

Scarborough Campus Students' Union
Board of Directors Package #5
Friday 20th July, 2012
SL-232 6:00pm

Friday 20th July, 2012 6pm to 8pm. SL232, University of Toronto at Scarborough

Scarborough Campus Students' Union

Meeting #5 of the Board of Directors

Chair: Nicole Dionisio

AGENDA

Items of Business

I. Roll Call

II. Call to Order

III. Approval of the Agenda

Motion

Moved:

Seconded:

Be it resolved that the agenda for the July 20th, 2012 UTSC Board of Directors Meeting be approved as presented.

IV. Approval of Minutes

- a. July 6th Board of Director Minutes
- b. June 29th ECM Minutes
- c. July 6th ECM Minutes

V. Unfinished Business

- a. Standing Committee Structure Report

VI. New Business

- a. President and CEO Report
- b. Vice-President Campus Life Report
- c. Vice-President Students and Equity Report
- d. Vice-President External Report
- e. Vice-President Human Resources Report
 - a. Webmaster 2012 Hiring Report
 - b. VNP Coordinator 2012 Hiring Report
- f. Vice-President Academics Report
- g. Vice-President Operations Report

VII. Other Business

VIII. Next meeting: August 3rd, 2012-- *6.00pm to 8.00pm*

IX. 2nd Roll Call

X. Adjournment

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

I. Roll Call

Title	Name
Humanities	Rannie Xu RX
	Ashley Acoba AAC <i>away</i>
	Hassan Shazaam HS
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI <i>away</i>
Biology	Sheen Pardinas SP
Management	Mouad Benaicha MB
	Ismael Mohammad IM
Social Sciences	Patrick Simeon PS <i>away</i>
	Alyssa Moses AM (Vice Chair)
	Luis Moreno LM
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT - <i>away</i>
VP Academics	Adrian De Leon AD <i>SCSU business (6:31pm)</i>
VP Students/Equity	Kavita Siewrattan KS
VP External	Guled Arale GA
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB <i>vacation</i>

II. Call to Order

This meeting is called to order at 6:25PM

III. Chair's Comments

ND:

Edouard has resigned.

Luis – Transferred to UofT St. George, no longer director - resigned

Ismael – Conflicts with policy so he is no longer a director – resigned

IV. Approval of the Agenda

MOTION

Moved: RX

Seconded: MB

For approval of the agenda

VOTE: Favour: 7

Against:

Abstain:

BIRT the agenda for the July 6th, 2012 UTSC Board of Directors Meeting be approved as presented.

V. Approval of Minutes

a. June 22th Board of Directors Meeting

MOTION

Moved: RX

Seconded: MB

To approve the June 22nd Board of Directors Meeting minutes.

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the June 22th Board of Directors Meeting minutes be adopted as presented.

MOTION

Moved: MB

Seconded: HS

To approve May 15th Board of Directors Minutes

VOTE: Favour: Unanimous

Against:

Abstain:

VI. New Business

a. President and CEO Report

MOTION

Moved: RX

Seconded: SP

To approve the President and CEO Report as presented.

VOTE: In Favour: Unanimous

Against:

Abstain:

BIRT the President and CEO Report be adopted as presented.

b. Vice-President Campus Life Report

Discussion

MOTION

Moved: HS

Seconded: KS

To approve VP Campus Life Report

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the Vice-President of Campus Life Report be adopted as presented.

c. Vice-President Students and Equity Report

MOTION

Moved: AAB

Seconded: RX

KS: Completed projects: June 21 – National Aboriginal Solidarity Day. We walked around campus and did some tabling, handed out pamphlets with information on issues that Aboriginal people are still facing. People signed post cards that will be sent to the prime minister to raise awareness about the violence that is happening against Aboriginal women. This is just to launch a march and vigil happening on campus at the end of orientation planned for the third week of September.

Pride Week was really good. We worked with Positive Space and SCOUT. We planned events for the summer and tried to raise visibility on campus.

SP: Prayer Space Standing Committee - Is it going to run the same way we run standing committees with chairs? Is it going to have the same format/structure?

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

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KS: More informal than that. The students come together and put together a prayer space working document and have a discussion on what they'd like to see on campus. We can decide where different prayer rooms can be located.

SP: Is there something starting up already?

KS: I am in the process of making the committee. Right now, I am working on getting the current prayer spaces renovated and cleaned up.

MB: What about the bursary program?

KS: I met with the person at Financial Aid/Awards. The policy has been out dated since 2008/2009. We are going to rewrite the entire policy. How it's going to work is the application link will be posted on the SCSU website and you will be redirected to E-Service. From there you can apply to bursaries like any other financial aid/award programs. It's a reimbursement program versus checks so the money will be redirected to ROSI. This ensures that students get that money back. At the end of the year if they owe nothing, they will get a check from the Registrars' Office.

MOTION

To approve VP Students and Equity Report

VOTE: In Favour: Unanimous Against: Abstain:

BIRT the Vice-President Students and Equity Report be adopted as presented.

d. Vice-President External Report

MOTION

Moved: SP

Seconded: AD

Discussion

SP: Ministry of Discussion Paper - What type of work are you doing regarding this paper and who else is involved?

GA: The ministry right now is asking for submissions so we're trying to put together a submission. There's going to be a discussion table being held around the province with different stakeholders. We've also submitted a motion towards CFS-Ontario asking them to take action and we're asking other locals to take action on this report.

SP: For the occupation for Glen Murray's office, just for fun you made some sort of parody. Is it with relevance to the Occupation?

GA: Yes it's a parody for Glen Murray.

SP: Is it going to be posted eventually?

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GA: Yes, it will be posted on YouTube. Also, I forgot to mention in my board report the One City Transit Plan. It's a plan that consists of six new subways, ten new LRT's and five new bus expresses or streetcars. It's a thirty-year plan (costing \$30 billion). It would increase transit to UTSC a lot by first of all turning the RT into a subway, so you can take the subway to Scarborough Town Centre. They'll make the 38 Highland Creek bus an express (not like 116) so the bus has its own transit with it's own lane. They're also bringing another LRT line here from Kennedy Station. This plan is going to be debated next week.

SP: Will you be present during the meeting?

GA: I'm going to call the lady on Monday to figure out what the status is. It's just about lobbying the city council and the province to try to take action about the transit issue in Toronto.

SP: Going back to the Occupation, what were the results? Is there going to be another one? Was it successful?

GA: The whole point of an occupation is to take direct action because of a problem. The problem is that Glen Murray is not willing to meet with students anymore. He even said, "I don't want to hear sob stories about tuition fees". This was to a) get attention: CBC radio came along with other radio stations and it was on Twitter. It was 'trending' at one point. You can't really define a success, but we made an impact. As for steps forward, we haven't really discussed yet, but right now people in Ontario are doing smaller direct actions and make an impact rather than mobilizing for one day.

MOTION

To approve VP External Report as presented.

VOTE: In Favour: Unanimous Against: Abstain:

BIRT the VP External Report be adopted as presented.

MOTION

Moved: AD

Seconded: SP

e. Vice-President Human Resources Report

Discussion

SW: We hired some support staff and in the report there's a change. One of the individuals decided that she did not want to continue on as a support staff so the name is not correct.

Wei Sin Li is replacing Jae (Jenny) Rim.

KS: I wanted to change the name of my intern. It's not Charmaine anymore; it's Andrew Ahmed.

Minutes

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SP: For the position of Executive Director, can you give an estimate for how many candidates applied for the position?

SW: I don't think I'm allowed to disclose that.

SP: Well, there's someone there right?

SW: It's a coveted (wanted) job.

MOTION

To approve VP HR Report

VOTE: In Favour: Unanimous Against: Abstain:

BIRT the Vice-President Human Resources Report be adopted as presented.

MOTION

Moved: GA

Seconded: MB

To amend Support Staff Hiring-Committee Report: change Jae Rim to Weisen Li

VOTE: Favour: Unanimous Against: Abstain:

BIRT the SCSU ratify the recommendation of the Support Staff Committee and hire Dianze He, Yijia Shen, and Weisen Li, effective July 3rd, 2012.

f. Vice-President Academics Report

MOTION

Moved: AD

Seconded: HS

AD: We have a proposed model for negotiation in terms of what we want out of Governance. Governance is due October/December so that's when it's going to come up on the table again. Right now, David Mueller is point man and Bill Gough who's the Chair of Physical and Environmental Sciences here. If you want to look at the model come by my office if you're interested.

