



# SCARBOROUGH CAMPUS STUDENTS' UNION

Board of Directors Package #7

Friday, November 28<sup>th</sup>, 2014

5:00PM

UTSC Student Center, SL-232

## ROBERT RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker	Must You Be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of Order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Request for Information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. Excessive noise)	Point of personal privilege	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	Yes	Yes	2/3 Majority
Appeal the ruling of the chair	I appeal the ruling of the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes, advisability of referral only	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Postpone further discussion on a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Defer consideration of a motion temporarily	I move that motion...be laid on the table	No	Yes	No	No	Majority
Raise a matter previously tabled	I move that motion...be taken from the table	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that the motion...be reconsidered	no	yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote	No	No	No	No	No vote taken, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	Yes	Majority
End the meeting	I move that the meeting adjourn	No	Yes	No	No	Majority

## Board of Directors, Scarborough Campus Students' Union

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<input type="checkbox"/>	ANWAR	AHRAR	PHYSICAL AND ENVIRONMENTAL SCIENCES
<input type="checkbox"/>	AZRAQ	SABRINE	VP EQUITY
<input type="checkbox"/>	CHEN	CALVIN	FIRST YEAR DIRECTOR
<input type="checkbox"/>	CHOWDHURY	TAHSIN	PRESIDENT
<input type="checkbox"/>	DIONISIO	NICOLE	VP ACADEMICS & UNIVERSITY AFFAIRS
<input type="checkbox"/>	FAIRBAIRN	GLENDA	PSYCHOLOGY
<input type="checkbox"/>	FAYSAL	BARRAH	POLITICAL SCIENCE
<input type="checkbox"/>	JULIUS	LOUISA	FRENCH & LINGUISTICS
<input type="checkbox"/>	JIANG	ANASTACIA	HISTORICAL & CULTUREAL STUDIES
<input type="checkbox"/>	KHAN	NOOR	CRITICAL DEVELOPMENT STUDIES
<input type="checkbox"/>	LEE	HANMOUI	FIRST YEAR DIRECTOR
<input type="checkbox"/>	MULATU	KALEAB	VP OPERATIONS
<input type="checkbox"/>	NASIRI	FEROZAN	ANTHROPOLOGY
<input type="checkbox"/>	NAVAN	SANOJ	VP CAMPUS LIFE
<input type="checkbox"/>	NEHRIN	RANZIBA	ENGLISH
<input type="checkbox"/>	PARIKH	VIVEK	MANAGEMENT
<input type="checkbox"/>	RAMOUDITH	BRANDON	COMPUTER & MATHEMATICAL SCIENCES
<input type="checkbox"/>	YAACOUBIAN	GARINE	PHILOSOPHY
<input type="checkbox"/>	YOUSSEF	RANY	BIOLOGICAL SCIENCES

## AGENDA

Board of Directors Meeting #7 of the Scarborough Campus Students' Union

Friday November 28<sup>th</sup>, 2014 | 5:00pm | SL232, UTSC Student Centre

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### 1. CALL TO ORDER

### 2. ANNOUNCEMENTS

### 3. APPROVAL OF THE AGENDA

#### MOTION

Moved: Chowdhury

Seconded:

Be it resolved that the agenda for the November 28<sup>th</sup>, 2014 SCSU Board of Directors meeting agenda be approved as presented

### 4. EQUITY STATEMENT

### 5. EXECUTIVE REPORTS

#### MOTION

Moved: Chowdhury

Seconded:

Be in resolved that the Executive Report be approved as presented.

### 6. APPROVAL OF MINUTES

#### MOTION

Moved: Chowdhury

Seconded:

Be in resolved that the October 24<sup>th</sup>, 2014 minutes package including the following documents be approved:

- a) BOD Minutes | October 24<sup>th</sup>, 2014
- b) Executive Committee | October 24<sup>th</sup>, 2014

### 7. OTHER BUSINESS

### 8. ADJOURNMENT

#### MOTION

Moved: Chowdhury

Seconded:

Be it resolved that November 28<sup>th</sup>, 2014 Board of Directors meeting be adjourned.

# Services & Operations

## October Operations

TTC Adult VIP Passes (Oct) -----	544
TTC Post –Secondary Passes (Oct) -----	179
TTC Adult Tokens (5-pack) -----	833
Canada’s Wonderland Tickets -----	44
1 Love UTSC Merchandize -----	10
Cineplex Movie Tickets -----	155
Postering -----	21

## SCSU Restaurants Incorporated - Update

### REX’S DEN



We have an Instagram account! We have been increasing our social media presence and with the hiring of the Rex’s Events Coordinators, it’s a reality we are quickly approaching. Follow us on twitter and Instagram @therexsden. In keeping with our goal to make Rex’s Den the place to be for students, we are currently reaching out to all clubs on campus to have them hold their event at Rex’s Den. We are confident that our location is better than anything that starts with BV, HW, MW, IC, AA, & SW.

In order to increase our presence in the student’s center, we have purchased a TV monitor to replace the current Rex’s Den logo near the stairs leading to the entrance to better communicate opening times, specials and display the great food that Rex’s Den is delivering from its kitchen.

Customer service experience is of utmost concern for our team now that we have a menu that has been gaining traction. We developing a three phase process that will allow us to monitor, alter and track our customer service experience through the use of mystery shoppers.

### HERO Burger

We are halfway through the promotional period of our weekly discounted items that will increase business in our burger joint as well as provide much needed relief to students amidst increasing costs of being students at a world renowned institution.

### KFC Express

We are in constant communication with YUM! Brands, the owners of KFC to bring special items to offer UTSC students including hot wings and other new items. We are also working with the KFC team to bring new menu boards which will feature new items as well as new pricing for all items.

## Student Jobs

The SCSU is committed to offering students meaningful experiences that provide opportunities for growth. In the winter semester, we look to offer jobs in all entities including the restaurants. Please spread the word and tell all students to follow us on our social media outlets and check our website frequently.

## EXECUTIVE REPORT

Board of Directors Meeting #7 of the Scarborough Campus Students' Union

Friday November 28<sup>th</sup>, 2014 | 5:00pm | SL232, UTSC Student Centre

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### **SCSU Board of Directors – Vacancies**

As a result of the 2014 Annual General Meeting that just occurred, we are now required to present two nominees in order to fill all vacancies in our Board of Directors. Currently, there are three vacancies: Part-time Director, Human Geography and Sociology. We will be posting these jobs as soon as the winter holiday ends. We ask that all directors and students promote these vacancies in order to fill them ASAP.

### **SCSU PanAm Kiosk Operations**

We are beginning our transition into the SCSU pan am Kiosk. As the campus expands northwards, the pan am presents us an opportunity to further our outreach to students and the community alike. Out of the Kiosk we will continue to market and sell the events and programming of the union. We will also extend our metro-passes to this kiosk and expand our TTC inventory to begin selling student tickets to reach out to the young users of the pan am centre.

### **Annual General Meeting**

This past month we hosted our annual general meeting for the membership. All the motions that were a part of the package were passed. We have started working on some of the issues that were presented, which included looking into online voting, creating better program accessibility, and looking into divesting from some of the companies UofT currently has investments in. It's important we know exactly what our tuition dollars are going into. The groundwork required for implementing some of the issues that came from AGM has already begun and we hope to introduce changes as soon as possible.

