by two students - Ali and Sameen. From this group, another student - Clement - created a food survey to gather feedback from students' dissatisfaction with food on campus. These students asked for the assistance of the SCSU to promote the survey, bounce ideas around strategizing for change, and bringing this data and feedback to the university. Together, the President, VP External, and Executive Director, along with Ali and Clement, attended this meeting to express the concerns of the student population. The results of the survey - which includes feedback for the SCSU and Aramark food vendors - was made available on the Facebook page and will be discussed at the next Services Commission.

Dionisio speaks on ESCB Microwaves

After some back and forth conversations between EPSA, the DPES chair, and the SCSU, we have finally come to a compromise (we think?). EPSA has informed us that a microwave was (magically) installed in one of the rooms on the third floor that is accessible to all students.

Dionisio speaks on Taste of Rex's

Occurred on February 29 in the Student Centre. Turnout was great and people loved the food!

Rajabi speaks on Hart House Accessibility Review

The 96-year-old Hart House building requires extensive repair and renewal in order to ensure its endurance and ability to sustain or expand upon its current level of activity for at least another century. As part of the preparation of a proposal to renew the infrastructure of Hart House, the current Warden has commissioned a review of the accessibility and inclusion considerations to any renovation plans. If you have suggestions please contact external@scsu.ca

Kirk speaks on Racialized Student Collective Coordinator

SCSU is proud to announce that we have hired our very first Racialized Student Collective Coordinator! The Racialized Student Collective exists as an Equity Service Centre through the SCSU, as per the motion passed at our most recent Annual General Meeting. Over the summer, the RSC Coordinator will work with racialized, Indigenous and Black student organizers to lay the groundworks of the space, ensuring that when it is launched, it exists as a safe and inclusive space that prioritizes the needs of

Racialized and Indigenous students on campus through an anti-oppressive framework. If you have any questions about the Racialized Student Collective, contact equity@scsu.ca.

CAMPAIGNS & ADVOCACY

Rajabi speaks on Ontario Student Grant

In a major student victory the 2016 Ontario budget includes the rehaul of the grants and loan system. As released in the 2016 Ontario budget, college and university students' whose household income is less than \$50,000 a year will receive grants to cover the majority of their tuition fees. The overhaul of the loan and grant system includes combining several programs into one, the new Ontario Student Grant. The Ontario Student Grant will begin to rollout in 2017. The government has promised that no student will be financially worse off under the new system than they are now. The new Ontario Student Grant will have the largest impact on low income families, many of whom will not been able to attend post- secondary education due to high tuition costs until the rollout of this program. Middle income families will also reap massive benefits with more than 50 per cent of students from families grossing \$83,000 or less will be eligible for nonrepayable grants in excess of the average college or university tuition under the new system.

While this is a huge victory, there are still major gaps in the Ontario Student Grant. The budget calculates the average undergraduate at a lower rate than Statistics Canada. It is also calculated on the average arts and science degree, and does not take management and computer science degree costs into account.

Galindez speaks on **Study Space Committee**

VP AUA attended the study space meeting on March 7 with administration. Issues surrounding safety and study space were key. Specifically, campus police on each campus will now be using their own numbers because of issues regarding getting sent back and forth between campuses and central operations. They also wanted students to be more aware that there are cameras in the BV study space. In the library, there will be major changes; the MAC labs will be moved and replaced with general study space. A topic they are always concerned about is space with exam schedules both with study space and the room themselves. If you have further questions or want your concerns voiced at the next meeting, feel free to contact academics@scsu.ca

Galindez speaks on **AA&CC Advisory Committee**

On March 9, the Academic Advisory and Career Counselling advisory committee to learn more about the academic early alert efforts on campus. An early alert form, and other projects are hoping to improve university retention by notifying support resources of where they could help a student. Currently this project will be piloted towards lower years but it is not closing the door on the opportunity for upper years.

Galindez speaks on **Library Advisory Committee**

On March 11 the VP AUA attended the Library Advisory Committee. This committee looks at programming and initiatives by the library and how these initiatives can be supported. Two main take backs is the issue of space in the library and foundational skills courses. The library is advocating for a "foundational skills courses" for every department to help students have the necessary skills to support their academics. They are noticing a gap and spaces where students may need some more support. If you want to share your experience with library resources and support definitely feel free to contact academics@scsu.ca

Rajabi speaks on **Tuition Outreach/ Banner Drop**

As a part of a provincial week of action surrounding tuition fees, the SCSU created an "Education is a Right, Not a Debt Sentence" banner that was signed by students over several weeks. We had a banner drop on the second floor of the BV in front of the bookstore. We have made graphics explaining the Ontario Student Grant and promoting it to students, since the reveal of the 2016 Budget.

Galindez speaks on Know Your Rights: Interns

The SCSU partnered with the Canadian Intern Association in the creation of a Know Your Rights Guide for Internships. This guide will be a useful resource for students who are pursuing both co-op opportunities and internships. This is integral as UTSC is seen as the co-op campus. The PDF

version of the guide will be available online and printed copies will be available for distribution. With the Co-op students association we hosted a workshop with the CIA lawyer, Andrew Langille to prepare students going on term with the knowledge they need to protect themselves. The event happened on March 16, 2016.

Rajabi speaks on Student Society Policy

The Draft Policy created by Vice Provost, Students created draft policy and procedures regarding university of Toronto student organizations. The proposed policy is intended to work in concert with the Policy on the Recognition of Campus Groups and the Policy for Compulsory Non-Academic Incidental Fees. The proposed policy includes two sections: Section A describes the principles of open, accessible and democratic functioning of student organizations and applies to all student organizations at the

University of Toronto; Section B applies to student societies and outlines a complaint and resolution mechanism for complaints not resolved at the society level. The procedures document outlines the Student Societies Complaint and Resolution Council (SSCRC). The SSCRC is one of the recommendations identified in the Student Society Summit Report. There are major concerns over the centralization of this policy and the effects on the UTSC campus.