GA: Are the four students divided into specific constituencies?

AD: June Chloe put those four generic students and split them up into constituencies. So instead of four random students it's two undergrads, one part-time and one graduate. That's where we're starting.

GA: While that makes sense on paper there are no real graduate students present at UTSC. So if a graduate student doesn't run, then what happens is that we're only going to have three students and the fourth spot would be left empty. One idea I had was maybe building into the framework that there are specific constituencies, but if one is not filled then it's opening it up to the general.

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AD: We'll have a separate forum for this if you're interested, next week. Hopefully I will get interest from directors, but I will let everyone know of the time and I'll book a room.

MOTION

To approve VP Academics Report

VOTE: In Favour: Unanimous Against: Abstain

BIRT the Vice-President Academics Report be adopted as presented.

g. Vice President Operations Report

MOTION

Moved: KS

Seconded: SP

MOTION

To approve VP Operations Report

VOTE: In Favour: Unanimous Against: Abstain:

BIRT the Vice-President Operations Report be adopted as presented.

h. Standing Committee Structure Report

ND: Option 4 – Have some directors take on more committees if they can and are willing to fill in the vacant positions with ex-officio's.

AD: Update with SCOA – we reached minimum forum because we just co-opted a student. It's good to have more.

AM: We have to have two directors.

RX: We need one more and up to three co-opted members.

GA: What's the option on the table? Who wants to volunteer for SCOE?

RX: We need directors for SCOFs, SCOA, SCOE and a room assignment person.

ND: Does anyone want to be a member of SCOE?

MOTION

To approve Hassan Shazaam as a member of SCOA.

VOTE: Favour: Unanimous Abstain: Against:

BIRT Hassan Shazaam is a member of SCOA.

ND: Does anyone want to be a member of SCOFs? Any directors? No.

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RX: Are there any missing directors that might want to take the position? If you put pressure on the directors to take on more than they can chew we're not going to even show for the meetings and it'll end up worse. So, we should just get ex-officio's.

ND: If we can't get any ex-officio's then it will just come back to the board.

MB: What if we get a full-time member?

AAb: ND, AM and I had a long discussion about this. It is the responsibility of the board to make sure that these meetings happen. So just because we are a part of two or three standing committees, right now there is a necessity. Which means someone has to step up and do it. It is our responsibility. If worse comes to worse, then we choose to get ex-officios. Going to meetings for one hour, every other week, is not a big task. If you're on two committees choose another and go on it. We will also look for ex-officio and co-opted members to supplement you not to replace you.

SP: What about the directors who aren't here? The pressure is going on the ones that are here and I don't feel like it's really that cool.

MB: The pressure should be on the members that are not chairing the committee.

ND: There is only one person I believe that's not chairing, so everyone is equally loaded.

KS: What happened to the ex-officio thing?

AM: There are differences in opinions on how Ex-officio's are integrated into SC. I just want to say that AAB's speech doesn't reflect the opinions of everything that happened at that meeting. I think we should just table this because we're going in circles.

SW: We all decided to be a part of this student union. If you read the policy, there were certain roles that we were supposed to take, but we are in the situation that we are. I would like the Standing Committees to meet because I appreciate the opinions of other individuals and it would just be nice if we could work this as a cohesive thing.

MOTION

Moved: GA

Seconded: AM

To move to table.

VOTE: Favour: 5

Against: 4

Abstain:

BIRT, this discussion is tabled to the next meeting.

Discussion

AAB: In terms of tabling it, I understand that. You're not going to have to take on this task for too long, it's just October then we're going to have new board member; we'll have a new board.

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We're tabling it, I know, but as you're thinking about what you want to join also consider that you won't be taking responsibility for too long. It will just be for two months.

i. Selection of Student Centre Advisory Committee Member

ND: We need someone to do this.

AM: I'll do it.

ND: AM is on Space Allocation.

j. Selection of Task Force for Space Allocation Member

MOTION

Moved: AAB

Seconded: SP

BIRT the chair seek and appoint directors on the Space Allocation Committee and the Student Centre Advisory Committee.

VOTE: Favour: Unanimous

Against:

Abstain:

VII. Other Business

VIII. Next meeting: July 20th, 2012-- *6.00pm to 8.00pm*

Board reports for the Executives and minutes are due on **July 17th, 2012 at 5:00PM.**

Minutes

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IX. Second Roll Call

Title	Name
Humanities	Rannie Xu RX
	Ashley Acoba AAC - <i>away</i>
	Hassan Shazaam HS
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI - <i>away</i>
Biology	Sheen Pardinias SP
Management	Mouad Benaicha MB
Social Sciences	Patrick Simeon PS - <i>away</i>
	Alyssa Moses AM (Vice Chair)
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT - <i>away</i>
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS
VP External	Guled Arale GA
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB - <i>vacation</i>

X. Adjournment

MOTION

To adjourn

VOTE: In Favour: Unanimous

Moved: HS

Against:

Seconded: KS

Abstain:

Meeting adjourned at 7:10PM

EXECUTIVE COMMITTEE MEETING 3

JUNE 29, 2012 10 AM – 12 PM, SL-112

CHAIR: ABDALLA AL-BAALAWY MINUTE-TAKER: NICOLE DIONISIO

Roll Call

Nicole Dionisio (ND) - Present
Alyssa Moses (AM) - Present
Sarah Worku (SW) - Present
Adrian De Leon (AL) - Present
Abdalla Al-Baalawy (AA) - Present
Guled Arale (GA) - Present
John Bastawrous (JB) - Present
Daniel Tittil (DT) - Present
Kavita Siewrattan (KS) - Absent

Meeting is called to order at 10:25 AM.

Approval of the Agenda

Moved: Sarah Worku, 2nd: Nicole Dionisio

VOTE

Unanimous

Old Business

AA: There is no old business.

New Business

BIRT that a Clubs Funding report for each round be brought to ECM
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Moved: John Bastawrous 2nd: Adrian De Leon

AA: We should bring clubs funding report because we need to figure out how it affects budget and the distribution of money, keep track of how clubs funding is going. After each round, Alyssa will bring us a spread sheet and/or summary.

AL: We should have a standard report rather than just a spread sheet.

VOTE

Unanimous

Updates & Discussions

SCSU Visioning: July 27, 2012, 10 - 5 PM

AA: We ended up with a day of July 27 which is an issue because we have other things going on in July but it is the only day we have. We should have done this before, but due to conflicting schedules, it couldn't happen.

SW: We should have done a weekend.

AA: Weekends did not work for anyone. I want to start at 9am until 6pm, maybe later because I want us to have as much time to finish up, and possibly bring in other unions. Either we can do the day ourselves or do the day until 5pm and invite other unions to come in for a tri-campus gathering. Another proposition is that we do July 28-29 and do both days.

SW: The only reason I like July 28-29 is because realistically, 9am-6pm is too long. On the weekend, we can devote more in a shorter day.

AM: I agree with Sarah completely, but I go with July 27. I am too busy with work and school.

AA: Another thing about the weekend is that we can go off campus and spread the times around.

AL: If it's 9-6pm, its 9 hours straight. I agree we should have short sessions over 2 days.

JB: To touch on Alyssa's point, education comes first. If we choose to study, we should try to balance, but education still comes first. I think we can get it over with in one day, but I don't mind doing 2 days. However, if we do more than 1 day, they should not be back to back.

AM: If we put our electronics in the middle, it takes away a lot of distraction. We would be able to pay attention better and finish faster because of that.

AA: In terms of not doing it in consecutive days, we may forget what we did the first day. I want it to be continuous. Education comes first but we have not been able to do visioning until this date. The good thing about doing it over 2 days is that we won't be tired. We can also get together off campus; there's more to visioning than just discussing. What is everyone's preference? First option is July 27 or July 27-28.

