

**Scarborough Campus Students' Union
Board of Directors Package #13
Friday 18th, January 2012
SL-232 6:00 PM**

Friday 18th, January 2012 6pm to 8pm. SL232, University of Toronto at Scarborough

Scarborough Campus Students' Union

Meeting #13 of the Board of Directors

Chair: Alyssa Moses

AGENDA

I. Call to Order

II. Roll Call

III. Approval of the Agenda

MOTION

Be it resolved that the January 18th, 2012 Board of Directors Meeting Agenda be approved as presented.

IV. Approval of the Minutes

- a. November 16th, 2012 Board of Directors Meeting Minutes

MOTION

Be it resolved that the November 16th, 2012 Board of Directors Meeting Minutes be approved as presented.

- b. Emergency Board Meeting Minutes

MOTION

Be it resolved that the Emergency Board Meeting Minutes be approved as presented.

- c. October 26th Executive Committee Meeting (ECM) Minutes

MOTION

Be it resolved that the October 26th Executive Committee Meeting Minutes be approved as presented.

- d. November 2nd ECM Minutes

MOTION

Be it resolved that the November 2nd ECM Minutes be approved as presented.

- e. November 30th ECM Minutes

MOTION

Be it resolved that the November 30th ECM Minutes be approved as presented.

- f. December 7th ECM Minutes

MOTION

Be it resolved that the December 7th ECM Minutes be approved as presented.

- g. December 14th ECM Minutes

MOTION

Be it resolved that the December 14th ECM Minutes be approved as presented.

- h. SCOCL Meeting 6 Minutes

MOTION

Be it resolved that the SCOCL Meeting 6 Minutes be approved as presented.

V. New Business

- a. Standing Committee Elections

MOTION

Be it resolved that Taha Iftikhar become a member of (SCOHR/SCOSE).

- b. Appointment of Directors

MOTION

Be it resolved that the Board appoints _____ as Part-Time Director.

MOTION

Be it resolved that the Board appoints _____ as Management Director.

MOTION

Be it resolved that the Board appoints _____ as Computer Science and Mathematics Director.

- c. President & CEO Report

MOTION

Be it resolved that the President and CEO Report be approved as presented.

- d. Vice-President Academics Report

MOTION

Be it resolved that the Vice-President Academics Report be approved as presented.

e. Vice-President Students and Equity Report

MOTION

Be it resolved that the Vice-President Students and Equity Report be approved as presented.

f. Bursary Committee Report

MOTION

Be it resolved that the Bursary Committee Report be approved as presented.

g. Vice-President Human Resources Report

MOTION

Be it resolved that the Vice-President Human Resources Report be approved as presented.

h. Vice-President External Report

MOTION

Be it resolved that the Vice-President External Report be approved as presented.

i. Vice-President Campus Life Report

MOTION

Be it resolved that the Vice-President Campus Life Report be approved as presented.

j. Vice-President Operations Report

MOTION

Be it resolved that the Vice-President Operations Report be approved as presented.

VI. Other Business

VII. Next Meeting: February 15th, 2012 – 6:00 PM to 8:00 PM.

VIII. 2nd Roll Call

IX. Adjournment

MOTION

Be it resolved that the meeting be adjourned.

Minutes

Board of Directors Meeting #10 of the University of Toronto Scarborough Students' Union

Friday November 16th, 2012 – 6:00 – 8:00pm (Room: SL-232)

I. Call to Order

This meeting is called to order at 6:22PM

II. Roll Call

Title	Name
Humanities	Rannie Xu RX - absent
	Ashley Acoba AAC
	Hassan Mohamud HM
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI
	Miracle Ozzoude MO
Physical and Environmental Science	Shivarni Singh SS
Biology	Sheen Pardinas SP – absent
Management	Mouad Benaicha MB
Social Sciences	Patrick Simeon PS
	Alyssa Moses AM (Vice Chair)
	Marianita Simmons MS
	Charmaine Ramirez CR
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS – SCSU business
VP External	Guled Arale GA – SCSU business
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB
First Year	Anastacia Jiang AJ
	Kevin Ramlal KR - absent
Executive Director	Amir Bashir AB

III. Approval of Agenda

MOTION

For approval of the agenda

VOTE: Favour: Unanimous

Moved: AD

Against:

Seconded: TI

Abstain:

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BIRT the November 16th, 2012 UTSC Board of Directors Meeting Agenda be approved as presented.

IV. Approval of the Minutes

a. November 2nd, 2012 Board of Directors Meeting Minutes

MOTION Moved: HM Seconded: MB
VOTE: Favour: Unanimous Against: Abstain:
BIRT the November 2nd, 2012 Board of Directors Meeting Minutes be approved as presented.

MOTION Moved: ND Seconded: MB
To go in camera

b. November 2nd, 2012 Board of Directors In-Camera Minutes

MOTION Moved: MB Seconded: AD
VOTE: Favour: Unanimous Against: Abstain:
BIRT the November 2nd, 2012 Board of Directors In-Camera Minutes be approved as presented.

MOTION Moved: HM Seconded: AAC
To go out of camera

c. October 19th, 2012 Executive Committee Meeting Minutes

MOTION Moved: AD Seconded: HM
VOTE: Favour: Unanimous Against: Abstain:
BIRT the October 19th, 2012 Executive Committee Meeting Minutes be approved as presented.

d. SCOA Meeting 2

MOTION Moved: AD Seconded: MB
VOTE: Favour: Unanimous Against: Abstain:
BIRT the SCOA Meeting 2 Minutes be approved as presented.

e. SCOA Meeting 3

MOTION Moved: AD Seconded: AAC
VOTE: Favour: Unanimous Against: Abstain:
BIRT the SCOA Meeting 3 Minutes be approved as presented.

f. SCOA Meeting 4

MOTION Moved: AD Seconded: MB
VOTE: Favour: Unanimous Against: Abstain:
BIRT the SCOA Meeting 4 Minutes be approved as presented.

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V. New Business

a. Standing Committee Elections

i. Standing Committee of Academics

ND: I'm going to open the floor for nominations for chair.

PS: I nominate Rannie.

ND: Are there any other nominations?

PS: I nominate Charmaine.

ND: Does anyone want to reject their nomination?

CR: Yes.

ND: Closing nominations.

MOTION

Moved:

Seconded:

To approve Rannie as chair of SCOA.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Rannie Xu becomes chair of the Standing Committee of Academics.

ii. Standing Committee of Students & Equity

ND: Opening nominations for chair.

AD: I nominate Charmaine.

PS: I nominate Ashley.

ND: Any other nominations? Does anyone reject their nomination?

AAC: Me.

MOTION

Moved:

Seconded:

To approve Charmaine as chair of SCOSE.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Charmaine Ramirez becomes chair of the Standing Committee of Students & Equity.

iii. Standing Committee of External

ND: I open nominations for external.

AD: I nominate Anastacia.

ND: Any other nominations? Do you want to reject your nomination?

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AJ: I reject.

PS: I nominate Shivarni.

SS: I'm going to reject it.

AD: I nominate Hassan.

HM: I reject.

ND: Any other nominations?

HM: I nominate Miracle.

MO: I reject it.

AD: I nominate Ashley

AAC: I reject.

ND: I'm closing the floor for nominations.

MOTION Moved: ND
To table elections for chair to the end of the discussion

Seconded:

iv. Standing Committee of Finance

ND: Opening nominations for chair.

TI: I nominate Mouad.

MB: I accept.

MOTION Moved:
To approve Mouad as chair of SCOFS.
VOTE: Favour: Unanimous Against:
BIRT Mouad Benaicha becomes chair of the Standing Committee of Finance.

Seconded:

Abstain:

v. Standing Committee of Human Resources

ND: Opening the floor for nominations.

AD: I nominate Anastacia.

TI: I nominate Ashley.

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MB: I nominate Taha.

ND: Does anyone reject their nominations?

TI: I do.

ND: Closing the floor to nominations.

AJ: I want to be chair because Sarah was talking about her position and I was really interested in working with people and jobs. Also, I'm in the Social sciences so this is something I want to do as a career; help people. I want to be able to put it down as experience and be able to represent.

AAC: Previously I was the chair of the committee. I tried to have meetings every other week in the summer. I was proud of being chair because we had up to five coopted members. I enjoyed being chair. If I don't become chair I'll still be a part of the committee.

ND: Anastacia gets to be chair.

MOTION

Moved:

Seconded:

To approve Anastacia as chair of SCOHR.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Anastacia Jiang becomes chair of the Standing Committee of Human Resources.

vi. Standing Committee of Campus Life

AJ: I nominate Pat.

ND: Does anyone reject their nomination?

PS: I nominate Marianita.

MS: I reject. What do you do as chair?

AM: You make the agenda and you send it out to your committee members. You communicate with the VP and facilitate what they want done within committee. It's much more focussed.

JB: It's bi-weekly.

ND: Any other nominations? Closing the floor to nominations.

MOTION

Moved:

Seconded:

To approve Pat as chair of SCOCL.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Pat Simeon becomes chair of the Standing Committee of Campus Life.

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ND: We are going back to SCOE. Opening nominations.

PS: I nominate Hassan.

AD: I nominate Marianita.

MS: I reject.

SW: I nominate Ashley.

AAC: I reject.

MOTION

Moved:

Seconded:

To approve Hassan as chair of SCOE

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Hassan Mohamud becomes chair of the Standing Committee of External.

ND: Moving to members for SCOA. Opening the floor for nominations.

AD: I nominate Anastacia.

PS: I nominate Kevin.

AAC: I nominate Shivarni.

TI: I nominate Charmaine.

ND: Any other nominations? Does anyone reject their nominations?

CR: I reject.

PS: I nominate Miracle.

AAB: I nominate Marianita.

ND: Closing the floor to nominations.

SS: I'm really interested in the academic aspect of the things that go around here.

AJ: I want to be part of SCOA because it's a different field and I want to get experience in a different field just to see what I'd be interested in. Academics are really important to me and I think I have a lot to say in this committee.

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MO: I would like to work with Adrian. It has to do with Academics and I love everything about academics.

MS: I'm interested primarily because by the issues that Adrian brought up on campus. I think that got my attention.

ND: Shivarni, Anastacia, Miracle and Marianita are members of SCOA.

MOTION	Moved:	Seconded:
To approve Shivarni, Anastacia, Miracle and Marianita as members of SCOA		
VOTE: Favour: Unanimous	Against:	Abstain:
BIRT Shivarni Singh, Anastacia Jiang, Miracle Ozzoude and Marianita Simmons become members of SCOA.		

ND: Students and Equity, opening nominations for members of SCOSE.

PS: I nominate Ashley.

AAC: I nominate Pat.

PS: I reject.

AD: I nominate Shivarni.

AAC: I nominate Miracle.

HM: I nominate Anastacia.

AJ: I reject that.

ND: Any other nominations? Would anyone like to reject their nomination?

AAC: I reject.

ND: Miracle and Shivarni are now members of SCOSE.

