

SCARBOROUGH CAMPUS STUDENTS' UNION

LOCAL 99 OF THE CANADIAN FEDERATION OF
STUDENTS

Friday September 22nd, 2017
6:00PM

University of Toronto Scarborough Campus,
Student Centre - SL232

RULES OF ORDER AT A GLANCE

To do this:	You say this:	May you interrupt the speaker?	Must you be seconded?	Is the motion debatable?	Is the motion amendable?	What majority is required?
Object to incorrect procedure being used	Point of order.	YES	NO	NO	NO	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information.	YES	NO	NO	NO	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	YES	NO	NO	NO	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	YES	NO	NO	NO	2/3 majority
Consider something out of its scheduled order	I move that the agenda be amended in order to deal with the following item . . .	NO	YES	YES	YES	2/3 majority
Appeal the ruling of the chair	I appeal the ruling chair on . . .	YES	YES	YES	NO	Majority
Change a motion	I move that the motion be amended to read . . .	NO	YES	YES	YES	Majority
Have a motion studied more before voting on it	I move that the motion be referred to . . .	NO	YES	YES	YES	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Defer consideration of a motion temporarily	I move that motion...be laid on the table	NO	YES	NO	NO	Majority
Raise a matter previously tabled	I move that motion . . . be lifted from the table.	NO	YES	NO	NO	Majority
Reconsider a motion already voted on earlier in the meeting.	I move that motion . . . be reconsidered.	NO	YES	YES (if original motion was)	NO	Majority
End debate on a motion	I call the question	NO	YES	NO	NO	2/3 majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	NO	NO	NO	NO	Majority
Recess the meeting.	I move that the meeting recess until . . .	NO	YES	Only to time	YES	Majority
End the meeting	I move that the meeting adjourn.	NO	YES	NO	NO	Majority

Attendance

Last Name	First Name	Constituency or Position
Williams	Lavelle	Director of Anthropology and Health Studies
Sithamparanathan	Gobika	Director of Biological Sciences
Vigneswaramoorthy	Vanessa	Director of English
Touman	Sarah	Director of Psychology
Mohamed	Nafisa	Vice-President Campus Life (ex – officio)
Srithas	Sitharsana	President
Frimpong	Nana	Vice-President Equity
Stojanovski	Sylvie	Director of Arts, Culture and Media
Hassan	Deena	Vice-President Operations
Weaver	Curtis	Director of Physical and Environmental Sciences
Zakir	Kubra	Vice-President External
Gupta	Radhika	Director of Critical Development Studies
Arayata	Christina	Vice-President Academics & University Affairs
Morris	Ashley	Director of Sociology
Gupta	Rahul	Director of Computer & Mathematical Sciences
Caluag	Claire	Director of French & Linguistics
Jhangir	Hania	Director of Historical & Cultural Studies
Don	Justin	Director of Human Geography
Nouri	Rosia	Director of Management
Ali	Syed	Director of Philosophy
Dang	Raymond	Director of Political Science

Agenda

1. Call to order

The meeting is called to order at __: __

2. Roll Call

3. Announcements

4. Approval of Agenda

Motion Moved: Srithas Seconded:

Be it resolved that the agenda for the August 22nd, 2017 SCSU Board of Directors meeting be approved as presented.

5. Equity Statement

6. Approval of Minutes

Motion Moved: Srithas Seconded:

Be it resolved that the August 25th, 2017 minutes package including the following documents be approved as presented:

- i. Board of Directors Meeting Minutes
 - a. August 21st, 2017 on Page 9
- ii. Executive Committee Meeting
 - a. August 15, 2017 on Page 22
 - b. September 12, 2017 on Page 23
- iii. Commission Meeting Minutes
 - a. September 11th 2017 on Page 25

7. Orientation Report (supporting document on page 29)

Motion Moved: Srithas Seconded:

Be it resolved that the 2017 Orientation report be received as presented

8. Executive Report

Motion Moved: Srithas Seconded:

Be it resolved that the Executive Report be accepted as presented.

9. Director updates

10. Adjournment

Motion Moved: Srithas Seconded:

Be it resolved that the August 21st, 2017 SCSU Board of Directors meeting be adjourned.

Executive Report

Services & Operations

Scarborough Campus Students' Union (SCSU)			
INCOME STATEMENT			
	Aug-17	Description of Accounts	
REVENUE			
Student Fees	\$0.00	Health & Dental fee, SCSU Membership fees	
Student Levy's	\$0.00	Levies collected on behalf of other societies/organizations	
Space Rental Income	\$20,046.90	Tenant fee's and conference rooms rental	
Services Revenue	\$48,334.76	Metropasses, discounted tickets and other services	
Event Sales	\$65,890.33	Orientation, Spring Formal & other event ticket sales	
Vending Commissions	\$36.77	Vending machine commissions	
Advertising Revenue	\$1,588.00	Student Center advertising and agenda book ad revenue	
Other Income	\$0.00	All other revenue	
TOTAL REVENUE	\$135,896.76		
EXPENSE			
Salaries, Wages & Bene	\$48,194.52	Salaries, wages, honorariums, and benefits	
Supplies	\$294.32	Office, computer, photocopier, and general supplies	
Student Levy's	\$100.10	Levies submitted to other societies/organizations	
Services	\$42,990.16	Metropasses, discounted tickets, liability insurance, payroll costs	
Phone & Telecommuni	\$0.00	Website, cell phone allowance, e-mail hosting	
Capital Renewal	\$0.00	Repair and maintainance costs	
Event Costs	\$142,479.24	Orientation, Spring Formal & other event costs	
Elections	\$0.00	Elections supplies and promotion materials	
Meetings	\$0.00	Conferences and events attended/hosted by the SCSU	
Programming Costs	\$1,146.87	Clubs/DSA Funding, campaigns, agenda books and newsletter	
Professional Fees	\$0.00	Legal, Consulting, auditing fee's	
Professional Dev & Trav	\$40.07	Health & Safetly training, transportation and continuity costs	
TOTAL EXPENSES	\$235,245.28		
NET INCOME	-\$99,348.52		

Food Centre Launch

SCSU launched their first official fully functional food bank through Daily Bread on Tuesday, September 19th 2017 from 4pm - 7pm in SL210A. If you have any questions contact operations@scsu.ca. Spread the word!

Food Centre Volunteer Hiring and Training

The Vice President Operations, Campaigns and Advocacy Coordinator, and the Food Centre Coordinator completed a day of volunteer hiring for Food Centre Volunteers. Fifteen volunteers were chosen and asked to attend a two and a half hour training that consisted of an anti-oppression training and a discussion about how to ration and give out food, and the general operations of the food centre. Volunteers began their first shift during the week of September 11th with their first delivery on Friday September 15th 2017. If you have any questions contact operations@scsu.ca.

Board of Directors Meeting #5 of the Scarborough Campus Students' Union
Thursday September 22nd, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Campaigns & Advocacy

Racialized Student Collective Volunteer Hiring and Training

The Vice President Equity, Campaigns and Advocacy Coordinator, and Racialized Student Collective Coordinator completed two days of volunteer hiring for RSC Volunteers. In the end, eight volunteers were chosen and asked to attend a two and a half hour training that consisted of an anti-oppression training and a discussion about the collective goals for the space. Volunteers began their first shift during the week of September 11th.

International Student Centre BBQ

On Friday, September 15th, Vice President Equity, Vice President Campus Life, Vice President Operations, and Vice President External tabled at the International Student Centre's annual barbeque on the HW Patio.

Bursaries and Grant Launch

The official launch of the SCSU Bursaries was launched this month. The committee will begin meeting in the early parts of October to go through applications.

Armenian Students' Association: "Open Wounds: Armenians, Turks, and a Century of Genocide" Book Launch

On September 8th, the President and Vice President Equity attended the book launch for "Open Wounds: Armenians, Turks, and a Century of Genocide" that was hosted by the Armenian Students' Association.

DSA Council

On Thursday August 24 the VP AUA conducted DSA Council. This was a space where DSAs shared the work they were doing on campus some of these conversations surrounded co-op the creation of journals, and updates for Orientation. We also discussed possible areas for collaboration for the year such as an SCSU and DSA Halloween event, Undergraduate Research Symposium, Study Jam, and Solidarity Day. If you have any questions please contact academics@scsu.ca.

Undergraduate Research Symposium

Throughout the summer the VP AUA has been working on the Undergraduate Research Symposium. A theme has been set: Reclaiming Derivatives, and a callout for submissions have been released. The VP AUA has also been reaching out to department chairs to talk about possible collaboration. The volunteer team will continue to meet throughout the year. If you have any questions please contact academics@scsu.ca.

Board of Directors Meeting #5 of the Scarborough Campus Students' Union
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Academic Advocacy

Throughout the summer the VP AUA has been working on an Academic Advocacy and Integrity campaign. Posters have been created with the goal of educating students about the rights that have been released. If you have any questions please contact academics@scsu.ca.

Canadian Federation of Students Ontario General Meeting

SCSU Executives attended the Ontario General Meeting (OGM) which took place from Thursday August 17th to Sunday August 20th. At this meeting, student representatives attended several workshops on challenging racism, colonialism, islamophobia, homophobia, transphobia, xenophobia, ableism, and various other systemic barriers in our institutions. Students across the province discussed and passed motions, and were able to have productive conversations on student concerns and issues leading up the Student Day of Action, February 1st, 2018. SCSU's motion for CFS and other student unions to support the Justice For Soli campaign was also passed at this meeting.