### **SCSU Income Tax Clinic**

Preparations are underway for the Income Tax Clinic, scheduled for March 2<sup>nd</sup>-14<sup>th</sup>. This year's tax clinic will be open on Saturday to serve better. Further our Tax Clinic coordinator is working hard to gain sponsors and has already secured the CPA for \$1,000 and is working hard on securing more. We have currently finished hiring all SR. Associates and will be hiring all Jr Associates in the winter semester.

### **SCSU Services Update**

The VP Operations is currently working hard to source out new discounted services to offer students in the winter semester. The VP Operations Associate has been busy with sourcing out new offerings including pizza deals that cost less than \$10 including delivery and paintball venues. We are also developing a services survey under the newly formed services commission to better service our members.

### **Composting in the Student Center**

The composting bins are coming into the student centre as a means of encouraging front end waste diversion. The composting bins will be located in the food court with educational material around it so students know what they can put in the compost bin. If you can eat it, it can go in the bin. This is one step we are taking to try and make this university a little greener place. If this program implementation goes well, it will be extended to other food outlet areas of the school.

### **SCSU Income Statement – October Operations**

As it is customary, the SCSU provides monthly income statements in an effort to be transparent about our operations. The income statement can be found in Appendix 1. The SCSU hasn't made any significant purchases in October and doesn't plan to in November except for some operational equipment for the PanAm kiosk projected to cost around \$5,000.

## EXECUTIVE REPORT

Board of Directors Meeting #7 of the Scarborough Campus Students' Union

Friday November 28<sup>th</sup>, 2014 | 5:00pm | SL232, UTSC Student Centre

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### **Directors Suggestions - Update**

The current set of executives are extremely engaged in the healthy dialogue that happens with the Board of Directors. As such, we are always pursuing projects that have been brought to our attention by our directors.

Our website has now been adjusted to show all meeting packages, including this board report under a "Meetings" header. This header will now make it easier to locate our board of director's packages and AGM packages. This is a key part of our continued effort to make our operations transparent.

We are currently in examining the feasibility of additional microwaves on campus. This is a process that is currently being undertaken by our VP Operations and the VP Operations Associate. There are multiple stakeholders in this project including SCSU, UTSC administration, facilities and our microwave suppliers.

We are happy in the continued involvement of the Directors and will make all updates available as they happen.

# Campaigns & Advocacy

### **SCSU Let's Go Green Campaign**

The SCSU now has full endorsement from the Dean's Office, Department of Student Life, and the CAO's Office. We will be working with all parties to present the green policy to the January 11 Campus Affairs meeting. The petition can be found at: [www.scsu.ca/letsgogreen](http://www.scsu.ca/letsgogreen). To get involved, please contact [academics@scsu.ca](mailto:academics@scsu.ca).

### **Outside the Box**

On Wednesday, November 5, the SCSU collaborated with the Sexual and Gender Diversity Office for the Outside the Box event, "Giving Voice to our Community Needs". This event took place in Rex's Den and centered on oppression and exclusion within the Queer & Trans\* community. The SGDO has done a phenomenal job in launching this increasingly popular initiative. We are excited for the next series of events to take place next semester!

### **Highland Hall (R-Space) Survey & Agenda Planning**

Through the SCSU-Administration Study Space Working Group meeting, the Highland Hall Study Space Committee has been struck. The SCSU has been asked to help in data collection and agenda planning for this committee. A survey was distributed over the week of Nov 17-21 regarding student wants for the new group study space and the first meeting will occur on November 24. For more information, please contact [academics@scsu.ca](mailto:academics@scsu.ca)

### **Vagina Monologues**

Vagina Monologues is a space where women and trans\* folks reclaim their narratives in a variety of creative expressions. Auditions will take place on Wednesday, January 7 at 5:00PM. All women and trans\* folks at UTSC are encouraged to take part. This event is in collaboration with the Women & Trans\* Centre. The tentative date for the event is Wednesday, February 11. If you have any questions, concerns, or suggestions on making this a more empowering event, please email your VP Equity at [equity@scsu.ca](mailto:equity@scsu.ca).

## EXECUTIVE REPORT

Board of Directors Meeting #7 of the Scarborough Campus Students' Union

Friday November 28<sup>th</sup>, 2014 | 5:00pm | SL232, UTSC Student Centre

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### **Study Space Sub-Committee meeting**

The first meeting is set to happen on November 27 at 5 PM. Topics at this meeting will focus on plans for the R-space renovations, as well as any other space related discussions. For more information, contact the Chair: Edilu Padiernos at [padiernos.edilu@gmail.com](mailto:padiernos.edilu@gmail.com) or the VP AUA at [academics@scsu.ca](mailto:academics@scsu.ca)

### **Food for Fines**

SCSU teamed up with various UofT Libraries to bring Food for Fines to UTSC. From Monday, November 24—Friday, November 28, students had \$2 deducted off their library fines for every non-perishable food item they donated. The maximum amount that could be waived is \$20. For all inquiries please email your VP Equity at [equity@scsu.ca](mailto:equity@scsu.ca).

### **Get Heard: Program Accessibility Campaign**

The last 2 DSA Councils have focused on the development of the program accessibility campaign, passed at the most recent SCSU AGM. Together, we have been working to develop a survey and campaign timeline. DSA's have been organizing academic concerns nights to inform a supplementary report to this data collection. For more information, you may contact [academics@scsu.ca](mailto:academics@scsu.ca) regarding this campaign or to be connected to your respective DSA.

### **UofT Divest - Fossil Fuels**

Your VP Equity is connecting with organizers of the #FossilFreeUofT Campaign to bring this campaign to UTSC. Governing Council has created an ad-Hoc committee to address this campaign. Since the University of Toronto is now formally considering fossil fuel divestment, there is no better time to increase pressure on administration to officially divest from fossil fuels. If you would like to assist in raising awareness of the #FossilFreeUofT campaign at UTSC, please email your VP Equity at [equity@scsu.ca](mailto:equity@scsu.ca).

### **Holocaust Education Week**

SCSU is working with the Jewish Student Life to bring a Holocaust survivor to campus to raise awareness of anti-semitism. If you would like to be a part of this conversation, please email your VP Equity at [equity@scsu.ca](mailto:equity@scsu.ca).

### **Democracy Talks UTSC**

Held in collaboration with PSSA, Democracy Talks was held on November 13 that allowed for a non-partisan discussion among students regarding issues we face in our communities. We partnered with PSEPLA who will be bringing these concerns to the appropriate level of government.

### **Inclusive Teaching Supplementary Document**

From previous conversations around the academic handbook and equity statement in the syllabus, and upon passing the motion on curriculum development at the SCSU AGM, we have been looking to other strategies to address issues of inclusive teaching practices. Together with the Equity and Diversity Office, AccessAbility Services, DSL, and the Dean's Office, we will be looking to draft a supplementary document to the academic handbook to advise faculty in their teaching practices. To be a part of this initiative, please contact [academics@scsu.ca](mailto:academics@scsu.ca)

### **Maaveerar Naal**

The Tamil Students' Association at UTSC invited the SCSU to speak at the Maaveerar Naal 2014: Ignite Your Legacy, on Wednesday, November 19 in the Meeting Place. This annual event was a time to commemorate thousands of fallen Tamil soldiers.