MOTION	Moved:	Seconded:
To approve Miracle and Shivarni as members of SCOSE		
VOTE: Favour: Unanimous	Against:	Abstain:
BIRT Miracle Ozzoude and Shivarni Singh become members of the Standing Committee of Students & Equity.		

ND: Opening nominations for SCOSE.

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AD: I nominate Marianita.

HM: I nominate Sheen.

CR: I nominate myself.

ND: Do any of you reject?

MOTION

Moved:

Seconded:

To approve Marianita, Sheen and Charmaine as members of SCOE

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Marianita Simmons, Sheen Pardinias and Charmaine Ramirez become members of the Standing Committee of External.

ND: Opening the floor to nominations for SCOFS.

MB: I nominate Taha.

AD: I nominate Kevin.

DT: I nominate Ashley.

ND: Any other nominations?

DT: I nominate Sheen

ND: Closing the floor.

MOTION

Moved:

Seconded:

To approve Kevin, Taha, Ashley and Sheen as members of SCOFS

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Kevin Ramlal, Taha Iftikhar, Ashley Acoba and Sheen Pardinias become members of the Standing Committee of Finance.

ND: Opening the nominations for SCOHR.

HM: I nominate Pat.

SW: I nominate Ashley.

MB: I nominate myself.

SP: I nominate myself.

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AJ: I nominate Shivarni.

ND: Do any of you reject?

SS: I reject.

SP: I reject.

AAC: I reject.

AJ: I nominate Hassan.

HM: I reject.

MOTION

Moved:

Seconded:

To approve Pat and Mouad as members of SCOHR.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Pat Simeon and Mouad Benaicha become members of the Standing Committee of Human Resources.

ND: Moving on to SCOCL. Opening nominations for Campus Life.

PS: I nominate Hassan.

AD: Miracle.

JB: I nominate Anastacia.

HM: Sheen.

AJ: I nominate Kevin.

SP: I nominate Ashley.

ND: Does anyone reject?

AAC: I reject.

MOTION

Moved:

Seconded:

To approve Hassan, Miracle, Anastacia, Kevin, Sheen as members of SCOCL

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Hassan Mohamud, Miracle Ozzoude, Anastacia Jiang, Kevin Ramlal and Sheen Pardinias become members of the Standing Committee of Campus Life.

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vii. Policy and By-Law Review Committee

ND: We need at least three people on this committee. Opening the floor.

PS: I nominate Charmaine.

AD: I nominate Rannie.

AJ: I nominate Ashley.

CR: I nominate Pat.

PS: I decline.

MO: I nominate Hassan.

HM: I reject.

CR: I reject.

MB: I'll take it.

ND: Closing the floor to nominations.

MOTION

Moved:

Seconded:

To approve Rannie, Ashley, Mouad as members of PBR

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT Rannie Xu, Ashley Acoba and Mouad Benaicha become members of the Policy and By-Law Review Committee.

viii. Task Force Space Allocation Committee

ND: Opening nominations. We meet once a year for this.

AD: I nominate Miracle.

ND: We need two more people for this committee.

SP: I nominate myself.

RX: I'll do it.

ND: Does anyone reject their nomination? I'm closing the floor for nominations.

MOTION

Moved:

Seconded:

To approve Miracle, Sheen and Rannie as members of Task Force Space Allocation Committee

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VOTE: Favour: Unanimous Against: Abstain:
BIRT Miracle Ozzoude, Sheen Pardinas and Rannie Xu become members of the Task Force Space Allocation Committee.

ix. Student Space Advisory Committee

ND: We need one member for this.

PS: I nominate Hassan.

ND: Do you reject?

HM: No.

MOTION Moved: Seconded:
To approve Hassan as a member of the Student Space Advisory Committee.
VOTE: Favour: Unanimous Against: Abstain:
BIRT Hassan Mohamud becomes a member of the Student Space Advisory Committee.

b. Audited Financial Statements

MOTION Moved: PS Seconded: AAB

DT: I will go through the main points for last year and the year before; just a comparison and where we saw major changes. We had a deficiency of \$114 000 compared to last year's revenue. The reason for that is we saw a decrease in administrative revenue. This includes services revenue from our TTC metro passes, ticket sales and so forth. We saw a huge drop in our TTC metro pass sales in 2012. It could have been the increase in price of the TTC metro pass or more people getting dropped off by parents or they have their own cars. We saw a 40% decrease in services revenue. A reason for the huge gap is the decrease in investment. Prior to 2012, the SCSU held GICs. In order to invest in our franchises, KFC and Hero Burger, we withdrew all but one of our GICs to finance that investment. We incur penalties. When we withdraw in investments before the maturity date of the GIC, we do have to incur expenses. We saw a decrease in building revenue and that's specifically because A&W is no longer renting with us and that space is now used for KFC and Hero Burger. We will not be receiving rent from A&W.

We also see a greater sustainability in SCSU events. If you look at the break down of events, we would see that our revenue for events actually increased and we also saw a decrease in costs. We saw an increase in efficiency in our events. The balance sheet – there's a huge discrepancy in cash at hand, but you would see investment. You can see about \$900,000 decrease in investment. We try our best to invest in GICs. We pulled a lot of those investments out. You can see a large increase in equipment. The spending that we withdrew from our investments went to spending on equipment for the franchises. All capital equipment are shown in the SCSU books. There was also inland investment, franchise fees, miscellaneous fees and building fees that explain discrepancies in investment. Liabilities, our mortgage payable was decreased. We pay our mortgage every year to the university so that will decrease.

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I wanted to talk about effects on future. What does this mean to the SCSU? What does this mean to the future of the SCSU? I want to bring forward that the SCSU is less liquid this year. It means that we have to be stricter when it comes to cash flow. We did cut down a lot in spending on the forecast budget. This year we instituted more guidelines when we spend money. This year we're doing cash flow statements month by month so we can keep our spending in tact. We also are working on strict financial guidelines. Our executive director is working on building some guidelines. We also have a lot of cost cutting. We are also looking to increase our promotions to push revenue. We also are looking into ways to save money. I know every company does this, every five years or so, you look around to secure new contracts or compare different contracts. We're currently looking into save money or switch bank accounts to get better rates. That's what we're doing this year so that the SCSU will be in a better position in coming years.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the Audited Financial Statements be approved as presented.

c. Election Dates

MOTION

Moved: AAB

Seconded: AD

VOTE: Favour: Unanimous

Against:

Abstain

Discussion

MB: Is this for the executives?

AB: That's dependent on the vote at the AGM. If the by laws are passed in AGM then it will be the elections for both.

BIRT the 2013 Winter Election Nominations be from January 7th to January 16th.

BIFRT the 2013 Winter Election Campaign Period start January 21st and end on February 7th.

BIFRT the 2013 Winter Election Voting days be from February 5th to February 7th.

d. President and CEO Report

MOTION

Moved: MB

Seconded: HM

AAB: We had the executive retreat. We went over our yearlong plan. We reviewed all the events and campaigns we did since the beginning of the year until now. We did a brief overview of what we did well and what we did wrong. We looked at what we could do different. What campaigns should we continue and which ones we don't continue. How can we improve our events and attendance? We reviewed everything just to make sure we are ready for next semester. If you all haven't read the package for AGM, please go online on the SCSU website and read that package.

Multi-faith Prayer Space – At the beginning of the year I had a few conversations with the Dean of Student Affairs, Desmond on increasing prayer space on campus. This was a goal that we as

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an executive wanted to achieve. Kavita went to the UTSG and UTM campus and did a lot of research there. She talked to the Vice Presidents of Equity at those campuses and took statistics on the prayer rooms. She took pictures of the spaces to compare it. She brought all of that. I compiled it into a report summarizing why there is a need for prayer space on this campus. Please look over that report if you would like to. We summarized the space on campus. We only have two prayer spaces in the student centre. We're proposing to increase the multi-faith spaces on campus. We looked at spaces that could potentially become spaces. We looked at the distance between the different spaces and the student centre. We were thinking of diversifying the space. As the university grows, there are going to be new buildings being built at UTSC. We're proposing to have more multi-faith spaces in these new buildings. UTSG has up to 8 different multi-faith spaces. Wherever students are they are able to access these spaces. UTM has four locations and they are spread out around the campus. It's not in one central location. We're proposing this model to diversify space on this campus. We submitted it to the Dean of Student Affairs and also to another admin, her name is Fran she also deals with space on campus. Right now there's a UTSC Space Committee, the highest decision making body in terms of space on campus. The Space Committee makes the final recommendations for space on campus. Until now, the representative of students has been the Dean of Student Affairs. There are no students on the committee. Basically our perspective on space on this campus has been delivered by an admin. What I did was write a formal letter to the Dean just to highlight the issue to say that we as the SCSU and representative of the students on this campus needed a voting member seat on the committee. That was delivered to Desmond and he is going to take that to the Space Committee for discussion. We'll see how that progresses.

SCSU Branding, you will all be getting new sweaters. We're looking at having pens or Frisbees, different things we can give out when promoting SCSU. My intern, Melisa is working on the Alumni Lounge, coming up with recommendations on how to change the Alumni Lounge. It's going to be called a lounge and have different furniture/lighting. I had an interesting meeting with Bill Gough and Louis Charpentier. Governance has been a big issue this year and basically the university is changing from a college council to a campus council model. There has been a lot of discussion between the different unions. We actually created a coalition. Bill Gough is responsible for these changes. We had a meeting to put our position out there.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the President and CEO Report be approved as presented.

e. Vice President Academics Report

MOTION

Moved: SP

Seconded: MB

AD: Study Space – This involves associating with the library and study space working group. There are new study spaces being built, but at the same time there are study spaces trying to be taken away. My University Affairs associate; Brandon Minia is coordinating my taskforce on UTSC Study space. We do have focus groups. We created a report based on the summer space analysis. For example, BV 4th floor, half the space will be renovated for study space by next year. Our main focus is the library. They want to renovate the library and change it into a learning common system rather than a traditional library study space system.

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DSA Affairs – Over the summer, I created a DSA Funding Policy. Now it's been put into practice very effectively. I am dealing with some logistical issues. We have DSA Council where all the DSA comes and discuss their issues. Course evaluation system – Over the summer, the Anti calendar system was scrapped. It was very out dated. Part of the motion was to have the anti-calendar scrapped, but to look into alternative methods. I worked out a deal with Professor Clair Hasenkampf, that we'd be able to receive Executive Report. This is the anti-calendar statistics, but much cleaner. We'll receive them every term rather than every year. Library Learning Commons plan – Several parties have much criticism for it. There is significant push back. I convinced the head librarian to enforce a quiet control in the library. My academics associate, Jessica Yip has been developing a BookBorrow Program. It's based on several textbooks that we've received from years passed. We'll be doing a trial run some time in January. A few years ago, we had a partnership and we're trying to re-establish that to see if we can receive free textbooks.

AJ: What does DSA stand for?

AD: Departmental Student Association.

AJ: You said that they're renovating the library into a learning centre?

AD: Right now it's a hybrid between a library and an informatics commons. The learning commons is a concept that has been circulating around. They're developing a more modern system of library use. The problem is all they're really focussing on is desktop space.

AJ: Course evaluation system – how do you plan to bring that up to the students?