Terms of Reference Meeting for Mental Health Network

VP External met with representatives from Mental Health Network to discuss the conditions used to operate the network. We edited and changed the terms of references to shift from short term solution to address student mental health to more long term solution, noting that the Mental Health Network must start advocating for accessible, intersectional, and diverse mental health supports on campus.

Week of Resistance

From September 11 - 15, SCSU hosted it's first Week of Resistance, from a successful commissions space for students to voice their own concerns, to a panel on decentering whiteness in academia, to talking about fighting our fees, a Solidarity Day: Social Justice Block Party with many non-profits and grassroots organizations present, to a community jummah (friday) prayer for all Muslims and allies to counter myths and misconceptions of the Muslim community in the rise of the current hate rhetoric and the political climate. The purpose of the Week of Resistance was to get students thinking and start asking questions and having conversations around unity and solidarity and what that truly means.

Fight the Fees Campaign

As part of the of the Week of Resistance, executives dedicated a day of the week to talk to students about the high tuition prices and costs of education. We successfully brought a lot of students on board for the Fight The Fees Task Force which will be held later on this month, for more information contact Kubra, external@scsu.ca

15 and Fairness Ontario Campus Assembly

On September 16th, Board of Directors of Psychology and Management attended the 15 and fairness Ontario Wide Campus Assembly on showing solidarity with workers across the province who continue to fight their rights for decent work.

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Online Voting Research

As part of the Canadian Federation of Students Ontario board, VP External joined a working group on Online Voting to discuss a motion submitted on the topic to the General Meeting in January 2017 that got pushed to the Ontario Executive Committee. The Working Group met twice to gather research to bring forth a recommendation to the General meeting on the topic of Online voting, so local members can make an informed vote on the CFS 'Online Voting' motion in the annual Ontario general meeting in January.

Meeting With Novelty UTSC Chinese Students Association

On September 9th, VP External met with executives from NCSA to discuss a collaboration for their orientation/frosh on September 30th at UTSC. For more information, contact Kubra, external@scsu.ca

Events & Programming

Clubs Week

Clubs week this semester has went on for two weeks, from September 11th - 22nd, with over 30 UTSC clubs tabling daily. This is the perfect opportunity for students to get involved, and clubs essentially gain a lot of their membership through this.

SCSUFest

On September 5th, SCSU had a miniature festival in the ARC quad, giving out goodies and agendas. We also had inflatables, where students had the opportunity to play.

We the East Frosh

Throughout the summer, extensive planning has been going on to ensure first years first event at UTSC would be memorable. We had over 1200 participants this year, which includes first years and volunteers who had various events to participate in. We had started the three days of programming, with clubs, DSAs, campus resources tabling across the campus, with interactive games or activities, such as a bonfire by Residence, Party in MW, dirty bingo in Rex's. Second night, we ended with a glow in the dark party, and finally the third night we had the We The East carnival, with Roy Woods as our headliner. The following week, on September 6th was the tri-campus parade, which we lead and ended off our frosh with.

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Meeting Minutes of the Board of Directors Meeting #3 of the Scarborough Campus Students' Union
Tuesday August 21st, 2017 | 6:16 PM | SL-232, UTSC Student Centre

Board of Directors, Scarborough Campus Students' Union

Last Name	First Name	Constituency or Position
Williams	Lavelle	Director of Anthropology and Health Studies
Sithamparanathan	Gobika	Director of Biological Sciences
Vigneswaramoorthy	Vanessa	Director of English
Touman	Sarah	Director of Psychology
Mohamed	Nafisa	Vice-President Campus Life (ex – officio)
Srithas	Sitharsana	President
Frimpong	Nana	Vice-President Equity
Stojanovski	Sylvie	Director of Arts, Culture and Media
Hassan	Deena	Vice-President Operations
Weaver	Curtis	Director of Physical and Environmental Sciences
Zakir	Kubra	Vice-President External
Gupta	Radhika	Director of Critical Development Studies
Arayata	Christina	Vice-President Academics & University Affairs
Morris	Ashley	Director of Sociology
Gupta	Rahul	Director of Computer & Mathematical Sciences
Caluag	Claire	Director of French & Linguistics
Jahangir	Hania	Director of Historical & Cultural Studies
Don	Justin	Director of Human Geography
Nouri	Rosia	Director of Management
Ali	Seyed	Director of Philosophy
Dang	Raymond	Director of Political Science

1. Call to order

A quorum being present, the Chair called the meeting to order at approximately 6:16 p.m.

1. Roll Call

1. Announcements

Srithas announced that she would be sending out a Doodle for Board members to fill out with their Fall availability and the deadline to respond is Friday. Srithas encouraged anyone who wanted to volunteer for Orientation to contact her.

1. Approval of Agenda

MOTION

Moved: Srithas

Seconded: Sithamparanathan

Be it resolved that the agenda for the August 21st, 2017 SCSU Board of Directors meeting be approved as presented.

Vote: All in favour

CARRIED

1. Equity Statement

Frimpong read the Equity Statement and the Acknowledgement of the Lands we occupy of the Mississauga New Credit First Nation.

1. Approval of Minutes

MOTION

Moved: Srithas

Seconded: Caluag

Be it resolved that the August 21st, 2017 minutes package including the following documents be approved as presented:

- i. Board of Directors Meeting Minutes
 - a. July 25th, 2017 on Page 11
- ii. Executive Committee Meeting
 - a. July 18, 2017 on Page 19

 - b. July 25, 2017 on Page 20
 - c. August 1, 2017 on Page 21
 - d. August 8, 2017 on Page 22
- iii. Operating Budget
 - a. SCSU 2017-18 Revised Budget on Page 23
- iv. Finance Committee
 - a. August 1, 2017 on Page 24

Board of Directors Meeting #5 of the Scarborough Campus Students' Union
Thursday September 22nd, 2017 | 6:00 PM | SL-232, UTSC Student Centre

Vote: All in favour

CARRIED

1. Fall By-Elections

MOTION Moved: Srithas Seconded: Ali

Be it resolved that the nomination period for the fall by-elections start on September 18th and end on September 27th.

Be it resolved that fall by-elections voting days be October 17th, 18th, 19th, 2017.

Vote: All in favour

CARRIED

2. Spring Elections

MOTION Moved: Srithas Seconded: Nouri

Be it resolved that the nomination period for the Spring Election start on January 8th and end on January 17th.

Be it further resolved that the spring election voting days start on February 6th and end on February 8th.

Vote: All in favour

CARRIED

1. Elections & Appeals Committee

MOTION Moved: Srithas Seconded: Vigneswaramoorthy

Srithas gave a brief description of the responsibilities of members of the Elections & Appeals Committee. There was a brief discussion and clarification about eligibility to sit on the Elections & Appeals Committee.

Nominations open. Nouri self-nominates.

Whereas the Elections & Appeals Committee is a committee of the Scarborough Campus Students' Union,

Be is resolved that **ROSIA NOURI** be elected by and from the Board of Directors to serve on the 2017-2018 Elections & Appeals Committee.

Be is resolved that **KATHERINA BOYD** be elected by the Board of Directors to serve on the 2017-2018 Elections & Appeals Committee as the member at large representative.

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Be it resolved that **SALMA FAKHRY** be elected by the Board of Directors to serve on the 2017-2018 Elections Appeals Committee as the staff or executive member of a students' union in the Greater Toronto Area representative.

Vote: All in favour

CARRIED

2. Striking of Commissions

MOTION

Moved: Srithas

Seconded: Don

Srithas gave a brief description of the responsibilities of the director involved in the 2017-2018 Commission.

Nominations open. Sithamparanathan and Curtis self-nominate. Sithamparanathan withdraws her nomination.

Be it resolved that **CURTIS WEAVER** be selected by and from the Board of Directors to serve on the 2017-2018 Commission.

Vote: All in favour

CARRIED

3. Approval of the 2017-18 Revised SCSU Operating Budget

MOTION

Moved: Srithas

Seconded: Morris

(Supporting Document on Page 23)

Be it resolved that the 2017-18 Revised Operating Budget for the Scarborough Campus Students' Union be approved as presented.

Vote: All in favour

CARRIED

4. Executive Report

MOTION

Moved: Srithas

Seconded: Stojanovski

Services & Operations

Hassan speaks on **July Income Statements**

Hassan stated that the monthly budget was a snapshot of the Revenue and Expenses of the month of July. Hassan explained the main sources of revenue and expenses.

Hassan speaks on **CNE Tickets**

The SCSU started selling CNE tickets. If you have suggestions for other tickets to sell contact operations@scsu.ca

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Hassan speaks on **Part-Time Staff Hiring**

We have finished hiring new student staff for the upcoming year. We have hired Food Centre, Book Exchange Coordinator, RSC Coordinator, Member Services Staff, and A Street Team Coordinator. The SCSU commits to hiring students to help enrich their experiences and provide professional development.

Hassan speaks on **Food Centre Launch**

UTSC's SCSU will launch their official fully functional food bank through Daily Bread on Tuesday, September 19th 2017 from 4pm - 7pm in SL210A. We are currently hiring volunteers. If you have any questions contact operations@scsu.ca . Spread the word!

