

**Scarborough Campus Students' Union**  
**Board of Directors Package #10**  
**Friday 16<sup>th</sup> November, 2012**  
**SL-232 6:00 PM**

Friday 16<sup>th</sup> November, 2012 6pm to 8pm. SL232, University of Toronto at Scarborough

## Scarborough Campus Students' Union

Meeting #10 of the Board of Directors

*Chair: Nicole Dionisio*

# AGENDA

### Items of Business

**I. Call to Order**

**II. Roll Call**

**III. Approval of the Agenda**

**MOTION**

Be it resolved that the November 16<sup>th</sup>, 2012 Board of Directors Meeting Agenda be approved as presented.

**IV. Approval of the Minutes**

- a. November 2<sup>nd</sup>, 2012 Board of Directors Meeting Minutes

**MOTION**

Be it resolved that the November 2<sup>nd</sup>, 2012 Board of Directors Meeting Minutes be approved as presented.

- b. November 2<sup>nd</sup>, 2012 Board of Directors In-Camera Minutes

**MOTION**

Be it resolved that the November 2<sup>nd</sup>, 2012 Board of Directors In-Camera Minutes be approved as presented.

- c. October 19<sup>th</sup>, 2012 Executive Committee Meeting Minutes

**MOTION**

Be it resolved that the October 19<sup>th</sup>, 2012 Executive Committee Meeting Minutes be approved as presented.

- d. SCOA Meeting 2

**MOTION**

Be it resolved that the SCOA Meeting 2 minutes be approved as presented.

- e. SCOA Meeting 3

**MOTION**

Be it resolved that the SCOA Meeting 3 minutes be approved as presented.

- f. SCOA Meeting 4

**MOTION**

Be it resolved that the SCOA Meeting 4 minutes be approved as presented.

**V. New Business**

- a. Director Reinstatement

**MOTION**

Be it resolved that Pat Simeon be reinstated as a director of the SCSU board of directors.

- b. Standing Committee Elections
  - i. Standing Committee of Academics
  - ii. Standing Committee of Students & Equity
  - iii. Standing Committee of External
  - iv. Standing Committee of Finance
  - v. Standing Committee of Human Resources
  - vi. Standing Committee of Campus Life
  - vii. Policy and By-Law Review Committee
  - viii. Task Force Space Allocation Committee
  - ix. Student Space Advisory Committee

- c. Audited Financial Statements

**MOTION**

Be it resolved that the Audited Financial Statements be approved as presented.

- d. Election Dates

**MOTION**

Be it resolved that the 2013 Winter Election Nominations be from January 7<sup>th</sup> to January 16<sup>th</sup>.

Be it further resolved that the 2013 Winter Election Campaign Period start January 21<sup>st</sup> and end on February 7<sup>th</sup>.

Be it further resolved that the 2013 Winter Election Voting days be from February 5<sup>th</sup> to February 7<sup>th</sup>.

- e. President and CEO Report

**MOTION**

Be it resolved that the President and CEO Report be approved as presented.

f. Vice-President Academics Report

**MOTION**

Be it resolved that the Vice-President Academics Report be approved as presented.

g. Vice-President Students and Equity Report

**MOTION**

Be it resolved that the Vice-President Students and Equity Report be approved as presented.

h. Vice-President Human Resources Report

**MOTION**

Be it resolved that the Vice-President Human Resources Report be approved as presented.

i. Vice-President External Report

**MOTION**

Be it resolved that the Vice-President External Report be approved as presented.

j. Vice-President Campus Life Report

**MOTION**

Be it resolved that the Vice-President Campus Life Report be approved as presented.

k. Vice-President Operations Report

**MOTION**

Be it resolved that the Vice-President Operations Report be approved as presented.

**VI. Other Business**

**VII. Next Meeting: November 30<sup>th</sup>, 2012 – 6:00PM to 8:00PM.**

**VIII. 2<sup>nd</sup> Roll Call**

**IX. Adjournment**

**MOTION**

Be it resolved that the meeting be adjourned.

## Minutes

Board of Directors Meeting #9 of the University of Toronto Students' Union

Friday November 2<sup>nd</sup>, 2012 – 6:00 – 8:00pm (Room: SL-232)

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### I. Call to Order

This meeting is called to order at 6:24 PM

### II. Roll Call

Title	Name
Humanities	Rannie Xu <b>RX</b>
	Ashley Acoba <b>AAC</b>
	Hassan Mohamud <b>HM</b>
Psychology	Nicole Dionisio <b>ND</b>
	Taha Iftikhar <b>TI</b> - absent
Biology	Sheen Pardinas <b>SP</b>
Management	Mouad Benaicha <b>MB</b>
Social Sciences	Patrick Simeon <b>PS</b> - absent
	Alyssa Moses <b>AM</b> (Vice Chair)
President/CEO	Abdalla Al-Baalawy <b>AAB</b>
VP Operations/CFO	Daniel Tittil <b>DT</b>
VP Academics	Adrian De Leon <b>AD</b> - absent
VP Students/Equity	Kavita Siewrattan <b>KS</b>
VP External	Guled Arale <b>GA</b>
VP Human Resources	Sarah Worku <b>SW</b>
VP Campus Life	John Bastawrous <b>JB</b>
Executive Director	Amir Bashir <b>AB</b>

### III. Approval of Agenda

#### MOTION

Moved: RX

Seconded: SP

For approval of the agenda

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the November 2<sup>nd</sup>, 2012 UTSC Board of Directors Meeting Agenda be approved as presented.

### IV. Approval of the Minutes

a. October 19<sup>th</sup>, 2012 Board of Directors Meeting Minutes

#### MOTION

Moved: AAB

Seconded: MB

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the October 19<sup>th</sup>, 2012 Board of Directors Meeting Minutes be approved as presented.

b. August 31<sup>st</sup>, 2012 Executive Committee Meeting Minutes

#### MOTION

Moved: AAB

Seconded: HM

VOTE: Favour: Unanimous

Against:

Abstain:

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### **MOTION**

Moved: AAB

Seconded: GA

To omnibus all minutes

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT all the minutes be omnibussed.

## **V. New Business**

### **a. Approval of the 2012 CRO Fall By-Elections Report & Ratification of Directors**

#### **MOTION**

Moved: SP

Seconded: AM

AAB: The CRO couldn't make it today due to illness; however I am happy to answer any questions. If there are any substantial questions, we could note them down and ask her and let her give an answer. The election process went really well. There's obviously always room for improvement.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the 2012 CRO Fall By-Elections Report be approved as presented.

BIFRT the following directors be ratified for their respective positions: Anastacia Jiang, Kevin Ramlal, Miracle Ozzoude, Shivarni Singh, Mohammad Ismail, Charmaine Ramirez, and Marianita Simmons.

### **b. Scarborough Restaurant Inc. (SRI) 2013-2014 Restructuring**

#### **MOTION**

Moved: RX

Seconded: AAC

AAB: SRI is the SCSU's Restaurant Inc. They own Rex's Den and two other franchises. They're a separate organization from the SCSU, although SRI is owned by SCSU. SCSU is a parent company. SRI Board consists of the SCSU President, Operations and Chair. Due to the by-law changes, the SCSU chair will not be there next year. We had to change the structure of the board. Instead of the Chair being the secretary, we're going to have the executive director as secretary. We're going to elect a director from the SCSU board to sit on the SRI board to have three voting members next year. So you'll have a SCSU board member, president and operations on the SRI board.

MB: Is this going to be for next term?

AB: Yes.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the SRI Board of Directors recommend to the SCSU Board of Directors that the composition of the SRI Board for 2013-2014 be as follows: SCSU President will act as the SRI President and signing officer, the SCSU Vice-President Operations shall act as the SRI Treasurer and signing officer, the SCSU Executive Director shall act as secretary and non-voting signing officer, and the SCSU Business Manager shall be a non-voting officer of the SRI Board.

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BIFRT the SRI Board recommends that the SCSU Board of Directors elect an SCSU director to be a voting member of the SRI Board; further that said director become a member of the SCSU finance committee and/or its successor bodies as a director member of that committee.

### c. President and CEO Report

#### MOTION

Moved: MB

Seconded: SP

AAB: I've been working with Melisa, my associate. We have a project that we wanted to do, which is to rebrand the Alumni Lounge. I've asked my associate to look at the layout of the Alumni Lounge, usage of it and bring recommendations to the Executive Committee and myself. We had a good turnout with YOLO. All the executives helped out a lot at that event. Daniel will speak more on the new SRI General Manager.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the President and CEO Report be approved as presented.

### d. Vice President Academics Report

#### MOTION

Moved:

Seconded:

AAB: Governance Reform – There was a Governing Council meeting with Professor Bill Gough, who has been tasked in creating the new governance reform. Last year in June, we were able to delay the vote to accept the reform process. Basically, the recommendation by Professor Bill Gough is to stay with what he brought forward even though we brought a different idea. In terms of the election guidelines, there's going to be a few consultations to figure out how people are going to be elected to the new college councils. He's been working with all the DSAs to go through the process of what a DSA is, what is needed by DSA and how the funding process is.

GA: Next week, there's going to be a consultation on election guidelines. We're just finalizing the actual model of the Governing Council. There wasn't much consultation about this entire process in the very beginning. We can come and show our proposals and have a lot of student presence there to show what students want. We have been making some progress.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the Vice-President Academics Report be approved as presented.