You can review and provide feedback at <https://consultations.students.utoronto.ca>

Rajabi speaks on Meetings with Members of Provincial Parliament (MPP)

VP External, VP Equity and Interim VP External (Sitharsana Srithas) attended CFS provincial lobby week to meet with Members of Provincial Parliament. Discussion was centered on Affordability and accessibility; Ontario Student Grant, lowering all tuition fees by 50% including international fees, and reintroducing residency fees for Graduate students. Equity and Fairness; supporting experiential education program, targeted grants for marginalized students and protecting and promoting aboriginal languages. Health, Wellness, and Safety; improving mental health on campus, sexual assault on campus, and OHIP for international students. To view the full lobby document please contact external@scsu.ca

EVENTS & PROGRAMMING

Kirk speaks on Stories of Resilience: Women & Trans* Centre Conference:

WTC Conference, historically on international womyn's day weekend, has provided positive, safe, inclusive, anti-oppressive spaces for critical dialogue for and about self-identified womyn,

centered on intersectional feminism. For the 4th annual Conference, WTC in collaboration with SCSU created a space with workshops that are interactive, some of which were facilitated by students at UTSC. On March 12th, 2016, WTC and SCSU also invited keynote speakers Cecile Emeke and Rupi Kaur. Cecile is a director, writer and artist from London, who is widely known for her online documentary series 'Strolling' and the short film turned series 'Ackee & Saltfish'. Rupi Kaur is a poetess & spoken word performer and writer of milk and honey. Both keynotes spoke to their experiences of carving out spaces and resiliency. For more info, contact equity@scsu.ca.

Galindez speaks on **Puppy Therapy**

SCSU supported a puppy therapy event with the Grad Students Association of Scarborough and Co-op Students Association. This event happened on March 16, 2016. It was called Paws to De-stress.

Kirk speaks on **Israeli Apartheid Week at UTSC**

The Scarborough Campus Student's Union supported the work of student groups who engaged in creating spaces to dialogue about Israel's innumerable violations of international law, anti-colonial resistance, and BDS organizing on campus. The first project was hosted by No One Is Illegal UTSC, who curated an artspace called Borders Interrupted on March 10th, 2016. On the same evening, Toronto Students for Justice in Palestine invited Palestinian and Palestinian-solidarity organizers to host panel of discussion called United We Resist. SCSU continues to support the call from Palestinians for BDS, and condemn the University of Toronto's investments in military arms companies and an ongoing apartheid, particularly Northrop Grumman and Lockheed Martin. For more info, contact equity@scsu.ca.

James speaks on **Freedom of FX**

Freedom of Xpression took place from March 15 to March 17 in Meeting Place. On day 1:00pm some of Scarborough most talented artists displayed their pieces in the meeting place. Students also have a chance to Xpress themselves while painting our freedom banner. On March 16, students took part in our flash mob in the meeting place, along with had a chance to samples of performance that will be in the main showcase. On March 17, we hosted the main showcase, were some students and community members took the stage. Special thanks goes out the all the artist who took part in the event, Fusion Radio and Historical and Cultural Studies Student Association, and Master of Ceremonies and our Freedom of Xpression Coordinator Shivali Barot. If you have another questions, contact campuslife@scsu.ca

Rajabi speaks on **CFS OEM**

From March 11-12th the VP External attended the CFS Ontario Executive Committee. There was a report back on CFS services, organizational and membership development, campaign and government relations, finances, solidarity work and updates from all locals.

Kirk speaks on **Xpression Against Oppression (XAO) Zine Launch**

XAO has brought forth programming and platforms that aim to dismantle systems of oppression that work to silence the narratives of marginalized students. To end off the campaign for the year, SCSU has been working with the Women & Trans* Centre to receive submissions to create a zine. This platform for creative expression will speak to UTSC students and community members' stories and identities. We will be hosting an invite-only XAO Zine Launch to celebrate the voices that helped to create the zine itself. We will be publishing physical copies, but will also investigate the feasibility of digitalize the zine online, centering the comfort of the artists who have submitted to the zine. For more info, contact equity@scsu.ca.

James speaks on **Spring Formal**

Tickets to Spring formal are sold out! The event will be taking place on March 24, 2016 starting at 7:00pm. Buses will be loading at 6:30pm (location TBA) and departing at 7:00pm to bring students to Scarborough Convention Centre. During the event, students will be taking part in a dinner, dance and recognizing the work of some of our student led organization. A shuttle service back to campus will be provided to students at midnight, 1:00am and 2:00am. Students are required to bring their t-cards.

Galindez speaks on **Interdisciplinary Research and Discovery Symposium**

IRDS is happening on March 30 and 31 in IC 302 from 5-8 PM. There will be 8 student presentations, however campus groups have been invited to join the roundtable discussion. We are asking the question "what is research?" and students will be sharing their experiences with engaging in research processes and pursuing deeper thinking. The event page can be found on the SCSU page. Let academics@scsu.ca know if you'd like to participate or volunteer for the event.

Kirk speaks on **Racialized & Indigenous Student Experience (RISE) Summit**

From March 19-21, SCSUs VP Equity along with 3 other delegates attended the first national Racialized and Indigenous Student Experience summit in Toronto, hosted by the Canadian Federation of Students. The Summit was open only to the participation of racialized and Indigenous identified people, and was an opportunity for student activists to gather, to learn, to heal, to share stories of success and struggle, and ultimately develop a common vision to combat racism and colonialism. If you want more info, feel free to contact equity@scsu.ca.

Rajabi speaks on the Hart House event on April 7th from 6 p.m. to 8 p.m., during this time the pros and cons of different voting systems will be discussed.