Campaigns & Advocacy

Arayata speaks on **DSA Council**

On July 27 the VP AUA had the first DSA Council of the year. At this meeting we discussed our collective plans for the year, plans that individual DSAs had, and other ways that the SCSU can provide support.

Arayata speaks on **URS Planning**

Throughout the Summer the VP AUA has been planning and formatting the undergraduate Research Symposium. The first meeting with the volunteer team happened on Wednesday August 9 2017.

Arayata speaks on **Meeting with Laura and Elsa (Health and Wellness)**

On August 8 and August 3 the VP AUA and President met with the Health and Wellness Office to discuss student rights, accessibility and accommodation. Conversations surrounded student rights to be inserted into the syllabus, 5% cap off on late penalties, and self-declared sick notes. The Health and Wellness Centre is in support for these asks and more work will continue.

Arayata speaks on **Meeting with Jen Tingo (Academic Advising and Career Centre)**

On August 3 2017 the VP AUA met with Jen Tingo from the Academic Advising and Career Centre. We discussed the different services that they provide and where the SCSU would be able to fill in gaps.

Arayata speaks on **Meeting with the Co-op Office**

On August 9 the VP AUA met with the Co-op office. Conversations surrounded the inner workings of the office and how support is provided to students. We also discussed the relationship of the Co-Op office to the different faculties on campus as well as the student group the Co-op Students' Association. This aligns with the goals of the VP AUA to provide an accessible and equitable learning environment.

Arayata speaks on **Karaoke Night With MESA**

On July 20 the SCSU and MESA hosted a Karaoke Night at Rex's Den. This was the first event that MESA and the SCSU has collaborated on. It aligns with the goals of the VP AUA to support and collaborate with different Departmental Student Associations on campus.

Arayata speaks on **Meeting with Linda from UTFA**

On July 21 2017 the VP AUA and President met with Linda from UTFA to discuss our collective goals for the year. We discussed Equity/Sexual Violence Training for faculty and staff, academic integrity, petitions, appeals, 5% cap off on late penalties, academic rights in the syllabus, and academic advocacy.

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Srithas speaks on **Meeting with Vice-Provost - Students**

On July 26th, your SCSU Executives met with Sandy Welsh and Meredith Strong, from the Office of Vice-Provost, Students, to talk about some student issues on a tri-campus level. Some of the things we discussed are the campus climate survey, removing the ban on laptops in classrooms, extending the credit/no credit deadline, and academic amnesty for student day of action to name a few. For more information, contact president@scsu.ca.

Srithas speaks on **Monthly Meeting with Principal Bruce Kidd**

On July 25th, the SCSU President and VP Campus Life met with Principal Bruce Kidd to talk about the implementation of some of SCSU's priorities and recommendations that the UTSC Executive Committee agreed to like implement free menstrual products and having more bikes in the bike share program. We also discussed some of the universities' priorities for the year which included the Healthy Campus Initiative, working with Elder Wendy Philips to implement TRC recommendations on campus, and creating an accessible route to the valley. For more information, contact president@scsu.ca.

Srithas speaks on **Meeting with Gary Pitcher, Director of Campus Safety & Security**

On July 25th, the SCSU President met with Gary Pitcher to discuss the implementation of the monthly parking pass in order to have an affordable option for students who drive to campus. His office has committed to working on the implementation of the monthly pass. We also discussed possible collaborations between campus police and SCSU in order to promote campus safety and the future of parking at UTSC. For more information, contact president@scsu.ca.

Zakir speaks on **Meeting with Councillor Jim Hart Ward 44**

On August 3, VP External and President met with Councillor Jim Hart Ward 44 to talk about the several issues at UTSC and the Scarborough community. The executives discussed the multi-tenant house issues and asked for more effective student consultation opportunities for better student housing opportunities. The executives asked the city to invest in more sustainable initiatives and development plans like the implementation of bike lanes around Scarborough and UTSC, they also discussed the implementation of mandatory equity training in post-secondary education for staff and faculty, as well as the implementation of LRT and other transit improvements.

Zakir speaks on **Meeting with Health and Wellness**

On August 16, VP External met with Elsa Kiosses from Health and Wellness to discuss strategies on creating a brochure with a list of diverse, intersectional, and accessible mental health resources and services on and off campus that will cater and reflect the needs of the approx. 90% of UTSC's racialized population. This brochure is to serve as an accessible resource tool for their well-being and a list for students so they can have a more effective, productive, and efficient university experience.

Zakir speaks on **Meeting with Labour Community Services**

VP External and President met with Labour Community Services' organizers to discuss potential strategies and collaborations between student unions and labour unions to bring awareness on labour standards on and off our campuses that affect students and our overall communities.

Zakir speaks on **ROBAM (Reclaiming Our Bodies and Minds) Conference Planning Meeting**

VP External met with the ROBAM (Reclaiming Bodies and Minds) Planning Committee twice to discuss how UTSC can take part in organizing around the conference in the upcoming school year in March

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2018. The theme this year will be "Nothing about us: Without us", focusing on disability justice and disability rights through an intersectional lens and approach.

Zakir speaks on **Transit Survey Meeting**

VP External and President met with Michele Cheh from the office of business development to review the Campus Transit Survey questions before its implementation and launch in the fall semester to collect data and feedback of commuter students taking TTC's 198 rocket as well other modes of transit to and from the campus. The Survey will be released in the fall semester where student consultations and feedback will be necessary towards effective transit improvements and development plans. The data collected from this survey will be used to better understand how the university can focus on transit improvements going forward as well the implementation of the UPASS.

Zakir speaks on **CFS Ontario Executive Meeting**

On August 2nd the Canadian Federation of Students Ontario Executive Committee met to vote on the motion to have Student Day of Action held on February 1st, 2018. This motion was passed.

Zakir speaks on **Meeting with CFS Working Group on Online Voting**

As part of the Canadian Federation of Students Ontario board, VP External joined a working group on Online Voting to discuss a motion submitted on the topic to the General Meeting in January 2017 that got pushed to the Ontario Executive Committee. The Working Group met twice to gather research to bring forth a recommendation to the General meeting on the topic of Online voting, so local members can make an informed vote on the CFS 'Online Voting' motion in the annual Ontario general meeting in January.

Zakir speaks on **Fight The Fees Campaign**

With the upcoming provincial elections coming up in June 2018, this year SCSU will be taking part in the Student Day of Action planned by CFS-O on February 1st, 2018. This day of action is meant for students across the province to come together and collectively demand the stakeholders for an affordable and accessible post-secondary education. Those interested in joining the task force to organize leading up to this day of action is to contact SCSU VP External.

Zakir speaks on **Week of Resistance Planning**

This year SCSU is hosting a Week of Resistance from Monday September 11 - Friday 15, where there will be a series of events taking place throughout the week. Week of Resistance is meant for all identities, cultures, groups, and communities to come together and collectively resist the many structures in place that are barriers. On Monday September 11, SCSU will be hosting the first commissions' of the year where all students can bring forth ideas, projects, and initiatives that can grow in a safe organizing space. On Tuesday the 12th, SCSU will be hosting a panel discussion called De-centering Whiteness in Academia

to discuss the various barriers in access to education. On Thursday the 14th, SCSU will be hosting a Solidarity Day for all clubs, associations, and organizations on and off campus that have a collective goal for social, political, and academic justice. On Friday the 15th, SCSU will be hosting a community Jummah (Friday) prayer for all UTSC Muslim community members and allies. Those interested in volunteering for the Week of Resistance is to contact SCSU VP External.

Frimpong speaks on **Queer Orientation Planning Meeting #2**

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On August 2nd, Vice-President Equity attended the second Queer Orientation meeting with folks from SC:OUT, Sexual Violence and Prevention Centre, the Sexual Gender and Diversity Office, the library, and the Department of Student Life. The purpose of this meeting was to confirm dates for Queer Orientation events and collaborations.

Frimpong speaks on ARCO and SCSU Collaboration

On August 3rd, Vice-President Equity, Vice-President Academics and University Affairs, and the President hosted folks from the Anti-Racism and Cultural Diversity Office at U of T for a formal meeting about how we can work together in the upcoming year on shared interests. Some points of discussion included the need for more Multi-Faith Space on campus and in particular, SCSU representation on the Committee for the Allocation of Student Activity Space.

Frimpong speaks on Multi-Faith Room Consultations

On August 2nd and 3rd, the Vice-President Equity hosted two one-hour long consultation sessions with folks from various religious and spiritually-identified groups. The purpose of the meeting was to have folks discuss the ways in which the Multi-faith rooms can be made more accessible to the campus community.

Events & Programming

Mohamed speaks on Clubs Training

August 4, the SCSU hosted their first round of clubs training. We had a total of 42 club representative in attendance. Those in attendance took part in various training seminar hosted by the SCSU executive team. Clubs training will be held again in September, along with the opportunity to table for clubs week.

Mohamed speaks on Group Leader Training

On August 14th and August 19th, the SCSU and this year Orientation Executive Team trained over 150 leaders for this year's orientation on topic around consent, mental health and self-care, along learning about the various services that the UTSC community has to offer. We also had the opportunity to collaborate with UTMSU for a group leader social, which included a cheer off, dinner, and party at UTM.