### e. Vice-President Students and Equity Report

#### MOTION

Moved: SP

Seconded: MB

KS: The equity officer – the first meeting is happening in November. We're pushing that forward. It's being pushed forward at the downtown campus as well. By the end of the year, we will have an equity officer at this campus. The Student Space Survey – I tried to contact people to do the survey but because it was midterm season, I didn't get a lot of responses. I have two students who will be working on that with me to coordinate that project. The report should be done by the end of this month. With the Equity Campaign, this month we're doing a focus on ableism. The Men's Health Fair – We're working with Health and Wellness, there's a two-day

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fair happening on the 14<sup>th</sup> and 15<sup>th</sup> in the Student Centre to focus on men's health, nutritional health and mental health. The Bursary Program has been closed. Hopefully we can get the bursaries distributed by the 16<sup>th</sup> of November. The one-year anniversary happened for the Water Bottle Ban. We promoted our water jug service. The water jugs will be cleaned by Aramark, but moving forward they will be cleaned by the campus life fund through DSL. Starting next week, the renovations for the prayer room will be happening. The water fountain update – there are 8 new water fountains being put in by the end of December. The project is costing \$60,000.

Women's Center Meeting – We are going to be taking on a project with outreach about how to engage students on preventing gender-based violence.

SP: With the Study space survey, are you coordinating that with Adrian?

KS: The survey is actually a student space survey. Basically what this survey is entailing is that there are three new buildings that are going up on campus in the next three years: the Panam Facility, the Student Life Centre and The Life Sciences building. In these new buildings, they want to determine what kind of spaces students want. I'm having facilitated groups to figure out what kind of space they want like hang out space or group study space. We're trying to steer away from study space because there's a separate committee for that.

AAB: You know how you said the bottles are going got be cleaned out by DSL? Is there an agreement written down or something?

KS: Everything happened very quickly this week. Lisa asked me to send her an email with the agreement. I got a verbal agreement from Lisa. So, we should write up one just to make sure DSL is covering the costs of cleaning the water jugs.

VOTE: Favour: Unanimous                      Against:    Abstain:  
BIRT the Vice-President Students and Equity Report be approved as presented.

### **f. Vice-President Human Resources Report**

**MOTION**    Moved: MB    Seconded: SP

SW: VNP is the Volunteer Network Program. It's a service provided by the union. We have a 150 volunteer organizations post with us for different volunteer postings. Last week we had a huge volunteer fair. We had about 40 organizations come out. We had about 100 students register in a three-hour time slot. Sarahlyn, the VNP Coordinator did a fantastic job. The VNP Coordinator, Sarahlyn, and my associate, Krishna were tabling and doing outreach to figure out what kind of opportunities students are looking for, both volunteer and paid positions. We are currently recruiting a senior tax associate for our spring income tax clinic. You get to work with the SRI and help lead a team. We hired a second associate for VP Academics.

VOTE: Favour: Unanimous                      Against:    Abstain:  
BIRT the Vice-President Human Resources Report be approved as presented.



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### **i. Academics Associate 2012 Hiring Report**

**MOTION**

Moved: AAB

Seconded: HM

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the Academics Associate 2012 Hiring Report be approved as presented.

### **g. Vice-President External Report**

**MOTION**

Moved: MB

Seconded: SP

GA: National Lobby Week – About 40 students all over the country met with 200 MP's and senators to put forth recommendations. We set up a lot of meetings. We got a lot of presence on the hill. We had a question and answer period about student debt. City Youth Council – On Saturday, the City Youth Council had its first meeting. They're a mirror of city hall. They set up youth priorities for the city and there's a lot of potential to drive a youth agenda in city hall. Governing Council – The five student unions made a presentation to Governing Council about what student unions are, what challenges we face and how we work together. It was well received. Scarborough Youth Cabinet - We had a mini orientation with different high school youth. We had a meeting to set up priorities for the year. We also have regular meetings with momentum. Social Planning Toronto – They're training more organizers. Also, we're planning a youth forum to see what they want to see in the city budget. There's a report being commissioned by the city about ways they can have more recreational programming. This report is going to talk about expanding aspects.

AAB: Also, we're going to be having a UTSC Operations Meeting. It's a meeting between the SCSU Executive, the Director of Student Life and the Chief Administrative Officer. We discuss different operational things that happen around the university. There are a few things we wanted to discuss at that meeting. One of those things is a shuttle bus from here to downtown. It's just a business case analysis. It's not like it's going to happen, it's still in the research phase.

GA: The research phase is actually done. When we meet, we're going to discuss on how to obtain it.

AAB: There's going to be discussion on deferring tuition. Usually when someone is on OSAP, they can defer their fee. While the person is waiting, they get interest put on their amount. We're going to be talking about that as well. We're going to find a way where if someone is on OSAP to allow them to not get interest. We could maybe break it into two payments.

VOTE Favour: Unanimous

Against:

Abstain:

BIRT the Vice-President External Report be approved as presented.

### **h. Vice-President Campus Life Report**

**MOTION**

Moved: HM

Seconded: AAB

JB: Toronto Raptors game – The Raptors game is November 10<sup>th</sup>. Regular price is \$81; we're selling it for \$55.50. We're helping students save money. We have a Raptors Day, next week

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Wednesday. We're giving out Raptors hats, lanyards and key chains. The seats are really good; it's right behind the net section.

HM: How many tickets are left?

JB: We have a good amount of tickets, about 40. You don't have to be a student to purchase the tickets. We even put a few on Kijiji.

KR: Are we providing transportation?

JB: No, there's no transportation provided due to costs. We're just selling tickets. It's a university night, so it would be really cool to rep UTSC. We had our annual Halloween Open Bar Party. It was rather successful. We expected about 200 people and 175 people showed up. Upcoming goals – The Black and White Affair is on the 29<sup>th</sup> of November. We're currently looking into the logistics of the event; securing the venue, finalizing the DJ, etc.

VOTE: Favour: Unanimous                      Against:                      Abstain:  
BIRT the Vice-President Campus Life Report be approved as presented.

### **i. Vice-President Operations Report**

**MOTION**

Moved: HM

Seconded: KR

KR: Does SCSU own that KFC and Hero Burger?

DT: Yes. SCSU Restaurants Inc. is a subsidiary organization of the SCSU. Rex's Den: our October cookie and coffee deal went well. The events coordinator has started creating consistent programming. I will be talking to Frank Peruzzi to give us general feedback on controls and costs.

SP: What's the November special?

DT: There's a secret menu at Rex's Den. The first item is the Rex's chilli dog with fries or salad, the chicken parmesan, there's a smoked salmon wrap with fries or salad. There's a very angry Rex burger.

SP: Some people were telling me that there used to be two pool tables, but now there's only one. Will they be bringing another one in?

DT: Rex's Den has a contract with Game Spot. Because of their lack of communication with us, we were actually offering the pool table for free. We were charging for it last year. We agreed on bringing in new pool tables, coin operated machines, but they haven't brought it in as yet.

SP: Does the money for playing pool and foosball go to Game Spot?

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DT: No, it's split between the SCSU and Game Spot. Right now, we aren't charging anything for it, so we aren't making any money. SCSU Services Promotion – My associate is working on promoting our services. She's creating a services pamphlet and a club services pamphlet. The TV Lounge and Alumni Lounge – Currently we're working on revamping it. Alice is working with James to set up a television. We're working on creating a section on our website to promote our spaces. One Love UTSC – we are waiting on our order. The new lock system is up and running. SCSU Tax Clinic – Our coordinator is doing an awesome job. We're currently hiring a senior tax associate. If you want to get involved in the tax clinic please apply. SRI General Manager – We're looking for a manager to oversee Rex's Den, Hero Burger and KFC. We just put in a loan agreement on Thursday.

AAB: Wonderland Halloween Tickets, a very good number of these tickets were sold. A lot of people liked that service. We can introduce Wonderland tickets in the summer too.

VOTE: Favour: Unanimous                      Against:                                      Abstain:  
BIRT the Vice-President Operations Report be approved as presented.

### **j. 2012-2013 SCSU Forecast Budget**

**MOTION**    Moved: AAC                                      Seconded: RX

**MOTION**    Moved: DT                                      Seconded: AAC

To go in camera

VOTE: Favour: Unanimous                      Against:                                      Abstain:

**MOTION**    Moved: ND                                      Seconded: MB

To move out of camera.

VOTE: Favour: Unanimous                      Against:                                      Abstain:

VOTE: Favour: Unanimous                      Against:                                      Abstain:

BIRT the 2012-2013 SCSU Forecast Budget be approved as presented.

### **VI. Other Business**

ND: Mini Continuity – the 16<sup>th</sup> and 17<sup>th</sup> from 10-6 each day. It's mandatory.

JB: UTSC Fall Campus Day: The incoming students will be doing a tour on November 10<sup>th</sup>. SCSU will be having a booth. Nikki is going to send out an email. We need three directors to talk to passers by about SCSU.

ND: Next meeting will be selecting the new Standing Committees. There will be six new ones. Standing Committees represent each VP and the students.