Dionisio speaks on the Open Forum on Wednesday March 23 at Catalyst Centre. Dionisio encourages the Board to continue to share the event page and invite others to attend.

Konstantopoulos asks Galindez about the Study Space consultation.

Galindez replies it is a communication on the survey, not a consultation.

Konstantopoulos asks for clarifications on what to include in the library experience feedback, and whether to send the feedback to Galindez.

Galindez explains that any feedback on library experiences are welcome and to send the feedback to her.

Caluag ask what the open forum is about and asks about the layout.

Dionisio responds that each Executive is at a table with directors who are ready to answer questions and people walk in to have a conversation with them.

Galindez adds that the DSAs were invited.

Hill speaks on the NSA meeting that will be held downtown on March 23rd from 12:25 p.m. to 1:30 p.m. to talk about mandatory Indigenous Study Courses. Hill asks whether the petition was circulated at UTSC. Hill invites the Executives and the Racialized Students Coordinator to join.

Rajabi explains that the Native Students Association are trying to get mandatory Indigenous Course requirement at UofT.

Kirk states that she will contact the Racialized Students Coordinator and the incoming VP of Equity

Be it resolved that the Executive Report be accepted as presented.

Vote: All in favour

CARRIED

7. EXECUTIVE RATIFICATION MOTION

MOTION

Moved: Kirk

Seconded: Shifferaw

Be it resolved that **YASMIN RAJABI** be ratified as the VP Operations for the 2016-2017 SCSU term.

Be it resolved that **TRINA JAMES** be ratified as the VP Campus Life for the 2016-2017 SCSU term

Vote: Majority in favour

Note: Trina James and Yasmin Rajabi did not vote.

CARRIED

8. DIRECTOR UPDATES

Sidiqi speaks on the success of the TAPS play. Sidiqi mentions that ARTSA participated in the March showcase. Sidiqi also mentions that Sunday was the deadline for the ARTSA position applicants, however the deadline was extended. Sidiqi speaks on the ARTSA Annual General Meeting on March 30th.

Gizzo speaks on her meeting with a magazine and their upcoming collaboration to create a guideline for resources, which will require feedback from the student community. Gizzo encourages students to reaching out and participate.

Chu speaks on the LSA Undergraduate Linguistic Conference, which was a success and had good feedback. Chu mentions that the LSA is in the process of printing out a year book, for the first time. Chu speaks on the LSA farewell party, which is open to all linguistics students, and linguistic students can bring a guest.

Konstantopoulos speaks on the SOS promoting their AGM and election, which will be held on March 29 at 5 p.m. in the TV Lounge of the Student Center. Konstantopoulos states that the presentation of the year report and the election will occur during first hour. Konstantopoulos states that the elected positions available are as seen in the constitution. Konstantopoulos adds that this is an opportunity for students to vote for motions for the upcoming year. Konstantopoulos states that the AGM package will be available soon and the Facebook page will have all the aforementioned information. Konstantopoulos speaks on the sociology fair entitled Our Celebration of Success, which will be held on April 5th. Konstantopoulos states that this is an opportunity for students to mingle with the SOS team and professors.

Caluag speaks on the plans for the upcoming month, including UTSC VP 2016, a 3 week event that will have a different theme each week. Caluag states that there will be a banner that students can write advice they would give to their younger self. Caluag is also planning Games Night Part 2, similar to the event that she co-hosted in February. Caluag speaks on the Food Tasting collaboration with the Department of Student Life (DSL).

Hill speaks on ISA and IDSSA collaboration for the Taste Competition. Hill states that ISA welcomes collaboration with other DSAs. Hill mentions that the TRC community meeting will be held on March 22nd. Hill mentions the AMACS AGM, which will be held in April.

Archibald states that HCSSA collaborated with SCSU for Freedom of Xpression. Archibald mentions that the results of the HCSSA's elections were not posted yet. Archibald mentions that the end of year survey is still open, and asks members of HCSSA to fill it out.

Naraentheraraja states that March is Choose Your Program Month for first years and mentions the event that Academic Advising held today at the Meeting Place from 1 p.m. to 3 p.m. Naraentheraraja mentions that she is in the process of looking for colorful dyes because the Events Commission had an idea of an end the school year color run. Naraentheraraja states that she wants to donate some of the money raised from this event to Camp Trillium.

Sultoni speaks on the Biology Survey, which is still collecting data. Sultoni states that the link is still up and encourages anyone who took a biology course to fill it out. Sultoni mentions outreach he has done with Seneca College, specifically Helix and Student's Federation, who are working with a new app "HYNT". Sultoni encourages others to check out this marketing technique.

Shifferaw states that March is an eventful month for EPSA. Shifferaw speaks on the Professional Environmental Science Studies Initiative, an event that includes graduates and professionals who talked about the options for the future. Shifferaw mentions the World Wildlife Fund seminar where an individual from WWF talked about the steps to take to get involved in WWF. Shifferaw mentions the March Environmental Week that Sustainability is organizing. Shifferaw mentions the events planned for March 23rd, which include the Campus Clean-Up at 1 p.m., the Open Forum at 3 p.m. and the Mix & Mingle at 5 p.m. Shifferaw states that someone from MetroLinks will be coming to speak at the Seminar on March 29. Shifferaw states that information on these events can be found on the UTSC Environmental Science page.

Nami mentions the PSSA is currently in the nomination process for the PSSA Annual Election that will be held next week. Nami mentions that the next part of the "Let's Chat" series is underway.

9. ADJOURNMENT

MOTION

Moved: Kirk

Seconded: Chu

Be it resolved that the March 21, 2016 SCSU Board of Directors meeting be adjourned.

Vote: All in favour

CARRIED

The meeting is adjourned at 6: 55 p.m.