Ali asked where the Food Bank is located.

Hassan replied that the Food Bank is located in SL210A.

Ali asked whether there would be something on social media he could share to inform students about the Food Bank.

Hassan replied in affirmation. Hassan stated that the SCSU Social Media Representative is working on something and as soon as it is complete, she will send it to the Board to share with UTSC students.

Nouri asked for clarification, specifically whether the Food Bank would be similar to the kiosks near the Market Place last year and if the Food Bank was located in the Market Place.

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Hassan stated that those kiosks had non-perishable food, whereas this Food Bank will have perishable food such as meat, milk, cheese, etc. stored in a fridge. Hassan added that this Food Bank is located in the Student Centre.

Nouri asked whether the Food Bank would be regularly replenished.

Hassan stated that there would be food deliveries once every two weeks. Hassan explained that the SCSU is working with an external committee, a non-profit organization called Daily Bread.

Caluag asked whether the Food Bank would be open all the time.

Hassan stated that the Food Bank would be open three times a week.

Curtis asked whether the Food Bank would be operating on the Honor System.

Hassan replied that they are still figuring out the logistics. Hassan stated that the Food Bank will open on September 19th and it is open for faculty too. You just sign up, get an anonymous number and get the food based on the number of people you are feeding.

Srithas stated that the process is completely anonymous. Srithas explained that the reason behind the anonymous number is the SCSU needs to collect data to show that there is a need for a Food Bank.

Ali asked whether students can bring food donations for the Food Bank.

Hassan stated that as of now, the Food Bank is not accepting donations because of the partnership with Daily Bread. However, if students would like to make donations they can be donated to another food bank.

Sithamparanathan suggested that SCSU services could implement a food donation system similar to that of the TCard office, which gives students credit for food donations that they can use towards paying for fees.

Curtis asked how the self-declared sick notes operate.

Srithas stated that she and Arayata had conversations with Health and Wellness, AccessAbility and the Dean's Office regarding this matter. Srithas stated that this system is already implemented in some universities such as McMaster and McGill. Srithas explained that this is a system where students fill out a form, which does not need to be signed by a physician. Although McMaster allows students to use self-declared sick notes a maximum of twice per course, at UTSC students would be able to use a self-declared sick note once per a semester. Srithas explained that there are a lot of students who are

coming to the Health and Wellness Centre just for sick notes and it is overwhelming the staff who also need to attend to students who need actual medical attention or therapy. SCSU is lobbying to get support for this policy, which is in its preliminary stages. If you want to support this initiative, contact Arayata.

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Nouri asked for clarification, whether students can use a self-declared sick note for reasons such as mental illness or tough times.

Srithas stated that currently, you need to show proof of illness to get a sick note. However, the proposed system of self-declared sick notes does not require an explanation because it is based on the honor system.

Vigneswaramoorthy asked for clarification regarding the brochure for the Health and Wellness services; specifically, whether anything was mentioned about the scope of the term "racialized" because it is a broad concept and a broad group. Vigneswaramoorthy asked whether they specified how broad or specific the services would be.

Zakir stated that there was a discussion with LSA about what racialized looks like on our campus. It was recognized that "racialized" is a broad concept and Zakir stated that they want to ensure that the brochure would direct students to a variety of services. Zakir stated that the plan is to launch a brochure that would have different categories of resources that link to the SCSU website, which would have a list of resources (including external organizations) for students.

Stojanovski asked what TRC stand for in the context of the Monthly Meetings with Principal Bruce Kidd.

Srithas stated that TRC stands for the Truth and Reconciliation Commission.

Sithamparanathan asked for more information on the Laptop Band Policy and the Credit/ No Credit deadlines.

Arayata stated that she is working on the Laptop Band Policy during her monthly meetings with the Dean but it is still on a conversational basis. Arayata stated that the issue of the Credit/ No Credit extension is included in the meetings with Health and Wellness and AccessAbility. Arayata mentioned a large project that she is working on for October, which involves the both these matters. Arayata will mention this project at the next Board Meeting.

Nouri asked for more information on the BikeShare program offered at UTSC.

Srithas stated that the BikeShare program was started in 2010, it only works at certain times of the year and Sustainability recently took over this program.

Nouri asked where the bicycles are located.

Srithas replied the bicycles are located at the Residence Centre. You can bring your TCard, rent a bicycle for a day then return the bicycle.

Nouri asked whether you need to pay to rent a bicycle.

Srithas stated that you do not have to pay because the BikeShare program is free for all students, staff and faculty; you just need to bring your TCard.

MOTION to Recess for 5 Minutes

Moved: Dang

Seconded: Don

The Chair called for a motion for a 5 minute recess.

Vote: All in favour

CARRIED

Nouri asked if the Shared Bike program was open all day long.

Srithas stated that she would make inquiries and send the Board the information via email.

Caluag asked whether there were discussions during the Multi-Faith Room Consultation regarding expanding Multi-Faith Spaces in the new building.

Frimpong stated that the discussions during the consultation focused on aspects of the Multi-Faith Spaces such as paint and whether there should be lockers in the room so that people have a secure space to store their possessions. As for the new building, the University stated that they make multipurpose rooms, not multi-faith rooms. For instance, the multipurpose room in the IC building can serve as a multi-faith space but it is not designated to faith practices. Presently, the only Multi-Faith Spaces on campus are located in the Student Center.

Stojanovski asked Arayata whether student academic rights will officially be included in the syllabus this year.

Arayata stated that there is a new feature on the syllabus template that allows professors to add student academic rights on the syllabus. Arayata stated that it depends on how the professors interact with this feature. Arayata trying to get data on how professors are using this current pilot and whether majority of professors are in favor of using this feature to add student academic rights on the syllabus. Due to academic rights, it is not likely that student academic rights will be permanently in every syllabus. However, there is a compromise of putting the student academic rights on the BlackBoard, where students can always see it.

Stojanovski asked whether you need to bring your own helmet if you want to participate in the BikeShare program.

Srithas stated that she would make inquiries and get more information about the BikeShare program.

5. Director Updates

Gupta, Sithamparanathan, Williams, Dang and Don had no updates.

Caluag stated that others were asking about the possibility of extending study spaces and whether there would be extension outlets on campus.

Arayata stated that, realistically, the extension of study space was unlikely. But Arayata is working with Administration to find ways to make it easier and more accessible for students to find study spaces.

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Arayata discussed the possibility of students signing out extension cords and she had discussions with Facilities Management about other options because it is unlikely that we will have permanently installed outlets due to the limitations of the power circuits.

Caluag asked if there could be a more secure way of checking TCards to monitor who uses the 4th floor of the BV Wing. Caluag suggested that students could be asked to show their TCard at the front office desk of the 4th floor of the BV Wing. Caluag noted that during exam season, a lot of the people who use this study space are not UTSC students, which causes shortages in availability of the already minimal study spaces.

Stojanovski stated that on July 26th, ARTSA hosted an ACM conversations event. Stojanovski summarized the outcomes of this discussion into 5 points: 1) It is difficult for practicing artists on campus to continue funding their practice after they leave university because there is no grant available specifically for them to continue their craft. 2) Some ACM students find it difficult to access events because they do not hear about the events or they hear about events too late. Stojanovski suggested bringing up conversations around how SCSU markets certain events and who SCSU is reaching through these methods. 3) It was determined that the best way to contact ACM students is via email thorough ARTSA. 4) A Facebook group was created specifically for ACM students. 5) They are planning for another meeting in September to follow up and create an action plan on how to accomplish all the matters discussed during this meeting.

Weaver asked if priority parking for Eco-Friendly vehicles in the parking lots could be looked into. Weaver stated that it would push people to work towards a more sustainable future, decrease UTSC's carbon emissions and carbon footprint.

Srithas commented that the SCSU's 2017-2018 proposal to administration proposed something similar for carpoolers. Srithas stated that Weaver's suggestion could be added to the proposal.

Vigneswaramoorthy stated that she saw 4 to 5 parking spaces labelled "Eco-park" in the parking lot. Vigneswaramoorthy did not know if the "Eco-park" spaces are priority parking spaces for eco-friendly vehicles and asked Weaver if he wanted to expand those spaces.

Weaver replied that he would be pleasantly surprised if the priority parking for eco-friendly vehicles already exist and would like to expand these parking spaces, if possible.

The Chair suggested for an Executive to make inquires and get back to Weaver at the next meeting.

Nouri stated that she spoke to some upper year Management students and they had similar remarks as Caluag regarding IC Study Space. Nouri noted that in the IC building there are only 2 study rooms which have a limited amount of seats.

Arayata stated that she is working with Facilities on some initiatives that will utilize the study space that we currently have. Arayata stated that all lecture halls that are not in use are deemed study spaces and Arayata is going to confirm how this will work with Fran. In terms of adding more study spaces, logistically and realistically it is unlikely because of the way the university is built.

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Nouri asked whether tutorial rooms that are not in use could be used as study spaces.

Arayata replied in affirmation. Arayata is not sure about labs. Arayata used the rooms in the Management Wing as an example because almost every classroom in that building could be used as a study space when it is not being used by a class and the Management Wing is open until 10 p.m.