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### VII. Next meeting: November 16<sup>th</sup> 2012-- *6.00pm to 8.00pm*

### VIII. 2<sup>nd</sup> Roll Call

Title	Name
Humanities	Rannie Xu <b>RX</b>
	Ashley Acoba <b>AAC</b>
	Hassan Mohamud <b>HM</b>
Psychology	Nicole Dionisio <b>ND</b>
	Taha Iftikhar <b>TI</b> - absent
	Miracle Ozzoude <b>MO</b>
Physical and Environmental Science	Shivarni Singh <b>SS</b> - absent
Biology	Sheen Pardinias <b>SP</b>
Management	Mouad Benaicha <b>MB</b>
	Ismael Mohammad <b>IM</b>
Social Sciences	Patrick Simeon <b>PS</b> - absent
	Alyssa Moses <b>AM</b> (Vice Chair)
	Marianita Simmons <b>MS</b> - absent
	Charmaine Ramirez <b>CR</b> - absent
President/CEO	Abdalla Al-Baalawy <b>AAB</b> - absent
VP Operations/CFO	Daniel Tittil <b>DT</b>
VP Academics	Adrian De Leon <b>AD</b> - absent
VP Students/Equity	Kavita Siewrattan <b>KS</b>
VP External	Guled Arale <b>GA</b>
VP Human Resources	Sarah Worku <b>SW</b> - absent
VP Campus Life	John Bastawrous <b>JB</b>
First Year	Anastacia Jiang <b>AJ</b>
	Kevin Ramlal <b>KR</b>

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Executive Director	Amir Bashir <b>AB</b>
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### IX. Adjournment

#### MOTION

BIRT the meeting be adjourned.

VOTE: Favour: Unanimous

Meeting adjourned at 7:58PM.

Moved: GA

Against:

Seconded: SP

Abstain:

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EXECUTIVE COMMITTEE MEETING 13

OCTOBER 19, 2012 3:00-5:00PM, SL-222

*CHAIR: ABDALLA AL-BAALAWY*

*MINUTE-TAKER: NICOLE DIONISIO*

The meeting is called to order at 3:00 PM.

Roll Call

- Abdalla Al-Baalawy (AA): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Present
- Guled Arale (GA): Present
- Kavita Siewrattan (KS): Present
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Absent
- Amir Bashir (AB): Present

**Approval of the Agenda**

Moved by: Sarah Worku    Seconded by: Adrian De Leon

**BIRT the Agenda for October 19, 2012 be approved as presented.**

VOTE:

Unanimous

**Approval of the Minutes**

MOTION

Moved by: Adrian De Leon    Seconded by: John Bastawrous

**BIRT the Minutes be Omni-bussed.**

VOTE:

Unanimous

MOTION

Moved by: Adrian De Leon Seconded by: John Bastawrous

**BIRT the Minutes for the August 31, 2012, September 21, 2012, and October 5, 2012 Executive Committee Meetings be approved as presented.**

VOTE:

Unanimous

**Old Business**

AA: There is no old business.

**New Business**

AA: There is no new business.

**Updates and Discussions**

a. Coffee Vending Machine (Kavita)

KS: Brought up in the food user committee, we have the infrastructure, they only make \$60 a month where there are other coffee vendors, and we need to make \$600 a month. We're going to get them at maybe certain times during the year. I suggested hot/cold water dispensers and then having dry packets of like hot chocolate in machines. Fran is interested in working with us on the exam de-stressors too.

GA: What did they say about the hot water idea?

KS: I only talked about it today but she said she'd look into it. I asked about putting 1<3 UTSC water bottles in the vending machines and they said it should be okay.

AAB: Do we have the rights to that?

DT: Not legally.

AAB: Can you look into that AB?

AB: Yes.

DT: The only holdback is getting a merchandiser that provides at a low cost and is sweat-shop free.

SW: Would this only be in the Student Centre?

KS: We'd try to strategically locate it but we'd have to ask Fran for space.

b. Steven Page, (Oct. 24, 5-7 PM)

AAB: If you haven't signed up please sign up. I'm going to tell her to hold 5 seats.

c. Student Housing Advisory Committee (2 reps)

AAB: Michelle asked me to get two students from the exec team.

SW: How long will they meet?

AAB: Not very long

SW, GA, and DT all want to sit on it.

GA: I withdraw

SW and DT are now on the Student Housing Advisory Committee.

d. Marketing (Sarah)

SW: Sandra sent this out a couple weeks ago, we need to start using this form diligently which you'd pass onto Daniel so we can see the budget etc.

DT: They need advanced notice for projects because of the part time workers who are students and have conflicting schedules. Hopefully two weeks in advance.

SW: She also brought up what they used to do two years ago where they brought in the full time staff at the end of ECM and were told about the various events or just updated in general, which I think is a good idea. And at continuity present the process of when you have a campaign how we should go about promoting it.

AAB: She can come to the next ECM.

AB: Anyone who's on College Council should have it.

KS: Yeah I definitely think that they should come because I have meetings, planning, the last thing I'm thinking about is meeting with marketing.



AB: I actually want to have weekly meetings with each full time staff because I think that it's better to have one point person who can hold them accountable. I think that would be better because some weeks we're not here and other times we go over time.

AAB: So biweekly staff meetings?

AB: Sounds good. We will set up weekly marketing meetings with Sandra. Amir will set up meetings with all the staff that all the Executives are free to attend.

e. Events Calendar

AB: I added this and invited everyone to the calendar.

AAB: There is already an events calendar so it can be deleted.

AB: Just make sure we're using the YLP calendar for everything because we will be using it for the marketing meetings.

f. Executive Retreat

AAB: We want to have a retreat to update each other and see what we have planned for the next term. I'm looking at a weekend in November. We will have the Executive Retreat on the 9th, 10th, and 11th.

g. Mini-Continuity

AAB: We will have Mini Continuity start on Friday 1 AM - 6 PM and will commence on Saturday.

h. Annual General Meeting

AAB: AGM is now on the 21st. Please return your proxies to Nikki.

i. Outreach (Tue, 11-1 PM)

AAB: Outreach is happening on Tuesday, from 10 AM to 5 PM.

Abdalla Al-Baalawy creates a schedule for all the Executives to table.

j. Microwaves

KS: I talked to Fran and she said they don't want to take on the costs at all. They want more data from Daniel. Since they bought the microwaves in the first place, they believe there is a capacity issue. If she receives projected numbers of how often they are maintained and used, they will pay for the microwaves.

AAB: Could you look at how many were purchased last year and what locations they are in?

DT: Sure.

AB: Let's review the M.O.U.

k. Elections

Abdalla Al-Baalawy gave a short review on the processes carried out for, during, and after the by-elections.

l. Clubs Funding

KS: I want to ask if the applications can be online and submitted online only.

AM: Why?

KS: Because people do not know when or if you're receiving their Clubs Funding forms. They feel more comfortable doing it online.

AM: I don't want to restrict whoever would like to bring it in person, especially for those who have questions and want to make corrections in person.

m. HR Updates

SW: Everyone has their new associates except for John. You will see all the hiring reports in my board report. The Volunteer Fair is on Wednesday at 9 AM in the Meeting Place. If you don't mind tabling on behalf of VNP, that would be nice. It's 3 hours but you can come for just 20-30 minutes. I also need a photographer for the whole event.

AL: John and I can do it.

n. Other Business

AAB: There is no other business.

### **Campaigns Updates**

AA: There are no updates.

### **Other Business**

AA: There is no other business.

### **2<sup>nd</sup> Roll Call**

- Abdalla Al-Baalawy (AA): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Absent
- Guled Arale (GA): Present
- Kavita Siewrattan (KS): Present
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Present
- Amir Bashir (AB): Present

Next meeting: **October 26, 2012 3-5 (SL 232)**

### **Adjournment**

Moved: Sarah Worku Seconded: Alyssa Moses

**BIRT the meeting be adjourned.**

### **VOTE**

Unanimous

The meeting is adjourned at 5:00 PM.



Scarborough Campus Students' Union  
University of Toronto  
1265 Military Trail, Room SL-108  
Toronto, ON M1C1A4

T: (416) 287-7074  
E: [info@scsu.ca](mailto:info@scsu.ca)

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Standing Committee of Academics

Meeting date: Monday July 23<sup>rd</sup>, 2012 at 6:00pm

Meeting location: SL222

Meeting was called to order at 6:10pm

Roll Call:

Adrian De Lion (AL)- Present

Rannie Xu (RX)- Present

Patrick Simeon (PS)- Present

Brandon Edward Mania (BEM)- Present

Hassan Mohamad (HM)- Present

Dirieye Hassan (DH)- Present

Meeting location: SL-222

**First topic: Anti-Calendar**

-AL: It is too late to do an anti-calendar for the 2011 school year since everyone has already enrolled in their courses and it would not be a wise use of our resources. So, we're essentially not going to do an anti-calendar at all.

-DH: What about other campuses? How do they work?

-AL: Both UTM and Downtown have given up on the idea.

-AL: We can perhaps make something like a word press or website.

-BEM: It is almost impossible to organize the current system, we ought to make the current system more user-friendly and student accessible.

-AL: Yes, so it is too late for the 2011-2012 school year. Could we put this to Motion?

Motion: BIRT the 2011-2012 process (not content) be aborted.