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students

Monday, Mar 28th, 2016 | 9:30am | UTSC Student Centre, SL – 108

1. Call to Order:

Present: Dionisio, Galindez, Kirk, James, Rajabi Siewrattan

Absent:

***BIRT the March 28nd Agenda be approved as presented
APPROVED***

2. ED Updates

Performance appraisals will be conducted over the next two weeks. Orientation dates will be confirmed for the 29th, 30th and 31st

3. Textbooks for Change

- a. There was a request for pizza sponsorship which will not be approved. A request was made for the SCSU to make an event page, however an event page already exists.

4. Handbook Discussion

There will be new victories added to the handbook such as the new Tuition Fee changes, LRT announcement, compost bins, more funding for refugee students, the RSC and the policy to combat sexual assault

5. Election Interference

There have been some issues at UOIT where the administration has been interfering with their elections. They have reached out asking for support but the SCSU does not endorse elections candidates and will not engage with such a request.

6. Zine Launch

The launch will be happening from 6-8pm on Tuesday 29th March, 2016. Approximately 30 people will be attending. There will be crafts and performances.

7. Aramark

There is a campaign called Fair Foods and Fair Jobs that the staff at Aramark will be endorsing as part of their bargaining. They have asked that we endorse this campaign as well.

8. Exam Destressor

Exam Destressors will be happening from April 4th – April 8th

9. Black at UofT

This event is happening Friday. The BSAs will be doing promo on campus. Buses leave at 5pm

10. VNP Gala

The VNP Gala is happening on Thursday from 7-9.

11. Bear Clan Donation

Several organizations have donated towards the Winnipeg Bear Clan. The executive would like to do the same and have put forward the following motion:

Whereas earlier this month, the Manitoban Pimickamak community had called a state of emergency due to a suicide epidemic.

Whereas Winnipeg Bear Clan Patrol is currently engaging in support work for the Pimickamak community – crisis intervention, group counselling, consultation, community service, etc.

BIRT SCSU donate \$500 to Winnipeg Bear Clan Patrol to build supportive youth programming within the Pimickamak community.

Moved: Jessica

Seconded: Yasmin

CARRIED

BIRT the March 28th meeting be adjourned
APPROVED

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Monday, March 30th, 2016 | 2:00pm | UTSC Student Centre, SL – 108

1. Call to Order:

a. Present: Dionisio, Galindez, Kirk, James, Rajabi b. Absent: Siewrattan

BIRT the March 30th Agenda be approved as presented

1. Feasibility Report

APPROVED

MOVED: Dionisio SECONDED: Galindez

BIRT option 4 from the Feasibility Report for Livestreaming the AGM be adopted by the SCSU executive committee.

Executive raised concerns about quorum requirements. Unlike other forums or meetings, AGM has as a quorum requirement. As witnessed at the elections forum, attendance dropped dramatically largely as a result of the livestream option.

Suggestion for accessibility accommodations can be made. This would be logistically easier than creating a link available to everyone and risking privacy and security. Individual accommodations can be requested prior to the meeting.

Executive not confident in reaching quorum requirement for AGM. Not comfortable risking quorum to livestream.

BIRT the March 30th meeting be adjourned

APPROVED

AGENDA

2015/2016 Campaigns & Equity Commission | Scarborough Campus Students' Union
Thursday, March 28, 2016 | 5:00pm | SL-232, UTSC

1. CALL TO ORDER – QUORUM WAS NOT OBTAINED

2. EQUITY STATEMENT

3. WELCOMING REMARKS & INTRODUCTIONS

- Chair: Nicole Dionisio
- Members Present: Yasmin Rajabi, Jessica Kirk and Trina James
- Not Voting Members: Zujaja
- Not Present: Camille Galindez, Diane, Katie Konstantopolous, Aya, Amna, Daniel
- Minutes: Darshika Selvasivam

4. REPORT BACK ON CAMPAIGNS

- Zujaja: Textbook drive was a partnership with Islamic Relief, collecting 110 text books
 - o Coop Student Association, had a promo campaign – for every like they got, they donated \$1 to pathways to education.
 - o New campus ambassador is Fateha Anjahi
 - o In April, they like to collect textbooks for big exams and go around residences and go door to door.
 - o Drive with IRDS
 - o MSA is running a drive in April
 - o Professor Jason, is doing a drive with 2 professors. 50 Textbooks
 - o Tomorrow is a promo launch where they are selling pizza for text books
 - o Also got sponsored from Nassar the hotdog stand
 - o Tim Hortons agreed to give 10 gift cards.
- Jessica: Anti-Black Racism donation made about people who were able to attend from outside of the city.
 - o Kirk Attended and asked for further support to be hands on.
 - o Very successful conference
 - o Concerns with some of the volunteer organizers around the inaccessibility of the space. On first night the public lecture was by Akua Benjamin, coordinated the lecture for the public.

MEETING MINUTES

Board of Directors Meeting #12 of the Scarborough Campus Students' Union
 Monday, April 4, 2016 | 5:57 PM | SL-232, UTSC Student Centre

Board of Directors, Scarborough Campus Students' Union

LAST NAME POSITION	FIRST NAME	CONSTITUENCY OR
CHU	FION	FRENCH & LINGUISTICS
✓ DIONISIO	NICOLE	PRESIDENT
GALINDEZ	CAMILLE	VP ACADEMICS & UNIVERSITY AFFAIRS
GIZZO	CHRISTINA	PSYCHOLOGY
HILL	DIANE	COMPUTER SCIENCE
✓ JAMES	TRINA	VP CAMPUS LIFE
✓ KIRK	JESSICA	VP EQUITY
KONSTANTOPOULOS	KATIE	SOCIOLOGY
MOHAMAD	AYAA	HUMAN GEOGRAPHY & CITY STUDIES
NAMI	SAM	POLITICAL SCIENCE
✓ RAJABI	YASMIN	VP EXTERNAL
SHIFFERAW	GABREAL	PHYSICAL & ENVIRONMENTAL SCIENCE
✓ SULTONI	USMAN	BIOLOGY
QAZILBASH	AMNA	ANTHROPOLOGY & HEALTH STUDIES
✓ NARAENTHERARAJA	SARANYA	FIRST YEAR DIRECTOR
✓ CALUAG DIRECTOR	CLAIRE	FIRST YEAR
SIDIQI CULTURE, AND	ABDULWAHAB	DIRECTOR OF ARTS, MEDIA
VIVIAN	DU	DIRECTOR OF PHILOSOPHY
✓ ARCHIBALD AND	NICHOLAS	DIRECTOR OF HISTORICAL CULTURAL STUDENTS
HOSSAIN	FATEHA	CCDS DIRECTOR
COUTINHO	AVNER	MANAGEMENT DIRECTOR