AD: Last year, my predecessor converted the old anti-calendar system. We used to do it by paper, but now it's online. For environmental reasons, we changed it to an online PDF system.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Academics Report be approved as presented.

MOTION Moved: PS Seconded: SP
To extend meeting for twenty minutes
VOTE: Favour: Unanimous Against: Abstain:

f. Vice-President Students and Equity Report

MOTION Moved: AD Seconded: MB

AAB: Kavita has been working very hard with a lot of projects. She's been working to bring an Equity Officer on campus.

AB: Last year the student unions at all the campuses lobbied to get funding for an equity officer. Last year the university agreed to put funding for it. We're having a meeting to create the job description. We'll have the position hired soon.

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AAB: Kavita and Guled are working on United for Equity Week. It's a week surrounding social justice issues. She has been working with accessibility to have a campaign on accessibility on campus. There were a lot of applications for bursaries this year. A lot of students are using the program, which is a good thing. We were able to get the prayer rooms renovated. Students have brought good feedback on the renovations in the prayer room.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Students and Equity Report be approved as presented.

g. Vice-President Human Resources Report

MOTION

Moved: HM

Seconded: AAB

AAB: The associate program is something we started this year. We used to have work-study positions, but funding was taken away. We created this new program. It's a program where we help people get trained on new skills and provide them opportunities to work with executives. Sarah has been meeting up with the associates regularly and giving them training. VNP – they have been doing a lot of outreach to get new people to sign up for it. Sarah has been working on Performance reviews for our different staff. For SRI, she's been doing performance reviews for them. She's reviewing the different contracts and what they have been doing. Rex's Den Customer Service – this is a survey she is working on. Sarah has been working on the Tax clinic with Daniel.

DT: We are hiring a senior tax associate.

AAB: We designated Sarah and Daniel to be on the Student Housing Advisory Committee. They're on that committee which advises the director of housing on different issues on housing and residence on this campus.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Human Resources Report be approved as presented.

h. Vice-President External Report

MOTION

Moved: MB

Seconded: AD

AAB: The 4th Wall Exhibit – At the student centre there were different platforms talking about city hall. Guled was working with Dave Meslin, a community organizer and the department of city studies. It was a joint initiative to highlight the different things on city hall. Dave Meslin gave a presentation on city hall and how the voting structure works. There were 40 – 50 students there in the presentation. Respect Scarborough – an initiative with different groups in Scarborough to work on the different issues holistically in Scarborough. Although we represent students, there are different groups to achieve a better Scarborough community. Dalton McGuinty resigned his post of leader of the Liberal Party. Glen Murray, who used to be the Minister of Training, Colleges and University stepped down and is applying to be leader of the Ontario Liberal Party. He's doing some work on if he would be the best candidate.

Minutes

Board of Directors Meeting #10 of the University of Toronto Scarborough Students' Union

Friday November 16th, 2012 – 6:00 – 8:00pm (Room: SL-232)

AB: Two weeks ago, Glen Murray announced his leadership for Ontario liberal. The SCSU went to his announcement to listen to his platform and see what he wants to do as leader, but also to make sure that people know all the things that he has done and hasn't done as the Minister of Training, Colleges and Universities such as cut funding for education.

VOTE Favour: Unanimous Against: Abstain:
BIRT the Vice-President External Report be approved as presented.

i. Vice-President Campus Life Report

MOTION

Moved: HM

Seconded: AAB

JB: Toronto Raptors game – we recently sold out the other game. The second game is the LA Lakers game on January 20th and this will be incorporated in Frost Week programming. We're going to be pushing sales for those. We have Raptors hats and lanyards for those who buy tickets. The game is actually sold out right now, so it's a great opportunity to push sales. Black and White Affair – It's on November 29th. DJs are yet to be confirmed. UTSC Club Network FB Group – I gave this project to my associate, Brandon. He was given the task of emailing all club executives and sending them a link to join the club network. The club executives can post their ideas, projects and collaborations. Currently the activity is for them to comment on what they think of the clubs funding process thus far.

PS: I thought you were getting a second associate.

DT: We sat down and spoke about the viability of having another associate. We spoke about the workload of his current associate. When we thought about the current projects that Brandon was working on, we came to the conclusion that he can take on more workload. In that case, John, Sarah and I agreed to utilize the resource that we currently have.

JB: When we plan our events we always have a goal in mind. Generally, that is to engage students. Our events tend to open up more opportunities for students. We want to push our services. We as a union are able to offer students many things that we use in everyday life at a discounted price. We always manage to make student life easier. We have a very wide array of events and we don't just focus on one type of event. Orientation was a good example because it was a good mixture of everything.

AAB: The amount of diversity in programming in the past year, we've really been able to reach a wide range of students in our programming. Good job. Hopefully we can diversify our events more.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Campus Life Report be approved as presented.

j. Vice-President Operations Report

MOTION

Moved: MB

Seconded: SP

Minutes

Board of Directors Meeting #10 of the University of Toronto Scarborough Students' Union

Friday November 16th, 2012 – 6:00 – 8:00pm (Room: SL-232)

DT: Rex's Den – For November and throughout the rest of the year we're running a secret menu. Next time we meet, I hope that you will have one thing from the secret menu.

MOTION

Moved: AAB

Seconded: SP

To extend meeting to 9:00

VOTE: Favour: Unanimous

Against:

Abstain:

DT: Right now, we're currently working on exam programming. We usually have low traffic in December. We have less students coming in. We are going to be running a new menu and hours. If you know anyone that needs catering, please let me know. In December, we're looking on running lean staff. It will be open from 11am to 8pm. In the past we opened 11 – 5. Students can still come to Rex's for dinner. Also, I want everyone to remember to "Tweet before you eat".

SP: I have a question regarding the secret menu. Do you think it would be possible for the secret menu items to become on the actual menu?

DT: We'll look at sales to see how the secret menu items are doing each month. If we see the chicken parmesan is doing extremely well, we'll add it on to the menu.

PS: How do you really know how a secret item is going to do when it's a secret?

DT: It's built on the concept of word of mouth marketing more than promotion. We keep a track of how much people buy based on a POS system.

SS: Is there going to be a vegetarian option on the secret menu?

DT: If you have any that you would like to add, vegetarian wise you can let me know. Moving on to SCSU Services Promotion – Alice, my operations associate built a class presentation. She will be contacting directors to come and give 10-minute speeches to classes. The speech will be given to you. She will be setting that up very soon. TV Lounge and Alumni Lounge – I'm waiting on extension cords and an extra remote so students can use the TV in the lounge. We're waiting on our ILove t-shirts to come in. SCSU Tax Clinic – It will be happening next March. It runs for two weeks. Everyone is supposed to file their taxes. It is a service we provide for free. You should file with us if you would like to. The senior position has wrapped up but there are volunteer positions. We'll be helping students file taxes. The purpose is to teach you how to file your taxes. Personal taxes are simple. SRI General Manager – Since last summer, we wanted a full time general manager for our restaurants, KFC, Hero Burger and Rex's Den. We received the draft on the agreement from the university for that. Myself, Abdalla and Amir have reviewed the document. We came up with tweaks and concerns that we had. We will be reviewing the draft and sending it off to the university to have a conversation to get everything in place so we can get the SRI manager in.

MB: How long will it take to come to the board? Is it going to come to the board for approval?

Minutes

Board of Directors Meeting #10 of the University of Toronto Scarborough Students' Union

Friday November 16th, 2012 – 6:00 – 8:00pm (Room: SL-232)

AAB: The SRI General Manager is not an SCSU employee; they are a SRI employee. It has to be approved at the SRI board. It won't get approved here.

DT: I had a meeting with the KPMG. We discussed securing another auditor. Hopefully we'll get a better deal next week. The main point of finding another auditor is to get more consistency in service. It isn't to save costs. We started a Rex's Den Operations Meeting to increase communication and setting targets.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Operations Report be approved as presented.

VI. Other Business

VII. Next meeting: November 30th 2012-- *6.00pm to 8.00pm*

VIII. 2nd Roll Call

Title	Name
Humanities	Rannie Xu RX
	Ashley Acoba AAC
	Hassan Mohamud HM - absent
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI - absent
	Miracle Ozzoude MO
Physical and Environmental Science	Shivarni Singh SS
Biology	Sheen Pardinias SP
Management	Mouad Benaicha MB
Social Sciences	Patrick Simeon PS
	Alyssa Moses AM (Vice Chair) - absent
	Marianita Simmons MS
	Charmaine Ramirez CR
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT
VP Academics	Adrian De Leon AD – absent
VP Students/Equity	Kavita Siewrattan KS – SCSU business
VP External	Guled Arale GA – SCSU business
VP Human Resources	Sarah Worku SW - absent

Minutes

Board of Directors Meeting #10 of the University of Toronto Scarborough Students' Union

Friday November 16th, 2012 – 6:00 – 8:00pm (Room: SL-232)

VP Campus Life	John Bastawrous JB
First Year	Anastacia Jiang AJ
	Kevin Ramlal KR - absent
Executive Director	Amir Bashir AB

IX. Adjournment

MOTION

BIRT the meeting be adjourned.

VOTE: Favour: Unanimous

Moved: MB

Against:

Seconded: SP

Abstain:

Meeting adjourned at 8:34PM.

Minutes

Emergency Board Meeting of the University of Toronto Scarborough Students' Union

Thursday December 6th, 2012 – 6:00 – 8:00pm (Room: SL-232)

I. Call to Order

This meeting is called to order at 6:13PM

II. Roll Call

Title	Name
Humanities	Rannie Xu RX - absent
	Ashley Acoba AAC - absent
	Hassan Mohamud HM
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI
	Miracle Ozzoude MO
Physical and Environmental Science	Shivarni Singh SS - absent
Biology	Sheen Pardinias SP
Management	Mouad Benaicha MB - absent
Social Sciences	Patrick Simeon PS
	Alyssa Moses AM (Vice Chair)
	Marianita Simmons MS
	Charmaine Ramirez CR - absent
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT - absent
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS
VP External	Guled Arale GA
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB
First Year	Anastacia Jiang AJ
	Kevin Ramlal KR

III. Approval of Agenda

MOTION

For approval of the agenda

VOTE: Favour: Unanimous

Moved: PS

Against:

Seconded: AD

Abstain:

BIRT the December 6th, 2012 UTSC Board of Directors Meeting Agenda be approved as presented.