AL: If we're going to make it July 27-28, what if we divide the 9 year long plans to 6 on the first day and 3 on the second day. I'm stressing the fact that it's important to spread it out.

JB: My only issue with the 27th is that it's the only weekend I have work all month. I wouldn't mind July 27 or July 27-28.

ND: I would prefer the two days.

AM: Doesn't matter.

GA: Doesn't matter.

DT: July 27-28.

AA: We are doing July 27-28, pending on John and Kavita. I would say book both those days off.

Campaigns Update Meeting, every Mon. 10-11 AM

AA: I know people were discussing with me that there are amazing campaigns going on whether internal or external, but not everyone is involved. We can always book a time during the week or work together to help out with campaigns.

AL: I disagree. I speak for me, Guled, and Kavita. If we're going to do campaigns, we can do a small debrief about the campaigns. We don't need a whole hour to discuss about our campaigns. We will do the best to let you know about our advocacy work, but everyone needs to take the initiative to get involved.

GA: If you want to learn about advocacy work, like Adrian said, you should get involved.

JB: If you can't sacrifice one hour to have a meeting, you should be completely dedicated to your advocacy work.

AL: If you want to have a campaigns meeting, we don't need it every week. Campaigns are long and drawn out, with their own timelines. We don't need every week to micromanage, it should be more spread out.

SW: I agree we don't have to do it every week. I think Abdalla is proposing this so that everyone is educated and can voluntarily help out.

DT: I think every week, one hour is too much to take out to do an update meeting. There should be some sort of forum. If the advocacy team wants to debrief about their campaigns, they can call everyone in the office themselves.

AL: If we're going to move forward, I agree with Daniel. We can bring it up at ECM. ECM should be used for that function.

DT: The purpose of it in the first place, is it a reporting structure or for working together?

AA: The reason why is because I heard two separate discussions: 1) There are a lot of campaigns happening on the side and they are not being brought here to campus and we're not getting involved 2) We're focusing too much on operational stuff and the union is supposed to be about campaigns and advocacy.

In order to do advocacy work, we need to know what's going on. If we have a sit down every week, everyone is able to know what's going on and everyone can get tasks and be a part of it so that it isn't just Adrian, Guled, and Kavita doing all the work.

GA: At the end of the day, if you want to do advocacy work, take the initiative. It shouldn't be the case that we have to go out and get people involved.

SW and JB and AL: I disagree.

AL: Weekly meetings aren't necessary, update meetings are fine. One thing I didn't like about the SCSU last year was that it was so operational. I won't vote in favour of a weekly meeting. We should have a separate updates/campaigns section at every ECM.

AA: I think everyone cares about advocacy work but everyone also has their priorities. There needs to be a commitment from everyone. People who are doing the campaign, they need to take initiative to inform others and get them involved. There also needs to be commitment from everyone else to support and try to get involved with those campaigns. ECM will have an updates section and we must all have commitment.

SCSU Office Expectations

AA: I will send an e-mail about the office expectations. The shame jar will start on Tuesday. We will also be having a short meeting every morning. These are the expectations starting Tuesday.

SW: I have a big issue with music in the office. Personally, I can't work with sound around me but I've talked to others and will try to compromise because I know not everyone works the same. If you want to play music, it needs to be low because I don't want the office to come off as

unprofessional to the students and full time staff. If we do the open door policy, then we need to have the music really low.

DT: Keep in mind when you're posting on FB, that you remember the image of the SCSU.

SCSU Mobile Chill Station – John

JB: I'm just trying to find a day where I can go to Costco and get the freezies. The biggest issue is where we are going to store the freezies. I was thinking of keeping it in Rex's freezer.

AA: It is fine to use Rex's freezer. If anyone wants to promote an event and walk around to interact with students, the expectation is that we all go out together and do this.

SCSU Week of Welcome (WOW)

JB: We chose to combine BBQ day and Carnival on the same day. We are ordering hot dogs from the hot dog guy. I wanted to do meeting place party on Thursday and Showcase on Wednesday, but Abdalla doesn't want that.

AA: I feel like it would be too overwhelming for John. If we do this, everyone needs to be involved.

JB: We are taking mini mosaic out of frosh, so I was thinking of putting it in the next week, and do the meeting place party the next day. However, I don't want to overuse the meeting place right at the beginning of the year. I don't know where I'd do it.

AA: Taking into consideration the time, we should hold this at another meeting so we can give each other tasks at this event.

AL: I wanted to update you all on this - the working group I created is planning an Academic Rights Campaign. I wanted an info booth during Welcome Week.

JB: I want to do a Clubs Day during Welcome Week.

Intern Program

SW: Interviews were done two weeks ago. Be welcoming to them. I feel personally that not everyone respects the program, and I had to pry people to get a one page report of their interns which I gave an entire week to do. If you don't think you need an intern, please let me know, I can use them for something else. If you haven't given your report, you no longer have an intern in my eyes.

AA: If you have something overdue, please give it to Sarah. If there is a deadline, everyone must respect it.

Governance Debrief

AL: After the meeting, me Abdalla and execs from other unions decided to meet yesterday. For the first time in UofT history, we had all central unions and faculty working together. We'll be kept updated to that. Personally, it relates back to the intern program. I've been using Brandon a lot, so if you have any questions, you can ask him because he has all the details. You can ask me any questions but I simply ask you to keep in the loop.

AA: So you will hold an ad-hoc meeting to update everyone.

Weekly Orientation Update

Overall Update

JB: Abdalla has invited Janelle to come in at every ECM to update us for Orientation. We are having several meetings. We had a meeting with Aramark regarding food. The con is that it will cost us 60K just for food to feed 1400 people. The pro is that Emzhie did not tell Aramark that we need food on Friday so it gives us time to make doggy bags and pay Rex's. Also, after talking to other unions, it has become apparent that we don't charge enough during orientation. We have raised the price to \$60, \$55 Early Bird. We may reduce the early bird tickets to 250 instead of 500 tickets. Based on the prices of other people, UTM charges \$100, UTSU charges \$140. For GL training in UTM, it is \$85, and here it is \$20. They cater to 1100 students and we cater to 1400. We always go over budget for Orientation, so we may increase the GL training to \$30.

UTM Party

JB: We had a meeting because I wanted to relocate the party to possibly a club, but we don't have the budget for it, so we may keep it the same. The conclusion we came up with is that I will go back to my OC's and discuss the money with them. The dual-campus party happens on the Friday of frosh week. We split up with the a few years ago because of too many problems with alcohol and security. Last year we did it alone. From our end, logistically, it is a nightmare to combine back with them. Last year we spent \$1500 on a venue. We are being offered Koolhaus for free, we just bring our own DJ, but I need to follow up on this to see if the offer is still available. Venues right now are very expensive.

AA: From what I know from history of working with downtown, it did not go well, but if you can get that to work, that would be great. If it makes sense logistically, then do it.

JB: I had a meeting with Phil from Q Entertainment. This year we have a smaller tent because last year it was too big. He will bring in lighting, projector screens will be on the side. He will bring music, and I want to bring in black lights for the foam party so it will have a glow in the dark effect. For the truck, they will bring us 2 big sub-woofers. There are new mic systems because before there was a lot of feedback.

Work Study

GA: We are not getting any work study.

AA: Walied has generously been pushing us to meet the provost to discuss this matter so not all hope is lost, but we still have no work study right now. We may pay the interns an honorarium at the end of the year; we need to look into this.

Whiteboards

GA: We should get a white board outside each of the doors.

JB: I know Kavita wanted whiteboards to let people know when you are in and out of the office.

SW: I support whiteboards but it doesn't mean we can't do something at front desk.

JB: Make it a habit to let whoever is at front desk to know when you are gone.

AA: We will all share our calendars with the full time staff and share office hours with Sandra so she can put it on the site. The next ECM we'll look at the calendars. Daniel will set up an update of all the Gmail e-mails.

Banners

GA: We should get an SCSU Banner.

AA: For sure that is going to happen. We will also be getting magnets and pamphlets. I talked to Sandra about organizing a marketing working group regularly. We can come up with ideas of how we can market SCSU.

Salto System

GA: All VPs should get access to all rooms 24/7.