MEETING MINUTES

Board of Directors Meeting #12 of the Scarborough Campus Students' Union
Monday, April 4, 2016 | 5:57 PM | SL-232, UTSC Student Centre

1. CALL TO ORDER

The Chair called the meeting to order at approximately 5: 57 pm. Chair Dionisio declared the absence of quorum, noting that no motions or voting will occur until a quorum is recognized. This meeting convened with reports only.

2. ANNOUNCEMENTS

No announcements.

3. EQUITY STATEMENT

Kirk reads the Equity Statement and the Acknowledgement of the Lands we occupy of the Mississauga New Credit First Nation

4. TAX CLINIC REPORT

Be it resolved that the Tax Clinic Report be accepted as presented.

5. EXECUTIVE REPORT

SERVICES & OPERATIONS

Rajabi speaks on **Volunteer Network Program**

The VNP will be having their gala to celebrate the hard work of volunteers and members on March 31, 2016 7-9pm. Certificates, reference letters and scholarships will be distributed.

CAMPAIGNS & ADVOCACY

Kirk speaks on **Black at UofT**

SCSU was a proud supporter of Black at UofT, an event held on Friday, April 1st at Black Lives Matter Toronto Tent City. It was space organized by Black Liberation Collective (BLC) where Black students, staff, and faculty across all three campuses gathered to share their experiences of anti-black racism at the University of Toronto. Further, this was a space where folks could plug in to progress BLC undertook with their demands to UofT administration. Black Liberation Collective is a coalition of Black students and organizers across UofT. If you are interested in engaging with their work, liase through equity@scsu.ca or contact them directly at blcuoft@gmail.com.

Rajabi speaks on the **Shuttle Bus**

VP External had a meeting with UTSC CAO to discuss shuttle bus. Conversations are ongoing with meetings with the TTC to discuss alternatives.

Rajabi speaks on **Transit**

VP External will meet with City of Toronto Planning Office to discuss improving bus routes for UTSC students.

Kirk speaks on the **WUSC Review Committee**

SCSU has been selected to engage in the application review committee for refugee students attending the University of Toronto Scarborough Campus. We are in the revision process, along with folks from WUSC (World University Service of Canada) and the International Student Centre.

EVENTS & PROGRAMMING

James speaks on **Exam Destressors**

From April 4 to April 8, the SCSU will be hosting a series of exam destressor event in both during the day and at night. From 2:00pm to 5:00pm each day the some of the incoming executives and first year directors will be handing out goodies and positive vibes our fellow members during the stressful season. In addition to that, the SCSU, will be handing out destressor kits in front of Library from 11:00pm to 2:00am. If you have any questions contact campuslife@scsu.ca.

Rajabi speaks on the **Electoral Reform Event**

On April 7th Dave Meslin will explain the alternatives of our current electoral system in Canada. Join us for an in-depth discussion about how different voting systems affect levels of participation, diversity, inclusiveness and fairness. April 7, 2016, 6 - 8 p.m. in the Hart House Music Room. For questions or accessibility accommodations please email external@scsu.ca.

James speaks on the **Spring formal**

On Thursday, March 24, 2016 the SCSU hosted their Annual Spring Formal. Students who attending took part in a dinner, dance, awards and prizes brought to you by Snap Studios. Special thanks goes out to all the students who did attended, Snap Studios, the executive team of 2015 to 2016 and 2016 to 2017 year, along with all of the award winners.

Dionisio speaks on the **Interdisciplinary Research and Discovery Symposium**

IRDS took place on March 30 and 31 in the IC. Hosted by the SCSU and the support of other university departments, participants engaged in conversation around the question "what is research?". As students or members of campus clubs and departmental student associations, many people engage in opportunities to indulge in deeper thinking and critical perspectives. This event brought forward questions around why students aren't seeing themselves as the researchers they essentially are.

Dionisio speaks on the **Open Forum**

The Open Forum was a success as most directors attended this event. The Open Forum is an informal space, reach out to student, have conversations with Executives and Directors about how to get involved. Look into next year.

Caluag suggests holding an open forum in the first semester.

6. ADJOURNMENT

Be it resolved that the April 4, 2016 SCSU Board of Directors meeting be adjourned.

The meeting is adjourned at 6: 23 p.m.

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Monday, May 2nd, 2016 | 12:00pm | UTSC Student Centre, SL – 108

1. Call to Order:

- a. Present: Kirk, James, Wood, Mohamed, Srithas, Rajabi, Siewrattan
- b. Absent:

BIRT the May 2nd Agenda be approved as presented
APPROVED

2. ED Updates

Rex's will be closed for the summer and there are plans to sell Hero Burger

3. Handbook Review

Everyone should look through the handbook to make sure that the content and items are being done on a time

4. ArtSideOut

Currently hiring their coordinators and usually receive sponsorship from SCSU

5. Durham Fair Fare

Some students are currently working on this campaign and would like this shared on our Facebook.