## EXECUTIVE REPORT

Board of Directors Meeting #7 of the Scarborough Campus Students' Union  
Friday November 28<sup>th</sup>, 2014 | 5:00pm | SL232, UTSC Student Centre

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### **Lee Maracle at UTSC: Missing and Murdered Indigenous Women**

The SCSU collaborated with the Indigenous Students' Association and the Department of Student Life to bring Lee Maracle to UTSC on Monday, November 24. Lee Maracle is an Indigenous author, critic, and expert on Indigenous culture and history as well as an influential Indigenous voice in Canadian postcolonial criticism. This event centered the Missing & Murdered Indigenous Women (#MMIW).

### **International Day for the Elimination of Violence against Women**

The SCSU collaborated with the Women & Trans\* Centre to give gifts and resources to women and trans\*-identified folks at UTSC. We gave out 100 gifts to women and trans\* folks on campus, each included poems of resistance, resources, and information on various platforms where women are a central or integral part of the said event and/or campaign.

### **This is NOT about Jian Ghomeshi**

The SCSU collaborated with Equity & Diversity Office and the Women & Trans\* Centre to host an event centered on rape culture and consent. This event took place on Monday, November 24 and was facilitated by the Equity & Diversity Officer: Tanya (Toni) De Mello, the Campus Safety Officer: Marie Mathai, Chair of the Women & Gender Studies: Professor Guberman, the Sexual Harassment Officer: Paddy Stamp, and the Sexual Assault Officer: Cheryl Champagne.

### **National Day of Remembrance and Action on Violence Against Women**

We have collaborated with the Principal's Office, the Equity & Diversity Office, and the Women & Trans\* Centre to honour the lives of women lost to violence with a ceremony for the Day of Remembrance and Action on Violence Against Women on Monday, December 1. This event will consist of various people in the UTSC community placing a rose in a vase to commemorate the women who have endured violence. There are a total of 84 roses, if you would like to participate by placing a rose down or by submitting artwork, please email you VP Equity at [equity@scsu.ca](mailto:equity@scsu.ca).

### **WTC & SCARS Conference:**

SCSU's SCARS is collaborating with the Women & Trans\* Centre to hold an anti-colonial conference centralized on women. This conference will take place on Saturday, March 7. If you have questions or suggestions, please email your VP Equity at [equity@scsu.ca](mailto:equity@scsu.ca).

# Events & Programming

### **Karaoke at Rex's Den**

Due to popular demand we have started to have a monthly karaoke event at Rex's den. We held our last Karaoke October 23rd and was well received by the students. We had a great turnout and students that attended really enjoyed the show put on by the student singers. Our next Karaoke event is set for the 27th of November.

### **iPod Battle**

We held our first ever iPod battle in the Student Center on the 13th 2014 from 12pm to 2pm. We had students sign up to play music on their mp3 players/phones and have students in the audience decide which songs they like through audience feedback. The winner moved on to the next round and the winner of the final round received a gift card to Scarborough town center.

## EXECUTIVE REPORT

Board of Directors Meeting #7 of the Scarborough Campus Students' Union

Friday November 28<sup>th</sup>, 2014 | 5:00pm | SL232, UTSC Student Centre

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### **Birthday Mail**

In the past week, we created a platform for students to create birthday cards from scratch to be sent out to orphanages around the city. On the 17th and 18th of November we set up a table in the student center and got students to come and create a heartfelt card to be sent out to an orphan.

### **The Screening of "Happy"**

On Tuesday November 18th SCSU screened a documentary named "Happy". The documentary takes us on a journey through different places in the world in search for what really makes people happy. The film combines real life stories from different walks of life and the science behind these emotions to understand what happiness really is. The screening was followed up by a group discussion which was very fruitful for the students in attendance.

### **SCSU present: Glow**

SCSU held its year end party on the 21st of November. The event was held at The Great hall Toronto and we had busses pick up and drop off students from/to campus. We were unable to sell out the event as it was a busy time for students. However the students in attendance had a great time and was a successful event all around, with no mishaps.

### **50<sup>th</sup> Anniversary Party**

All applications for the 50th have been short listed or finalized. The students' 50th fund shortlisted the long list of applications. Finalists were requested to design and present a poster on November 25th to a group of panelists who would critique their posters. The recipients of any 50th funding have yet to be announced. Those that are doing a poster presentation are applying for the large prize pf 25K. Only two prizes of 25k will be awarded to the shortlisted finalists.

## MINUTES

Executive Committee Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 3:30pm | President's Office

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### 1. CALL TO ORDER – 3:31

### 2. APPROVAL OF THE AGENDA

**MOTION**                      Moved: Chowdhury                      Seconded: Azraq

Be it resolved that the agenda for the Friday October 24th, 2014, SCSU Executive Committee meeting be approved as presented

CARRIED

### 3. APPROVAL OF THE MINUTES

**MOTION**                      Moved: Chowdhury                      Seconded: Ahmed

Be it resolved that Friday October 24, 2014 minute's package including the following documents be approved as presented Executive Committee – October 3rd

CARRIED

### 4. EXECUTIVE UPDATES

- a. **VPeq-** Working with professors as well as scars are putting together an anti-colonial conference, working with DSA's and student groups to put this conference together. Working on finalizing motions for AGM regarding indigenous issues, Crash event went well, mental health subcommittee meeting has been rescheduled, responsible investing subcommittee has been working with the CFA of UofT to sit on responsible investing committee, and letters of intent has been sent from people in our office as well as concerned student groups. Finalizing details in regards to the poetic justice event next week.
- b. **VPcl-** Campus crew has been introduced, over 20 members are a part of the crew, and have already begun promoting the events as well as selling tickets, clubs funding round 2 has opened, currently setting up several meetings with student groups in regards to funding application and processes. Clubs committee met to approve the first round of clubs funding, cheques have been sent in for approval, Karaoke event happened, turnout could have been better, but students were really busy with mid-terms and still encouraged me to do more karaoke events. Halloween Masquerade tickets sales started on Monday, early bird tickets are already sold out, regular tickets still available. Visited an Art battle show at the great hall in Toronto, looking to bring the art battle to campus.
- c. **VPex-** VNP event happened today, it went well. Democracy talks event has changed to November 16<sup>th</sup>, and has been sent to risk assessment for approval. Touched base with TTC riders in regards to the talking to UTC students about transit Scarborough, working with IDSSA to work on a fair trade campaign on Scarborough. Working with holistic health on a food

## MINUTES

Executive Committee Meeting of the Scarborough Campus Students' Union

Friday October 24th, 2014 | 3:30pm | President's Office

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sustainability event. Women's center would also like to hold a women in politics event but with a different direction than the one currently planned. CFS NGM also happened, external did a presentation about working in solidarity, also passed a motion about the robinson-huron treaty, will draft a letter to e-mail relevant parties about the direction we would like them to take in regards to the issue. Also did an interview with the Toronto Observer in regards to transit issues

- d. **VPaua-** IRDS happened, turnout could have been slightly better, but people appreciated the opportunity to practice presenting research and hearing the research, working with a student on introducing a new program to the campus, set up meetings with several university bodies to channel the issue to the right people. Meeting with athletics to discuss faith space in TPASC, as well as introducing trans\* only hours. Study Space meeting also happened to discuss mid-term study spaces, the cardio theatre has been opened for group study.
- e. **VPOps-** Looking at other expenses that Rex's Den has not collected, meeting with student groups to try and get the funding that is owed to Rex's. Hired a tax clinic coordinator, senior associate positions have been posted, dates have been finalized. Rex's Den outreach team has been organizing events throughout the year, hero burger coupons will be administered on a weekly basis, room booking procedure has been put up on the website. Audited statements have been finalized, KFC, HERO, and Rex's Den have shown significant improvement.
- f. **Pres-** Doing an audit of the front desk to make it more accessible, renovations will happen before Christmas break, still waiting on correspondence from facilities in regards to the composting inside the student centre. Banners in the student centre will be moved to the other side to accommodate student banners who table there. Meeting with the university to discuss the alcohol policy sometime in November.