Minutes

Emergency Board Meeting of the University of Toronto Scarborough Students' Union

Thursday December 6th, 2012 – 6:00 – 8:00pm (Room: SL-232)

IV. Elections Procedures Code

MOTION

Moved: AAB

Seconded: HM

AAB: There are a lot of portions of it that are similar to our past elections code. The Elections and Referenda Committee hasn't changed. Roles and responsibilities of the Chief Returning Officer – The CRO is responsible for the overall logistical administration of SCSU Elections. The methodology for hiring of the CRO – it will be put as a job posting online and go through the same hiring process as any regular employee. Election periods – The spring elections will have the election of the directors and executives. Any director positions that aren't filled in the spring will be filled in the fall as well as the first-year directors. Withdrawal – 3 days before voting starts you can withdraw from the election after that your name will be on the ballot. All Candidates Meeting – I want to emphasize this because this is the meeting where the candidates receive information on what is going to be happening in the elections and the procedures. Everyone is supposed to attend the All Candidates Meeting. You can send in a representative if you can't make this meeting as long as the candidate has sent a letter they have signed saying they have a representative. Campaigning – All campaign materials must be approved by the CRO. It doesn't matter if you have Facebook, Twitter, banners, websites, posters; whatever it is it has to be passed by the CRO first. When it comes to posters, each executive is allowed 100 posters and each director is allowed 50 posters. We had a discussion with the university and they've allowed us to post in more locations now. Before we were only allowed to post on non-painted surfaces. The university said we're allowed to post anywhere except for specific locations that will be told to the candidates. The CRO will give that information out. Poster sizes can be bigger, it can be 8.5" x 14". You're allowed two banners, 8ft by 3ft. You have 3 days after the voting period to take down your posters. The only tape allowed is masking tape because it doesn't leave marks on the wall. You cannot post posters in classrooms or seminar rooms. Restrictions – no campaigning of any form is permitted in the union offices. Campaigning within a classroom is forbidden without the permission of its presiding faculty members. You will be allowed to campaign in the student centre as long as it's ten metres away from the polling station. The CRO is the only one that can designate where a polling station is located. If you're part of DSA or a club, they're not allowed to give you money or print any material for you. Clubs can endorse you but they can't give you money or any kind of resource. Cross campaigning is allowed between consented candidates. Candidates running in a team have to notify the CRO three days after the All-Candidates Meeting. You don't have to be on a team to support someone else. If you do run on a team that means that you can pool all your resources together.

AM: Last year you weren't allowed to speak on behalf of anyone. If you have a problem you can talk to the CRO.

SW: Even if you are cross campaigning, you don't share budgets?

AAB: If you're cross campaigning and you're not on a team then you're not allowed to share budgets. On the voting days you will be allowed to campaign. Campaign expenses/campaign financing – Even if you get something for free from someone, you have to put an estimate of

Minutes

Emergency Board Meeting of the University of Toronto Scarborough Students' Union

Thursday December 6th, 2012 – 6:00 – 8:00pm (Room: SL-232)

how much it costs. This is a way that the CRO can distinguish market value. If you're running as an executive, you have a budget of \$200 and \$150 for directors. If you don't submit your receipts you are considered disqualified. You can appeal that decision. Violation of campaign rules – If there is something that we didn't think about like a new social media that's being used and we haven't heard about it before, the CRO will allow you to use it but have to follow the structures that are similar to Facebook or Twitter. If you are a candidate and you want to submit a complaint you're allowed to do so as long as that complaint is within 48 hours. It's your responsibility to keep up with the violations you have made and know where you stand. If a final decision has been made and accepted by the candidate and has gone through the whole process then that violation will be put up in a designated election space. So your violation will be made public. There is a list of violations with the amount of demerit points you can get. We came up with the numbers by doing research among different unions. These were the standards for the different offences.

JB: If they go over \$200, and spend 250 are they covered up to 200?

AAB: They cannot spend over \$200.

KS: The posters, is there a height restriction?

AAB: No, not anymore.

KS: We were told last year, we weren't allowed to put posters in the market place or meeting place.

AAB: The meeting place is allowed, but if there's an event, facilities will take it down. Market place we are not allowed. The CRO will regulate that. There are specific locations the candidates cannot put up posters.

AAB: As an executive if you reach 35 demerits you are disqualified. If you reach 20 as a director you are disqualified. If you solicit any kind of support from UTSC admin on your campaign, you are deemed disqualified. Voting process – If you send your team list to the CRO 72 hours after the All Candidates Meeting, your team name will appear on the ballot. If the university administration fails to provide the Elections and Referenda Committee with an up to date voters list to verify the identity of a voter, a double envelope system will be used.

SW: What's a double envelope system?

GA: You put a ballot inside an envelope and put it in another envelope and you put that in the voting station.

AM: One of the envelopes has the name and student number on the outside envelope. They can check your name and then put the inside vote with the rest of the votes.

Minutes

Emergency Board Meeting of the University of Toronto Scarborough Students' Union

Thursday December 6th, 2012 – 6:00 – 8:00pm (Room: SL-232)

AAB: Election of candidates – If there are more candidates than the position allows, then there's an election. For executives, even if there is one person, there still is going to be an election. It's a yes or no ballot. For the directors, if there are 3 positions and 3 people apply there will be no election. Elections Appeals Committee – the CRO makes a decision then it goes to the Elections and Referenda Committee. After the decision has been told to the candidate and the candidate doesn't accept it, it goes to the Elections Appeals Committee. Once the Elections Appeals Committee makes a ruling, that decision is final. It consists of one non-officer director of the SCSU Board of Directors, one member not elected to the union or hired by the union, one staff or executive member of a student union in the GTA. The chair of the Elections and Referenda Committee will be chairing the Elections Appeals Committee. They have no voting power. They will just be chairing. We would look for someone that doesn't have any connection to the union. The Elections Appeals Committee will ensure detailed reasons are given when decision are made. Methodology for appointing the Elections Appeals Committee – it's the same process.

KR: Would it be the top three?

AAB: We would post it up on our website and we would vote here at the board.

AM: Whose responsibility is it to make sure that the Elections and Referenda Committee starts?

GA: The board.

AAB: Appeals of election results – if the CRO brings forward in their report that whoever is ratified, then the board is not allowed to ratify one person and not the other. It has to be passed all at once. If you're not 18 yet, you can still run, but if the time of ratification you're not 18, you will not be ratified. We can't have any directors that are not the age of majority for legal reasons.

PS: Elections and Referenda Committee - it's made of an executive as a chair, 2 directors and a CRO. Which CRO is that during the hiring? It's made of 4 people, but it's their job to hire a CRO.

AAB: It would be the three people because the CRO isn't there.

PS: For cross-campaigning and forming teams does that apply for directors as well?

AAB: Yes.

VOTE: Favour: Unanimous Against:
BIRT the Elections Procedures Code be adopted as presented.

Abstain:

V. Elections and Referenda Committee Elections

MOTION

Moved: KR

Seconded: AJ

Minutes

Emergency Board Meeting of the University of Toronto Scarborough Students' Union

Thursday December 6th, 2012 – 6:00 – 8:00pm (Room: SL-232)

ND: We're voting to have directors as members of the Elections and Referenda Committee and Elections Appeals Committee. If you become members of one of these committees you can't run in the elections. We need two directors for the Referenda Committee.

KR: Is it part of the SCSU or is it a part of another organization?

ND: Yes, it's part of the SCSU.

KR: How do you become it? You get voted into it?

ND: Yes that's what we're doing right now. Opening the floor to nominations.

PS: I nominate Anastacia.

SP: I nominate myself.

KR: How long does this position run for?

ND: It's until elections are over.

KS: You can always apply to be an associate.

TI: What about a hired executive?

AAB: You can apply for a hired position.

PS: I nominate Hassan.

TI: Is there any way to back out before the elections and have someone voted in?

AAB: No you can't because it's the last board meeting before the election nomination period starts. There's no chance to pick another committee at the board level.

KS: I nominate Taha.

PS: I nominate Miracle.

GA: I nominate Pat.

ND: Does anyone reject their nomination? The only person that hasn't rejected is Sheen. Is there anyone else?

KR: How are associates decided?

Minutes

Emergency Board Meeting of the University of Toronto Scarborough Students' Union

Thursday December 6th, 2012 – 6:00 – 8:00pm (Room: SL-232)

Social Sciences	Patrick Simeon PS
	Alyssa Moses AM (Vice Chair)
	Marianita Simmons MS
	Charmaine Ramirez CR - absent
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT - absent
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS
VP External	Guled Arale GA
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB
First Year	Anastacia Jiang AJ
	Kevin Ramlal KR

IX. Adjournment

MOTION

BIRT the meeting be adjourned.

VOTE: Favour: Unanimous

Moved: AM

Against:

Seconded: TI

Abstain:

Meeting adjourned at 7:30 PM.

EXECUTIVE COMMITTEE MEETING 14

OCTOBER 26, 2012 3:00-5:00PM, SL-232

CHAIR: ADRIAN DE LEON

MINUTE-TAKER: ALYSSA MOSES

The meeting is called to order at 3:29 PM.

Roll Call

- Abdalla Al-Baalawy (AA): Away
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Present
- Guled Arale (GA): Away
- Kavita Siewrattan (KS): Present
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Away
- Amir Bashir (AB): Present

Approval of the Agenda

Moved by: Sarah Worku Seconded by: Daniel Tittil

BIRT the Agenda for October 26, 2012 be approved as presented.

VOTE:

Unanimous

Old Business

AD: There is no old business.

New Business

AD: There is no new business.

Updates and Discussions

a. Executive Retreat – Nov. 9, 10, 11 (Reminder)

AB: I sent an email requesting agenda items for the exec retreat with a deadline of November 1st. I am currently looking at venues.

JB: I don't understand. What do we cover at this retreat?

AB: It's a mid year check in to see how you all have progressed. As well as a visioning exercise for how we should progress in the next 10 years.

b. Mini-Continuity – Nov. 16, 17 (Reminder)

AB: I'm just reminding you about the meeting for Mini-Continuity.

DT: It's held here right?

AB: Yes, and everyone will be expected to make a presentation on services, academic campaigns, equity etc.

c. Annual General Meeting – Nov. 21, 5-8 PM (Reminder)

KS: So we bring in our proxies by the 21st right?

AD: Everyone should bring their proxy forms in on Nov. 19.

AB: It's a good idea to start now so we can outreach with students and tell them to come to AGM . Also pop your head into our office and check out the executive report because there are some sections that need to be added for certain people so we may have to ask you to do that.

d. Outreach (Tue, 10-5 PM) (Reminder)

SW: The problem is that after our shift finished and there wasn't anyone to take over.

AM: Yeah I went and Abdalla had left, I asked him afterwards and he was said that he hadn't brought the schedule with him to the desk so he didn't know who was on duty.

AD: So I guess the consensus is that Amir will make the schedules. Everyone please email him.

e. HR Updates

SW: We had our volunteer fair which did really well and VNP got 100 new email signup.

f. Other Business

AB: My one-on-one meetings with staff are all going to be on Mondays. Does anyone have anything coming up?

KS: The men's health initiative is for the month of November, specifically Nov.14/15. And then Get Swabbed is on the 20th, but for that the marketing material will come from OneMatch. Also, we are trying to get away from calling it Movember.

AB: But we'll still need to market it, right?

KS: Yes.

AD: I also wanted to approach Sandra for Academic Rights cards.

AM: And how about AGM Promo-ing?

AB: Adrian please fill out one of the Marketing forms and yeah Alyssa we're good for AGM.

SW: How about the CMA Creating Possibilities? I know that's Sandra's event but we need to promote that.

JB: It's just a matter of getting the people who signed up to for the workshop to actually attend.