6. Low Income TTC

TTC riders are going to be doing a demonstration on the 31st and there will also be a workshop on May 12th

7. Get Started Training

VP Operation will be doing a presentation at the Get Started Training and will have to leave the National General Meeting early

8. SL Job Posting

Please make sure to promote this job posting

BIRT the May 2nd meeting be adjourned
APPROVED

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Monday, May 10th, 2016 | 9:30am | UTSC Student Centre, SL – 108

1. Call to Order:
 - a. Present: Kirk, James, Wood, Mohamed, Srithas, Rajabi, Siewrattan
 - b. Absent:

***BIRT the May 10th Agenda be approved as presented
APPROVED***

2. ED Updates
 - Contracts are being updated and filed
 - Rex's Den timeline has been drafted and relayed to necessary parties
 - Hero Burger sale still not confirmed
3. TPASC Advisory Meeting
 - There were several stakeholders present at this meeting. There is currently a lot of development happening on the east end of the building that will be ready for Orientation. Access to the gym for Orientation has been mentioned.
4. Board of Directors Retreat
 - The block agenda is being worked on and the deadline for presentations will be Monday at 5pm. Folks should eat lunch before the retreat begins.
5. Ontario Executive Meeting
 - There were some updates regarding Mental Health Campaigns where further discussion will happen at the National Meeting. Transit was not a major part of the discussion. Fight the Fees is a campaign that will be launched this summer and will be integrated with SCSU events and services. There is also work being done for members to have access to materials online.
6. Campus Communication
 - Holly Fraser has approached us about collaborating on communication and items that we would like to promote.
7. Club Recognition
 - Club packages will be due on May 16th at 4pm and the forms are available online
8. The App
 - The app is not live and is currently being manipulated. July it should be ready for promotion

***BIRT the May 10th meeting be adjourned
APPROVED***

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Monday, May 16th, 2016 | 9:30am | UTSC Student Centre, SL – 108

1. Call to Order:
 - a. Present: Kirk, James, Wood, Mohamed, Srithas, Rajabi, Siewrattan
 - b. Absent:

***BIRT the May 16th Agenda be approved as presented
APPROVED***

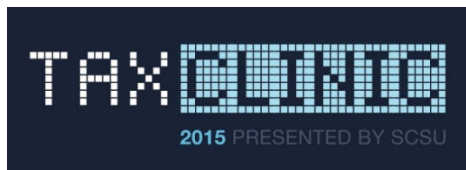
2. ED Updates
Email regular internal sponsors for sponsorship
3. Vlogs
Executives are interest in making vlogs for this year. The first vlog will be an introduction video. A rough vlog should be done next week in order to have them available for June 1st.
4. ArtSideOut
The event is set to happen on the 1st week of October. The executive may make a submission.
5. Rex's Den Renting
The executive would like to permit the university to rent the space. They will need to submit an event proposal that will be reviewed by the executive committee.
6. Orientation Updates
The SLs have been hired. UTM is having orientation at the same time and there Is an opportunity to collaborate. GL applications are available online and at the front desk.

***BIRT the May 16th meeting be adjourned
APPROVED***

Christine Yan
Tax Clinic Coordinator

April 4, 2016

SCSU
SCARBOROUGH CAMPUS STUDENTS' UNION
LOCAL 99 CANADIAN FEDERATION OF STUDENTS



Achievements for 2016 Tax Clinic

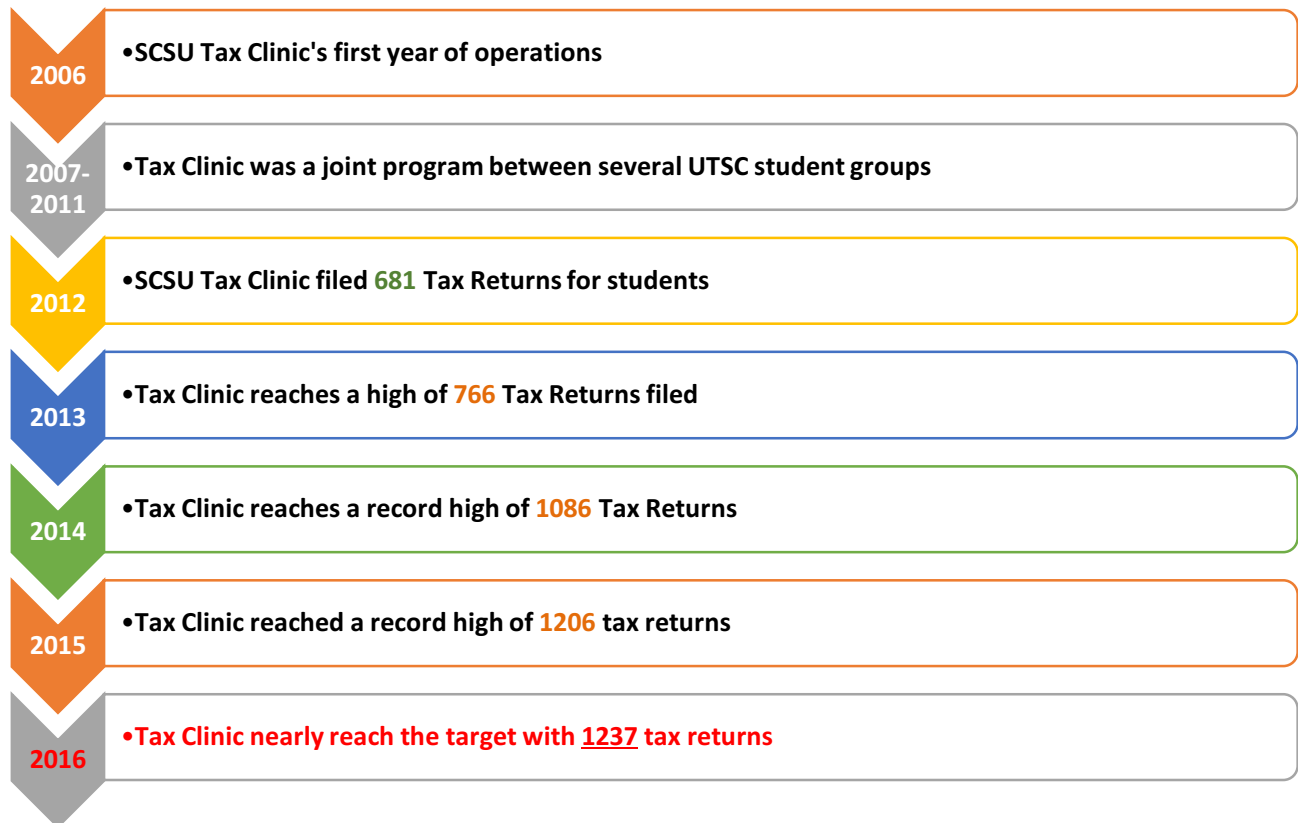
Building on the success from the past, the 2016 Tax Clinic reached new heights with the support of a dedicated team of organizers, volunteers, and sponsors. This program has consistently been received with positive attitudes from students on campus resulting in a continuous growth year-over-year.