Nouri stated that sometimes the doors in the Management Wing are locked after a lecture and asked if Srithas could request to keep the doors unlocked until 10 p.m.

Sithamparanathan stated that in the past, the cleaning staff in the Management Wing asked students to leave unused classrooms on during school hours and on Saturdays, especially during exam season.

Arayata stated that she would bring up these issues.

Vigneswaramoorthy stated that a student would appreciate it if SCSU had more subject specific events and she talked to Arayata about how to approach this matter.

Ali stated that APS has its first meeting a week ago to discuss their annual events, such as the International Conference.

Morris had discussions with the DSAs and SOS about their goals for the year.

6. Adjournment

MOTION

Moved: Srithas

Seconded: Don

Be it resolved that the August 21st, 2017 SCSU Board of Directors meeting be adjourned.

Vote: All in favour

CARRIED

The meeting was adjourned at 7:24 p.m.

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Tuesday, August 15th, 2017 | 10:00am | UTSC Student Centre, SL – 108

1. Call to Order:

- a. Present: Arayata, Zakir, Srithas, Frimpong, Hassan, Mohamed, Siewrattan

b. Absent:

***BIRT the August 15th Agenda be approved as presented
APPROVED***

2. Habitat for Humanity

Campus Police has shown interest in bridging the relationship between students and police. They would like to present a community initiative where students and campus police can come together to build a house. There needs to be more details on how they plan to execute. The VP Equity will follow up.

3. ArtSide Out

ArtSide Out would like to book to food court. In future they should be using the SCSU Website.

4. Co-Op Office

There are several concerns over how this office functions and interacts with students. They are currently trying to expand and improve There are no student voices to direct the Co-Op Office.

5. Mental Health Understood Fair

This is an information fair to talk about mental health support for students. Health and Wellness is asking whether there is interest in participating with an interactive display.

***BIRT the August 15th meeting be adjourned
APPROVED***

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Tuesday, September 12th, 2017 | 10:00am | UTSC Student Centre, SL – 108

1. Call to Order:

a. Present: Arayata, Zakir, Srithas, Frimpong, Hassan, Mohamed, Siewrattan

b. Absent:

BIRT the September 12th Agenda be approved as presented
APPROVED

2. Vlog
The executive have shown interest in having an intro video instead of a vlog. The VP Operations will take lead on this project and follow up.
3. ArtSide Out
Every year the SCSU sponsors Artside Out in the amount \$5000. The same amount will be sponsored this year. There are some questions about their budget, which the President will follow up with
4. ISC BBQ
The BBQ is happening on Friday from 3-5pm. Some executives will be in attendance for set-up. Jumma prayers will be done by 2pm and set up for ISC will begin at 3pm.
5. Coco Riot
This is an artist that does workshops on gender inclusive washrooms. There is interest in bringing this person back to campus as part of organizing on Gender Inclusive Washrooms. This facilitator can only attend a workshop on Wednesday and Friday. The VP Equity will work on coordinating a potential event.
6. Photo Journal
The VP Equity will be working on a Journal instead of a Zine this year. There was discussion about the launch date and whether this will be in collaboration with the WTC Conference. This will be discussed and finalized with other partners before a decision is made.
7. Mental Health Network
There is a Mental Health outreach day that is planned where cards will be designed to give out. Different resources will need to be put together on the website before the card is distributed.\
8. Terms of Reference: Mental Health Network
There was a meeting to discuss the terms of reference for the mental health network, however, there were several issues brought forward by the executive due to the mandate changing every year. This makes a sustainable mental health approach difficult. This will be addressed in upcoming meetings.
9. Meet and Greet
The executive have been approached with an offer to sit with Mayor John Tory. There is also an option to have representative from different levels of government come to UTSC for students to ask questions. The President will be working on further details of this event.
10. Multi-Faith Consultations
Consultations began in the beginning of August. There were questions on whether the cleaning company cleans the rooms. Concerns arose about SL279 not being swept and mopped regularly. There will be further discussion about painting.

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11. Food Bank

This will be launched on September 19th. There are concerns about the number of students using will not be supplied by the number of skids. If this happens there will be further conversation with the University about providing more skids.

12. Book Exchange

This book exchange will be changed to the Free Book Network, due to confusion with the name of the program in relation to programs offered at UofT.

***BIRT the September 12th meeting be adjourned
APPROVED***

**SCSU Commission Meeting
Minutes**

Monday, September 11, 2017

5pm – 7pm

1. Call to Order – 5:14pm

2. Approval of the Agenda - MOTION

Moved: Christina

Seconded: Curtis

3. Land Acknowledgement / Equity Statement

4. Take Attendance (voting & non-voting members)

5. Intro and Review Terms of Reference

- a. Overview of the Commission presented by Sana

6. Challenge Islamophobia

- a. Kubra – Talk about the Islamophobia Campaign. There is interest in having this campaign updated and released by the end of this month. Really interested in determining what the needs of Muslim students. Would like to start a working group on these topics and discussions.
- b. Working Group: Zartasha,

7. Gender Inclusive Washrooms

- a. Nana – This is a newer campaign that is being rolled out. This is a Did You Know Campaign to help with education on the need for Gender Inclusive Washrooms. SC:OUT has brought forward the signage found most appropriate. There will be an outreach day for education and support of the signage that SC:OUT has determined.

8. Fight the Fees

- a. Kubra – This year we will be looking at this campaign through a multi-dimensional lens. There are many students who would benefit from the potential outcomes of this campaign. There will also be a working group that will work on the elections in conjunction with this campaign.

9. Support for Rohingya - **Zartasha Zainab**

Zartasha – Interest in raising money for this campaign. Raising awareness for the crisis that is happening. We would like to start petitioning the issues.

Sana – We can also write a letter to the local MP and have them support the campaign and condemn the actions.

Zartasha – We would like to raise awareness, fundraise to deliver aid, the petitioning and writing the letter will be the third part of the campaign.

Sana – The RSC can also play a great role in supporting outreach for the campaign.

Chemi – RSC would definitely like to support for this campaign. RSC will touch base with these student groups.

10. Food Campaign - *Katerina Konstantopoulos*

Katie – I wanted to start raising awareness on food insecurity. Food precarity and mental health are issues go hand in hand. There are several initiatives that work on food insecurity. There is a composting program. There is an SCSU Food Bank and there are not a lot of options for produce. Community food garden near residence. Co-op kitchen space for students to learn from one another. Students to come together and share food. The green roofs turn into garden and study spaces. There could be a mural project. Food wars would also be of interest

Curtis – Roof top gardens are run by professors that are running experiments. Sustainability and farmers market always have extra produce. Cooking with Rex where people can come to Rex's Den to cook. This is very similar to the sustainability food making. Campus mural projects would be really great to work on. The sustainability office would be working on biodegradable containers at the marketplace. The biggest issue would be to get biodegradable containers.

11. Other Businesses

Josh – Improving accessibility on campus. Having each program has someone appointed to make sure that the program is accessible. There are many students that probably drop out due to the accessibility of the programs.

Katie – Perhaps there are potential collaboration.

Sana – The writing on posters being more accessible, such as the contrast and font.

Josh – Interested in looking at students who have been accepted into PhD and Masters programs that identify as having an accessibility issues.

Raymond – Are we talking about any online accessibility issues?

Josh – There are ways in which the online platforms are already improving.

Katie – Washroom stalls are very small. There are professors saying that I should not be in university because they cannot handle the way in which they teach.

Nana – There are so many issues with getting note takers for classes.

Katie – Maybe it is something more than note taking, maybe one on one peer support would be great.

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Alberto – Over the summer I worked with Mood Disorders Society for people with several different abilities. They would like me to be on a youth committee where we can talk about these issues. I am interested in bringing this to campus. I would like to start a student club. I would like to bring this up with Health and Wellness. There was also an issue with student to student support.

Raymond – There was interest in having a club. You can make a constitution with two other people. This would be submitted through ULife.

Diane – Collaborating with a DSA such as PNDA or Health Studies. Health and Wellness does not acknowledge on holistic methods of treatment. Partnering with a professor who would talk about Trauma would also be great

Alberto – One thing I wanted to focus on was a presentation to discuss how PTSD occurs for many people. I am interested in connecting with other people who would be interested in working on this as well.

Christina – About DSAs, I work with DSAs a lot and every month there is a DSA council and we can bring this up there to connect with more people.

Zartasha - Maybe there needs to be safe spaces and discussion for this.

Sana – Currently, a student brought forward a make it Fair Campaign. There are several items that are under review in the new bill. If there are any students that are interested in being involved in a campaign please let Sana know. Many students who are identifying with a disability are having difficulty and these issues also need to be addressed in these lobby sessions.

Naziha - Talk about Pan Am – TPASC, the women's space that we get for two hours. The space is not accessible and there is a water fountain that is right there. This is not an accessible space. Something that I wanted to ask about, on lobbying for increased space or the space upstairs.

Christina – I had a conversation with Laura and this was brought to her and they are currently discussing more hours or expanding the space.

Curtis – This is something that I would like to support and work on. There are potentially spaces that could be repurposed.

Deena – There is a bigger demographic of people who do not feel comfortable with the situation for TPASC.

Alberto – The top floor does not have any access for accessibility. If this could also be an does for people not have to climb stairs to use the cardio.