SW: And it's in the IC Atrium so we should try to target that Management demographic.

AB: So how about on Tuesday we do outreach and tell people about this.

General group consensus.

AD: I had a meeting with DSA council yesterday and one of their concerns was key signout. They would like to have heightened security for who gets the keys.

SW: Yeah I agree cause when I was an exec on BIOSA I could just get a key from the front desk with a T-Card and there was no record of that. And there was like money in there that I could have taken.

KS: How about we just make a googledoc for the names of the execs for the front desk.

AD: Sounds good.

General group consensus.

AB: Is there anything any of you want me to tell Joel?

AD: My door handle is broken!

AB: I'll fix that, I'll bring my toolbelt.

DT: How about the projectors.

AB: He's waiting on a quote for them.

Campaigns Updates

AA: There are no updates.

Other Business

AA: There is no other business.

2nd Roll Call

- Abdalla Al-Baalawy (AA): Away
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Present
- Guled Arale (GA): Away
- Kavita Siewrattan (KS): Present
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Away
- Amir Bashir (AB): Present

Next meeting: **November 2, 2012, 3-5 PM (SL 232)**

Adjournment

Moved: Kavita Siewrattan Seconded: John Bastawrous

BIRT the meeting be adjourned.

VOTE

Unanimous



Scarborough Campus Students' Union
University of Toronto
1265 Military Trail, Room SL-108
Toronto, ON M1C1A4

T: (416) 287-7074
E: info@scsu.ca

The meeting is adjourned at 4:10 PM.

EXECUTIVE COMMITTEE MEETING 15

NOVEMBER 2, 2012 3:00-5:00PM, SL-232

CHAIR: ABDALLA AL-BAALAWY MINUTE-TAKER: ALYSSA MOSES

The meeting is called to order at 3:15 PM.

Roll Call

- Abdalla Al-Baalawy (AA): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Away
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Present
- Guled Arale (GA): Present
- Kavita Siewrattan (KS): Present
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Present
- Amir Bashir (AB): Present

Approval of the Agenda

Moved by: Daniel Tittil Seconded by: John Bastawrous

BIRT the Agenda for November 2, 2012 be approved as presented.

VOTE:

Unanimous

Approval of Minutes

Moved by: John Bastawrous Seconded by: Nicole Dionisio

BIRT the Minutes for October 19, 2012 be approved as presented.

VOTE:

Unanimous

Old Business

AA: There is no old business.

New Business

AA: There is no new business.

Updates and Discussions

- a. Executive Retreat – Nov. 9, 10, 11 (Reminder)

AB: Departure is at 6PM on Thursday so remember to bring your stuff.

AD: So no provost meeting?

AAB: Yeah, I'm going to have to reschedule that.

AB: And it's only going to cost us \$55.50 for the cost of the Raptors tickets. SCSU will cover the cost of food.

- b. Mini-Continuity – Nov. 16, 17 (Reminder)

AB: So Nikki and I are meeting next week to set up the initial agenda which will obviously be changed after our executive retreat.

SW enters the meeting at 3:35PM.

- c. Annual General Meeting – Nov. 21, 5-8 PM (Reminder)

ND: Get your proxies in on time.

AB: As per our bylaws we have to publish our auditors statement 2 weeks before the AGM. Unfortunately we do not have that we only have a first draft. As such we're not going to be able to make our by-law requirements. This is because of changes to the auditing process, we'll make it available at the meeting.

GA: Can we at least publish the auditors recommendation because it's going to look suspect if anything is up.

AB: It's still a draft so it may still change.

- d. Spring Formal & SCAA

JB: There is a bit of a conflict because SCAA's end of year formal is set for March 30, and our is March 28.

KS: That usually happens.

JB: Yeah, it does but it they wanted to talk about it because they feel like there's been a good communication between us. The only thing I could think of would be to move Mosaic to the 7th and move Formal to the 21st but that's still during midterms. I just wanted to put it out there if there's any ideas.

KS/GA: There wasn't any conflict last year, it's fine.

AB: Call them in and we'll have a talk.

e. Raptors Game

JB: We ordered 40 tickets for the game against the Phillys. It is \$55.00 compared to the \$85 it does cost so it's a very good deal. We've only heard 3 so far but it's so close to the date so we really have to push it so we don't get end up in the hole.

f. UTSC Fall Campus Day

JB: Mattieu asked me to come to this so we're going to get a booth and I'm going to get Rex to come out Saturday November, 10.

ND: I can't find anyone for it yet.

JB: We only need like 3 people.

AB: Alyssa can you do this?

AM: Oh yeah, that should be okay.

AAB: Okay so Alyssa will coordinate this.

JB and DT leave at 4:00

g. Course Evaluations/Anti-Calendar

AD: Clare Hasenkampf were talking about the pilot project and all the statistics that come from the questions. CTL can publish it, the Dean's office can publish it, or SCSU can publish it on the website. And the question is whether we want to have a summary of the comments because those would be at a cost PER semester.

AB: I think for this year we should take it out. Because we didn't even include anything in the budget for this and we want to see how it works.

AD: I think we should put it on our website so we still get our traffic

h. HR Updates

i. Sick/Vacation Days

SW: Today's Dulik's and Nathan's last day so make sure you say bye to them. Also, I'll send out my other updates by email.

AB: Everyone's been asked to email all fulltime staff and executives if you're going to be sick or late before your shift starts.

i. Orientation (Jannell) – Tabled to the next ECM

j. Campus Safety

AAB: I had a meeting with the communications team, the director of the principles office, and the Liza. They wanted to know what the communication procedure should be. The conclusion was, use campus police website, social media if it's urgent, email, intranet, and also looking into blackboard. In terms of the screens around campus it's going to override the screens if it's very urgent. Not only that we want to start a campaign on educating students the things we can do to improve safety on campus. There will also be a new tab on the UTSC website with all the details and relevant information on safety.

AM: I think they should improve lighting by the childcare centre and get an emergency pole by the student centre because it's sketchy.

AB: They need to put up better lighting at the ramp to the TTC. They should hold a safety audit soon.

AAB: They wanted to talk more about the communication aspect.

AB: Whenever they have to post something on the intranet they should send it to us so we can post it too.

AAB: They just don't want it to go into the public realm.

AB: I don't think we should agree to that because FB and Twitter because that's the best way to reach our peeps.

Campaigns Updates

AA: There are no updates.

Other Business

AA: There is no other business.

2nd Roll Call

- Abdalla Al-Baalawy (AA): Present
- Daniel Tittil (DT): Away
- Sarah Worku (SW): Away
- John Bastawrous (JB): Away
- Adrian De Leon (AD): Present
- Guled Arale (GA): Present
- Kavita Siewrattan (KS): Present
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Present
- Amir Bashir (AB): Present

Next meeting: **November 23, 2012, 3-5 PM (SL 232)**

Adjournment

Moved: Kavita Siewrattan Seconded: Nicole Dionisio

BIRT the meeting be adjourned.

VOTE

Unanimous

The meeting is adjourned at 5:00 PM.



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EXECUTIVE COMMITTEE MEETING 16

NOVEMBER 30, 2012 3:00-5:00PM, SL-112

Chair: Abdalla Al-Baalawy Minute-Taker: Nicole Dionisio

The meeting is called to order at 3:20 PM.

Roll Call

- Abdalla Al-Baalawy (AA): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Present
- Guled Arale (GA): Absent (SCSU Business)
- Kavita Siewrattan (KS): Absent (SCSU Business)
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Present

Approval of the Agenda

Moved by: Sarah Worku Seconded by: Nicole Dionisio

BIRT the Agenda for November 30, 2012 be approved as presented.

VOTE:

Unanimous

Approval of Minutes

Moved by: Nicole Dionisio Seconded by: Adrian De Leon

BIRT the Minutes from October 26, 2012 be approved as presented.

VOTE:

Favour: 5 Against: 0 Abstain: 2 noted – Alyssa Moses, Daniel Tittil

Moved by: Nicole Dionisio Seconded by: Sarah Worku

BIRT the Minutes from November 20, 2012 be approved as presented.

VOTE:

Favour: 5 Against: 0 Abstain: 2 noted – Alyssa Moses, John Bastawrous

Old Business

AA: There is no new business.

New Business

a. Tidee Notes

Moved: Sarah Worku Seconder: Adrian De Leon

BIRT the SCSU look into adopting Tidee Notes as a Service.

Favour: 4 Against: 1 Abstain: 1

AA: It is a book for note-taking that we can custom design to put our ads in. We can give it away for free during Orientation. It is free from them as a Sponsor.

DT: We should put in Rex's Den ads.

AM: I like it.

JB: Sandra and I had a conversation about it. The only issue we had was with the size – it is too big. We still have to discuss this with the Sponsors.

AA: They should send us a copy to proof the ads before mass producing it.

DT: I am against all the food ads.

ND: I agree.

SW: We should negotiate what food ads go into it.

ND: I agree with the food options situation. I think

AD: I disagree with this. Ryerson was able to go straight to administration for this service.

SW: I don't think it's a plan we should completely write off. I think it's a good idea if there's a negotiation for us to put our ads in.

b. Student Concern (Daniel)

DT: A student came into the office with a financial situation. They told me that their parents are from Bangladesh and can't send money. They also can't find a company to send money. They just changed from International Student Status to Permanent Student Status which impaired their ability to receive money. They went to Registrar and the person in charge there wasn't in so they're waiting for another meeting. If that fails, they want to know if we'd be able to help out. They are looking for a loan and would pay us back once they get OSAP. I tried to probe for specifics but the person was very vague.

AA: We should recommend they go to the International Student Centre. There are people there who help International students with the transition to Permanent Residence status.

c. Library Silent Demonstration

AD: I would like everyone's support. I want to find signs to put some statistics on. We're going to AC-521-A. The idea is to bring your study material and to pack the room. We will have quiet walk-arounds with picket signs and posters. The point is not only to address the noise but also the lack of space. If you have any ideas, please come to me. The demonstration will be at 3 PM on Monday.

d. Library Affairs

AD: There will be a Forum the day after our demonstration. I invited Andrew Ursul from UTM and Lola the Librarian. It is a mix of a focus group and town hall. I think I've sent the Quiet Library Policy to everyone.

Adrian De Leon goes through the Policy.

AM: I think the 3 strikes is not a good idea. It should be 2 strikes.

JB: I agree.

ND: I've had mixed feedback from the students I've talked to but all have come to the consensus that they would prefer staff over students to monitor the noise in the library.

AM: I think an alternative punishment would to suggest the person to leave for 30 mins and then come back when they've had a break.

JB: I think it should be admin going around and enforcing this policy as opposed to students.

e. Student Centre Study Space for Exams

JB: People are excited about this.

AM: It's going to be loud.

AD: It needs to be patrolled. It needs to be made clear that this isn't a permanent solution.

AM: We should do it so there are clear distinctions. We could have signs like in the Library saying "This is for quiet study only".

DT: Have a sign that says why we're doing this. We're doing the lounge and SL-222. Adrian should put in a work order for tables and chairs. We could have half the Alumni Lounge as study space and half with couches.