## 5. OTHER BUSINESS

## 6. ADJOURNMENT

### MOTION

Moved: Chowdhury

Seconded: Ahmed

Be it resolved that October 24, 2014 meeting of the Executive Committee be adjourned.

CARRIED – 4:40

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

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✓ AHMED	ANIKA	VP EXTERNAL
✓ ANWAR	AHRAR	PHYSICAL AND ENVIRONMENTAL SCIENCES
✓ AZRAQ	SABRINE	VP EQUITY
✓ CHOWDHURY	TAHSIN	PRESIDENT
✓ DIONISIO	NICOLE	VP ACADEMICS & UNIVERSITY AFFAIRS
✓ FAIRBAIRN	GLENDA	PSYCHOLOGY
✓ FAYSAL	BARRAH	POLITICAL SCIENCE
✓ JULIUS	LOUISA	FRENCH & LINGUISTICS
✓ KHAN	NOOR	CRITICAL DEVELOPMENT STUDIES
✓ MULATU	KALEAB	VP OPERATIONS
✓ NASIRI	FEROZAN	ANTHROPOLOGY
✓ NAVAN	SANOJ	VP CAMPUS LIFE
✓ NEHRIN	RANZIBA	ENGLISH
PARIKH	VIVEK	MANAGEMENT
✓ RAMOUDITH	BRANDON	COMPUTER & MATHEMATICAL SCIENCES
YAACOUBIAN	GARINE	PHILOSOPHY
YOUSSEF	RANY	BIOLOGICAL SCIENCES

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

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### 1. CALL TO ORDER

Meeting is called to order at 5:20 pm.

### 2. ANNOUNCEMENTS

None

### 3. APPROVAL OF THE AGENDA

#### MOTION

Moved: Chowdhury

Seconded: Azraq

Be it resolved that the agenda for the October 24<sup>th</sup>, 2014 SCSU Board of Directors meeting agenda be approved as presented

#### MOTION

Moved: Chowdhury

Seconded: Khan

Be it resolved that the agenda be amended to add the ratification of higher directors to point 7. This amendment is made because directors were interviewed and two recommendations have been made to the BOD. The discussion on the names will follow.

#### CARRIED

Be it resolved that the October 24<sup>th</sup>, 2014 SCSU Board of Directors meeting agenda be approved as amended.

#### CARRIED

### 4. EQUITY STATEMENT

Azraq reads the Acknowledge of the Lands and then the Equity Statement touching upon mutual respect to all members of the Scarborough campus and the environment. It further highlights that any form of discrimination will not be tolerated.

### 5. EXECUTIVE REPORTS

#### MOTION

Moved: Chowdhury

Seconded: Fairbairn

#### Services & Operations

Mulatu speaks on the **SCSU Restaurants Incorporated Update**. Rex's Den has launched its new menu. The menu includes new items and is currently in the phase of being finalized. Until then, we will stay with the current one.

Mulatu further states that a couple of coordinators were hired to promote and plan the Rex's Den programming.

The SCSU has also partnered with Fusion Radio to do bi-weekly programming and this will occur every other Tuesday.

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

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In addition, HERO and KFC will also be launching promotions soon. HERO Burger will be giving away weekly coupon packages with a different special every week. KFC has yet to be finalized. Currently working on different by laws and with bringing them together.

Chowdhury speaks on the **AODA – Update**. The SCSU is looking at making the front desk more accessible by renovating it for people who are wheel chairs, etc. Audit will be done before November and renovation will be done before Christmas break “hopefully”.

Mulatu speaks about the **Student Center Bookings & Operations**. Access cards are in effect for a few rooms in the Student Centre. In addition, any bookings will be done through the SCSU website. E-mail bookings will not be accepted after January 1<sup>st</sup>, 2014.

Ahmed speaks on the **Volunteer Network Program**. The first VNP was held from 1 to 3 pm today, October 24<sup>th</sup>, 2014 in the Rex Den Lab. The Arthritic Society came out and spoke about their work and how students can get involved. Future events will be catered to students' interest.

### Campaigns & Advocacy

Chowdhury speaks on the **Campus Council Review**. The SCSU brought up some recurring issues during the review such as timelines and representations. For instance, the current board does not allow the SCSU to adjust health and dental coverage accordingly because of the procedure.

Ahmed speaks on **Democracy Talks**. The date of the event has changed to November 13<sup>th</sup>, 2014. The space being confirmed is HW-305. Registration is now open and students can start signing up on Eventbrite.

Azraq speaks on the **Holistic Health Subcommittee**. First meeting on Thursday, October 9<sup>th</sup>, lead by Ranim Talih. They discussed hosting events revolving around meditation, diet, and love. If you would like to join or learn more about the them, please email Ranim Talih at [ranim.talih@hotmail.com](mailto:ranim.talih@hotmail.com) or Sabrine Azraq at [equity@scsu.ca](mailto:equity@scsu.ca) or come out to the next campus equity commission.

Dionisio speaks on the **Interdisciplinary Research and Discovery Symposium**. The event was successful and overall, folks were happy to learn from their opportunity and research.

Dionisio further states that a petition to bring a **Buddhism and Mental Health Program at UTSC** is in effect.

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

Ahmed speaks on **Municipal Elections Promotion**. The SCSU and PSSA have joined together and they did a Generation Vote this past week and also prior to reading week. It was good to get students involved in whether there are any issues with voting or not.

Ahmed further speaks on Healthy Living Initiatives stating that the Holistic Health Subcommittee will undertake food sustainability initiatives. If anyone wishes to get involved or learn more, email Sanoj Navan at [campuslife@scsu.ca](mailto:campuslife@scsu.ca)

Chowdhury speaks on the **KGO-UTSC Meeting**. SCSU sits on a body that can create opportunities to get involved with the community event coming up. The run will happen at the end of June around the Scarborough area for community members as well as UTSC students.

Azraq speaks on the **Scarborough Campus Anti-Racism Subcommittee (SCARS)**. The first meeting was on Thursday, October 9<sup>th</sup> and the first event occurred this week. A film screening of the movie Crash took place followed by discussions based on how the movie seemed anti-racist but there were many subliminal messages.

Azraq further states the UofT Divest Subcommittee and SCARS will be working with DSAs in starting a conference and oral history project. The application for the 50<sup>th</sup> Anniversary Legacy Fund's acceptance is still in progress. If you would like to join SCARS or learn more about this subcommittee, please email Jessica Kirk at [jessicapaulinekirk@gmail.com](mailto:jessicapaulinekirk@gmail.com) or Sabrine Azraq at [equity@scsu.ca](mailto:equity@scsu.ca).