12. Adjournment - MOTION

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Moved: Kubra

Seconded: Curtis

SCSU FROSH 2017: WE THE EAST Report
By: Michelle Valenzuela and Sarah Mohamed

ORIENTATION PLANNING:

Format

This year's orientation used a different approach to group students. The original plan was that the VP Campus Life and Orientation Coordinators split the incoming students up into three

“houses”. The houses were divided by program (Arts, Science and Management) for the incoming first year study of choice this September. The Arts house consisted of approximately 400 First Years and 35 Group Leaders. The Science house consisted of approximately 350 First Years and 60 Group Leaders. Lastly the Management house consisted of approximately 250 First Years and 40 Group Leaders. Within each house, there were 15 groups each comprised of up to 20-25 First Years and a minimum of 3 Group Leaders per group. There were several notable differences this year in comparison to last year:

1. This year we went with the QR Code method to register students. This method was supposed to help reduce the wait time however similar to last year the wait time was about 3 hours. However, once the leaders responsible for registration got more familiar, the process went by very smoothly.
2. This year the start time for orientation was much later. We started the three days at 1pm instead of 9am because we wanted to condense the programming for less layover time and more time being spent in activity.
3. The next noticeable difference was we initially put the incoming students into groups but later decided to put the first 20 first years in one group and continued with that method until all first years were in a group in their respective houses. Unfortunately, that resulted in not having an attendance of which first years were in which group and it was difficult for the group leaders to keep in contact with their first years.
4. This year in comparison to last year we didn't provide lunch for the three days and only served dinner. In theory for our budget, this was a smart decision because we were able to use the money for the programming of the three days, but unfortunately, the first years and leaders were not informed to eat breakfast and lunch before arriving which resulted in a lot of very hungry, and tired group of people. Which ultimately led the first years and leaders to leave the programming to go get food because they were hungry.
5. Programming wise we got a tent in the parking lot instead of using Panam because the tent created a more fun and intimate environment where we were in control of light fixture and seating.
6. This year we took out the name tags process during registration and constructed a guidebook which included: food vouchers, a schedule of all three days, a map of the campus, emergency contact, and the list of activities for UTSC LIVE. This would be an excellent way to keep all material in one book then lost in loose papers. In addition, preparations for the guidebook took less time than the time being used to make name tags for all students.
7. Due to popular demand, we brought back Playfair. Playfair is an event which is comprised of a group of icebreakers to get to meet everyone at Frosh. This was a great way for students to open up and be more comfortable in the space. Many students have suggested to continue with this event for the future.

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8. This year we provided a new event known as UTSC LIVE, which was our rendition of Nuit Blanche and Friday Night Live at the ROM for our campus tours and 4.0 fair all in one event. We wanted to create a more fun but educational interaction in our school campus but also give the first years the freedom to explore their new home.
9. Lastly, with the decision of making houses divided into program, we created a competition called House Cup. Within each numbered group, first years and group leaders would participate in daily challenges to earn points for their respected house. Each day, they will be given new challenges to complete during specific times in the day. Once a group finished each challenge, an SCSU executive signs off the score sheet. Score of each day are announced by MCs each morning and last-minute points will be earned during closing ceremonies. In result, many students wish to continue House Cup for the future orientations.

Timeline

The Senior Orientation Coordinator was hired in the first week of May. The Junior Orientation Coordinator was hired in the first week of June. The hiring of the Masters of Ceremonies and Senior Leaders was completed by the middle of June. We highly suggest hiring the Senior Orientation Coordinator on the first week of May and having the Junior Orientation Coordinator start a week later, with this idea the coordinators can start early with planning and also be more familiarized with how the breakdown of the three months will be. With the orientation team, we suggest hiring them in the month of May just so there is more time for team socials, and more time to thoroughly plan Frosh as a whole.

Group Leader interviews were conducted in mid-July and we sent offers by early August. Logistics Leader interviews were primarily conducted in the middle of July with a confirmation of leaders by August. Notification of the finalized Leader training dates and Frosh week were sent out a couple of days with the intention to allow our volunteers to confirm whether they can participate and adjust their schedules accordingly.

The OCs, Orientation Executive Team, and SCSU elected executives conducted Frosh outreach by participating during the Get Started Mix 'n Mingle event. This occurred from late-June to early-July. We utilized Orientation flyers for giveaways and unfortunately we did not have access to a video for promotion unlike past year. This opportunity at Get Started allowed the team to interact with the incoming first years face to face. Most encounters resulted in a very positive experience. We highly recommend outreaching at this event again.

Similar to 2016, the Orientation Team took part in the Department of Student Life's Phone Blitzing initiative. We often reached voicemail boxes when calling during the afternoon-evening. Additionally, mailouts outlining the Frosh Week dates and program descriptions were sent out

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after Get Started for the intention that when we called all the incoming First Year Students, they would have received our mailouts and was eager to learn more about our Frosh week. The addresses were obtained from the Department of Student Life in confidentiality.

This year, Group Leader and Logistics Leader training took place on August 12th and 19th. On August 12th, UTM invited us for an end-of-day social. We also scheduled a make-up training session for the Group Leaders and Logistics Leaders on August 26th that briefly went over the topics covered during the full training dates.

This year's Frosh took place from August 29th to 31st. In comparison to the previous year, we were able to attract more First Year Residence students, as Frosh was scheduled to occur after Residence Move-In Day. However our events did have some clashes with the Resident Orientation because we had first year students who wanted to leave our programming to go attend an event happening at the resident centre. To overcome this for next year, be in communication with the Resident Council about having their orientation start on/after the 31st for no programming to be overlapping within each other and, allow residence students who want to attend both and very much do so without having to miss either of our events.

Ticket Sales

This year we utilized Eventbrite and aimed to sell 1,000 tickets (200 Early Bird at \$75+tax, 800 Regular at \$85+tax). This year our ticket sales throughout summer were significantly better in comparison to last year. The morning of Frosh we were able to achieve a total of 980 online tickets sold. At the beginning of the Frosh planning process, we initially planned and budgeted for 1,000.

Budget

Our Clubs and Events Coordinator was responsible for all budget inquiries. Please refer to our budget worksheet for more information regarding Orientation revenue and expenses.

Meetings

The Orientation Executive team meetings were held every 2 weeks on Tuesday from 6:00PM - 8:00PM. Starting the 3rd week of July, Orientation Executive team meetings were held every week on Tuesdays from 6:00PM - 8:00PM. The SCSU elected executives attended majority of the meetings, which resulting in a better relationship with the Orientation Executives and the SCSU Executives. We highly suggest that the SCSU executives continue to actively taking part in the orientation team meetings to help build a relationship with the orientation team.

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During meetings, the OCs and VP Campus Life would receive updates from each general group (MCs, GL Supervisors, LL Supervisors, Sponsorship, DSAs, UTSC LIVE, Talent Show, and Quiet Space) and answer any remaining queries from the team. Due to the late hiring for Senior Leaders, the OCs also held weekly meetings with each of the Senior leaders to help with any logistics for their events and have them completed by the end of weekly meetings for more productivity.

Graphics and Designs

The SCSU Senior Graphic Designer was responsible for the Frosh promotional graphics and Frosh t-shirt designs. Graphics we prepared for the following: general logo, banners, Get Started Flyers, website GIFs, lawn signs, t-shirts, a guidebook, and so much more.

Excluding t-shirts, all other printing was completed through UTSC's Academic Printing & Custom Publishing Services. We will recommend them for future as well due to ease of communication and good turnaround time.

This year we utilized the t-shirt printing services of the Canadian Federation of Students. By switching service providers, we managed to save approximately \$3 per t-shirt. Unfortunately, our order was received very late with the exception of one missing box of group leader t-shirts that we got the following day. We do not recommend utilizing them in the future because of their lack of organization and suggest finding another location that provides ethically made clothing in bulk.

Sponsors

The OCs, Clubs and Events Coordinator, and Sponsorship Senior Leader were specifically responsible for sponsorship. A master list from last year was utilized in contacting all potential sponsors. The work was divided according to the following, the Clubs and Events coordinator contacted all the previous sponsors and unfortunately Gain and Gillette decided to pull out from sponsoring us this year which is unfortunate since they were our biggest sponsors from previous years. The master list that was given to our sponsorship senior leader had an overwhelming amount of big companies that needed more information than what we were given such as SCSU's organization registration number, etc. Unfortunately, we were unable to get a confirmation from any sponsors except those from Hart Entertainment.

By end of June our Senior Graphic Designer created a Frosh Sponsorship Package that outlined the possible sponsorship opportunities and corresponding prices. Once a package was chosen, contracts were drafted. Contracts included thorough details on pricing, deadlines, time, date and

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location of all the events. Some of the sponsorship opportunities included: tabling during events, promotional materials in the orientation kits and shout outs. Contracts were unfortunately not made this year, not including the contract that was sent out to Hart Entertainment for their services. For the future, we highly suggest contacting sponsors as early as possible. We were unable to get free items to put in the swag bags like in previous years. Also be sure to count the items you do receive for the laundry swag bags ahead of time so you know if you have enough to give away.