ND: We shouldn't cater for Lounge space at all.

AM: Why don't we use the TV Lounge?

DT: It is used by students as a lounge space.

f. Frost Week

JB: It is on January 16-18. We are having alternative programming for Wildfire. We are trying to contact AGS for video games. I talked to a few clubs. One wants to do a pub on the 17th and another wants to have one on the 24th.

g. Clubs Funding (Round 4 Report)

Alyssa Moses goes through the allocation of funds for Round 4 of Clubs Funding.

h. HR Updates

SW: We are currently hiring for a new CRO and DRO for the upcoming elections. We hired junior tax associates.

Other Business

a. Religious Accommodation for Exams

AD: The current policy for religious accommodations during exams is that you don't get extra time during the exam. I want to create a policy that would change this.

AA: We suggested opening up other multifaith spaces on campus during exams.

AD: I want the Professor to create a list of people anticipated to be using the space during exams. An email should be sent to the Professor by the student before the course drop date so that we can make arrangements.

b. Exam Destressors

JB: We are including energy drinks, popcorn etc. for exam destressors. APUS will be co-ordinating with us. We will be setting up a coffee table outside Tim Hortons.

AA: We did the coffee tabling after Tim Hortons closed at 12 AM last year.

AM: How are we going to afford energy drinks?

JB: I had 400 allotted for exam destressors and APUS gave us another 400.

AA: I wouldn't recommend Redbull.

JB: We would use Cheetah Energy or Red Rain.

AA: We shouldn't do energy drinks at all because there have been complaints about it.

ND: We should have more healthy options.

DT: We should have juice boxes.

AM: We should have Munchies.

ND: Can we have a poll on the SCSU site to see what people want for destressors?

JB: Sure.

2nd Roll Call

- Abdalla Al-Baalawy (AA): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Present
- Guled Arale (GA): Absent (SCSU Business)
- Kavita Siewrattan (KS): Absent (SCSU Business)
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Present

Next Meeting: **December 7, 2012, 3-5 PM (SL 232)**

Adjournment

Moved: Adrian De Leon Seconded: Nicole Dionisio

BIRT the meeting be adjourned.

VOTE:

Unanimous

The meeting is adjourned at 4:56 PM.

Executive Committee Meeting #17

December 7th, 2012 3:00 - 5:00 PM, SL-112

Chair: Abdalla Al-Baalawy

Minute-Taker: Nicole Dionisio

Roll Call

Abdalla Al-Baalawy (AA) - Present
Nicole Dionisio (ND) – Present
Daniel Tittil (DT) – Absent (sick)
Kavita Siewrattan (KS) – Present
Guled Arale (GA) – Present
John Bastawrous (JB) – Present
Sarah Worku (SW) – Present
Alyssa Moses (AM) – Absent (sick)
Adrian De Leon (AL) – Absent (SCSU business)

Meeting is called to order at 3:00 PM.

Approval of the Agenda

Moved: John Bastawrous Seconded: Sarah Worku

BIRT the Agenda for December 7, 2012 be approved as presented.

VOTE

Unanimous

Approval of the Minutes

Moved: John Bastawrous Seconded: Sarah Worku

BIRT the Agenda for November 30, 2012 be approved as presented.

VOTE

Unanimous

Old Business

AA: There is no old business.

New Business

a. Elections for the Elections & Referenda Committee

Daniel Tittil is called by Abdalla Al-Baalawy.

DT: I nominate myself.

Moved: Daniel Tittil ,2nd: John Bastawrous

BIRT Daniel Tittil be appointed as the Executive member for the Elections & Referenda

VOTE

Unanimous

Updates and Discussions

a. Exam Destressors/Night Tabling (John)

i. Kit Stuffing (Monday, Dec. 10)

JB: We're ordering juice boxes. I want to add chocolate as the last item. If you want to add any promotional things, please have it ready by Monday. An invite will be sent by Abdalla for kit stuffing. It will be from 12 – 3 PM in the Board Room. We're having free massages from Dec 12 and 19.

SW: How do students sign up?

JB: You just come down. Marketing is creating a promo card and posters will be up.

SW: How does the overnight thing work?

GA: We set up after Timmie's closes.

KS: We should do shifts. Some execs will be here during the day and some will stay overnight and rotate.

JB: We are making 500 kits to handout. We will have to ration them throughout exams. If anything, we can go out and get more. I wanted to hand out 50 a day.

AA: The kits are separate from what we're giving away overnight.

AB: APUS will most likely be here for 2 of the days to help with destressors since they have given us money.

AA: I will be working with John to create a schedule.

b. UTSC on Ice (John)

JB: I sent out a mass email to have each club to change their event names to “[Club Name] on Ice”.

SW: Add a flyer for it for the exam destressors.

JB: It starts from 5-11 PM. There will be busses going downtown. We will also have a 1<3UTSC sale going on during bussing.

KS: If we treat it like a weekend, we wouldn't need to get a bus. Not everyone will have exams on that day and most people won't want to go out of their way to go all the way to campus for bussing.

JB: I can talk to SCRC about bussing but I've already advertised.

AA: We'll be approaching different people to cover the bus. We're only having one bus.

JB: With all the clubs supporting it, they've been advertising that we will have a bus.

c. SCSU Swag

AA: We need want to order them by Tuesday.

SW: We should put more specific things that people don't realize we do.

AA: So pens and magnets for now.

SW: Can we have stress balls?

AB: We should pick one item now and do the rest in May.

GA: Pens and water bottles.

AA: I'll sit down with Daniel and see what the budget is.

d. Private Ryan at Spring Formal (Guled)

JB: I still want a big name for Spring Formal, not necessarily DJ Private Ryan.

e. Finkelstein Event Downtown (Guled)

GA: He is a Jewish professor that will speak on oppression in Palestine. They are asking for our support. I am asking that we contribute \$250 as a sponsor.

SW: How are we covering the bus?

GA: I will get them to apply for Clubs Funding.

AA: This also carries a political stance. Is the Union ready to take on that stance?

SW: Have the other Unions openly stated their support?

KS: Yes.

f. HR Updates
ii. Holiday Cards

AB: We're creating cards to be sent out to our different partners of the University. We're printing out 50 cards. If folks can come up with a list of people/offices, please compile it and send it to me for Tuesday. Be ready to sign the card within the next week.

Other Business

AA: There is no other business.

Second Roll Call

Abdalla Al-Baalawy (AA) - Present
Nicole Dionisio (ND) – Present
Daniel Tittil (DT) – Absent (sick)
Kavita Siewrattan (KS) – Present
Guled Arale (GA) – Present
John Bastawrous (JB) – Present
Sarah Worku (SW) – Present
Alyssa Moses (AM) – Absent (sick)
Adrian De Leon (AL) – Absent (SCSU business)

Next Meeting: December 14, 2012, 10-11 PM (SL-112)

Adjournment

Moved: Sarah Worku Seconded: John Bastawrous

BIRT the meeting be adjourned.



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VOTE

Unanimous

Meeting is adjourned at 5:00 PM.

Executive Committee Meeting #18

December 14th, 2012 11:30-1:30PM, SL-112

Chair: Abdalla Al-Baalawy

Minute-Taker: Nicole Dionisio

Roll Call

Abdalla Al-Baalawy (AA) - Present
Nicole Dionisio (ND) – Present
Daniel Tittil (DT) - Present
Kavita Siewrattan (KS) – Present
Guled Arale (GA) – Present
John Bastawrous (JB) – Present
Sarah Worku (SW) – Absent
Alyssa Moses (AM) – Absent
Adrian De Leon (AL) - Absent

Meeting is called to order at 11:40 AM.

Approval of the Agenda

Moved: Nicole Dionisio Seconded: John Bastawrous

BIRT the Agenda for December 14, 2012 be approved as presented.

VOTE

Unanimous

Amir Bashir (AB) is given speaking rights.

Old Business

AA: There is no old business.

New Business

AA: There is no new business.

Updates and Discussions

a. Holiday Cards

AB: We have 80 names. Folks wanted to send multiple cards to people in the office so I suggest we send it out as just one card. The front staff also put together names for the administrative departments of U of T. This includes 32 names. We have 2 options: cut down our list or get more cards printed today.

JB: I took 6 names from the list.

AB: Some names I already pulled out. We should look through the list again.

Holiday Card List is reviewed.

b. TDSB Walkout

GA: There's going to be a protest against Glenn Murray on Tuesday.

AA: What time is the rally?

GA: Probably 10 AM until the afternoon. They're doing the TDSB offices and all the leadership offices.

c. Hootsuite

Discussion occurred about Hootsuite.

d. De-stressors

JB: How have they been so far?

AA: We need more variety of foods.

KS: We're getting granola bars today.

GA: With the remaining bags, after 2 PM – tell students to tweet the SCSU to deliver.

JB: We should make it an open thing. I will do this if we are tweeted until 5 PM.

GA: We could create a FB and Twitter update.

e. HR Updates

Sarah Worku gives an HR update.

f. UTSC Students Leaders Reception (January 29th, 5-7 PM)

AA: There is a reception. I think you should put it into your calendars. It is for all the student groups.

g. Access Copyrite

AB and GA speak on Access Copyrite.

Other Business

AA: There is no other business.

Second Roll Call

Abdalla Al-Baalawy (AA) - Present
Nicole Dionisio (ND) – Present
Daniel Tittil (DT) - Present
Kavita Siewrattan (KS) – Present
Guled Arale (GA) – Present
John Bastawrous (JB) – Present
Sarah Worku (SW) – Present
Alyssa Moses (AM) – Absent
Adrian De Leon (AL) - Absent

Next Meeting: December 21, 2012, 3-5 PM (SL-232)

Adjournment

Moved: John Bastawrous Seconded: Nicole Dionisio

BIRT the meeting be adjourned.

VOTE

Unanimous

Meeting is adjourned at 12:32 PM.



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SCARBOROUGH CAMPUS STUDENT'S UNION

Meeting of Standing Committee on Campus Life

Monday, November 26th, 2012: Alumni Lounge

CALL TO ORDER - 5:06pm

ATTENDANCE

Assessor - John Bastawrous

Patrick Simeon

Diriye Hassan - Present

Kevin - Present

Zahra Ayoubi (absent)

Hassan Mohamud - Present

Brandon Bahrat (absent)

Ellen (absent)

Anastacia Jiang - Present

Muhanad Ali - Present

Husnain Mansoor - Present

Alessia DiTacchio - Present

Moataz Mohamed - Present

Maria Eliza Brandes - Present

Miracle Goodsman - Present

PS: Motion to approve the agenda. Motioned by Moataz and seconded by Sheen. Agenda approved.

PS: Motion to approve the minutes from the 29th that were tabled last time. Motioned by Sheen and seconded by Moataz. Minutes approved.

PS: Motion to approve the last SCOCL meeting's minutes. Motioned by Sheen and seconded by Kevin.

Voting: Unanimous.

PS: Nothing for old business. Now onto new business. First Item is the Street Team Update.