Azraq speaks on **#UmbrellaRevolution at UTSC**. Students on campus were raising awareness about the eruption of mass civil disobedience in Hong Kong. SCSU decided to do a march from the Tim Hortons and the IC and back with banners. If you would like to know more about this action or continue the conversation, please email Sabrine at [equity@scsu.ca](mailto:equity@scsu.ca)

Azraq speaks on **Poetic Injustice: Remi Kanazi at UTSC**. SCSU is collaborating with Toronto Students for Justice in Palestine (TSJP) to bring Remi Kanazi, a Palestinian spoken-word artist to UTSC on Thursday, October 30<sup>th</sup>. For more information about this event, contact TSJP at [tsjpalestine@gmail.com](mailto:tsjpalestine@gmail.com) or Sabrine at [equity@scsu.ca](mailto:equity@scsu.ca)

Azraq speaks on Campaigns and Equity Commission. The first meeting on October 24<sup>th</sup> was successful. The next meeting will be on Wednesday, October 29<sup>th</sup>. To get involved in any of the committees, contact [academics@scsu.ca](mailto:academics@scsu.ca)



## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

Azraq speaks on **UofT Divest Subcommittee**. The meeting was on October 9<sup>th</sup> and the discussion was mainly based on the collaborate conference with SCARS and well as Remi Kanazi's event happening at UTSC on October 30<sup>th</sup>.

### Event & Programming

Navan speaks on the **Boat Cruise**. This event happened on September 27<sup>th</sup> and was sold out with over 480 students in attendance. It was hosted in partnership with the Scarborough campus athletics association and Fusion radio.

Navan further speaks on **UofT Varsity Basketball Home Opener**. The game was held inside the Pan Am sports centre. The mascot was in attendance, the turn out and energy overall was great.

Navan also speaks on **Events Commission**. The first meeting was on September 30<sup>th</sup> and discussed events from last year and also upcoming events and feedback.

Navan speaks on **Campus Crew**. This crew is created to promote events and campaigns of the SCSU. Interested members were invited to the events commission and asked to register. The first meeting was held on October 22<sup>nd</sup>. The first event being promoted is the Halloween Masquerade.

Navan speaks on **Clubs funding round one**. There were about 14 clubs that applied for funding this round. The clubs committee met on Wednesday the 10<sup>th</sup> October to go over all applications and approve funding for the respective clubs.

Navan speaks on **Halloween Masquerade**. This event is happening on Thursday, October 30<sup>th</sup>. Planning has been completed and ticket sales have started. Early bird tickets are sold out. Regular tickets are available and will be sold throughout the week.

Chowdhury speaks on **ASO after Dark**. The after party was held inside Rex's Den and was a great way to end Art Side Out for the 3<sup>rd</sup> time in a row.

Chowdhury speaks on the **50<sup>th</sup> Anniversary Funding**. Legacy Fund Applications have closed, however student legacy fund applications are still open, all the information can be found [utsc.utoronto.ca/50](http://utsc.utoronto.ca/50). 100 thousand dollars are still available to student groups to apply into.

Be in resolved that the Executive Report be approved as presented.

### CARRIED

#### 6. MOTION TO APPROVE CRO REPORT

MOTION

Moved: Chowdhury

Seconded: Azraq

## **MINUTES**

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

Be it resolved that 2014 Fall By-Election CRO Report be approved as presented;  
and

Be it further resolved that the 2014 Fall By-Election ballots be destroyed

Mulatu speaks on the CRO report. The election has ended for the SCSU. The back of the package has it listed as Appendix 1. The dates that were given as part of the nomination package are mentioned and the board approved it as well. Advertising is required through by laws and so not just through the website but posters have been put up and underground has an ad as well. All students were emailed the nomination process in advance.

During the Elections, boxes were created and signed. There were 3 polling stations set up. At the end of each day, all the boxes were sealed and given to Campus Police. DROs were hired. They took instructions from the CROs. Their names are listed in the Appendix.

SCSU received one executive candidate nomination package and a few director nominations. Each package was reviewed and audited to make sure they were actually students' signatures. Executive positions required 100 ballot signatures and director positions required 50.

Anwar asks about the part-time director position.

Mulatu responds that the director was taking more than two courses, which did not qualify them for the position.

### **MOTION**

Moved: Chowdhury

Seconded: Nehrin

Be it resolved that the CRO report be amended to strike Mark Lauren from the recommendations.

Based on by law 10, section 2.1 d a member of the board of the director of UofT or employee cannot sit on the board. Mark Lauren cannot sit in the SCSU BOD because he sits at the Student Media (Fusion Radio).

### **CARRIED**

#### **Questions:**

Khan asks if SCSU is going to be making amendments, revising the options for the next elections.

Mulatu says they did present a couple of by law amendments.

## **MINUTES**

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

Amir further states that every year recommendations will come up from CRO reports. They are not always acted upon just based on some observations from one year.

Ramoudith asks if the SCSU will be putting up another posting for the vacant position?

Chowdhury says yes.

Be it resolved that the CRO report be approved as presented as amended.

### **CARRIED.**

#### **7. MOTION TO RATIFY HIGHER DIRECTORS**

**MOTION** Moved: Chowdhury Seconded: Fairbairn

The SCSU would like to recommend BARRAH FAYSAL as the Political Science director and MANDKH HUSSAIN as the Arts, Cultural and Media director.

Be it resolved that the motion to ratify higher directors be approved by the board

### **CARRIED**

#### **8. MOTION TO AMEND BYLAWS**

**MOTION** Moved: Chowdhury Seconded: Anwar

Chowdhury moves to omnibus the motions, accepting the by laws as approved and specific ones can be pulled out and discuss. The board approves.

A vote to omnibus is taken.

### **CARRIED**

Be it resolved that Bylaw II – Membership, Section 4 be amended to include:

f. Seek to be hired for Executive or Director office

#### **9. MOTION TO AMEND BYLAWS**

**MOTION** Moved: Chowdhury Seconded: -

Be it resolved that Bylaw V – Board of Directors, Section 1, Sub-Section 1.2, Clause c. be amended to:

c. Department of Anthropology and Health Studies

Be it further resolved that Bylaw V – Board of Directors, Section 1, Sub-Section 1.5, Clause d. be amended to:

d. All elected undergraduate students representatives of the UTSC Campus Council and its Boards and Committees

## **MINUTES**

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

Be it further resolved that that Bylaw V – Board of Directors, Section 1, Sub-Section 1.5, Clause f. be amended to:

f. Frontier College Moderator/Coordinating Chair or designate

### **MOTION TO OMNIBUS**

Be it resolved that the omnibus package be approved and moved to the AGM.

### **CARRIED**

#### **10. MOTION TO AMEND BYLAWS**

**MOTION** Moved: Chowdhury Seconded:

Be it resolved that Bylaw VI – Elections of Board of Directors, Section 2, Sub-Section 2, Clause b. be amended to:

b. No less than twenty-four (24) hours of polling over a period of no less than three (3) days

#### **11. MOTION TO AMEND BYLAWS**

**MOTION** Moved: Chowdhury Seconded: Khan

Bylaw 11 discusses the vacancy of seats due to the absence from two BOD meetings without any regrets in the summer term and five BOD meetings from the school term.

Chowdhury discusses the issues with International Students leaving and missing more than two summer meetings with no regrets. During the school term, five meetings can be missed. This is the new addition.

Further more, while introducing new prospects, two candidates need to be selected to recommend.

Ramoudith suggests that directors should be allowed to join with video calling.

Khan further suggests holding a Fall BOD retreat during the school semester.

Chowdhury states that in order to video-in we do not have the facilities yet and a board retreat is coming up next weekend.