Videography

Our VP Campus Life contacted Jonah Zapparoli as the Frosh Videographer. He was paid \$1,500 as honorarium. The contract stated that he would be responsible for creating 2 videos:

1. Introduction to the Orientation Team in a storytelling music video that was divided into two parts - to be shown on the first and last day of Frosh
2. All three days footage recap

We highly suggest releasing the recap video as promotion for next year.

Recruitment

Hiring for the orientation team took place for the following positions: Masters of Ceremonies, Seniors Leaders, Group Leaders, and Logistics Leaders.

Masters of Ceremonies (MC):

- The postings went up in early-May and interviews took place in late-May. Offers were sent by the mid-June. There were 6 MCs hired (2 for each house). The MCs created the ideas for promotional materials and cheers, and planned the Closing Ceremonies along with the Ultimate House Competition (UHC).

Senior Leaders:

- Job postings went up in late-May and interviews took place in early-June. Offers were sent by mid-June. The Senior Leaders were broken down into Events (7), Sponsorship (1), Logistics Supervisors (3), Group Leader Supervisors (3). The interviews were conducted by VP campus life and Orientation Coordinators.

Group Leaders (GL):

- Job postings for Group Leaders went up in early-July. Interviews took place in late-July and consisted of 3 parts: traditional questions and answers, scenarios/situations and improvisation/cheers. We hired a total of 150 group leaders. The Orientation

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Coordinators, SCSU Executives, Orientation Senior Leaders and the MCs all took part in the hiring process. We suggest updating the questions being asked to group leaders, because those who participated in past years thought it to be repetitive which caused our interviews to be taken loosely.

Logistics Leaders (LL)

- The job postings for Logistics Leaders went up in early-July. The interviews took place in late-July and were conducted by the OCs and Logistics Leader Supervisors. It consisted of formal questions and answers, scenarios/situations and problem-solving exercises

Team Bonding

A number of informal team dinners occurred during the last few weeks leading up to Frosh. This was quite unfortunate due to the fact that Frosh was just around the corner but the socials were very much needed to help the orientation team bond with one another. The first informal dinner was during kit-stuffing that took place at Rex's Den. We ordered food from Hakka Legend and enjoyed some quality time with one another. We also had the chance to meet at The CNE with some of the team which ultimately was a great time. A more formal dinner took place at Lone Star the night before Frosh. Majority of the team made it to the dinner before Frosh which helped get everyone more excited for the first day. Lastly, we took the team to the W Burger Bar on the day of the parade for our last dinner and time spent together.

Ultimately, an event we did plan, was our Senior Leader Retreat on June 14th for team building, food and for everyone to bond was taken place at the boardroom in the student centre. We also went through new changes for Frosh and listened to everyone's ideas for how they want this year to be planned. In the future, we suggest holding off-campus team building activities such as escape room, go-karting, wonderland, or even a weekend retreat to allow for relationship building within the team as early as possible.

Involvement of SCSU Executives

This year, the SCSU elected executives were more involved than in previous years. Although they specifically didn't have a position on the orientation team they were placed into houses and attended majority of the meetings. The orientation team this year felt significantly closer to the elected SCSU executives because unlike previous years they actively took part in the planning and preparations of Frosh this year. We highly suggest that the new elected SCSU executives of next year also try to get more involved with the orientation team whether it comes to attending meetings, doing outreach, hiring volunteers, or even attending team socials because this creates a sense of trust and friendship amongst the executive team and the orientation team.

UTM Event Collaborations

On August 12th, UTMSU's OCs invited the SCSU Frosh team and our Leaders to the UTM campus for an end-of-the-day social. We had a friendly water fight along with a cheer off and we participated at the dry dance party in UTM's Student Centre. We departed from the UTM campus at 7:00PM after dinner and at around 10:00PM after the dry dance party. We received positive responses about this collaboration and day and highly encourage event collaborations with UTM in the future.

Leaders' (Senior, Group and Logistics) feedback

This year, the OCs created a feedback page for all group leaders and logistic leaders to state their opinions. In addition, we held a debrief/feedback meeting on September 18th to ask the Orientation Team and SCSU executives' opinion on how the three days of Frosh and parade was to them:

- Start the day earlier and feed everyone lunch or snacks.
- There wasn't enough time allotted towards bonding time between group leaders and their first years throughout the three days
- A larger tent because it felt crowded and hot.
- Logistic leaders didn't feel like they had that much to do so a suggestion was either hire less logistic leaders or have allotted tasks for them made beforehand
- Having pizza for dinner would be better if it was warm, and if we gave something with the pizza like a bag of chips or a cookie. If there is food left over we should advertise that getting seconds is permissible instead of having to throw out the rest of the food.
- Include clubs and their activities onto the guidebook (if we continue with the guidebook and UTSC LIVE in the following years)
- A senior leader suggested that on the wristbands have a spot for their food vouchers which in theory is an amazing idea since the first years aren't allowed to remove their wristbands.
- More signage for events
- Having a choreographed cheer-off is more efficient and highly suggested by future MCs to use this method
- House cup is better than Ultimate First year Challenge because it's more inclusive and celebrates the entire house rather than an individual in one house.
- During exam season training for leaders' should not take place if we want majority of the hired leaders' to participate in Orientation
- Majority of the leaders didn't attend the parade so a suggestion for next year is that in their contracts have it stated that just like the three days of Orientation they are expected to attend the parade.

ORIENTATION WEEK:

Day One

Registration

Context	<ul style="list-style-type: none"> Register the incoming First Year Students and provide them with their designated t-shirt, Orientation kit, guidebook and wristband. A water station and situations area was prepared along the far end of the Outer Lot
Comments	<ul style="list-style-type: none"> Registration to start earlier than 1pm, for program to start at 1pm.
Issues	<ul style="list-style-type: none"> The students were out in the sweltering heat for close to 3 hours. All the logistic leaders, thought they weren't given enough work during registration The water station jugs were not filled up at a fast enough rate. The eventbrite site was set for the event to start at 12PM when an email was sent out to all participants that we start registration at 1PM
Recommendations	<ul style="list-style-type: none"> Wristbands should be entrusted with the Orientation Team We highly recommend booking the IC and EV Atrium and setting up the space for a T-Shirt Decorating Event, thus providing students with the option of staying indoors during the Registration period. If lunch is not being provided, have a snack or light lunch being given to first years Find a more sustainable way for the water station Go back to the lanyards and name tags. With this, their names will be on their name tag and shirt for security purposes Have more than two individuals handle the situations table

Official Welcome/Opening Ceremonies

Context	<ul style="list-style-type: none"> During the Official Welcome the OCs formally welcome the incoming First Year students to UTSC and introduce the Orientation Team. We welcomed Principal Bruce Kidd, Desmond Pouyat, and Elder Wendy as well as indigenous drummers.
Comments	<ul style="list-style-type: none"> Extra time wasn't being looked upon, which resulted to us rushing a lot of the presentation Many screens were being used for this event, for promotional use
Issues	<ul style="list-style-type: none"> We wish the tent was much bigger for students to move and to meet fire code
Recommendations	<ul style="list-style-type: none"> Follow up on all speakers and performers a week before the event

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	<ul style="list-style-type: none"> ● Make sure all leaders on the team have been communication with the minute to minute of event ● For accessible use, find a company for a live camera projector during this event.
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Playfair

Context	<ul style="list-style-type: none"> ● Dianna David hosted Playfair outside of the tent in the Outer Lot
Comments	<ul style="list-style-type: none"> ● Make sure to read the contract strictly and list out all preferences and accommodations to be asked for Playfair ● Follow up on who the speaker is for the event two weeks before ● Double check on all A/V a week before event
Issues	<ul style="list-style-type: none"> ● Speakers were stayed inside tent which resulted no one to hear the Dianna clearly ● A stage was not provided, so we had to makeshift a stage using four tables
Recommendations	<ul style="list-style-type: none"> ● A week before event, go to location and look at space for a rough run through of event ● With a bigger tent, event can be inside tent for a more fun and intimate environment ● If continued outdoors, have more leaders on site to be parameter for no wondering first years

Dinner

Context	<ul style="list-style-type: none"> ● Dinner was provided by Pizza Pizza and served in three different locations depending on which house you are in: EV Atrium, the ARC, and the Student Centre ● For this meal, students had the opportunity to explore the campus leading up to UTSC LIVE
Comments	<ul style="list-style-type: none"> ● Students were encouraged to join UTSC LIVE events
Issues	<ul style="list-style-type: none"> ● Timing for food should be thought upon, food was served cold ● Communication with taking seconds for food was not told, in result a lot of pizza was left behind and thrown out ● Communication with food options was not communicated
Recommendations	<ul style="list-style-type: none"> ● With leftover pizza, find a solution to donate it to a shelter ● Ensure that all logistic leaders know options being provided to first years

UTSC LIVE

Context	<ul style="list-style-type: none"> ● UTSC LIVE was prepared by senior leaders in the orientation team. ● All first years were provided with a list of activities and a map of the school campus with a route to follow in their guidebooks
Comments	<ul style="list-style-type: none"> ● The event was highly successful and many students enjoyed the events present and the freedom to walk around campus on their own
Issues	<ul style="list-style-type: none"> ● Placements for clubs and services to be visually shown and not just on the guidebooks ● To provide more light fixtures for darker areas of the campus ● Two individuals on the team are not enough for a big event like this ● Audio equipment, stage and mics was not communicated
Recommendations	<ul style="list-style-type: none"> ● Make more signage for participants to know which clubs and services are present at each building. For a creative idea, print a directory and place on UTSC map ● Two weeks before event, do a run through during hours of event to find dark areas of campus and light fixture solutions. ● Have the orientation team to all help out and be on the same page of logistics for event. Separate event into three individuals: clubs, logistics, and guest speakers ● Set-up time for all performers was 30 minutes before performance