MM: Everything has been going well in the Street Team, the cooperation from all of the members of the Street Team in terms of ticket sales and overall promotion of campus events has only gotten better throughout the semester. Obviously there is some feedback on some of the things that needs to improve. That being said, we have done a lot of good work this semester and I only hope that we can continue this moving into 2013.

PS: Second item is Black and white.

JB: Nobody knows that there is a second smaller batch of tickets. When we sell out our first batch, we will pull these out, even though the general public will believe that the event is sold out. Door sales will happen for UTSC students who ask if there will be any door sales.

JB: The doors will open that the doors will open at 9:30 or 10:00, but we'll let them in otherwise

K: When will the buses go to and back from the venue?

JB: Buses will leave for 9:00 and 9:30 and to go back is 1:00, 1:30 and 2:00pm

DT: Can students leave earlier?

JB: Yes, they can, but there won't be any buses for them.

PS: How is Co-Check working?

JB: It'll probably be anywhere from \$2.50 to \$5.00, but it depends on the club if they will let you double up.

MB: What are Booths & Bottles looking like?

JB: Bottles are \$100.00 and with it you will get a booth as well.

PS: Now for Raptors game with the Lakers.

JB: The date is January 20th, 2013 we'll probably start promoting it after black and white.

PS: Now for Frost Week.

JB: There will be events held during that week. There will be Casino games that will be held, as well as alternatives for those who cannot participate due to religious reasons. There will be tons of events for it, just keep on the lookout.

DH: How does the Winter Blaze promo work, is it with SCSU?

JB: SCSU supports Winter Blaze, but does not really promo too much, it's more so for Imani and such.

PS: Next is Clubs Week.

JB: Clubs week part two is just a rendition of the original one that took place in September.

PS: Question, how many volunteers do you need for the Casino event during frost week.

JB: It would definitely help if we could.

PS: motion to adjourn. Moved by Moataz and seconded by Kevin.

Voting: Unanimous. Meeting is adjourned.

ADJOURNMENT 5:32pm

President & CEO Report

January 16, 2013

ONGOING PROJECTS

Staff

We have had a few staff changes over the last month or so. We had two of our full-time staff leave. We are currently looking into those positions and are in the process of hiring replacements for some of the positions and looking if we need to continue with some positions.

SCSU Branding Campaign

We were able to get the sweaters for executives and directors done. We are currently ordering some items as promotional items (ex. Customized pens, post-it note and water bottles). This material is in production and should be available soon.

UTSC on Ice (Dec. 21)

UTSC on Ice went very well this year with an increase in attendance from last year. The event was also able to collect a large number of toys that were donated to Toy Mountain.

Exam Distressors (Dec. 7-21)

The exam time programming went well with numerous events and initiatives occurring. There was exam distressor packages given out and an exam refuel station was organized during Dec. 10th to the 21st. This station occurred during the hours of 12 AM to 6 AM to provide snacks and coffee during a time that UTSC food vendors are all closed. Our exam programming was very successful with many students giving good reviews about everything that occurred.

Governance (Campus Councils)

Governance has been a topic of discussion for a couple of years at all three campuses. There has been numerous discussions and decisions made to change the College Councils at UTM and UTSC to Campus Councils. These new councils would provide more autonomy and decision making power to the satellite campuses. The motion to approve these campus councils officially passed at the Dec. 13 Governing Council meeting after lengthy debate between different stakeholders at UTS, UTSC, and UTM. Moving forward, a review shall happen in a year to make sure that all recommendations were implemented and that any issues are properly addressed.

SCSU Restructuring

Drafting of policies is on hold at the moment due to the staff situation and the extra workload that needs to be done. We will continue drafting policies after the staff situation has stabilized.

Abdalla Al-Baalawy, President & CEO

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Intern: President's Associate

Melisa has completed putting together an analysis and recommendations for the Alumni Lounge. Due to our financial position and the priorities of the union, we will be putting the renovation of the space on hold.

She has been tasked to start working on the Volunteer Gala that shall occur in March in tandem with the Volunteer Network Program (VNP) Gala.

SCSU Restaurant Inc. (SRI)

SRI General Manager

The agreement to acquire the loan from UTSC has been done and signed. We are now in the process of implementing the different items of the agreement and also working on hiring the SRI GM.

Franchises (KFC & Hero Certified Burger)

Both franchises are doing good and covering every-day expenses. To bolster our profit margin, we are looking at restructuring the staff and looking into other means to make them more efficient.

Rex's Den Restaurant

Rex's Den's traffic slowed down as predicted during the exam period, but has been up again as the 2013 year has started. The projection for Rex's is that we should see a regular steady flow of sales. We are increasing promotion, service delivery and food options to try to increase the revenue of the restaurant.

Meetings Attended

Council on Student Services (CSS): Jan. 14, 2013

- Discussed the different departments at UTSC and UofT that collect ancillary fees

Academic Forum: Dec. 14, 2012

- Discussed academic and space issues at UTSC and how to improve them
- The discussion to have an SCSU member of the UTSC Space Committee resulted in an agreement that SCSU should have a seat

Executive Committee Meetings (ECM): Oct. 26, Nov. 2, 30, Dec. 7, 14, 2012

- Discussed overarching relevant issues regarding the union

SCSU Operational/Managers Meeting:

- Discussed operational issues of the union

Abdalla Al-Baalawy, President & CEO

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UPCOMING GOALS

- Continuing to work on SCSU Branding
- Hiring of new employees for SRI and SCSU
- Creation of new policies
- Building of relationship between SCSU (and SRI) and Residence (SCRC)
- Building of relationship between SCSU (and SRI) and Athletics (Athletic Department and SCAA)
- Executive Committee Meetings
- SCSU Operational/Managers Meetings

COMPLETED PROJECTS

- **Exam Distressors**
- **SRI GM Agreement**

Adrian De Leon, Vice-President of Academics

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**Vice-President of Academics Report
January 18, 2013**

ONGOING PROJECTS

Student Space

My office, in collaboration with other executives, is continuing to advocate for development of student space, most especially in the new buildings and the spaces to be vacated. Brandon Minia, my University Affairs Associate, has continued study on this issue; however, our report will become more focused in its discourse, specifically tailoring to the question of library/resource space and modular student space.

DSA Affairs

We have been raising money through a used book sale in order to provide a start-up donation to upcoming new DSAs “from scratch”; that is, new DSAs that did not arise from previous organizations, such as Historical and Cultural Studies and Arts, Culture, and Media. We will be reconvening DSA Council soon in order to develop and finalize the points for the Memorandum of Understanding, and we will also be formally admitting the new DSAs into the membership. I am currently involved with the creation of the HCS DSA, the ACM DSA, and the English DSA, which should be fully functional towards the end of the semester.

Course Evaluation System

We will be receiving data from St George and IITS by the end of this month, in order to create our Course Evaluation Repository—an updated version of our old Anti-Calendar.

Manual on Academic Advocacy

In order to ensure the efficacy of the SCSU’s academic services, I will begin work on a manual that outlines procedures and steps for our alternative academic advising, counseling, and advocacy services. Among procedures to be outlined are the following: inappropriate instructional conduct, plagiarism/academic violations, and scheduling and course enrolment, among others. Included will also be a more efficient way to keep track of all academic cases, the current idea of which is an assessment form system.

Library

The Quiet Monitors and Quiet Library Policy are in full effect for the upcoming semester. Student response overall has been receptive and welcoming to the policy; however, there are some issues that arise with the conduct of the Quiet Monitors. We will be conducting a mid-term review of the Monitor initiative, as well as suggestions to make the service better, and to ensure the long-term improvements of library affairs.

UPCOMING GOALS

Adrian De Leon, Vice-President of Academics

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- Course Evaluation Repository
- Student Space/Library Report
- Begin work on Manual for Academic Advocacy
- DSA-Department MoUs
- Facilitation of the creation of new DSAs

COMPLETED PROJECTS

- UTSC/UTM Governance Reform
- Used Book Sales
- Implementation of the Quiet Monitors and Quiet Library Policy
- Study Space campaign
- Library Student Forum

Kavita Siewrattan, Vice-President of Students & Equity

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Vice-President of Students & Equity Report

January 18th, 2013

ONGOING PROJECTS

Student Space Focus Groups

Happening next week. Students will discuss what issues they have with current space on campus and what they would like to experience in future on campus. Contact me if you would like to participate.

Black History Month

Working with the Department of Student Life, Caribbean Connections, IMANI and African Students Association on a series of events for Black History Month. Currently planned is a showcase, a gala, a networking event and a social justice event. Details will be coming out soon.

eXpression Against Oppression

Met with XAO Coordinator about the events in March. Volunteers and Social Justice Commission will meet regularly to decide on the content of the events.

Equity Campaigns

Marketing team is still working on the content of the posters for this semester. This semester there will be a focus on sexism, ableism and racism.

Bursary Programs

Bursary assessments are complete. Please refer to the final report document.

CFS Ontario General Meeting

Attending the Ontario General Meeting to motivate 6 motions that SCSU has put forward at the meeting.

COMPLETED TASKS

Multi Faith Rooms

Director of Facilities Management and the CAO will be discussing the potential of putting another multi-faith room in IC building.

Equity Officer

More discussions will be taking place with upper administration about what plans will be put in place for the Equity Officer.

Kavita Siewrattan, Vice-President of Students & Equity

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NOTABLE MEETINGS ATTENDED

Advisory Committee for Athletics and Recreation: January 10th, 2013

Advisory Committee for Health and Wellness: January 11th, 2013

Council on Student Services: January 14th, 2012



Bursary Program Report

January 18th, 2013

Textbook Grant

Introduction

The funding for the Textbook Grant is a budget item of the SCSU, which was initiative that is meant to help students with the costs of their textbooks. Funding for the Textbook grant was \$7,707 for the academic year 2012-2013. The applications were made available through e-service from September 27th to October 28th.

Textbook Grant Committee

The bursary committee was comprised of 4 people

- Maria Pacheco (Representative from Financial Aid & Award)
- Nicole Dionisio (Representative from the Board of Directors)
- Zahra Rajabi (Student Representative)
- Kavita Siewrattan (Vice-President of Students and Equity)

The committee met approximately 6 times and final payments were sent out Friday 30th December, 2012.

Summary

Number of Applicants: 102

Approved: 45

Refused: 45

Incomplete: 12

The total amount distributed for the Textbook Grant was \$6,380.

Dollar for Daycare

Introduction

The Dollar for Daycare bursary is a levy item, meant to subsidize students who are parents or students assisting with daycare costs. Funding for Dollar for Daycare was \$10,619 for the academic year 2012-2013. The applications were made available through e-service from September 27th to October 28th.

Dollar for Daycare Committee

The bursary committee was comprised of 3 people:

- Maria Pacheco (Representative from Financial Aid & Award)
- Zahra Rajabi (Student Representative)
- Kavita Siewrattan (Vice-President of Students and Equity)

Kavita Siewrattan, Vice-President of Students & Equity

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The committee met approximately 6 times and final payments were sent out Friday 30th December, 2012.

Summary

Number of Applicants: 8

Approved: 3

Refused: 4

Incomplete: 1

The total amount distributed for Dollar for Daycare was \$6,759.