DT: I disagree. First of all, it is a liability if every VP has it. If anything goes on, campus police will be calling everyone. If anything goes wrong now, it is the sole responsibility of me and Joel. Last year when we had it, VPs thought they had the power to kick clubs out.

SW (to Guled): Why do you want that motion to be moved?

GA: Front desk closes at 6 or 7. When no one uses the space, there shouldn't be a reason we are cramming people into one office. As VPs, sometimes things come up where we can't book things ahead of time.

AA: There is room for abuse. I get where Guled is coming from, but I would say if you have a meeting beforehand, you can e-mail SCSU booking system. If there is something immediate that comes up, we can remotely unlock the board room.

BIRT VPs get Salto Cards that have access to all bookable rooms in SCSU 24/7

Moved: Guled Arale 2nd: Nicole Dionisio

GA: Ever since SCSU got built, VPs had access to bookable rooms 24/7. If only two people can do that now, it limits the team to work they're supposed to do.

DT: If you all collectively want that liability, then go ahead. If you want liability of abuse, then campus police will have to investigate everyone if anything goes wrong.

AL: Would it be possible to program the cards in such a way that they're open after hours but the cards stop working at 11pm.

JB: Is it possible to have our cards programmed not able to open the doors if another card is programmed for the room?

DT: It still doesn't address the liability problem. It is possible but it is a lot of work because we have to program the card each time. Logistically, it does not make sense.

GA: Why not allow each VP who wants to take the liability to have it. We need to be able to trust each other to use the room properly.

SW: There is too much liability.

AA: There's 2 people for and 2 against, so let's have a vote.

JB: If this passes, we should have some sort of sign out sheet to say who was in it at the time of who went in.

AA: Remember that this is for your meetings, not club meetings.

VOTE

Favour: 1 Against: 2 Abstain: 4

AA: Because this is an issue, I will give this task to Daniel to make it easy for VPs to access the room. Bring this back to the next ECM.

Prayer Space

GA: From Kavita, I'm pretty sure the quote she got for Prayer Space is 20K to renovate.

AA: I would like to hold the University accountable to pay for it because it's something they should be responsible for. If you are going to build a space for students, you should accommodate for it.

Shane (UTM Pub Manager)

GA: Every single year, we ask him to come in for feedback and every year we come up with nothing.

JB: Could you please let us know who Shane is?

AA: Shane is the UTM pubs Manager. Our organization doesn't do as well as his so we ask for his opinion.

Professors Coalitions

GA: I would like to get as many professors connected to the VPs. It is something that needs to be done.

AL: We need to contact Conny and the Arts Department is a huge ally.

AA: Desmond wants to have a meeting with all the student affair directors with us. Liza wants to have a meeting with all the DSL departments.

JB: It is important to know where you stand during these meetings. We should have a stance on certain issues from the beginning.

AA: If there are any professors you think is a good ally, please let Adrian know. We need to increase our relationship with professors.

Other Business

AA: There is no other business.

2nd Roll Call

Nicole Dionisio (ND) - Present

Alyssa Moses (AM) - Absent

Sarah Worku (SW) - Present

Adrian De Leon (AL) - Present

Abdalla Al-Baalawy (AA) - Present



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Guled Arale (GA) - Present
John Bastawrous (JB) - Present
Daniel Tittil (DT) - Present
Kavita Siewrattan (KS) - Absent

Next Meeting: July 6, 2012, 3-5 PM

Adjournment

Moved: John Bastawrous, 2nd: Daniel Tittil

VOTE

Unanimous

The meeting is adjourned at 12:35 PM

EXECUTIVE COMMITTEE MEETING 4

JULY 6TH, 2012 3 PM – 5 PM, SL-219

CHAIR: ABDALLA AL-BAALAWY MINUTE-TAKER: NICOLE DIONISIO

Roll Call

Nicole Dionisio (ND) - Present
Abdalla Al-Baalawy (AA) - Present
Guled Arale (GA) - Present
Kavita Siewrattan (KS) - Present
Sarah Worku (SW) - Present
Alyssa Moses (AM) - Away, exam
Adrian De Leon (AL) - SCSU Business
Daniel Tittil (DT) - Away
John Bastawrous (JB) - Vacation

Meeting is called to order at 3:04 PM.

Approval of the Agenda

Moved: Sarah Worku, 2nd: Guled Arale

BIRT that the Agenda for July 6, 2012 be approved as presented.

GA: Add clubs to updates and discussions, and Ontario work study program.

VOTE

Unanimous

Approval of Minutes

Moved: Sarah Worku, 2nd: Nicole Dionisio

BIRT that the Minutes for June 29, 2012 be approved as presented.

VOTE

Unanimous

Old Business

AA: There is no old business.

New Business

AA: There is no new business.

Updates and Discussions

Calendar Sharing

AA: Daniel sent out e-mails for everyone to share their calendar. The most important is to share with Admin Assistance. Make sure you share it with them.

Logo

AA: After discussing at the Marketing Meeting, we discussed that we should change the logo back to the building because it is just letters right now. If we create a new logo, we would be designing it for next year.

GA: We should create a new logo but we shouldn't move back to our old logo.

AA: As of right now we have 2 options 1: One with just letters and 2: One with the building.

SW: One with building.

KS: One with letters.

ND: One with letters.

KS: The logo was changed in 2009, so we would have to get money to change all the logos in SCSU and documents.

SW: It makes more sense to keep the building for now and try to implement a new one next year.

AA: When we create material for Orientation, which one do we put?

SW: Let's think of the most cost-efficient way.

AA: It looks like we're going to have two logo's right now.

GA: We should use the type letter for everything.

AA: We'll use the one with just letters and see if we can create and implement a new one.

Meeting Room Proposal

AA: Meeting room proposal, Daniel was suggesting that the clubs room be accessible to execs at any time. It can be used for discussions at any time.

KS and GA: We should table this to next week.

AA: We'll move the discussion to next week.

AA & CC Events Meeting (Monday, July 9, 2-3 PM, SL 232)

SW: Michael and Liz want to have a meeting in SL-232 on Monday and talk about any events about academic rights and career centre.

Visioning Day (Fri. July 27, 2012 & Sat. July 28, 2012)

AA: It's July 27-28. I know Kavita and Guled have to go somewhere and it starts in the morning.

GA: It's a training camp on the Quebec Student Strike.

KS: How to get students organized to mobilize for a strike.

AA: I tried to move it back to July 21-22, but John has a soccer tournament that weekend. We may possibly move it to Friday July 20 and finish off on July 27.

Alyssa entered at 3:25 pm.

AA: We're going to do July 27 for now and finish on July 28 if we need to.

Tri-Campus Meeting (Fri. August 3, 2012, 11 AM – 2 PM)

AA: I'm hoping we can finish on 27 so the next Friday we can have a Tri-Campus meeting. We're going to meet with the executives from the other campuses. Alyssa and Nicole don't have to come. It's on August 3 11-2pm.

Meeting with Desmond (July 16, 2012)

AA: I'm meeting with him on July 16th. I have to discuss with him Prayer Spaces.

KS: Prayer Spaces I prefer to handle with Liza myself. According to Guled, she is willing to pay for carpet cleaning and room painting. For everything else she will look for money wherever we can.

AA: Can you get a confirmation with Liza of what she's willing to pay? If I can get confirmation then I can tell Desmond because he needs to bring it to the top execs. If you can squeeze a meeting with her next week, it'll be good. What we discussed, it was going to cost 18 000.

AM: What is Liza's role?

KS: She is the director of student life.

AA: Out of 20 000, we'll go in and say that the University needs to pay the full price.

KS: We got the quote from design and construction. I told them what I want for the space, showed them pictures of downtown. They sent me a quote for how much everything is going to cost.

SW: I don't think we should pay anything because if the University is saying they are accommodating for all students, they should be providing it.

KS: When I did my research, every other campus, administration has allocated space for students to practice their space. We only have one in the student centre, and administration has not made any space in their buildings.

GA: We see a lot of students praying in staircases.

AA: It is a consensus that we will go in and not pay anything.

AM: We should also be asking for space in IC as we have none.

KS: I am pushing for space all over campus.