Day Two

Consent Programming (Real Talks)

Context	<ul style="list-style-type: none"> ● Prior to the start of this event, OCs notified the crowd that the topic to be covered was triggering and sensitive and could make individuals uncomfortable. Two counsellors from UTSC Health and Wellness Centre were on site to provide assistance. A quiet space was set up behind the lecture hall to allow students to decompress. A 'thumbs-up' policy was set in place to ensure the safety of all students. UTSC Alumnus, Karen B.K. Chen hosted our consent programming, "Real Talks," in the form of an informative conversation-like presentation
Comments	<ul style="list-style-type: none"> ● Students thoroughly enjoyed Karen's sense of humour
Issues	<ul style="list-style-type: none"> ● Many management students did not participate/ left early during this event which was disrespectful to Karen and used the quiet space to talk with others
Recommendations	<ul style="list-style-type: none"> ● Utilize Karen's expertise again next year for consent programming ● Encourage students to participate in all activities during Frosh

Athletics Challenge

Context	<ul style="list-style-type: none"> • The Athletics Challenge was prepared in collaboration with TPASC, Athletics and Recreation, and SCAA. • Each house divided their group into 5 groups of 3 groups. There were 5 stations comprised of: warm-up, zumba, drop-in/booths, TPASC tours, and SCAA Challenge
Comments	<ul style="list-style-type: none"> • The event was highly successful and many students enjoyed the zumba and SCAA Challenge
Issues	<ul style="list-style-type: none"> • Water was far from event which caused students to walk away from event because of dehydration
Recommendations	<ul style="list-style-type: none"> • Find sustainable ways for water transportation • Follow up a week before event for any table and layout of event

Departmental Student Association (DSA) Presentations

Context	<ul style="list-style-type: none"> • Each DSA had approximately 90 minutes and their own space to conduct a presentation to their respective department. The Social Science and Humanities DSAs (11 in total) were split into four separate rooms in the MW Building and collaborate amongst themselves to present, the Science DSAs presented in AC223 and the Management DSAs presented in IC130 and SY110.
Comments	<ul style="list-style-type: none"> • Compared to previous years, the DSA presentations were more interesting and interactive this year
Issues	<ul style="list-style-type: none"> • Art DSAs needed a more structured rotation • All leaders and first years needed to be in better communication with respected program in which room
Recommendations	<ul style="list-style-type: none"> • A week before event, plan a rough run through of rotation for Arts DSAs • Make a visual/signage for all room locations with a list of all program of study interested.

Dinner

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Context	<ul style="list-style-type: none"> Dinner was provided by Rex's Den. The options were a fried chicken with coleslaw and rice, for vegetarian/vegan options we provided curry with rice. All meals were halal.
Comments	<ul style="list-style-type: none"> Many students were hungry which resulted to students taking more than one meal
Issues	<ul style="list-style-type: none"> Communication with food options was not made and many questions for food options were repeated Guidebooks were lost by this day which resulted to lack of control on who received or who didn't receive food
Recommendations	<ul style="list-style-type: none"> Everyone needs to be in communication before meal is served on all options being served for less confusion Food vouchers needs to a priority for future years, try to have food vouchers on wristbands for a sustainable tracking unit

Party/Alternative Programming

Context	<ul style="list-style-type: none"> The party this year was held inside the tent and for security purposes, all students need to have wristbands and WE THE EAST shirt on. For all re-entry of students, students followed the same security policy. Alternative programming was held in the catalyst centre in the EV Building. Board games and a movie was played at this space. The purpose for this space was to create a fun environment for students to mingle without the party scene.
Comments	<ul style="list-style-type: none"> Because of the amount of students under the tent, the tent heated inside resulting in more water for the water station. In addition, many students took their shirts off setting a discomfort to many students Alternative programming was
Issues	<ul style="list-style-type: none"> The tent was small for all students to fit inside
Recommendations	<ul style="list-style-type: none"> Continue to do alternative programming for all party events

Day Three

DSL/SCSU Presentation

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Context	<ul style="list-style-type: none"> The Department of Student Life held an informative presentation about their services for the first 30 minutes of each 90 minute time slot. The SCSU held an informative presentation about their services for the next 30 minutes. The VP External held a presentation on the Fight The Fees Campaign for the remaining 30 minutes.
Comments	<ul style="list-style-type: none"> Students thoroughly enjoyed both presentations
Issues	<ul style="list-style-type: none"> N/A
Recommendations	<ul style="list-style-type: none"> We highly recommend including karaoke as an actual event during Orientation

Talent Show (Mini Mosaic)

Context	<ul style="list-style-type: none"> This year our choice of name for the talent show was for promotion of Mosaic that takes place during the school year Mini mosaic was held in the tent and consisted of a variety of performance acts of UTSC students and alumni.
Comments	<ul style="list-style-type: none"> The performers had a sufficient amount of time to rehearse prior to the performance timeslot.
Issues	<ul style="list-style-type: none"> Communication with talent was hard to reach and in result some arrived late to rehearsal
Recommendations	<ul style="list-style-type: none"> To have a follow up email a week before event for point of contact and a list of all performers

Closing Ceremonies

Context	<ul style="list-style-type: none"> The Closing Ceremonies featured the Orientation Team surprise performance, the Ultimate House Challenge to complete score for the House Cup
Comments	<ul style="list-style-type: none"> Students enjoyed the Ultimate House Challenges and the surprise orientation team dance
Issues	<ul style="list-style-type: none"> N/A
Recommendations	<ul style="list-style-type: none"> Continue to do Ultimate House Challenges for inclusiveness and for a better sense in community

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Context	<ul style="list-style-type: none"> Dinner was provided by Rex's Den on the last day and served in three different locations: outside of the Student Centre, outside of Rex's Den and inside of Rex's Den. Chicken wraps was served with a pop and an orange. Vegetarian options were provided
Comments	<ul style="list-style-type: none"> Many students asked for a gluten-free options and for vegan options Food was set aside for students celebrating Eid and told to meet with an SCSU executives or OCs to receive their food after hours
Issues	<ul style="list-style-type: none"> Because the location of food being served was not communicated many students were confused which resulted in many leftover food
Recommendations	<ul style="list-style-type: none"> Communicate with those responsible of food before food being served for less confusion

Carnival (WE THE EAST Festival)

Context	<ul style="list-style-type: none"> This year, our festival took place in the Inner Loop of the main campus. This event featured an ice cream truck, variety of inflatables, a photobooth, clubs tabling, and sponsorship tabling. In addition, we had Smoke Dawg and Roy Woods perform for our event.
Comments	<ul style="list-style-type: none"> Students thoroughly enjoyed the photobooth services provided by Milestone Photobooth Poor communication with food trucks being present resulted students to withdraw money when no food trucks present
Issues	<ul style="list-style-type: none"> Double check booking for all inflatables, sponsors, and activities Poor communication on all vendors, information for performer, and time for event
Recommendations	<ul style="list-style-type: none"> Recommend working with Milestone Photobooth for next year's Orientation Students were confused on how long to stay and where to get picked up from parents

Day Four

Bus Loading

Context	<ul style="list-style-type: none"> Buses were to be loading in the Gravel Lot to bring students down to Varsity Stadium.
Comments	<ul style="list-style-type: none"> Wristbands were needed to board the buses and some students that did not sign up prior to the day received a wristband

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	<ul style="list-style-type: none"> ● Because of last year's issue of the bus' engine smoking we divided the Orientation Team in each bus for better communication with the travel Downtown.
Issues	<ul style="list-style-type: none"> ● N/A
Recommendations	<ul style="list-style-type: none"> ● Book buses and construct Eventbrite a week before Frosh for confirmation on all cost and inquiries.

Parade

Context	<ul style="list-style-type: none"> ● Mustering begin at Varsity Stadium. The parade commenced down the same route as the previous year and ended at King's College Circle
Comments	<ul style="list-style-type: none"> ● N/A
Issues	<ul style="list-style-type: none"> ● There weren't enough water stations.
Recommendations	<ul style="list-style-type: none"> ●

Carnival

Context	<ul style="list-style-type: none"> ● The SCSU was invited to participate in the UTSU's clubs carnival
Comments	<ul style="list-style-type: none"> ● N/A
Issues	<ul style="list-style-type: none"> ● There weren't enough water stations ● There weren't any nearby food vendors ● Many clubs being shown was only provided for the downtown campus
Recommendations	<ul style="list-style-type: none"> ● We highly recommend having a couple Orientation Team members on site at all times to ensure the comfortability of the UTSC students

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CONCLUDING REMARKS

In conclusion, under the diligent supervision of Michelle Valenzuela and Sarah Mohamed, the SCSU Orientation continued to be one of the highlights of the academic year at UTSC. We hope that through this report, future Orientations continue to grow, improve, and prosper for the betterment of the UTSC student body.