Vice-President Human Resources Report

January 18th, 2013

ONGOING PROJECTS

Associate Program

We will be starting up our bi-weekly update meeting and are continually working on new ways for the associates to collaboratively work together.

VNP

Sarahlyn (VNP Coordinator) has organized a workshop about volunteering with Volunteer Toronto on Wed Feb 6th from 5-7 in AA208.

Tax Clinic

The Jr Income Tax Associate Posting closed on Wed Jan 16th, we had tons of students apply, and we had around 200 applications for the 45 positions.

Full-Time Staff Hirings

Today both the job posting for the SCSU Operations Coordinator and SRI General Manager have closed. We will be screening resumes and contacting applicants next week.

Meetings Attended

Weekly Rex's Operations Meeting

Regular Meetings

- **VP Operations, Executive Director, President and Business Manager:** several meetings a week in regards to the internal operations of the SCSU.

UPCOMING GOALS

-VNP Volunteer Workshop

POST-MORTEM PROJECTS

VP External Report

January 20th, 2012

Toronto City Budget

With the City of Toronto budget process wrapping up, a lot of work has been done to advocate towards advocating for better city services. With the lack of leadership, this year's budget has been less contentious than the previous year, and made it easier to make some gains. Through committee deputations, events, community partnerships, and lobbying, a lot of victories have been made, but the budget is still problematic. As of writing, the budget is still going through council so changes can still be made. What has been won so far have been:

- \$1 million allocated to the "Hardship Fund" for emergency medical support for individuals with nowhere else to turn
- Reversed new "Garbage Fees" for non-profits, leaving agencies with more money to use for programming
- \$12.3 million Emergency Funds committed by the Province to maintain homeless support
- An increase of \$500 000 in the Community Partnership Investment Program
- An increase in \$117 800 in student nutrition programs
- \$6 million dollars in funding for art programs

We hope to make some more gains before everything is done with, specifically raising the amounts in the increases to strengthen the programs even more. But, it was better to fight for more programming than last year when we were fighting to save programs.

Black History Month

The SCSU has been working with multiple campus partners to put on programming for Black History Month. Me and Kavita especially have been working on a Social Justice Day that the SCSU is taking lead on. What we are planning so far is transforming the Meeting Place during the day into a showcase of different movements that Black people have gone through. We also want to get Kim Crosby to give a workshop in the evening.

OFL Day of Action

With the Liberal party picking a new Premier next week, the Labour movement has been mobilizing in Ontario. With Bill 115 being a threat to labor rights, due its disregard of the collective bargaining process, the Ontario Federation of Labour has called for a day of action the same day as the new Leader will be picked. It will be happening on Saturday, Jan 26th at 1pm in Allan Gardens. I'm trying to get a UTSC con-

tingent, so it will be great if everyone can come out and support, because the students and workers united, can never be defeated. Also, I'm organizing a banner/sign making day in the student centre next week Wednesday (5-7pm), some come on out and showcase your artistic side.

Socail Justice Commission

With a lot of students in UTSC being interested in Social Justice, but having no place to engage on campus, me and Kavita decided to start up a Social Justice Commission. This Commission hopes to bring together groups of students, as well as students who are interested individually, to help create an environment of Social Justice on campus. The work will be driven and lead by the students.

CFS-Ontario

This weekend, the CFS Ontario will be hosting its semi-annual meeting. We will be going over motions and setting out a course of the student movement in the months to come. The SCSU has put in 6 motions we hope will gain the support from the rest of the province.

SYC

Planning for the Momentum conference is heavily under way. It will be taking place on February 19th and we will be inviting 125 youth from Scarborough for a day of workshops at UTSC. We are looking for volunteers for the day, so if you are interested please let me know.

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Campus Life Report **January 18th, 2013**

ONGOING PROJECTS

Item One – Lakers vs Toronto Raptors game

- Ordered 44 tickets to the LA Lakers vs T.O Raptors game on January 20th
- UPDATE
 - o The game is selling rather slowly, perhaps due to the high price point
 - o This being said, measure are being taken by the Union to push for more sales through promotion and personal endeavors

Item Two – Frost Week

- Frost Week is currently on going
- Completed events have been the Waffle Breakfast, which occurred on Monday morning
- The Amazing Race and Uh-Oh event scheduled to take place on Tues/Wed of Frost Week have been postponed to the 3rd week of January
 - o Postponing the events is better because it is outside of the hecticness of Frost Week and we can engage more students in the activities versus settling with the bare minimum amount of teams
 - o Promoting will be happening specifically for these two events
- The Raptors game is also been included as part of Frost Week to push for more sales as well

Item Three – MTL Reading Week Trip

- All logistics for the MTL trip have almost been completed therefore selling at the front desk is right around the corner
- The trip will be taking place Feb 20-23rd and consists of round-trip transportation via coach bus w/ 4 days 3 nights accommodation at the Holiday Inn Midtown giving students access to 3 different nightclubs on the 3 nights as well as day activities to engage all facets of students

Meetings Attended

- Meeting w/ Rex's Events Coordinator
 - o Kicked off the semester by discussing brand new ideas with the events coordinator from Rex's Den alongside Daniel and Amir
 - o Ideas include Wing Eating Contest, Rez nights, and Karaoke nights
- Meeting w/ BCC
 - o Discussed this brand new club's up and coming event on Jan 31st at Rex's named "The Pink Party"
 - o It is an event done to raise money for the Breast Cancer Foundation
 - o The SCSU will be on board w/ this event promoting at as one of their own w/ zero to none financial responsibility

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COMPLETED PROJECTS

The Black and White Affair

- event went very well
- some things were taken away to improve on for future events in general
- sold approximately 610 tickets (B+W History)
 - o Made possible because of the time that was allotted for promotion (3 weeks)
- hypothetically made a slight gain off the event, looking into the actual numbers from our new accountant

UTSC ON ICE

- event was a great success
- we collected over 230 toys for Toy Mountain meaning over 230 students came out to the event
- promotion was done via strictly Facebook + twitter displaying the POWER of social media

UPCOMING GOALS

- Plan our the Valentine's Day Pub
- Fully sell-out the MTL trip to a total of 250 persons
- Beginning to hire the Mosaic/Spring Formal coordinators w/ Sarah

Daniel Tittil, Vice President of Operations and CFO

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Vice President of Operations and CFO Report
January 18th, 2013

ONGOING PROJECTS

Rex's Den

New hours, a revamped menu, training of staff and the introduction of new programming for the restaurant has resulted in improvement in both the atmosphere and the top line. Rex's Den will follow a continuous improvement model as the restaurant receives feedback from the UTSC population.

Status: Rex's Den is starting off this year with lots of enthusiasm from both staff and students. Some of the planned events are:

- Pub nights - Fusion's Rotterdam, Breast Cancer awareness and Drama Society's.
- Revamped Secret Menu- items like double stacked chicken club sandwich and Homemade chicken Pot pie
- Specials Menu- Holiday menu was so popular we are bringing back some of the options with a Vegan dish!
- Rez nights and Rez deals- Coordinating with UTSC Residence to create fun activities and specials for rez students.
- Hot Wings Competition- Coming in February
- Comedy night – Coming in February

SCSU Services Promotion

Alice, the operations associate, is currently working with marketing on ways to increase promotions of our services. I will need director volunteers to do periodic class talks. Alice created a standard presentation. Also marketing is working on creation of SCSU services pamphlets as well as club services pamphlets. A cross promotion technique will be employed with other popular SCSU services. Our new office hours will also promoted more.

Status: The class presentation and speech is ready. Alice will set up a review session with you next week before the class talk session. I met with Sudha to standardize the services and policies and pricing surrounding many services we offer. Alice is transferring this info into content for the services panel.

TV Lounge and Alumni Lounge Revamp

Alice, is also working with myself and James Stronghill to revamp the TV lounge space. That is making the TV accessible to students and clubs. As well as install a foosball table upstairs in the room. The aim is to create a fun and relaxing student lounge for UTSC students.

Status: Cables have reached and is set up. Students and clubs can now plug and play with USB, hook up sound and video using VGA or HDMI. Alice is coordinating with Sudha to get the cords covered properly with instructions printed for the wall. If we can get

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director volunteers to run movie de-stressors for exams in the TV lounge that would be awesome. Alice will be in touch with directors soon to get volunteers to do this.

One Love UTSC

This brand has been successful for the union in the past. Built on campus spirit and togetherness, the executive team decided that the union will continue to build on the ILoveUTSC branding. The operations associate together with the human resources associate will be heading this project with an emphasis on sustainable business and controls.

Status: More Pop-up sales should be expected for this semester. Alice is brainstorming different promotions surrounding the brand.

IITS Service agreement

The SCSU currently does not employ technical staff which leaves the union at a technological disadvantage. IT related issues and troubleshooting have historically been left to the most 'tech savvy' staff/executive employed at any particular point in time. In cases where no one at the office can provide assistance, the task is outsourced to the IITS (Information and Instructional Technology Services) Department. IITS currently is not obligated to service the SCSU under their mandate and so provides ad hoc assistance at lowest priority. An agreement is being drafted and proposed for negotiation with Zoran Piljevic, the director of IITS. This agreement will specify service allocation to the SCSU along with its terms and conditions.

Status: Amir has taken over this project and is gathering data from IITS on a viable agreement. We are currently setting up a server for the union's computers.

SCSU Tax Clinic Program Creation

This academic year, the SCSU will be executing a Tax Clinic for both domestic and international students for the first time. In the past only domestic students were targeted as the International Student Center provided a tax clinic solely to international students.

In acknowledging our mandate as the SCSU, to serve all students, I am working to provide a sound structure for this program. A SCSU Income Tax Clinic project plan is being developed in consultation with the ISC coordinator.

Status: Senior associates have been hired. Our last ITN session was held on Wednesday. As usual, we have well above the 40 applicants for the junior associate positions. Interviews will be held next week with heavy promotions happening next week also.

SRI General Manager (GM) Development

Recognizing the need for a full time general manager for the SRI Inc., a SRI GM Development Committee was struck. This comprises of the SRI's Treasurer, President and Business Manager as well as the VP of Human Resources (Daniel T., Abdalla A., Joel Clark

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Sarah W. respectively). This committee's mandate is to overview the viability and execution of financing and hiring of an SRI GM in consultation with relevant parties.

Status: Loan is approved. Frank is conducting the initial operational review. We've had an overwhelming response from candidates. We are currently sorting resumes and selecting interview slots.

Meetings Attended

Rex's Den Operations Meeting

- The discussion group seems to be working very well in getting operational issues sorted out in a timely fashion and getting feedback from staff.

UPCOMING GOALS

- TV lounge space and increase advertisement.
- First draft of IITS Agreement
- Dentistry Negotiations for capital repayment
- Chairs computer fix
- IloveUTSC pop up sale

COMPLETED PROJECTS

- Sign over of bank accounts completed
- Software Update for Salto
- Rex's Den October promotions
- Full hardware installation for Salto
- Updated services section of website
- Standardized SCSU Administrator accounts for SCSU computers.
- Salto System install and implementation