AA: The meeting is in a week.

GA: Ask for Operational meeting for Academics.

SW: There's a meeting on Thursday about Work Study.

AA: I won't bring up Work Study then.

Jannell Thompson (JT) entered at 3:41 pm.

Orientation Update

JT: We'll see about Kool Haus. If we don't get it, John said he knows someone who is in charge of concert halls who might be able to get us a place.

AA: In terms of that, we're doing it separately (from UTSU).

KS: That's what happened in 2010 and UTSC ended up taking up the whole room.

JT: If it's different, UTSC would get Kool Haus and UTSU would get Guvernment. If we were to do that, there would be people at our doors, only UTSC students. We can get someone from our side at their door to make sure no UTSC students go in. We encourage them not to leave Kool Haus and if they do, we cut their wristbands and they can't come back. We have an issue with alcohol. They said there would be no alcohol being served in 2010, but there was still alcohol. If we get Kool Haus, it will be on our terms. We will agree to it if UTSG is not in charge.

KS: Is Kool Haus finalized?

JT: No.

KS: I suggest we move away completely from that location because we are running into too many problems. It makes UTSC seem like the only campus trying to be separate from the other two.

AA: The reason we want to use Kool Haus is because it is either free or the cost is really low.

JT: We also want to try and keep the association with Tri-Campus and they understand our alcohol situation.

KS: Just make sure that each campus has their event dry.

GA: Playing off of the idea that Kavita had by having Kool Haus dry for all campuses for those who don't want to drink - Why don't we have UTSC be the first campus to go to our complex so it isn't as difficult to monitor the three campuses?

KS: I agree.

SW: How will we know which campus is at which complex? Will they have different coloured wrist bands?

JT: Everyone will have their UTSC shirt on. We'll have to look into different colour wrist bands.

KS: A lot of people change before they go to the event, so we shouldn't rely on shirts.

GA: Once people leave UTSC event, we will cut their wrist band.

JT: And we won't be liable for them either. As an executive, what do you think about the whole GL training?

Human Resources and Students and Equity of UTSU had a presentation but other execs didn't really have anything.

KS: I'm doing an Equity Training.

JT: As Human Resources, we'll need Sarah for contract signing. GL training is on the 25th and 26th.

KS: Just because of programming, we really want SCSU to be the "go to" place if students have issues. I want to have a brief half hour to talk to GL's about our portfolios and the options that they have. We can also talk about having a phone blitz.

GA: Could we also do another presentation about things around the school to have GL's get students involved?

AA: We'll split it so we have a portion for portfolio's and different opportunities.

GA: I think it should be separate.

KS: I don't think it should be separate because it is difficult to gather that many students and keep them engaged.

AA: At lunch time we can see if we can do a mix and mingle. It can be two separate things as we only have half an hour. It will be two separate things in the same presentation.

With Orientation last year, we helped with water jugs and signing T-shirts but I didn't see too many other people helping with that.

KS: Are you going to be having each exec leading a different department? I remember them doing that in 2009 and the MC's had trouble figuring out what they were supposed to do.

JT: This year we don't have any veteran MC's, but the MC's we currently have are well informed and have been attending meetings.

KS: It would be good to have execs at least come up during meal times so we can mingle around. Maybe we can serve food and then mingle around.

AA: I remember helping with garbage cleanup.

JT: This year we're eating in the tent so there won't be problems with garbage cleanup.

AA: In general, I think the initial sign-in is a good time for us to mingle with people. We'll all take some logistical tasks on there. We'll be wearing the "Ask Me" shirts.

Don't take any vacations for all of September.

AM: What is the water situation?

KS: You have to make sure there's water at all locations at all times.

JT: Any time there is water at the tent, there is water outside the tent.

AA: I think we should co-ordinate our water team.

KS: Logistics usually does the water.

AA: Me or Kavita can drive the truck, but there should be some co-ordination on the LL (Logistics Leaders) level.

JT: It is normally better for the exec team to help out with the water jugs.

Jannell Thompson left the meeting at 4:18 pm.

Clubs

GA: We want to have Clubs Orientation where clubs are more engaged. Maybe have clubs orientation in August be a pre-requisite for Clubs Funding. If they want the \$50 all clubs are entitled to, they have to come to I-Build.

AA: If there is an instance that someone can't make it, there will be a meeting with John.

Work Study

GA: We're not getting work Study and Liza offered us \$20 000 from Campus Life reserve to have it next year.

SW: I had a meeting with Liza and she didn't offer \$20 000, but said whatever we feel is necessary. She said she would see. She said we would be paying for it and they would reimburse us. I don't like that because it is inconsistent and we don't have the resources to do that.

AA: If we are getting money from the Campus Life Reserve, then we can look into it.

Campaigns Updates

AA: Are there any campaign updates?

KS: I'm working on material for the Fall and the rest of the year. It's called "Think About It" and will come with posters and stickers about sexism, ableism etc. There will be a kit from CFS with flyers and stickers. It is about deconstructing and challenging normative thought, breaking down systems of oppression.

AA: Will there be any training about it?

KS: There will be equity trainings, but I can also do workshops throughout the year. Buttons and such will probably come out of the marketing budget.

Other Business

Shame Jar

KS: I think that the Shame Jar should not be used for coming in to work on time because it takes away the importance of holding yourself accountable.

GA: At the end of the day, it's not making people come in for the right reasons.

AA: Everyone has to be here by 10 AM unless you have a meeting.

KS: It would make more sense if we had a meeting every morning.

AA: People didn't want to do that but if you want to, we can move in that direction. If we want to get rid of the Shame Jar, we can't set up external meetings at 10 am.

SW: What do we do if that doesn't work?

KS: During your one-on-one's, you should be telling everyone to come in at a certain time.

GA: If you make it expected because we have things to discuss, people will come.

AA: I will call this ECM every morning. If we see people taking advantage, we are going back to the Shame Jar system.

Elections

GA: DSL offered two choices.

KS: Students who are in school, they need to give us a list of those students and they haven't been giving it to us.

GA: 1) We do a form of online voting - we have booths to vote which I am not comfortable with.
2) Swipe card system - it is faster.

SW: How would the swipe work?

GA: You swipe, your department shows up and it shows if you've voted or not.

AA (to Alyssa): Can you talk to Emzhei about the swipe system?

Who wants to be on elections working group?

Alyssa, Guled, Adrian, Abdalla, and possibly Daniel.

AA:

Moved: Guled Arale, 2nd: Alyssa Moses

BIRT we extend the meeting to 5:30 PM.

AA: I don't think we need to talk about the Salto System because we already discussed it at the last meeting.

GA: I motion to override the chair.

Moved: Guled Arale, 2nd: Alyssa Moses

Salto System

GA: We should have 24 access to the Board Room.

BIRT all Executives get 24 hour access to all bookable rooms.

KS: I'm for the motion because in the last week alone, clubs wanted access to the rooms and have to find someone outside office hours for the key. This is one of the main reasons that clubs get frustrated with the SCSU. It is going to happen constantly throughout the year and especially in the Fall. It's not about our own personal use - it's about someone being able to open up rooms for clubs.

SW: I agree with Kavita that it is a frustration. That's the beauty of the Salto system - the card can be programmed for a certain time and it wouldn't be necessary for execs to have 24 hour access. This is my understanding from Daniel.

GA: There are certain situations where having the card system won't work. Ex. If a President has the card and they can't come in because they're sick.

KS: I don't agree with a part of that. Students should book the rooms if they want access to it. I do agree that there could be faults with the system which prevents access to the room and there is no one else available to open it up.

Moved: Kavita Siewrattan 2nd: Nicole Dionisio

BIRT we table the motion.

2nd Roll Call

Nicole Dionisio (ND) - Present
Abdalla Al-Baalawy (AA) - Present
Guled Arale (GA) - Present
Kavita Siewrattan (KS) - Present
Sarah Worku (SW) - Present
Alyssa Moses (AM) - Present
Adrian De Leon (AL) - SCSU Business
Daniel Tittil (DT) - Away
John Bastawrous (JB) - Vacation

Adjournment

Moved: Guled Arale, 2nd: Sarah Worku

BIRT the meeting be adjourned.