-Moved: BEM

-Seconded: HM

Vote: Unanimous

Motion: BIFRT the information taken from the 2011-2012 anti-calendar as well as the course evaluations be integrated within a new system which will be developed and implemented for the 2012-2013 school year.

-Moved: DH

-Seconded: HM

Vote: Unanimous

### **Second topic: DSA**

AL: On the whole, DSA drafting is going well, we've already figured out whose going to be speaking, what is DSA, and perhaps we can get KS to give equity speech, get support from the writing center and see what resources they can provide for the students. We will be hosting a presentation from 12pm-5pm August 12<sup>th</sup> in AC209 (?) which will be mainly a way for students to network and to get to know the DSA. We've already heard back from EPSA, BIOSA but still waiting on MESA. We're also trying to work out an agreement with the Dean so that funding will be 50% from him and 50% from student funding-kind of like a dollar-for-dollar system.

RX: What's the status of the funding outline?

AL: We have already drafted the outline and are waiting on approval by the PBR but unfortunately they don't have quorum and so they weren't able to approve it as of yet. My idea for DSA is for it not to be a subcommittee of SCOA but since we have 2 members from SCOA, there's always going to be that tie. Quorum is going to be 3 voting members: myself as the Chair and SCOA Chair as the VC and Minute-taker.

### **Third Topic: 1.0 Drop Credit**

AL: The old policy allows option to sponge up an old mark. Let's say you take a course and you pass (get the credit) but only the bare minimum, this will affect your GPA. The idea is that after having taken 10 FCE, you'll be able to "drop" 1.0 credit- the ones that you passed but are not happy with the mark. Obviously if one of these courses is a breadth or program requirement, you'll have to retake the course before you graduate.

Chair's notes:

Law of large numbers: In probability theory, the **law of large numbers (LLN)** is a theorem that describes the result of performing the same experiment a large number of times. According to the law, the average of the results obtained from a large number of trials should be close to the expected value, and will tend to become closer as more trials are performed.

Therefore, in implementing the 1.0 Drop credit, the cGPA will better reflect the performance of the student and not the deviation.

Source: Loève, Michel (1977). *Probability theory 1* (4th ed.). Springer Verlag.

### **Critiques of the policy:**

1. Historically, academic or grade forgiveness has been turned down by the registrars.

2. There is no statistical proof that the professors, teaching faculty and students actually want or need this policy. When UTM pushed for grade forgiveness, it was not presented very well and so was turned down. There were not enough research into the issue and it was definitely not drafted very well. As a tri-campus, we will try to provide better research and make sure the terms are clean.

The Statistics:

Students who received 80% or greater in High school

81.3% of students apply and accept their offers from UofT

69.2% applied to other universities

Students who received 80% or less in High school

18.7% of students apply and accept their offers from UofT

26.7% applied to other universities

BEM: This implies that more students that apply to universities actually prefer UofT over other universities. In implementing the 1.0 drop credit, it will give the students more control over their grades.

DH left the meeting.

PS: I feel that there's not a lot of strength in this argument

AL: This is just preliminary research, but maybe we should look into redefining the term "drop credit".

PS: Does any schools right now have this?

AL: No.

PS: Maybe we can look into research on UofT averages compared to other universities and focus on the intro courses.

Motion: Adjourn the meeting

-Moved: HM

-Seconded: PS

Vote: in favour- 3, against- 1

Meeting is adjourned at **7:18pm**

## Standing Committee of Academics

Meeting date: Monday October 29<sup>th</sup>, 2012 at 4:00pm

Meeting location: SL219

Meeting was called to order at 4:10pm

### Roll Call:

Adrian De Lion (AL)- Present

Rannie Xu (RX)- Present

Patrick Simeon (PS)- Present

Brandon Edward Mania (BEM)- Present

Hassan Mohamad (HM)- Present

Jessica Yip (JY)- Present

Blair Du (BD)- Absent

### Approval of the Agenda

Moved: HM      Seconded: JY

### Approval of the SCOA Minutes (July 23<sup>rd</sup> 2012)

Moved: BEM      Seconded: HM      Vote: Unanimous

### DSA

AL: Okay, so for the DSA, the goal is to come to a memorandum between the DSA Committee and the Dean's Office. So far, the Dean's office is not really cooperating with us on some of the projects that we have in mind. We are also taking into consideration the funding allocated to each partition; since we scrapped the anti-calendar in its entirety for this year, we have \$7,000 to play with germane to clubs funding and such. Are there any questions?

RX: We had \$6,000 last year with the anti-calendar so the extra \$1,000 was solely from the calendar right? And is the amount still pending approval?

AL: That's right, and the amount has always been there since Amir's time.

### BV Study Space

AL: The second draft of the BV Study Space has been designed and I have a copy for those of you that are interested. I think I left it in the office. So they looked at the suggestions that we've made and actually took some of them into consideration. For example, most of the study space follows the H-wing style with open concepts- large windows, natural lighting...etc. There is also going to be a recreational area in the center of the space.



RX: What material are they using for the segregation of the study cubicles? Because an open concept might entail large empty spaces which does not portion out quieter areas.

AL: They are using glass I believe so it should be okay. They are also thinking of dividing up the back part of the BV so there are more individual study rooms. It's going to be similar to the ones that we have in the library but smaller so individuals can use the space more efficiently.

### Library Renovations

AL: The timeline for the library renovations are scheduled for the end of this semester but they're probably thinking about pushing it back as it is a tight schedule. Another issue is the need to adhere to ITSS standards which could cause a delay in the project. In turn, I'm sure a lot of the Liberians wouldn't be too happy about this. I believe the first draft is set to be out by January.

Second roll call:

Adrian De Lion (AL)- Present

Rannie Xu (RX)- Present

Patrick Simeon (PS)- Present

Brandon Edward Mania (BEM)- Present

Hassan Mohamad (HM)- Present

Jessica Yip (JY)- Absent

Blair Du (BD)- Absent

Motion to Adjourn:

Moved: PS      Seconded: BEM

## Standing Committee of Academics Meeting #4

Meeting date: Monday November 12<sup>th</sup>, 2012 at 3:00pm

Meeting location: SL222

Meeting was called to order at 3:09pm

### Roll Call:

Adrian De Lion (AL)- Present

Rannie Xu (RX)- Present

Patrick Simeon (PS)- Absent

Brandon Edward Mania (BEM)- Present

Hassan Mohamad (HM)- Present

Jessica Yip (JY)- Present

Blair Du (BD)- Present

### Approval of the Agenda

Moved: HM      Seconded: JY

### Approval of the SCOA Minutes (October 29<sup>th</sup> 2012)

Moved: BEM      Seconded: HM      Vote: Unanimous

Blair is co-opted

Vote: Unanimous

### DSA

AL: There are no updates for this one, everyone's doing their part and handing in receipts when being told to do so. No Major problems.

### Governance

AL: we had a meeting on Wednesday on governance, questioning the model we proposed. They suddenly introduced the notion that they wanted to change downtown's governance as well. They're trying to re-allocate everything which is good but it's only a band aid solution. The real problem is the UofT act. On another note, BV is going fine but pertaining to the library- instead of improving the library, we should look into getting a new library instead.

HM: what do you mean "getting a new library"

AL: we have our executive retreat coming up and we came up with the idea that the UTSC library is systematically getting worse year by year. The good news is that we've gotten the library to consent to a "shut-up squad".

RX: I have a feeling they're just going to kick everyone out

ADL: pretty much, but no offence to first years, but you guys are really loud- I remember because we used to be there once

RX: Okay, what about sorting out the logistics, was there a timeframe given?

ADL: hopefully by December of this year. I have tailored the assistants' jobs to better assist the library; they each have their own projects which I will be overlooking. My dream is to replicate what I did last year but on a bigger scale; the occupy movement. The library is getting worse, and the plans they have moving into 2014 is terrible. One of the things we need is to build a better facility, we have 11000 students and only one library, if at all. UTM has the same population of students but they have 4-5 floors. Haven't decided where to build the new library, but once it's up and running we can simply transfer the resources to the new facility. It will be similar to the Downtown libraries where everything's segregated.

RX: scared it's just going to turn it into another learning commons

AD: mentality changes with infrastructure- people have been trying to herd people into the library at night. The moment you diffuse student resources especially space and information access, then you'll start to see the attitude changes

RX: I think we would need a test-run for this.

### BV Study Space

BEM: task force needs to change direction because of the new library thing. Essentially, we've already applied for the funding and can hopefully start next summer- this is tentative though.

### 1.0 drop credit

AL: everything has already been done (met with other UAs) it has to start downtown; but the problem is ASU's not being completely supportive of the idea. In terms of action: now we can push for another remedy (2.0 credits for credit/no credit) method; we're already asking for too much (the drop credit and graduation cGPA); but we need to get downtown first and for it to spread from there. And then it has to go through governance then it goes through OUR governance which is harder now with the new system but it has to start downtown.

BEM: atmosphere downtown is different, in general and in terms of internal politics- those who care, care with a passion.

### Anti-calendar

AL: It will hopefully be revived by May at no cost to us; the new system has high volumes of comments, all we're going to get are what's called executive reports, by April/May we're receiving fall/winter term results and we'll have more data to work with and after that, we'll have anti-calendar updated every semester

HM: Who's responsible?