Fairbairn suggests being more fair, the SCSU should excuse people from meetings based on family emergencies and other commitments in advance.

Khan states the importance of advertising to people prior to running that they should be available for meetings, especially in the summer.

## **MINUTES**

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

Azraq responds that when these decisions are made it is important to keep in mind that international students would like to join the board as well. It is unfair to not give them the right to be able to go back home and see their family.

Fairbairn further states for the functionality of the board, the retreat in the summer allows people to touch base with everyone and get updated prior to the beginning of the semester. This is important when being part of the board and working together. The SCSU should make absences less lenient because these people are representing a group of people and providing input on their behalf. It is not fair to the people that voted for this person.

Nehrin adds the policy actually allows you to stay and hold a position when you are member. If you are not taking courses, your membership ceases.

Khan feels since the director misses out on a lot by not being there, it is the SCSU's responsibility to help them make up for the material that they loss. If the SCSU makes sure to accommodate these people, there will not be any problem.

Azraq reminds everyone that everyone is representing all the students on campus. If there are not any international students in this room, you need to take a step back and rethink from their perspective. The SCSU has to be accessible to everyone, all students at large.

Mulatu further mentions the change in the bylaws does allow someone to miss a third of the SCSU meetings. It is quite a bit and approving such a motion would devalue the importance of the job. To create such a lax rule is not something the board should support.

A motion is passed to separate the clauses to carry further discussion.

## **PROCEDURAL MOTION**

### **MOTION**

Moved: Chowdhury

Seconded: Khan

Be it resolved that a procedural motion be passed to divide the motion so each further be it resolved clause will be dealt with separately.

### **CARRIED**

Be it further resolved that Bylaw X – Removal from Office, Section 3, Sub-Section 3.1, Clause b. be amended to:

- b. If the vacancy occurs on or after August 1 or once the Fall Session General Elections process has begun, the Executive Committee shall post the vacant position for no less than twenty (20) days, conduct an

## **MINUTES**

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

interview process and select two (2) candidates to send to the Board of Directors for election.

### **CARRIED**

### **MOTION TO REFER BACK TO POLICY AND BYLAWS**

**MOTION**                      Moved: Chowdhury                      Seconded: Khan

Nehrin speaks against this motion. The spirit of the amendment was to accommodate International Students. Nehrin asks if this does not happen next year, what is the point?

Mulatu supports Chowdhury's motion. Currently there is one extra vacancy on the board. If something is not good or feasible for all students, we should not confirm it.

Amir further mentions that you do not be a member of the school to keep your office position.

Nehrin speaks in favour of the referral but IF AND ONLY IF a board exercise follows.

Chowdhury calls to question.

### **CALL TO QUESTION**

Be it resolved that the motion to stop the discussion is approved.

### **CARRIED**

Be it further resolved to refer it back to the policy and bylaw committee.

### **FAILED**

### **CALL TO QUESTION**

Be it resolved that the debate be stop and moved immediately to vote to take it to AGM as part of the By-Law package occurs

### **CARRIED**

Be it resolved the amendments pass.

### **CARRIED**

Be it resolved that Bylaw X – Removal from Office, Section 1. be amended to:

#### **1. Abandonment of Office**

- i. A director of the Union shall be deemed to have vacated their position automatically:
  - a. upon missing two (2) Board of Director meetings during the summer term with no regrets, or a total of three (3) meetings during the fall

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

- and winter term with regrets or, a total of two (2) meetings during the fall and winter term with no regrets;
  - b. upon missing a maximum of five (5) Board of Director meetings during their term;
  - c. fails to attend three consecutive meetings or any four meetings of the Commission or Committee which such Directors has been appointed; or
  - d. fails to satisfy the office requirements as established for three consecutive weeks or any four weeks as stated in Bylaw VII.
- ii. Regrets shall be given 48 hours in advance to the Secretary of the Board.

## CARRIED

### 12. MOTION TO AMEND BYLAWS

**MOTION**                      Moved: Chowdhury                      Seconded: Azraq

Chowdhury mentions that a services commission has been added.

Be it resolved that Bylaw XI – Commissions, be amended to:

## COMMISSIONS

### 1. Commissions

The Commissions of the Union shall conduct all decisions made by the Board and seek Board approval in all matters. All Commissions shall file an annual report to the Board at the Joint Board meeting. The Board shall maintain the following three (3) Commissions:

- 1.1 Campaigns & Equity Commission
- 1.2 Events Commission
- 1.3 Services Commission

### 2. Composition and Terms of Reference for Commissions

- 2.1 Campaigns & Equity Commission
  - a. The voting member of the Campaigns & Equity Commission shall be:
    - i. President
    - ii. Vice President Academics & University Affairs
    - iii. Vice President External
    - iv. Vice President Equity
    - v. Three (3) Directors who are not ex-officio Directors who are to be appointed by the Board
    - vi. Any member of the Union subject to ratification by the Board of Directors
  - b. The Vice President Academics & University Affairs shall chair the Campaigns & Equity Commission. In the absence of the Vice President Academics & University Affairs, the Vice President External shall chair or, in their absence, the Vice President Equity shall chair.

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union

Friday October 24th, 2014 | 5:00pm | President's Office

---

- c. The Executive Director or designate shall serve as the secretary of the Campaigns & Equity Commission, who shall be responsible for forwarding all minutes and records of transactions to the Secretary of The Board.
- d. The Campaigns & Equity Commission shall be responsible for advocating and promoting campaigns related to education issues, issues related to national and provincial student unions, federal, provincial, and municipal governments, and external organizations to the University of Toronto.
- e. The Campaigns & Equity Commission shall ensure that Members are aware of the Union's position with respect to municipal, provincial, national and international educational issues.
- f. The Campaigns & Equity Commission shall have the responsibility to consider all matters relating to municipal, provincial and national educational policy and recommend to the Board campaigns on all issues relating to this educational policy.
- g. The Campaigns & Equity Commission shall be responsible for advocating and promoting campaigns related to ensuring the University develop as an equitable space; ameliorate the status of women and minorities at the University.
- h. The Campaigns & Equity Commission shall implement projects and campaigns relating to racism, Islamophobia, homophobia and other forms of discrimination affecting the membership.
- i. The Campaigns & Equity Commission shall work with the Vice-President Equity to facilitate campus wide discussion and action on issues of equity.
- j. The Campaigns & Equity Commission shall discuss, develop, and formulate policy recommendations for the Union and for the University that aim to raise awareness of discrimination and promote equity in the University community.
- k. The Campaigns & Equity Commission shall work to facilitate campus wide discussion and action on issues of equity, and, in this spirit, work with the Clubs Committee and the Board with the aim of promoting this discussion.
- l. The Campaigns & Equity Commission shall ensure that Members are aware of the Union's position with respect to equity issues.
- m. The Campaigns & Equity Commission shall be responsible for advocacy on academic, cultural, educational and university governance issues at the University of Toronto.
- n. The Campaigns & Equity Commission shall work with UTSC Campus Councilors on relevant student academic and non-academic governance policy at the UTSC Campus Council.
- o. The Campaigns & Equity Commission may review any matters relating to the academic policies established by UTSC.
- p. The Campaigns & Equity Commission shall have the responsibility to consider and recommend to the Board of Directors all matters relating to academic policy.
- q. The Campaigns & Equity Commission shall ensure that Members are aware of the Union's position with respect to academic policy.
- r. The Campaigns & Equity Commission shall be responsible for implementation of federal, provincial and municipal campaigns on campus.



## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union

Friday October 24th, 2014 | 5:00pm | President's Office

---

### 2.2 Events Commission

- a. The voting member of the Events Commission shall be:
- b. President
- c. Vice President Campus Life
- d. Vice President External
- e. Vice President Equity
- f. Three (3) Directors who are not ex-officio Directors who are to be appointed by The Board
- g. Any member of the Union subject to ratification by the Board of Directors
- h. The Vice President Campus Life shall chair the Events Commission. In the absence of the Vice President Campus Life, the Vice President Equity shall chair or, in their absence, the Vice President External shall chair
- i. The Executive Director or designate shall serve as the secretary of the Events Commission, who shall be responsible for forwarding all minutes and records of transactions to the Secretary of the Board.
- j. The Events Commission shall be responsible for assisting in the coordination of all of the Union's events.
- k. The Events Commission shall be responsible for working with Student Clubs, and other student organisations to offer a diversity of events.
- l. The Events Commission shall focus its resources and be responsible for advocating on student life issues at the University.

### 2.3 Services Commission

- a. The voting member of the Services Commission shall be:
- b. President
- c. Vice President Operations
- d. Vice President Campus Life
- e. Vice President Academics & University Affairs
- f. Three (3) Directors who are not ex-officio Directors who are to be appointed by The Board
- g. Any member of the Union subject to ratification by the Board of Directors
- h. The Vice President Operations shall chair the Services Commission. In the absence of the Vice President Operations, the Vice President Academics & University Affairs shall chair or, in their absence, the Vice President Campus Life shall chair
- i. The Executive Director or designate shall serve as the secretary of the Services Commission, who shall be responsible for forwarding all minutes and records of transactions to the Secretary of the Board.
- j. The Services Commission shall be responsible for assisting in the coordination of all of the Union's services.
- k. The Services Commission shall be responsible for working with Student Clubs, and other student organisations to offer a diversity of services.
- l. The Services Commission shall focus its resources and be responsible for advocating on student services issues at the University.

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

- m. Shall be consulted in the creation of the budget for the fiscal year that coincides with the elected term to provide recommendations to the Finance Committee
- n. Discuss monthly income statements
- o. Present recommendation to the Finance Committee on the format of the presentation and proposed expenditures
- p. May request a detailed outline of expenses and budgets notwithstanding legally confidential items

### 3. Commission Membership

Members may sit on any Commission of the Union subject to ratification by the Board of Directors. Members of the Union shall become ratified members at a meeting of the Commission and shall obtain voting rights at the subsequent meeting of the Commission, pending approval of the Board.

### 4. Commission Procedures

- 4.1 Commission membership expires April 30th of every year.
- 4.2 The Commissions shall have the right to implement their own procedures which must obtain Board approval.
- 4.3 All Commissions shall meet at least once in September, October, November, January, February and March.
- 4.4 Notice of meeting shall be given no less than seventy-two hours (72) prior to the start of the meeting.
- 4.5 Every member has one vote and cannot proxy.
- 4.6 Non-Director members may be removed from Commissions by a majority vote at the Board.
- 4.7 Non-Director members cease to be members of the Commission when they fail to attend three (3) consecutive meetings in a row.
- 4.8 Quorum is four (4) members of the Commission.
- 4.9 Commissions have the right to strike working groups and sub-committees to assist with the work of the Commission.
- 4.10 All resolutions of the Commissions have to be ratified by the Board.

## CARRIED

### 13. MOTION TO AMEND BYLAW

#### MOTION

Moved: Chowdhury

Seconded:

Be it resolved that Bylaw XII – Committees be amended to read:

## COMMITTEES

### 1. Committees of the Union

The Committees of the Union shall conduct all decisions made by the Board and

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union

Friday October 24th, 2014 | 5:00pm | President's Office

---

seek Board approval in all matters. All Committees shall file an annual report to the Board at the Joint Board meeting. The Board shall maintain the following five (5) Committees:

- 1.1 Executive Committee
- 1.2 Finance Committee
- 1.3 Policy & By-Laws Committee
- 1.4 Clubs Committee
- 1.5 DSA Committee

## 2. Composition and Terms of Reference for Committees

### 2.1 Executive Committee

- a. The voting member of the Executive Committee shall be:
  - i. President
  - ii. Vice President Academics & University Affairs
  - iii. Vice President External
  - iv. Vice President Equity
  - v. Vice President Operations
  - vi. Vice President Campus Life
- b. The Executive Director shall be an ex-officio non-voting member of the Executive Committee.
- c. The President shall chair the Executive Committee. In the absence of the President, the Vice President Academics & University Affairs shall chair or, in their absence, the Vice-President Equity shall chair.
- d. The Executive Director shall serve as the secretary of the Executive Committee, who shall be responsible for forwarding all minutes and records of transactions to the Secretary of The Board.
- e. The Executive Committee may review any matters relating to the property, revenue, business, and affairs of the Union. The Executive Committee shall have the responsibility to consider all matters relating to fiscal policy, revenue and expenditure.
- f. The Executive Committee shall be responsible to for ensuring that all necessary books and records required according to the By-Laws of Union or by any applicable statute or law are regularly and properly kept.
- g. The Executive Committee shall recommend policy, but shall not initiate policy without the approval of the Board or unless prior permission to establish any policy has been given by the Board.
- h. The Executive Committee is required to make a report to the Board once a month summarizing its activities.
- i. The Executive Committee may act in the absence of the Board provided such action is recorded in the minutes and is submitted to the next regular meeting of The Board.

### 2.2 Finance Committee

- a. The voting members of the Finance Committee shall be:
  - i. President
  - ii. Vice President Operations
  - iii. Two (2) Directors who are not ex-officio Directors who are to be appointed by the Board.

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union

Friday October 24th, 2014 | 5:00pm | President's Office

---

- b. The Vice President Operations shall chair the Finance Committee.
- c. The Executive Director or designate shall serve as the secretary of the Finance Committee, who shall be responsible for forwarding all minutes and records of transactions to the Secretary of The Board.
- d. The Finance Committee shall aid in the creation of the annual budget for the fiscal year that coincides with the elected term and shall present a recommended operating budget to the Board for ratification no later than August 30.
- e. The Finance Committee shall meet as needed.

### 2.3 Policy & By-Laws Committee

- a. The voting members of the Policy & By-Laws Committee shall be:
  - i. President
  - ii. Vice President Operations
  - iii. Vice President Academics & University Affairs
  - iv. Vice President Equity
  - v. Vice President External
  - vi. Two (2) Directors who are not ex-officio Directors who are to be appointed by The Board.
  - vii. Two (2) members of the Union who shall each be appointed by the Board
- b. The President shall chair the Policy & By-Laws Committee.
- c. The Executive Director or designate shall serve as the secretary of the Policy & By-Laws Committee, who shall be responsible for forwarding all minutes and records of transactions to the Secretary of The Board.
- d. The Policy & By-Laws Committee shall convene within the elected term to assess the state of the Union's By-Laws and develop initial amendments. These amendments shall be presented to the Board, and shall be ratified at a Union's Meeting of Members.
- e. The Policy & By-Laws Committee shall convene within the elected term to assess the state of the Union's Policies and develop initial amendments. These amendments shall be presented to the Board for ratification.
- f. The Policy & By-Laws Committee shall ensure that existing policy and procedure manual & the constitution and bylaws are updated and complete.
- g. All policies and procedures must be submitted to the Committee for review before Board approval.