VOTE

Unanimous

The meeting is adjourned at 5:30 PM.

President & CEO Report

July 17, 2012

ONGOING PROJECTS

Intern: President's Associate

Melisa has been successful in attaining the Intern position with me. We have been working together for the past few weeks on a few projects. Some of these projects include; SCSU Organizational Restructuring and putting together new policies and by-laws, organizing SCSU staff meetings for end of summer, fall and winter, as well as putting together methods of figuring out how to assess the student bodies interaction with our programs, events and campaigns. Assessing the student bodies' interaction with the SCSU will further able us to put together programs, events and campaigns that students are connected with.

Get Started Tabling (July 10, 11)

Get Started is an initiative that allows for incoming first-year students to learn more about different departments of the university as well as get oriented with the staff that work within those departments and organizations. For July 10th and 11th, I was tasked with helping to outreach to incoming first year students about the SCSU and Orientation.

Salto System Training

The Salto System is the new lock system that was installed recently to replace the old lock system within the Student Centre. This system will allow better access for student, clubs and staff that access the Student Centre periodically. To make sure that the system is administered properly, I had to attend a training session so that we have multiple people within the SCSU that can administer the system.

SCSU Operations Manual

Edited and updated the SCSU Operations Manual to make sure the correct policies and by-laws are compiled. Put together a signed copy (between President, Chair and Vice-Chair) that will be used as a reference point throughout the year.

Executive Director (ED) Development

The posting has been up for about 3-4 weeks now. We have gotten a good pool of applicants. Sarah and I are putting together the Hiring Committee as well as starting to put together the interview questionnaire.

Orientation

General Updates

Orientation is going relatively well so far. Jannell (Orientation Coordinator) has been doing regular updates at our ECM. This way, the executives can work with her to come up with ideas that will be able to create a productive and fun Orientation with as much support as possible from the executives.

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Envelope Stuffing (July 11)

I worked together with some of the SLs and LLs to stuff envelopes with Orientation registration packages that will be mailed out to all the incoming first year students.

SCSU Restaurant Inc. (SRI)

SRI General Manager

Daniel, Sarah, Joel and I are continuing to work on finishing up the agreement with the university for the SRI General Manager. We have had several meetings with Desmond and Fran to discuss the source of the funding as well as the MoU that will be drafted between us and the university on how the loan and agreement will be structured.

Franchises

Both KFC and Hero Certified Burger (HCB) are finally open. We are experiencing good sales for the first few days and weeks. They have both gotten off to a good start. According to initial sales figures, HCB is doing better but we should see a balancing out as the summer progresses. Of course there are a few nuances and small issues that are working through as the Franchises are starting, but Brian, Joel, Daniel and I are working on alleviating any of them as soon as possible.

Rex's Restaurant

We are currently in the phase of changing the management structure of Rex's Restaurant. We are also gathering input from students and staff on how they would like to see the restaurant structured. This will help us determine how to make the restaurant more profitable and provide better service in the upcoming year.

Meetings Attended

UTSC & Varsity Marketing Coordinator: July 5, 2012

- Discussed the UofT varsity teams and put together a plan on how we can bring the varsity sports closer with the UTSC community

Governance Town Hall: July 10, 2012

- This town hall was organized by the VP Academics Adrian De Leon to vet out the governance structure and gather input from various students at UTSC on the governance reform process
- We had a good session in which students were able to voice their concerns and also put forward recommendations to the VPA to bring forth in future meetings with various stakeholders that are part of the governance reform process

Student Centre Advisory Committee: July 11, 2012

- Got updates on operational issues of the Student Centre

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- Got updates regarding vendors and issues that have arose with vendors
- Discussed the air flow issue within the Student Centre and put forward recommendations on how to alleviate the issue
- Discussed renovations to the prayer rooms in the Student Centre and got agreements from the UTSC reps to support us by providing some resources with the renovations

Work Study Meeting (UTSU, UTMSU, SCSU, GSU, Lucy F. (Assistant Vice-President, Student Life) , Richard Levin (ED of enrollment Management and University Registrar)):
July 12, 2012

- Discussed the problematic decision by UofT to cease funding of work study positions offered by student organizations
- Came to the conclusion that as student organizations, we would put together an assessment report of how the decision will effect the organization and the programs and initiatives that we are providing to our members and give this report to Lucy F. and any other relevant stakeholder

Meeting with Desmond (Dean of Student Affairs): July 16, 2012

- Discussed the stage of the student service survey that was planned to be done last year
- Discussed putting together an Academic Issues Meeting and came into agreement that we will move forward with this. Desmond will follow up with Dean of Academics, Rick Halpern
- Discussed prayer spaces around UTSC
- Discussed Council on Student Services (CSS)
- Discussed Governance
- Discussed SRI General Manager

Rex's Den Staff Meeting: July 16, 2012

- Discussed staff changes to Rex's Restaurant
- Discussed future plans of Rex's Restaurant and how we will be gathering input from the staff as well as students so that we can create a more inclusive, accommodating and vibrant Rex's Restaurant that students can feel welcome to

Executive Committee Meetings (ECM): July 6, 13, 2012

- Discussed overarching relevant issues regarding the union

SCSU Operational/Managers Meeting: July 10, 2012

- Discussed operational issues of the unions

Marketing Working Group: July 4, 18, 2012

- Discussed new marketing materials for the following year (logo, brochure, t-shirts, and executive and board sweaters)

Abdalla Al-Baalawy, President & CEO

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UPCOMING GOALS

- ED Development
- Meetings with Department of Student Affairs (and Desmond) as well as Department of Student Life
- Creation of Marketing Working Group
- Updating and creation of policies and by-laws
- Governance Reform (Campus Councils)
- Student Centre Expansion
- Meeting with the Provost, Students Office
- Continue drafting IEP
- Executive Committee Meetings
- SCSU Operational/Managers Meetings

COMPLETED PROJECTS

- **NONE**

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Campus Life Report **July 17th, 2012**

ONGOING PROJECTS

Item One – Orientation Planning

- Kool Haus has officially been booked by UTSU for the Orientation Final Party on Friday September 7th
- Risk Management meeting regarding all Orientation events went well. Committee was very impressed with our work

Item Two – Olympics 2012 @ Rex's Den

- Poster for this event is currently being prepared
- Similar to the Euro Cup Rex's will host the Olympics in the Lounge Area
- Olympics will be played during the hours of operation of Rex's from 11am to 5pm

Item Three – Summer Mobile Chill Station + Exam Destressors

- Due to difficulties in coordinating a trip to Costco we've decided to combine this with exam destressors
- Will be posted outside and inside high population study spaces

Item Four – Week of Welcome Planning

- Confirmed Hart Entertainment (Carnival people) for Monday September 10th 2012 during the Week of Welcome BBQ
- Confirmed order with Nasir Hot Dog Guy
- ***WILL NEED VNP FOR ALL THESE EVENTS***
- ***WILL NEED ALL DIRECTORS FOR THESE EVENTS***

Item Five – Concert

- Brainstorming a concert on September 21st
- Headlining this concert would be YMCMB artist Tyga along with KirkoBangz and Cash Out
- SCSU is simply affiliated with this event, not planning it
- Part of the MTV Tour
- Location: Kool Haus

Item Six – Meeting Place party

- Currently talking to Emzhei in booking the Meeting Place
- Once this is done, conversation with Phil Smith (Beverage Manager for UTSC) in getting alcohol to the Meeting Place
- This will occur on September 20th

Meetings Attended

- Orientation Meetings every Wednesdays 1-3pm
 - Generally discussed everything under "Orientation Planning" in the ongoing projects section
 - Attendees → myself, Emzhei (DSL) and Jannell (OC)
- SCSU Marketing Meeting
 - attendee's → myself, Abdalla, Kavita, and Sandra
 - discussed the SCSU's logo

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- discussed a few things regarding the website
- Varsity Blues Marketing Coordinator
 - attendee's → myself, Kavita, Abdalla, Scott (Recreation) and Ivan (Marketing Coordinator: Varsity Blues)
 - discussed a more cohesive agreement between UTSC and UTSG varsity program
 - UTSC Basketball Day
 - bus takes UTSC students down
 - UTSC teams play in the Varsity Basketball stadium
 - Lounge time before the start of the game
 - UTSC singer to sing the national anthem
 - UTSC dance crew to do half time show