AL: Send to webmaster, academics. Original motion was to look into alternatives- a new course evaluation we can agree on, system to other campuses for each course and professors and that will actually get more people opting in because they don't have those comments summarized. Since we are changing up the governance, it'll need to be updated

Advisory board

AL: We had a holistic meeting last Thursday, a lot of downtown, IITS,

Meeting adjourned at 3:33 pm

Second Roll Call:

Adrian De Lion (AL)- Present

Rannie Xu (RX)- Present

Patrick Simeon (PS)- Absent

Brandon Edward Mania (BEM)- Present

Hassan Mohamad (HM)- Present

Jessica Yip (JY)- Present

Blair Du (BD)- Present



Financial Statements

Scarborough Campus Students' Union,  
University of Toronto

April 30, 2012

**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**  
**2012 Financial Statements**

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## Independent Auditor's Report

To the Members of  
Scarborough Campus Students' Union, University of Toronto

Grant Thornton LLP  
Suite 200  
41 Valleybrook Drive  
Toronto, ON  
M3B 2S6  
T +1 416 449 9171  
F +1 416 449 7401  
E NorthToronto@ca.gt.com  
www.GrantThornton.ca

We have audited the accompanying financial statements of Scarborough Campus Students' Union, University of Toronto, which comprise the balance sheet as at April 30, 2012, and the statements of revenue and expenses, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Scarborough Campus Students' Union, University of Toronto as at April 30, 2012, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Accountants, Licensed Public Accountants  
Toronto, Canada  
November 9, 2012

# SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO

## Balance Sheet As at April 30

	2012	2011
<b>ASSETS</b>		
Current assets		
Cash	\$ 179,589	\$ 126,488
Investments (note 3)	331,612	1,452,447
Accounts receivable	81,307	49,178
Prepaid expenses	13,099	17,194
Prepaid health and dental insurance policy premiums	441,987	420,905
Inventory	19,565	25,332
	1,067,159	2,091,544
Equipment (note 4)	1,296,541	578,831
Due from subsidiary (note 5)	186,105	13,603
Investment in subsidiary (note 5)	1	1
	\$ 2,549,806	\$ 2,683,979
<b>LIABILITIES AND NET ASSETS</b>		
Current liabilities		
Accounts payable and accrued liabilities	\$ 310,143	\$ 312,833
Deferred revenue	6,946	6,946
Deferred health and dental insurance policy levies	566,945	513,689
Current portion of mortgage payable (note 6)	29,743	28,085
	913,777	861,553
Mortgage payable (note 6)	47,939	77,681
Deferred capital contributions (note 7)	169,569	211,960
	1,131,285	1,151,194
Net assets		
Invested in equipment (note 8)	1,007,806	366,871
Internally restricted - health and dental insurance	267,123	267,123
Internally restricted - Student Centre maintenance	38,600	38,600
Unrestricted	104,992	860,191
	1,418,521	1,532,785
	\$ 2,549,806	\$ 2,683,979

See accompanying notes

On behalf of the Board

President

Vice-President, Operations



**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**  
**Statement of Revenue and Expenses**  
**Year ended April 30**

	2012	2011
Revenue		
Administrative (schedule 1)	\$ 2,010,578	\$ 2,386,982
Events (schedule 2)	171,129	144,011
Building (schedule 3)	208,586	249,923
Student Centre operating grant	140,000	140,000
Levy fees	2,176,394	2,057,117
	<hr/> 4,706,687	<hr/> 4,978,033
Expenses		
Administrative (schedule 1)	2,435,363	2,532,918
Events (schedule 2)	199,282	217,711
Building (schedule 3)	73,434	103,631
Levy disbursements	2,006,306	1,920,256
	<hr/> 4,714,385	<hr/> 4,774,516
Excess (deficiency) of revenue over expenses before undernoted item	(7,698)	203,517
<u>Operating grant</u>	<u>140,000</u>	<u>140,000</u>
Excess (deficiency) of revenue over expenses before recovery	(147,698)	63,517
Recovery of annual mortgage payment (principal and interest) from the University of Toronto Scarborough's Student Centre Capital Reserve	<u>(33,434)</u>	<u>(33,434)</u>
Excess (deficiency) of revenue over expenses	<hr/> <u>\$ (114,264)</u>	<hr/> <u>\$ 96,951</u>

**See accompanying notes**

**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**

**Statement of Changes in Net Assets**

**Year ended April 30**

	<b>Invested in equipment</b>	<b>Internally restricted - health and dental insurance</b>	<b>Internally restricted - Student Centre maintenance</b>	<b>Unrestricted</b>	<b>Total 2012</b>	<b>Total 2011</b>
Net assets, beginning of year	\$ 366,871	\$ 267,123	\$ 38,600	\$ 860,191	\$ 1,532,785	\$ 1,435,834
Excess (deficiency) of revenue over expenses	(196,413)	-	-	82,149	(114,264)	96,951
Purchase of equipment	837,348	-	-	(837,348)	-	-
<b>Net assets, end of year</b>	<b>\$ 1,007,806</b>	<b>\$ 267,123</b>	<b>\$ 38,600</b>	<b>\$ 104,992</b>	<b>\$ 1,418,521</b>	<b>\$ 1,532,785</b>

**See accompanying notes**

**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**  
**Statement of Cash Flows**  
**Year ended April 30**

	2012	2011
Operating activities		
Excess (deficiency) of revenue over expenses	\$ (114,264)	\$ 96,951
Items not involving cash		
Amortization of equipment	119,638	55,214
Amortization of deferred capital contributions	(42,391)	(41,736)
Mortgage payments from University of Toronto Scarborough's Student Centre Capital Reserve budget, net of interest expense	(30,063)	(29,031)
Imputed interest expense	1,979	2,512
	<u>(65,101)</u>	<u>83,910</u>
Net change in non-cash working capital items		
Accounts receivable	(32,129)	42,084
Prepaid expenses	4,095	(6,369)
Prepaid health and dental insurance policy premiums	(21,082)	(106,925)
Inventory	5,767	(7,587)
Accounts payable and accrued liabilities	(2,690)	118,470
Deferred revenue	-	(15,944)
Deferred health and dental insurance policy levies	53,256	21,623
	<u>7,217</u>	<u>45,352</u>
Cash flows from operating activities	<u>(57,884)</u>	<u>129,262</u>
Financing activity		
Advances to related party and cash flows from financing activity	(172,502)	(13,603)
Investing activities		
Investments (net)	1,120,835	(73,333)
Purchase of equipment	(837,348)	(324,759)
Cash flows from investing activities	<u>283,487</u>	<u>(398,092)</u>
Net change in cash during the year	53,101	(282,433)
Cash, beginning of year	126,488	408,921
Cash, end of year	<u>\$ 179,589</u>	<u>\$ 126,488</u>

**See accompanying notes**

# SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO

## Notes to Financial Statements

Year ended April 30, 2012

### 1. Nature of operations

Scarborough Campus Students' Union, University of Toronto (SCSU) is a not-for-profit organization operating programs and providing services for the students of the University of Toronto Scarborough. Under the Income Tax Act, SCSU qualifies as a not-for-profit organization and is exempt from income tax.

### 2. Summary of significant accounting policies

The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles, the more significant of which are outlined below.

#### Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

#### Financial instruments

The CICA provides a choice for financial instrument disclosure and presentation and SCSU has chosen to apply Section 3861, Financial Instruments - Disclosure and Presentation, in place of Section 3862, Financial Instruments - Disclosure, and Section 3863, Financial Instruments - Presentation.

SCSU's financial instruments comprise cash, investments, accounts receivable, due from subsidiary, accounts payable and long-term debt. The carrying value of cash, fixed income investments, accounts receivable and accounts payable approximate fair value due to their short-term maturities. Common shares and mutual funds are measured at fair value based on market quoted rates. Due from subsidiary is measured at cost as fair value and amortized cost are not practicably determinable. Long-term debt is measured at amortized cost using the effective interest rate of 5.75%.

#### Inventory

Inventory consists of TTC metropasses, movie passes and comedy club tickets and is valued at the lower of cost and net realizable value. Cost is determined using the first-in, first-out method.

#### Equipment

Equipment is recorded at cost and is being amortized over its estimated useful life on a declining balance basis. The annual amortization rates are as follows:

Furniture and equipment	20%
Leasehold improvements	20%
Computer equipment	30%

#### Investment in subsidiary

SCSU is the sole shareholder of SCSU Restaurant Inc. (the Restaurant) (formally known as Scarborough Campus Students' Union Restaurant Inc.). This investment is accounted for using the equity method whereby the initial investment is recorded at cost and is subsequently adjusted to reflect SCSU's pro-rata share of the Restaurant's earnings (note 5).

**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**  
**Notes to Financial Statements**  
**Year ended April 30, 2012**

**2. Summary of significant accounting policies — continued**

Deferred capital contributions

In 2005, furniture and equipment in the amount of \$707,656 was provided by University of Toronto Scarborough for use in the Student Centre. In 2011, University of Toronto Scarborough provided a \$45,000 grant for SCSU building renovations and HVAC improvements. The contributions are reflected as deferred capital contributions and are being amortized on the same basis as the related assets (note 8).

Net assets

Net assets comprise:

(i) Invested in equipment

Net assets invested in equipment represents the net book value of equipment less any indebtedness thereon (note 8).