Objectives: One of our key objectives for 2016 was to continue the legacy of an increasing number of tax returns filed for students on campus. Our goal for 2016 was to file 1200 tax returns with the aim of assisting more than 1000 students on campus.

Mission: to provide a high standard of accurate and efficient tax filing services to students on campus.

Strategic focus: to educate students on the tax filing process and equip them with the tools needed to independently file their tax returns in the future. It also served as a development opportunity for our tax associate staff to strengthen and hone skills such as teamwork, communication, and working in a fast paced environment.

Below is a timeline illustrating how the program has evolved over the years since its inception.



Team

The 2016 Tax Clinic was staffed by a committed team of 39 junior tax associates, and 7 senior tax associates. The success of this program stems specifically from the combined team effort in various tasks such as the recruitment of volunteers and conducting training sessions to marketing the service on campus. In addition, there was consistent support from the SCSU staff in helping to carry out certain administrative tasks, as well as designing marketing material.

Strengths

One of the key strengths for this year branches from the support of our sponsors: CPA, Meridian Credit Union and Weinreb Company. With an operating budget of nearly \$2000, it was possible to reward volunteers for their hard work and invest in long-term assets for the program. Another key aspect of the tax clinic is conducting the training sessions. To a large extent, the training sessions were successful in educating volunteers on the tax filing process and preparing them to explain the process to student tax filers. Most volunteers provided positive feedback about the sessions noting specifically the amount of valuable knowledge gained during the intensive training sessions. According to feedback from previous juniors, the training sessions are fairly long, so this year I modified the training methods, and eliminated the unnecessary material resulting in successful condensed training sessions. Scheduling junior volunteers for their shifts is also a major task in the program, which was successfully performed through collaboration between the juniors and myself. This helps to staff volunteers for the duration of the program in an organized manner and requires a commitment of a minimum of 20 hours per volunteer to ensure that we have sufficient staff at all times.

The team used numerous marketing techniques to inform students about the free service. Our presence on campus consisted of handing out flyers, promotions by posters, and BlackBoard and in-class announcements. We also leveraged our presence online through social media platforms such as Facebook, Twitter, and Chinese Wechat by promoting the dates of the clinic. The tax clinic website was also renovated significantly to announce current and updated information. It was also used to allow clients to sign-up for the service. All of these efforts combined helped to create a strong marketing plan for the program; as a result, we finished this year with almost 350 sign-ups online, which is much higher than previous years.

Overall, the clinic was successful as our team of volunteers filed a total of 1237 tax returns assisting more than 1165 students on campus. We received strong positive feedback from clients about their learning experience and the timely and professional service they received.

Areas for Improvement

Despite the given strengths, there is always room for improvement. Marketing can always be improved through innovative techniques and better use of promotional materials to increase awareness of the program. The first week of the program is usually very slow and not many students show up. This wastes a huge number of volunteer hours and many volunteers aren't as motivated to work harder during the second week when the demand is quite high. Moreover, junior associates had suggested that the training sessions were fairly long, so I selected more relevant material in order to condense two-day training into one day. The feedback is good, but little overwhelming for them. There is a lot of room for improvements here by possibly changing the method of training, as well as the training material. In the past, the tax clinic held info sessions to inform students about the tax filing process and educate them on the types of documents they need to bring to the clinic. This year, we did not conduct any info sessions since they weren't very popular in the past. However there is an opportunity to promote these sessions better to achieve a higher attendance in the future. Another area of improvement is to ensure that at least one-third of the senior associates hired are in their first or second year of studies. This

would allow any trained seniors to have an opportunity to take to lead the team in the following year.

Budget

Below is the budget for the 2016 tax clinic and the actual expenses incurred. A majority of the money is spent for purchasing T-shirts for the team and to provide food during training sessions. Given the higher operating budget for this year, a significant amount is being spent in rewarding volunteers for their efforts in making the program a success.