UPCOMING GOALS

- Gain some information regarding Boat Cruise on September 27th
 - thoughts of acquiring a larger boat this year
 - Will assign this project to the new CL Intern
- Officially finalize the orientation party venue
 - Follow up with Kyle Prescod regarding alternative options for venues

COMPLETED PROJECTS

- Booked the Orientation Hypnotist by the name of Jeff West
- Booked the Kool Haus for Friday party of Frosh
- Ordered raptors promotional flyers from MLSE point man to put into Frosh kits
- Emailed UTSC clubs regarding booking a table during Orientation
 - 50+ replies reserved over 2 weeks
- Orientation website is up and running and people currently are registering
- Facebook event page made for Orientation

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Vice-President of Students & Equity Report

July 20, 2012

ONGOING PROJECTS

Prayer Room Renovations

Book Bursary Policy Approval

Campaigns Guide

- 'Think about it'
- Series of Posters and stickers with statements challenging
 - Racism
 - Sexism
 - Ableism
 - Heterosexism
 - Gender Binary Washrooms
- To be ready and distributed in Orientation kits

Equity Officer Letter

Meetings Attended and Other Projects

Hiring for VNP Coordinator: July 9, 2012

- Sat on the Hiring Committee for VNP Coordinator with Vice-President of Academics and Vice-President of Human Resources

Ending Violence Against Women Project Meeting: July 10, 2012

- Updates on Terms of Reference and the partners of the project

Green Dot Video Shoot

- Promotional Video for Green Dot

Bikeshare Petition Signing

Positive Space Treats

- Walking around campus, promoting positive space with Campus Police

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Student Center Advisory Committee: July 11, 2012

- Updates with the Student Center Tenants
- Issues around the Prayer Room

Clubs Funding: July 11, 2012

- First round of clubs funding

Meeting with SGDO: July 12, 2012

- Discuss different projects and things that Scarborough Campus is working on

Positive Space Meeting : July 16, 2012

- Election of student co-chair

UPCOMING GOALS

- Upcoming Meetings
 - Terry Cause Meeting: July 19 2012
 - Varsity Meeting: July 19 2012
 - Ending Violence Against Women Update Meeting: July 19 2012
 - Student Center Expansion Meeting: July 20 2012
- DisOrientation Planning
- Campaign Guides Completion
- XAO Coordinator Hiring
- Planning for Events for the Year

VP External Report

July 20, 2012

Ministry Discussion Paper

The student unions across UofT have come together and decided to create a submission on the problematic proposals Glen Murray put out. After we put together a submission from the student perspective, we will then solicit support from the faculty and possibly the administration on some of the recommendations. This will be working in conjunction with CFS and the work being done through them and also attending roundtables surrounding the issues presented in the paper.

OneCity

This was a huge disaster but did it open the door for some very important movement for a long term vision of transit in Toronto. On the perspective of UTSC, the most important thing that came from this is the issue of the Scarborough RT shutdown being raised to the public. Now that door has opened, building a base in Scarborough to get a subway extension of the Bloor line (from Kennedy to STC) is possible.

UTSU Board Retreat

Two weekends ago, I was given the opportunity to join UTSU in their Board Retreat that took place here at UTSC. The retreat was really informative and I got to build stronger connects with the UTSU executives and board members.

Quebec Solidarity

There is a speaking tour being coordinated with a couple students involved in the Quebec student this week at Ryerson. This is on top of a bootcamp being organized by the UofT GSU next weekend. There are also GTA coalition meetings being organized that I am attending. With a Quebec election most likely happening in September, come mid August this issue is going to blow up bigger than it has ever been.

Work Study

The work study program is going to be carried by UofT for this upcoming year, but they have not been willing to extend it to student organizations. This hurts not only us, but other student organizations that strongly rely on to run services. Initial meetings have shown that the university is not willing to move on the issue, but more pressure will be put on them with all the student unions working together.

Vice-President Human Resources Report

July 20th, 2012

ONGOING PROJECTS

Internship Summer Program

Shayna Golding, a Career Counsellor from AA&CC, has offered to do two professional development training workshops for the Associates dates are listed below:

On **July 24th from 3-4:30pm**

On **Aug 21st from 3-4pm**

VNP

VNP Coordinator has been hired. See attached VNP Coordinator Hiring Report.

Andrew Egan from IITS is currently working on proposal for VNP website.

Webmaster

Two Webmasters have been hired. See attached Webmaster Hiring Report.

Executive Director

Job Posting has gone up through several job posting avenues and will close as of July 19th, 2012. Currently screening applicants and preparing to host interviews next week.

Meetings Attended

Academic Advising and Career Centre Planning Meeting 2012-13: July 9, 2012

SCOHR: July 12th, 2012

Work-Study Funding: July 12th, 2012

- In solidarity with our respective University of Toronto Student Unions (UTSU and UTMSU) met with Mr. Richard Levin (Executive Director of Enrollment Management and University Registrar) and Ms. Lucy Fromowitz (Assistant Vice-President, Student Life) to discuss the recent University Work-Study Funding to Campus Organizations.

Regular Meetings

- **VP Operations & Business Manager:** several meetings a week in regards to the internal operations of the SCSU.

UPCOMING GOALS

- Hire Executive Director
- Rex's Den Employees and SCSU Executives to get University of Toronto Server Training
- VNP Website Development
- Executive & Intern Training

POST-MORTEM PROJECTS

- Hired VNP Coordinator
- Hired Webmasters

WEBMASTER HIRING COMMITTEE REPORT

Sarah Worku- VICE-PRESIDENT HUMAN RESOURCES

The purpose of this report is to outline the hiring process for the position of Volunteer Network Program Coordinator.

1.0 COMMITTEE MEMBERSHIP

The hiring committee was comprised of the following individuals:

- **Sarah Worku – Vice President Human Resources (Chair)**
- **Sandra Prospero- Director of Marketing and Communications**

2.0 HIRING PROCESS

All procedures regarding the following topics were based on the SCSU Hiring Procedure passed during the September 29, 2006 Board of Directors meeting.

- Creation of Job Postings
- Advertising the position
- Selecting a hiring committee
- Receiving submissions for the position and screening applicants
- Conducting interviews
- Evaluation of candidates and discussion of the interview process

A total of five (5) applications were received and reviewed by the Vice President of Human Resources. Three (3) candidates were invited for an interview, and three (3) were present for their interviews.

The interviews were scheduled on July 10th, 2012. The interview room (SL219) that was booked, ensured to maintain the integrity of the interview process (i.e. located in the second floor of the Student Centre). The individuals were asked to wait at the front desk of the SCSU office and were brought up by the Vice-President Human Resources to the rooms for their interviews.

After ample amount of discussion on July 10th, 2012 the Hiring Committee was able to reach consensus on which candidates would be selected for the position.

3.0 COMMUNICATION OF THE COMMITTEE'S DECISION TO THE REST OF THE CANDIDATES

The Chair of the Hiring Committee communicated to the rest of the candidates the decision of the committee via e-mail.

4.0 MOTION TO SCSU BOARD OF DIRECTORS

BIRT the SCSU Board of Directors ratify the recommendation of the Webmaster Hiring Committee and hire Van Thanh Vu and Terry Taesu Lim effective July 16th, 2012.

VOLUNTEER NETWORK PROGRAM COORDINATOR HIRING COMMITTEE REPORT

Sarah Worku- VICE-PRESIDENT HUMAN RESOURCES

The purpose of this report is to outline the hiring process for the position of Volunteer Network Program Coordinator.

1.0 COMMITTEE MEMBERSHIP

The hiring committee was comprised of the following individuals:

- **Sarah Worku – Vice President Human Resources (Chair)**
- **Kavita Siewrattan- Vice President Students & Equity**
- **Adrian DeLeon- Vice President Academics**

2.0 HIRING PROCESS

All procedures regarding the following topics were based on the SCSU Hiring Procedure passed during the September 29, 2006 Board of Directors meeting.