### 2.4 Clubs Committee

- a. The voting members of the Clubs Committee shall be:
  - i. President
  - ii. Vice President Campus Life
  - iii. Vice President Equity
  - iv. Two (2) Directors who are not ex-officio Directors who are to be appointed by the Board.
  - v. Two (2) members of the Union who shall each be appointed by the Board in accordance to the Clubs Funding Policy.
- b. The Vice President Campus Life shall chair the Clubs Committee.
- c. The Executive Director or designate shall serve as the secretary of the

## MINUTES

Board of Directors Meeting of the Scarborough Campus Students' Union

Friday October 24th, 2014 | 5:00pm | President's Office

---

Clubs Committee, who shall be responsible for forwarding all minutes and records of transactions to the Secretary of The Board.

- d. The Clubs Committee shall have the responsibility to develop policy recommendations for the Board and relevant University organizations, offices, or departments that aim to improve the viability of the Clubs Community at UTSC.
- e. The Clubs Committee shall have the responsibility to consider expenditures using Union funds allocated to clubs funding and club services funding.
- f. The Clubs Committee shall assist the Campaigns & Equity Commission in working to facilitate campus wide discussion and action on issues of equity.

### 2.5 DSA Committee

- a. The voting members of the DSA Committee shall be:
  - i. President
  - ii. Vice President Academics & University Affairs
  - iii. Vice President Equity
  - iv. One (1) Directors who is not ex-officio Directors who is to be appointed by the Board.
  - v. One (1) member of the Union who shall be appointed by the Board in accordance to the DSA Funding Policy.
- b. The Vice President Academics & University Affairs shall chair the DSA Committee.
- c. The Executive Director or designate shall serve as the secretary of the DSA Committee, who shall be responsible for forwarding all minutes and records of transactions to the Secretary of The Board.
- d. The DSA Committee shall have the responsibility to develop policy recommendations for the Board and relevant University organizations, offices, or departments that aim to improve the viability of the DSA Community at UTSC.
- e. The DSA Committee shall have the responsibility to consider expenditures using Union funds allocated to DSA funding and DSA services funding.
- f. The DSA Committee shall assist the Campaigns & Equity Commission in working to facilitate campus wide discussion and action on issues of equity.

### 3. Committee Procedures

- 3.1 Committee membership expires April 30th of every year.
- 3.2 The Committees shall have the right to implement their own procedures which must obtain Board approval.
- 3.3 All Committees shall meet as needed.

## **MINUTES**

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

---

- 3.4 Notice of meeting shall be given no less than seventy-two hours (72) prior to the start of the meeting.
- 3.5 Every member has one vote and cannot proxy.
- 3.6 Not less than half the members of the Committee shall constitute quorum.
- 3.7 Committees have the right to strike working groups and sub-committees to assist with the work of the Committee.
- 3.8 All resolutions of the Committee have to be ratified by the Board.

## **CARRIED**

### **14. MOTION TO APPROVE 2013-14 SCSU AUDITED FINANCIAL STATEMENTS**

**MOTION**                      Moved: Chowdhury                      Seconded: Azraq

Chowdhury passes it off to Mulatu. Mulatu goes over the financial statements that were audited by a third party.

Be it resolved that that 2013-14 SCSU Audited Financial Statements be approved as presented.

## **CARRIED**

### **15. APPROVAL OF MINUTES**

**MOTION**                      Moved: Chowdhury                      Seconded: Anwar

Be in resolved that the October 24<sup>th</sup>, 2014 minutes package including the following documents be approved:

- c) BOD Minutes | September 26<sup>th</sup>, 2014
- d) Policy & Bylaws | October 7<sup>th</sup>, 2014
- e) Events Commission | September 30<sup>th</sup>, 2014
- f) Executive Committee | October 3<sup>rd</sup>, 2014

## **CARRIED**

### **16. OTHER BUSINESS**

Chowdhury speaks about the board retreat. Day 1 is for all new members and Day 2 is for everyone.

The Annual General Meeting will be held on November 12<sup>th</sup>. Everyone is expected to be there and the meeting will be from 5 to 8 pm.

## **MINUTES**

Board of Directors Meeting of the Scarborough Campus Students' Union  
Friday October 24th, 2014 | 5:00pm | President's Office

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Proxy packages will go out on the 27<sup>th</sup> of October. Directors are encouraged to invite everyone to collect it.

Mulatu introduces his associate, Elia.

### **17. ADJOURNMENT**

#### **MOTION**

Moved: Chowdhury

Seconded: Ahmed

Be it resolved that October 24<sup>th</sup>, 2014 Board of Directors meeting be adjourned.

The meeting adjourns at 7:16 pm

**APPENDIX 1**

Income Statement of the Scarborough Campus Students' Union  
 Month Ended October 31st, 2014

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**Scarborough Campus Students' Union (SCSU)****INCOME STATEMENT**

	Sep-14	Oct-14	Description of Accounts
<b>REVENUE</b>			
Student Fees	\$ 332,101	\$ -	Health & Dental fee, SCSU Membership fees
Student Levy's	\$ 6,601	\$ -	Levies collected on behalf of other societies/organizations
Student Union Services	\$ 6,935	\$ 230	Grad photo, locker sales
Space Rental Income	\$ 13,926	\$ 13,396	Tenant fee's and conference rooms rental
Services Revenue	\$ 126,397	\$ 77,881	Metropasses, discounted tickets and other services
Event Sales	\$ 5,927	\$ 4,079	Orientation, Spring Formal & other event ticket sales
Vending Commissions	\$ 231	\$ 56	Vending machine commissions
Advertising Revenue	\$ -	\$ -	Student Center advertising and agenda book ad revenue
Other Income	\$ -	\$ -	All other revenue
<b>TOTAL REVENUE</b>	<b>\$ 492,117</b>	<b>\$ 95,643</b>	

<b>EXPENSE</b>			
Salaries, Wages & Benefits	\$ 53,009	\$ 52,784	Salaries, wages, honorariums, and benefits
Supplies	\$ 2,001	\$ 447	Office, computer, photocopier, and general supplies
Student Levy's	\$ -	\$ -	Levies submitted to other societies/organizations
Services	\$ 111,657	\$ 81,535	Metropasses, discounted tickets, liability insurance, payroll costs
Phones & Telecommunications	\$ 500	\$ 2,473	Website, cell phone allowance, e-mail hosting
Capital Renewal	\$ -	\$ 889	Repair and maintenance costs
Event Costs	\$ 37,973	\$ 1,122	Orientation, Spring Formal & other event costs
Elections	\$ -	\$ 2,633	Elections supplies and promotion materials
Meetings	\$ -	\$ -	Conferences and events attended/hosted by the SCSU
Other Events	\$ 8,331	\$ 955	Other non-standard events
Programming Costs	\$ 3,741	\$ 5,783	Clubs/DSA Funding, campaigns, agenda books and newsletter
Professional Fees	\$ 10,379	\$ -	Legal, Consulting, auditing fee's
Professional Dev & Travel	\$ 1,722	\$ 49	Health & Safety training, transportation and continuity costs
<b>TOTAL EXPENSES</b>	<b>\$ 229,313</b>	<b>\$ 148,671</b>	

<b>NET INCOME</b>	<b>\$ 262,804</b>	<b>-\$ 53,028</b>	
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