Actual Expenses for 2016 SCSU Tax Clinic				
	Item	Quantity	Price	Total
Volunteer T-Shirts & Lanyards	T-Shirts	46	\$ 10.40	\$ 478.40
	HST			\$ 62.20
			Subtotal	\$ 540.60
Lunches provided at Training Session	Pizza-1st training			\$ 102.16
	Pizza-2nd training			\$ 144.36
			Subtotal	\$ 246.52
Promotional Material (Printing costs)	Promotional flyers	2500	\$ 0.02	\$ 50.00
	Posters	50	\$ 0.10	\$ 5.00
			Subtotal	\$ 55.00
Stationary	Labels	1	\$ 5.00	\$ 5.00
	Name badge kit	1	\$ 43.95	\$ 43.95
			Subtotal	\$ 48.95
Prizes for juniors	Gift Cards	2	\$ 20.00	\$ 40.00
	Movie Tickets	2	\$ 14.00	\$ 28.00
			Subtotal	\$ 68.00
Prizes for seniors	Honorarium	5	\$ 50.00	\$ 250.00
	Appreciation dinner	7	\$ 25.00	\$ 175.00
			Subtotal	\$ 561.00
Grand Total				\$1,471.12

Funds Available	
CPA Sponsorship	\$500.00
Meridian CU Sponsorship	\$540.00
Weinreb Company Sponsor	\$600.00
Total Funds Available	\$1,640.00
Less: expenses	\$1,471.12
Surplus	\$168.88

Looking Ahead

In terms of next steps, it would be ideal to maintain strong relationships with our sponsors for this year, namely, CPA Ontario, Meridian Credit Union, and Weinreb Company. BMO and CPA

Canada are potential sponsors who had reached out to the SCSU with whom we may be able to establish a relationship for next year. Contact details for all sponsors can be found below. Moreover, hiring a tax clinic coordinator in early October would certainly be beneficial as it would give the incumbent sufficient time to understand their role and begin by reaching to sponsors and securing sponsorship funding. Promotions for the tax clinic should also begin by mid-January so that students are well aware of the duration of the clinic. Lastly, all relevant documents and files are stored on Dropbox for next year's coordinator.

Sponsors' Contact Details

Sponsors	Contact
CPA Ontario: Alex MacPherson	amacpherson@cpaontario.ca
Meridian Credit Union: Christina Pantzos	christina.pantzos@meridiancu.ca
Weinreb Company: Lorne Weinreb	lorneweinreb@gmail.com
BMO (potential sponsor): Mark Currie	mark.currie@bmo.com

SCSU Annual General Meeting Livestream Feasibility Report

Executive Summary

A motion to explore a livestreaming option at the SCSU Annual General Meeting (AGM) was brought forward to the SCSU board of directors at the December 7, 2015 Board meeting. There were two primary motivations for the motion. First, is the importance of members to have access to the discussions and outcomes of AGM motions, as minutes are not publically available until they are ratified. Second, is the difficulty for students to attend the AGM due to conflicting schedules. In order to ensure that the best interest of the Union is put forward, a few key issues were identified and addressed in the options below. Recurring issues consisted of the necessity to keep Union affairs restricted to members-only and the degree of access a member is permitted if they are not in physical attendance of the meeting.

Problem Statement

The purpose of this feasibility report is to identify and recommend the most viable option in livestreaming and archiving the SCSU Annual General Meeting.

Assessment of Options

OPTION	COMMENTS
<p>PUBLIC LIVESTREAM AND PERMANENT, PUBLIC ARCHIVE Consists of public access to livestream during and permanently after the meeting.</p>	<p>CAN access without physical attendance, but may lower AGM attendance. Places SCSU in a vulnerable position if accessible to non-members. Privacy threat to members in physical attendance. WILL have historical record of AGM discussions.</p>
<p>MEMBERS-ONLY LIVESTREAM AND PERMANENT, MEMBERS-ONLY ARCHIVE Members must request a password to access the livestream during or after the meeting, or be required to attend an SCSU monitored session that allows access to livestream archive.</p>	<p>CAN access without physical attendance, but may lower AGM attendance. Privacy threat to members in physical attendance. Decreases vulnerability to the SCSU, but password could be leaked by members to non-members. WILL have historical record of AGM discussions that can be accessed by members only.</p>
<p>MEMBERS-ONLY LIVESTREAM AND TEMPORARY, MEMBERS-ONLY ARCHIVE Members must request a password to access the livestream during or up to a limited time period after the meeting.</p>	<p>CAN access without physical attendance, but may lower AGM attendance. Privacy threat to members in physical attendance. Decreases vulnerability to the SCSU, but password could be leaked by members to non-members. Historical record will be kept internally.</p>
<p>NO LIVESTREAM No changes are made.</p>	<p>Privacy of members maintained Security of information retained Historical record kept in minutes Less quorum issues</p>

Risk Assessment

Security

AGM often involves sensitive discussions around lobbying and advocacy that directly addresses issues with the University. Being composed of non-members, it is of utmost importance that all dealings and discussions of the SCSU AGM are kept secure and private from the University. Having password protected livestream access for members-only during and up to a limited time period (24 hours, for example), will not eliminate, but will mitigate the possibility of a password leak to non-members. It is possible to reset this password periodically, but this solution is counter-intuitive to a permanent archive design. This is the most reasonable option in mitigating risk to the SCSU. This password would need to be requested directly from the President via email at least 24 hours in advance of the AGM. This password will be reset at any point it is publicly leaked.

Privacy

A livestream camera may deter members from participating fully in the AGM if they are uncomfortable being filmed. Having limited, members-only access to the livestream may alleviate some discomfort with a public video feed, but is not a solution for discomfort with other members accessing the feed, or discomfort with live-feeds and/or cameras in general. A potential solution is to pause the livestream momentarily and have the chair summarize comments for the audience. Different coloured cards can also be used to identify folks who are uncomfortable being filmed.

Participation

One concern is the degree of access a member can have to participate in the AGM if they are not in physical attendance. Another concern is that livestreaming the AGM will decrease in-person attendance. In order to maintain quorum requirements, decorum, and logistical feasibility, it is in the best interest of SCSU to limit participation to members who are in physical attendance of the meeting. Members outside the meeting who wish to participate, have the option of messaging the SCSU anonymously through the Message Box (SCSU website), messaging a friend who is in the meeting, or emailing the President if they wish for a reply. Members in attendance will still be required to follow Roberts Rules of Order and the speaking restrictions outlined accordingly.