(ii) Internally restricted

The Board of Directors (the Board) can internally restrict net assets to be held for specific purposes. These internally restricted amounts are not available for other purposes without the approval of the Board.

Health and dental insurance

A health and dental insurance fund has been established by the Board as a reserve against future health and dental costs.

Student Centre maintenance

A Student Centre maintenance fund has been established by the Board as a reserve against future Student Centre maintenance costs.

(iii) Unrestricted

Unrestricted net assets are derived from SCSU's operations and are charged with transfers to internally restricted funds, as approved by the Board.

Revenue recognition

TTC metropasses, movie pass and comedy club ticket revenue is recorded in the period the passes and tickets are sold.

Student fees, grants, rent and levy fees (including health and dental premiums) are recognized as revenue in the year to which they relate.

Services and events revenue are recognized in the period the services are provided or in the period in which the related events occur.

Donated materials and services

Due to the difficulty of determining their fair value, SCSU does not record the value of donated materials and services.

# SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO

## Notes to Financial Statements

Year ended April 30, 2012

### 2. Summary of significant accounting policies — continued

#### Future change in accounting standards

The Accounting Standards Board has issued new accounting standards for not-for-profit organizations effective for fiscal years beginning on or after January 1, 2012, with earlier adoption permitted. SCSU has not yet determined the impact of the new standards on the financial statements, but does not expect them to be significant.

### 3. Investments

	2012	2011
Guaranteed Investment Certificate, bearing interest at 1.20%, maturing February 21, 2013	\$ 169,528	\$ -
Guaranteed Investment Certificate, bearing interest at 1.10%, maturing November 2, 2012	162,084	162,084
Guaranteed Investment Certificate, bearing interest at 0.12%, maturing March 26, 2012	-	331,433
Guaranteed Investment Certificate, bearing interest at 0.15%, maturing May 13, 2011	-	325,717
Guaranteed Investment Certificate, bearing interest at 1.20%, maturing February 17, 2012	-	167,517
Bankers acceptances, zero-coupon, maturities ranging from April 2013 to April 2015 at \$94,000 (2010 - April 2013 to April 2015 at \$94,000)	-	101,055
Mutual funds	-	153,840
Common shares	-	133,141
Investment funds	-	77,660
	<u>\$ 331,612</u>	<u>\$ 1,452,447</u>

All investments are presented as current assets as they can be liquidated without significant penalty.

### 4. Equipment

	Cost	Accumulated amortization	2012 Net	2011 Net
Furniture and equipment	\$ 1,537,875	\$ 581,890	\$ 955,985	\$ 173,482
Leasehold improvements	449,029	128,600	320,429	390,881
Computer equipment	47,184	27,057	20,127	14,468
	<u>\$ 2,034,088</u>	<u>\$ 737,547</u>	<u>\$ 1,296,541</u>	<u>\$ 578,831</u>

Included in furniture and equipment is \$707,656 of assets which were contributed by University of Toronto Scarborough for use in the Student Centre. As well, included in Leasehold Improvements are additions in the amount of \$45,000 contributed by University of Toronto Scarborough for Student Centre renovations (See note 2 - deferred capital contributions).

During the year, furniture and equipment of \$817,200 was purchased, and is not being amortized as it pertains to the renovation of two related party restaurants (2275596 Ontario Ltd. and 2277345 Ontario Inc.) which were not yet operational at year-end.

# SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO

## Notes to Financial Statements

Year ended April 30, 2012

### 5. Due from and investment in subsidiary

SCSU's initial investment in the Restaurant was \$100 and related to the purchase of 100 common shares.

The Restaurant is currently in a net deficit, accordingly the value of the investment has been written down from \$100 to a \$1 nominal amount. SCSU has not adjusted its investment to reflect its pro-rata share of the Restaurant deficit as this would result in a negative investment. Negative investments would only be recognized to the extent there was a legal obligation to a third party which does not exist in this circumstance. As a result, the investment has been recorded at a nominal amount. The Restaurant's deficit at April 30, 2012 is \$254,064 (2011 - \$194,431).

SCSU has \$389,612 (2011 - \$341,775) due from the Restaurant and its subsidiary franchises. The total balance owing from the Restaurant is \$212,920 (2011 - \$159,894) of which \$203,507 (2011 - \$159,894) has been allowed for at year end. The balance of \$176,692 (2011- \$13,603) relates to receivables from the two newly acquired franchises which are subsidiaries of the Restaurant.

The following information presents a summary of the consolidated financial position and results of operations of SCSU Restaurant Inc.:

	2012	2011
Other		
Total assets	\$ 135,213	\$ 173,592
Accounts payable to SCSU	389,612	341,775
Other liabilities	29,565	26,148
Share capital	100	100
Deficit	254,064	194,431
Revenue	306,924	307,633
Expenses	536,557	448,150
Operating subsidy from SCSU	140,000	140,000

During the year, SCSU incurred costs on behalf of subsidiaries wholly owned by the Restaurant. The balance due from these subsidiary franchises is non-interest bearing, and has no set terms of repayment. It is not expected to be repaid within the next fiscal year.

All transactions relating to the use of the facilities space at the Restaurant are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

### 6. Mortgage payable

	2012	2011
Mortgage payable, bearing interest at 3.5%, payable in monthly instalments of \$2,786 on account of principal and interest, due October 1, 2014	\$ 77,682	\$ 105,766
Less: current portion	29,743	28,085
	<u>\$ 47,939</u>	<u>\$ 77,681</u>

Minimum principal repayments are as follows:

2013	\$ 29,743
2014	31,498
2015	<u>16,441</u>
	<u>\$ 77,682</u>

# SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO

## Notes to Financial Statements

Year ended April 30, 2012

### 6. Mortgage payable — continued

If the funds are available, the annual loan repayments for the mortgage are made from the University of Toronto Scarborough's Student Centre Capital Reserve budget, funded from the Student Centre Levy. As a result, to the extent funds are available, there is no cash outlay by SCSU. During 2012, principal and interest of \$33,434 (2011 - \$33,434) was paid by the University of Toronto Scarborough's Student Centre Capital Reserve on behalf of SCSU.

### 7. Deferred capital contributions

	2012	2011
Deferred capital contributions, beginning of year	\$ 211,960	\$ 208,696
Less: amortization of equipment	(42,391)	(41,736)
University of Toronto Scarborough grant received	-	45,000
	<u>169,569</u>	<u>211,960</u>
Deferred capital contributions, end of year	\$ 169,569	\$ 211,960

### 8. Net assets invested in equipment

	2012	2011
Net book value of equipment	\$ 1,296,541	\$ 578,831
Less: deferred capital contributions	(169,569)	(211,960)
	<u>1,126,972</u>	<u>366,871</u>
Invested in equipment	\$ 1,126,972	\$ 366,871

### 9. Student Centre operating grant

During the year, SCSU received \$140,000 (2011 - \$140,000) from University of Toronto Scarborough to support SCSU in the operation of the Student Centre. The full amount received was advanced to the Restaurant as an operating grant.

### 10. Fees

Fees received from University of Toronto Scarborough during the year are as follows:

June 2011	\$ 68,603
July 2011	34,301
September 2011	1,583,063
January 2012	839,090
March 2012	<u>247,020</u>
	2,772,077
Add: deferred health and dental insurance policy levies, beginning of year	513,689
Less: deferred health and dental insurance policy levies, end of year	<u>(566,945)</u>
	<u>\$ 2,718,821</u>



# SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO

## Notes to Financial Statements

Year ended April 30, 2012

### 10. Fees — continued

Fees are reflected in the statement of operations as follows:

Levy fees	\$ 2,176,394
Student fees (included in administrative revenue)	532,132
Other (included in administrative revenue)	<u>10,295</u>
	<u>\$ 2,718,821</u>

### 11. Objectives, policies and processes for managing capital

SCSU's capital is comprised of net assets invested in equipment, net assets internally restricted and unrestricted net assets. SCSU invests in equipment in order to provide staff and students of the Scarborough Campus of the University of Toronto with services, including advocacy and discounted admissions. The internally restricted funds have been established for specific purposes. SCSU maintains an unrestricted fund balance sufficient to meet its annual working capital requirements and to finance the annual maintenance of property and equipment. SCSU is not subject to any external capital requirements.

The Board has established a Standing Committee on Finances and Services (the Committee) which works with the staff to ensure SCSU's standards for the property and equipment are met. Each year the Property Committee submits an annual budget to the Board for examination and approval. The Board then authorizes the funds for an approved plan which is executed by the executive and staff. The budget for fiscal 2012 was completed as approved.

The Committee reviews the annual budget (which includes the property requirements) and determines the working capital needs for the year. Throughout the year, the Chief Accountant and the Committee monitor the actual results against the forecast and notifies the Board when changes to plans are required. It is the opinion of the Board that the amount of the unrestricted fund balance is appropriate for the current needs of SCSU.

### 12. Contingent liability

SCSU has an outstanding irrevocable letter of credit to the Toronto Transit Commission in the amount of \$150,000. This letter of credit is required in order for SCSU to acquire its monthly TTC metropasses inventory.

### 13. Financial instruments

#### Interest rate risk

Interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. SCSU's long-term, fixed rate, debt is subject to interest rate price risk, as the value will fluctuate as a result of changes in market rates.

#### Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. SCSU is exposed to credit risk from tenants and its subsidiary.

#### Currency risk

Currency risk is the risk to earnings that arises from fluctuations in foreign exchange rates and the degree of volatility of those rates. SCSU does not have significant transactions in foreign currencies.

**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**  
**Notes to Financial Statements**  
**Year ended April 30, 2012**

**13. Financial instruments — continued**

Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices. SCSU is exposed to certain market risks including changes in pricing of investments.

**14. Comparative amounts**

Certain comparative amounts have been reclassified from those previously presented to conform to the presentation of the 2012 financial statements.

**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**  
**Schedules to Financial Statements**  
**Year ended April 30**

<b>Operations - Administrative</b>	<b>Schedule 1</b>	
	<b>2012</b>	<b>2011</b>
Revenue		
TTC metropasses	\$ 1,313,640	\$ 1,551,224
Student fees	532,132	520,351
Services	78,973	137,490
Other	71,680	68,014
Advertising	29,613	36,570
Investment income (loss)	(15,460)	73,333
	<hr/>	<hr/>
	2,010,578	2,386,982
Expenses		
TTC metropasses	1,313,621	1,551,620
Salaries, wages and benefits	755,792	563,251
Amortization of equipment	119,638	55,214
Services	73,897	122,469
Programming costs	64,317	81,050
Professional fees	32,811	57,494
Professional development and travel	26,141	38,085
Telephones and communication	20,451	23,293
Supplies	15,915	33,078
Elections	12,780	7,364
	<hr/>	<hr/>
	2,435,363	2,532,918
Deficiency of revenue over expenses	<hr/> <hr/>	<hr/> <hr/>
	\$ (424,785)	\$ (145,936)

**See accompanying notes**

**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**  
**Schedules to Financial Statements**  
**Year ended April 30**

<b>Operations - Events</b>	<b>Schedule 2</b>	
	<b>2012</b>	<b>2011</b>
Revenue		
Orientation	\$ 95,511	\$ 53,368
Other events	64,612	78,319
Spring formal	10,313	11,688
Mosaic	693	636
	<hr/>	<hr/>
	171,129	144,011
	<hr/>	<hr/>
Expenses		
Orientation	98,877	76,846
Other events	79,733	112,842
Spring formal	16,729	22,878
Mosaic	3,943	5,145
	<hr/>	<hr/>
	199,282	217,711
	<hr/>	<hr/>
Deficiency of revenue over expenses	\$ (28,153)	\$ (73,700)
	<hr/>	<hr/>

**See accompanying notes**

**SCARBOROUGH CAMPUS STUDENTS' UNION, UNIVERSITY OF TORONTO**  
**Schedules to Financial Statements**  
**Year ended April 30**

<b>Operations - Building</b>	<b>Schedule 3</b>	
	<b>2012</b>	<b>2011</b>
Revenue		
Rent	\$ 193,267	\$ 232,745
Market weeks and vendors	8,794	4,810
Other	6,525	12,368
	<hr/>	<hr/>
	208,586	249,923
	<hr/>	<hr/>
Expenses		
Repairs and maintenance	68,085	96,571
Interest on long-term debt	5,349	7,060
	<hr/>	<hr/>
	73,434	103,631
	<hr/>	<hr/>
Excess of revenue over expenses	\$ 135,152	\$ 146,292
	<hr/> <hr/>	<hr/> <hr/>

**See accompanying notes**

**Adrian De Leon, Vice-President of Academics**  
Scarborough Campus Students' Union  
University of Toronto at Scarborough  
1265 Military Trail, Toronto, ON. M1C 1A4  
Direct Line: 416-287-7644



## **Vice-President of Academics Report**

### **November 16, 2012**

#### **ONGOING PROJECTS**

##### **Governance Reform**

The SCSU, along with the rest of the Governance Review Coalition, have attended the Tri-Campus Consultative Meetings for Governance Reform. To much surprise, the topic of reform of St George's Governing Council was also brought up, thus adding a new item of concern to this initiative. The Coalition will continue work on the UTM/UTSC Governance changes (including a meeting with Bill Gough this week), and will actively participate in ensuing debates regarding Central Governance changes.

##### **Study Space**

Brandon Minia, my University Affairs Associate, has continued work on this initiative. He has attended meetings with me at the Study Space Working Group and has given briefings of the project to relevant parties. The focus groups will continue to meet, and a student survey is being made.

##### **DSA Affairs**

The second round of DSA Funding is on November 16<sup>th</sup>. I am working out some logistical issues in dealing with funding requests, but the methods and operations of DSA Funding should be polished by the end of the year.

##### **Course Evaluation System**

I have met with Prof. Clare Hasenkampf in order to discuss the format of course evaluation reports, in the format of "Executive Reports", which will include concise statistical analysis of each professor and course. We shall be promoting Course Evaluations throughout exam season, in order to increase sample sizes of evaluations.

##### **Library**

The Learning Commons plan is pushing forward (to which we have much criticism to offer). However, talks of a Quiet Patrol in the library are in place, as a joint initiative by the SCSU (in terms of campaigns and promotion) and the Head Librarian's office.

##### **BookBorrow Program**

My Academics Associate, Jessica Yip, has almost completed developing a BookBorrow Program, the trial run of which will use the stock of used textbooks we have available in the office. We hope to reinstate the partnership the SCSU had with Pearson and McGraw Hill-Ryerson to receive textbook donations, so we can further this project in the future.

**Adrian De Leon, Vice-President of Academics**

*Scarborough Campus Students' Union  
University of Toronto at Scarborough  
1265 Military Trail, Toronto, ON. M1C 1A4  
Direct Line: 416-287-7644*



**UPCOMING GOALS**

- Launching the BookBorrow Program
- Commence surveys for the Task Force on UTSC Study Space
- Hold meetings for DSA Funding and DSA Council, continuing work on the DSA-Department Memorandum of Understanding
- Continue work with the Library to create a Quiet Patrol

**Kavita Siewrattan, Vice-President of Students & Equity**  
Scarborough Campus Students' Union  
University of Toronto at Scarborough  
1265 Military Trail, Toronto, ON. M1C 1A4  
Direct Line: 416-287-7644



## **Vice-President of Students & Equity Report**

**November 12th, 2012**

### **ONGOING PROJECTS**

#### **Equity Officer**

The first meeting discussion for the position should be happening in November

#### **Student Space Survey**

Contacted a few students who will be taking on the coordination of this project. The groups should be facilitated and a report done by December.

#### **United for Equity Week**

Working with Vice-President External to coordinate a few events held by clubs with an interest in social justice work. We will be having our first Social Justice Commission Meeting during this week.

#### **Equity Campaigns**

Met with Accessibility Services and we will be doing a piece on Ableism this month with a focus on misuse of automatic doors

#### **Bursary Programs**

Bursary assessments currently going on. The committee should finish assessments within the next two weeks.

#### **Prayer Room Renovations**

Renovations happened from November 5<sup>th</sup>-9<sup>th</sup>. We are in the process of receiving feedback from students about what other minor changes they will need to make the room comfortable and accessible.

### **COMPLETED TASKS**

#### **Water Jugs Cleaning**

Water jugs have been cleaned by Aramark and have been sealed.

#### **Executive Retreat**

Visioning exercise with SCSU Executive to determine the tasks that need to be finished for the rest of our term.

### **NOTABLE MEETINGS ATTENDED**

**Food User Committee: November 6<sup>th</sup> 2012**

**Governance Consultation Meeting: November 7<sup>th</sup> 2012**

**DSL Advisory Committee Meeting: November 8<sup>th</sup> 2012**

**Council on Student Services: November 12<sup>th</sup> 2012**



**Kavita Siewrattan, Vice-President of Students & Equity**

*Scarborough Campus Students' Union  
University of Toronto at Scarborough  
1265 Military Trail, Toronto, ON. M1C 1A4  
Direct Line: 416-287-7644*



## VP External Report

November 16th, 2012

### **Recreation Works**

The City of Toronto released a report on the future of recreation for youth. Right now we are working with different youth stakeholders in the city to feed our own recommendations. Me and Kavita are to depute on the item when it comes to council on Wednesday. You can find out more information at [recreationworks.ca](http://recreationworks.ca)

### **4th Wall Exhibit**

Last week, Dave Meslin brought the 4th Wall Exhibit to UTSC. In collaboration with the city studies department, we were able to have the exhibit launch last Monday with Dave, and it be presented in the student centre all through out the week. The exhibit touched on ways for the City of Toronto can remove barriers of civic engagement to have more citizens engage in civics.

### **United 4 Equity Week**

Next week, the SCSU is going to start to facilitate an initiatives to have groups working on social justice and equity issues to come together and work together. There will be the first ever Social Justice Commission meeting on Monday, and this will serve as a platform to have students unite to help push for a more equitable environment on campus. There are also events that week, such as the Trans Day of Remembrance, a film viewing of the story of Palestine, Women Centre outreach and TSA's Maaveerar Naal. Due to the intersectionality of equity and social justice issues, it is key to have students on campus work together to push all the issues.

### **Respect Scarborough**

On November 24th, there is an event we help put together called "Investing in Scarborough's Youth: quality social programs, strong public services, good jobs." This event is a community discussion on the youth perspective on the city budget and also the cities priorities. It is taking place in the Cedarbrook Community Centre, so come on by if you can.