- Creation of Job Postings
- Advertising the position
- Selecting a hiring committee
- Receiving submissions for the position and screening applicants
- Conducting interviews
- Evaluation of candidates and discussion of the interview process

A total of fifteen (15) applications were received and reviewed by the Vice President of Human Resources. Six (6) candidates were invited for an interview, and six (6) were present for their interviews.

The interviews were scheduled on July 9th, 2012. The interview room (SL219) that was booked, ensured to maintain the integrity of the interview process (i.e. located in the second floor of the Student Centre). The individuals were asked to wait at the front desk of the SCSU office and were brought up by the Vice-President Human Resources to the rooms for their interviews.

After ample amount of discussion on July 10th, 2012 the Hiring Committee was able to reach consensus on which candidate would be selected for the position.

3.0 COMMUNICATION OF THE COMMITTEE'S DECISION TO THE REST OF THE CANDIDATES

The Chair of the Hiring Committee communicated to the rest of the candidates the decision of the committee via e-mail.

4.0 MOTION TO SCSU BOARD OF DIRECTORS

BIRT the SCSU Board of Directors ratify the recommendation of the Volunteer Network Program Coordinator Committee and hire Sarahlyn Manzano, effective July 16th, 2012.

Adrian De Leon, Vice-President of Academics
Scarborough Campus Students' Union
University of Toronto at Scarborough
1265 Military Trail, Toronto, ON. M1C 1A4
Direct Line: 416-287-7644



Vice-President of Academics Report

July 20, 2012

ONGOING PROJECTS

Anti-Calendar 2011-2012

The additional comments for a few classes must be finalized, to be entered into the system for online publishing by the end of this month. I will be having a meeting with CTL and other parties regarding the new system of course evaluation, and what new direction the Anti-Calendar needs to take once this change happens.

DSA Skills Conference

The schedule has been finalized and the room has been booked (AA208). The speakers have been contacted, and DSA invitations have been sent out, linking them to a registration page Nadia created. The agenda and the refreshment options for that day are what are left to be finalized. A DSA Handbook will be drafted by Nadia and me, to be handed out during the Skills Conference as well.

Governance Reform (Tri-Campus Project)

A meeting with Professor William Gough has been scheduled for the end of this month, with the various parties of the Governance Review Coalition. The Librarian Association and CUPE 3902 have joined the coalition, and is poised to join us in pushing for amendments.

Academic Rights Campaign

Posters have been drafted and will be created soon. The working group has been scheduled to meet this week to further solidify the proposed timeline.

1.0 Drop Credit (Tri-Campus Project)

My associate has drafted an evaluation report of the original 1.0 Drop Credit proposal by UTMSU, which was sent out to the VP University Affairs and Academics of UTMSU, the VP University Affairs of UTSU, and the Associate to the VP University Affairs of UTSU (who is spearheading research and compilation of the lobby documents).

Meetings Attended

Governance Reform Coalition: July 6, 2012

- The second draft of Professor Poe's model proposal was vetted out, into the model that was presented at the Town Hall on July 10th
- Representatives from the Librarian Association and CUPE 3902 were also present to provide input

Adrian De Leon, Vice-President of Academics

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w/ AA&CC: July 9, 2012

- Proposed that they speak at the DSA Skills Conference and provide an overview of the services that AA&CC can provide to DSAs and to students.

Governance Town Hall: July 10, 2012

- In attendance were some directors and students (including the president of the UTSC Graduate Students Association, with whom I have since liaised regarding governance issues)
- I provided a debrief of the history of the governance issues, and presented Professor Poe's model, taking any suggestions for change

w/ EPSA Representative: July 12, 2012

- Meeting with a representative of EPSA, to go over some of their historical concerns (e.g. funding) and to provide an overview of plans for the year.

w/ Professor David Fleet, Chair of CMS: July 13, 2012

- All constituency representatives of the Governance Reform Coalition spoke on the proposed Terms of Reference, amidst comments from Bill Gough and the UTM and UTSC principals
- An initially weak motion to defer was dismissed; however, a motion to "Pass the Terms of Reference in Principle" was put forward, leaving the Terms open to more consultation and amendments. The Terms will be put on the table once again during the next Governing cycle, provided that Bill Gough finishes drafting the Election Guidelines.

Governance Reform Coalition: July 13, 2012

- We briefly convened to strategize for a meeting that was to be set for the following Monday with Professor William Gough, which was since postponed

w/ Nadia Rosemond: July 16, 2012

- We finalized the DSA Skills Conference timeline and workshop list, and began drafting the DSA Handbook to be handed out on August 12th

UPCOMING GOALS

- Meeting with the chairs of each department (scheduled throughout July and early August)
- Complete the previous year's Anti-Calendar through online publication
- Begin researching into a DSA agreement with the administration, modelling after similar agreements at UTM, York, and other schools

Vice President of Operations and CFO Report **July 20th, 2012**

ONGOING PROJECTS

IITS Service agreement

The SCSU currently does not employ technical staff which leaves the union at a technological disadvantage. IT related issues and troubleshooting have historically been left to the most 'tech savvy' staff/executive employed at any particular point in time. In cases where no one at the office can provide assistance, the task is outsourced to the IITS (Information and Instructional Technology Services) Department. IITS currently is not obligated to service the SCSU under their mandate and so provides ad hoc assistance at lowest priority. An agreement is being drafted and proposed for negotiation with Zoran Piljevic, the director of IITS. This agreement will specify service allocation to the SCSU along with its terms and conditions.

Status: A list of service needs by student clubs were put together based on the July 10th meeting with DSL and IITS. A list of in-house IT needs will be put together by our business manager. Once these are drafted, it will be forwarded to the IITS Department for initial review and negotiations.

Student Centre Walk-around

Joel Clark and I surveyed the Student Centre for work orders surrounding Health and Safety Standards. In inventory of tasks were created and our business manager is to follow up on the work orders.

Status: Work orders placed and awaiting action from facilities management.

Salto Lock System

The current Salto lock system is outdated and thus causes inefficiencies operationally. Most notably, after-office hour bookings are troublesome as the front desk staff must either leave the room door open on weekdays or lend the room key on weekends. The new system uses programmable cards that may be used to open the doors after office hours and on weekends.

Status: Training has been provided by our Salto representative. Joel and I at our July 17th meeting created our new SCSU booking system in light of the improved capabilities of the Salto lock system. I am currently drafting this policy along with an end-user and administration guide for initial review by our operations team.

SCSU Tax Clinic Program Creation

This academic year, the SCSU will be executing a Tax Clinic for both domestic and international students for the first time. In the past only domestic students were targeted as the International Student Center provided a tax clinic solely to international students.

In acknowledging our mandate as the SCSU, to serve all students, I am working to provide a sound structure for this program. A SCSU Income Tax Clinic project plan is being

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developed in consultation with the ISC coordinator.

Status: The SCSU Operations associate will now be assisting in the project plan creation.

SRI General Manager (GM) Development

Recognizing the need for a full time general manager for the SRI Inc., a SRI GM Development Committee was struck. This comprises of the SRI's Treasurer, President and Business Manager as well as the VP of Human Resources (Daniel T., Abdalla A., Joel Clark Sarah W. respectively). This committee's mandate is to overview the viability and execution of financing and hiring of an SRI GM in consultation with relevant parties.

Status: Negotiations with Fran and Desmond are still in progress. This is a main priority for all parties involved.

Meetings Attended

Student Center Advisory Committee – July 11th, 2012

- Reviewed operations updates with the committee.

Graduate Students Association Meeting- July 10th, 2012

- Discussed ways to improve the sale of metro passes. Availabilities of metro passes will be broadcasted through SCSU social media as soon it becomes available each month.

SRI General Manager Development Meeting- July 13th, 2012

- Discussed the source of funding along with management structure of SRI with Desmond and Fran.

UPCOMING GOALS

- Student Center Expansion Meeting
- First draft of IITS Agreement
- Update Tax Clinic Project Plan
- Dentistry Negotiations for capital repayment
- Tax Clinic Timeline creation

COMPLETED PROJECTS

- Sign over of bank accounts completed
- Software Update for Salto