### **Glen Murray Leadership Bid**

Glen Murray launched his bid to run for Ontario Liberal Leadership earlier this month. Students across the GTA held an action to show our disapproval of his job as the Minister of Training, Colleges, and Universities. At his launch, he reveled a no money down tuition policy which ended up being income contingent loans. This would make students pay a lot more for their education in the longer run, with marginalized students having to pay more due to interest rates and taking longer to pay back. We got a good amount of media attension and Glen even changed his policy right after to reduce the amount students borrow from 10k to 7k.

**John Bastawrous, VP Campus Life**  
Scarborough Campus Students' Union  
University of Toronto at Scarborough  
1265 Military Trail, Toronto, ON. M1C 1A4  
Direct Line: 416-287-7644



## **Campus Life Report** **November 16, 2012**

### **ONGOING PROJECTS**

#### **Item One – Lakers vs Toronto Raptors game**

- Ordered 44 tickets to the LA Lakers vs T.O Raptors game on January 20<sup>th</sup>
- tickets have began selling at the front desk for \$173.50 (Reg Price is \$190)
- A highly anticipated game as it features the new-look LA Lakers
- The game is sold out according to MLSE yet we have tickets! So this is a great selling point

#### **Item Two – Black and White Affair**

- Tickets have already begun to sell for this event and they have been flying thus far. We sold 100 tickets in approximately 6 hours on the first day of selling
- The event is at TRYST nightclub
  - o There will be buses taking UTSC students there and back
- DJ's have yet to be confirmed; open to suggestions!
- Date: Thursday November 29<sup>th</sup>, 2012

#### **Item Three – UTSC Club Network FB Group**

- Currently establishing/growing a “Club Network” group on Facebook that comprises of club executives
- The purpose of this group is for any UTSC club executive to post their ideas/projects/collaborations requests etc on the wall for other club executives to see
- If done successfully, this would be a really great method to utilize social media in engaging the clubs at UTSC more
- Gave my associate, Brandon the task of comprising a active organizations list and he contacted them and thus far, has successfully got 40 people to join the group!
  - o So far so good.
- If you have any suggestions on folks who you think should be in this group, please feel free to tell me and I will add them so long as they are a club executive

#### **Meetings Attended**

- Meeting w/ interested student
  - o discussed ideas on how to better use social media to integrate campus life into UTSC students
  - o this individual preferred they stay anonymous however, they brought to the table great ideas that I'll be exploring in the second semester
- Meeting w/ MSA pt.2
  - o MSA had decided that they were not going to use Rex's Den for their Faculty lunch and had chosen to go with Aramark instead
  - o Attempted to sway her back in the SRI direction but was unfortunately unsuccessful

**John Bastawrous, VP Campus Life**  
*Scarborough Campus Students' Union*  
*University of Toronto at Scarborough*  
*1265 Military Trail, Toronto, ON. M1C 1A4*  
*Direct Line: 416-287-7644*



## **COMPLETED PROJECTS**

### **Toronto Raptors Game**

- The first game that we had purchased tickets for SOLD OUT!
- We had 44 tickets from MLSE and we successfully managed to sell-out each and every ticket
- Thanks to everyone who promoted and pushed for the event. By Wednesday of last week the entire campus knew that the SCSU was hosting a Raptors game!

**Daniel Tittil, Vice President of Operations and CFO**  
*Scarborough Campus Students' Union*  
*University of Toronto at Scarborough*  
*1265 Military Trail, Toronto, ON. M1C 1A4*  
*Direct Line: 416-287-7050*



## **Vice President of Operations and CFO Report**

**November 2<sup>nd</sup>, 2012**

### **ONGOING PROJECTS**

#### **Rex's Den**

New hours, a revamped menu, training of staff and the introduction of new programming for the restaurant has resulted in improvement in both the atmosphere and the top line. Rex's Den will follow a continuous improvement model as the restaurant receives feedback from the UTSC population.

Status: Currently working on special exam programming, menu and hours and securing catering events such as holiday and faculty parties. December is usually low traffic days so Rex's will be running on lean staffing and exam hours from 11am to 8pm. This should allow us to at least break-even for December and satisfy our students. I hope everyone has tried at least one thing on the secret menu by now and remember to #tweetbeforeyoueat @Rexsden.

#### **SCSU Services Promotion**

Alice, the operations associate, is currently working with marketing on ways to increase promotions of our services. I will need director volunteers to do periodic class talks. Alice is creating a standard presentation. Also marketing is working on creation of SCSU services pamphlets as well as club services pamphlets. A cross promotion technique will be employed with other popular SCSU services. Our new office hours will also be promoted more.

Status: The class presentation and speech should be ready soon. I would like to get volunteers for class talks from directors. Alice will set up a review session with volunteers before the class talk session. The SCSU website has been updated to make services easily available and will continue to be populated with information.

#### **TV Lounge and Alumni Lounge Revamp**

Alice, is also working with myself and James Stronghill to revamp the TV lounge space. That is making the TV accessible to students and clubs. As well as install a foosball table upstairs in the room. The aim is to create a fun and relaxing student lounge for UTSC students.

Status: Awaiting the arrival of the extension cords and extra remote as well as correspondence from Game spot on installation of foosball table.

#### **One Love UTSC**

This brand has been successful for the union in the past. Built on campus spirit and togetherness, the executive team decided that the union will continue to build on the 1LoveUTSC branding. The operations associate together with the human resources

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*Scarborough Campus Students' Union  
University of Toronto at Scarborough  
1265 Military Trail, Toronto, ON. M1C 1A4  
Direct Line: 416-287-7050*



associate will be heading this project with an emphasis on sustainable business and controls.

Status: Awaiting order of T-shirts.

**IITS Service agreement**

The SCSU currently does not employ technical staff which leaves the union at a technological disadvantage. IT related issues and troubleshooting have historically been left to the most ‘tech savvy’ staff/executive employed at any particular point in time. In cases where no one at the office can provide assistance, the task is outsourced to the IITS (Information and Instructional Technology Services) Department. IITS currently is not obligated to service the SCSU under their mandate and so provides ad hoc assistance at lowest priority. An agreement is being drafted and proposed for negotiation with Zoran Piljevic, the director of IITS. This agreement will specify service allocation to the SCSU along with its terms and conditions.

Status: Amir has taken over this project and is gathering data from IITS on a viable agreement.

**Salto Lock System**

The current Salto lock system is outdated and thus causes inefficiencies operationally. Most notably, after-office hour bookings are troublesome as the front desk staff must either leave the room door open on weekdays or lend the room key on weekends. The new system uses programmable cards that may be used to open the doors after office hours and on weekends.

Status: All locks are installed and wireless access running. Sudha, our office manager, has been trained on the software. The new system has been in use and so far there haven’t been any reported glitches. The Salto representative installed a repeater for wireless connection. However, he needs to install a second repeater for the rooms SL232 and SL283. Darren will be in again to install a third repeater.

Status: The third repeater has been installed and so all rooms are fully functional now.

**SCSU Tax Clinic Program Creation**

This academic year, the SCSU will be executing a Tax Clinic for both domestic and international students for the first time. In the past only domestic students were targeted as the International Student Center provided a tax clinic solely to international students.

In acknowledging our mandate as the SCSU, to serve all students, I am working to provide a sound structure for this program. A SCSU Income Tax Clinic project plan is being developed in consultation with the ISC coordinator.

Status: The room and dates for the tax clinic and training dates are booked. Senior tax associate hiring will be happening soon. Benefit sessions presentations are also being created and booked.

**SRI General Manager (GM) Development**

Recognizing the need for a full time general manager for the SRI Inc., a SRI GM Development Committee was struck. This comprises of the SRI’s Treasurer, President and

**Daniel Tittil, Vice President of Operations and CFO**

Scarborough Campus Students' Union  
University of Toronto at Scarborough  
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Business Manager as well as the VP of Human Resources (Daniel T., Abdalla A., Joel Clark Sarah W. respectively). This committee's mandate is to overview the viability and execution of financing and hiring of an SRI GM in consultation with relevant parties.

Status: The loan agreement has been reviewed by myself, Amir and Abdalla. We have a few concerns which we will address with Fran and Andrew after the document is reviewed by our lawyers.

**Meetings Attended**

**Meeting with KPMG- Nov 8th, 2012**

- Discussed SCSU securing another Auditor. Awaiting a quote from KPMG.

**Meeting with Grant- Nov 7th, 2012**

- Finalized SCSU Financial Statements.

**Rex's Den Operations Meeting**

- Created a forum for discussion of Restaurant operations for open communication, target setting and operational issues.

**Meeting with Grant- Oct 10<sup>th</sup>, 2012**

- Discussed finalization of Audited reports.

**UPCOMING GOALS**

- Launch 1LoveUTSC order when clothes arrive
- Revamp TV lounge space and increase advertisement.
- First draft of IITS Agreement
- Dentistry Negotiations for capital repayment

**COMPLETED PROJECTS**

- Sign over of bank accounts completed
- Software Update for Salto
- Rex's Den October promotions
- Full hardware installation for Salto
- Updated services section of website
- Standardized SCSU Administrator accounts for SCSU computers.