

SCARBOROUGH CAMPUS STUDENTS' UNION Board of Directors Package

Wednesday, September 25th, 2019

6:00PM – 9:00PM

University of Toronto Scarborough Campus,

Student Centre - SL232

RULES OF ORDER AT A GLANCE

To do this:	You say this:	May you interrupt the speaker?	Must you be seconded?	Is the motion debatable?	Is the motion amendable?	What majority is required?
Object to incorrect procedure being used	Point of order.	YES	NO	NO	NO	No vote taken, chair rules
Seek clarification from the previous speaker						
Object to something which prevents your continued participation (eg. excessive noise)	Request for information.	YES	NO	NO	NO	No vote taken, chair rules
Object to a motion being considered						
Consider something out of its scheduled order	Point of personal privilege.	YES	NO	NO	NO	No vote taken, chair rules
	I object to consideration of this motion.	YES	NO	NO	NO	2/3 majority
	I move that the agenda be amended in order to deal with the following item . . .	NO	YES	YES	YES	2/3 majority
Appeal the ruling of the chair	I appeal the ruling chair on . . .	YES	YES	YES	NO	Majority
Change a motion	I move that the motion be amended to read . . .	NO	YES	YES	YES	Majority
Have a motion studied more before voting on it	I move that the motion be referred to . . .	NO	YES	YES	YES	Majority
Postpone further discussion on a motion until later in the	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority

meeting

Postpone consideration of a motion until a future meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Defer consideration of a motion temporarily	I move that motion...be laid on the table	NO	YES	NO	NO	Majority
Raise a matter previously tabled	I move that motion . . . be lifted from the table.	NO	YES	NO	NO	Majority
Reconsider a motion already voted on earlier in the meeting.	I move that motion . . . be reconsidered.	NO	YES	YES (if original motion was)	NO	Majority
End debate on a motion	I call the question	NO	YES	NO	NO	2/3 majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	NO	NO	NO	NO	Majority
Recess the meeting.	I move that the meeting recess until . . .	NO	YES	Only to time	YES	Majority
End the meeting	I move that the meeting adjourn.	NO	YES	NO	NO	Majority

Attendance

Last Name	First Name	Constituency or Position
Lhamo	Chemi	President
Kadhem	Tebat	Vice-President Equity
Alibux	Rayyan	Vice-President Operations
Bukhari	Chaman	Vice-President External
Sahagian	Carly	Vice-President Academics & University Affairs
Mohamed	Sarah	Vice-President Campus Life
Sahagian	Jacqueline	Director of Arts Culture & Media
Chaudhry	Eesha	Director of Critical Development Studies
Waheed	Urba	Director of Sociology
Shanqiti	Ahmad	Director of Computer & Mathematical Sciences
Santosh	Heyden	Director of Management
Kalonji	Deborah	Director of French & Linguistics
Matta	Jacobo	Director of Historical & Cultural Studies
Saini	Sahiba	Director of Health Studies
Imran	Kandeel	Director of Human Geography
Bogle	Mickel	Director of Philosophy
Rahman	Rimsha	Director of Political Science
Kashif	Daniyal	Director of Biological Sciences
Caluag	Claire	Director of English
Sassaninejad	Kian	Director of Psychology
Clement	Michael	Director of Physical & Environmental Sciences
Guido	De Filippo	International Student Director

Agenda

1. Call to order

2. Approval of the Chair

Motion Moved: Lhamo Seconded:

Be it resolved that Gayle McFadden be approved as the chair of the September Board of Directors meeting.

3. Announcements

4. Approval of the Agenda

Motion Moved: Lhamo Seconded:

Be it resolved that the agenda for the September 2019 Scarborough Campus Students' Union Board of Directors meeting be approved as presented.

5. Equity Statement

6. Approval of Minutes

Motion Moved: Lhamo Seconded:

Be it resolved that the August 26th, 2019 minutes package including the following documents be approved as presented:

- a) No Executive Committee Minutes
- b) August Board of Director Meeting Minutes (To be added)

7. Matters Tabled from Previous Meetings

- a. **Hiring Committee Investigation**
- b. **Executive Reports (August)**

8. New Business

a. Motions

i. Election Dates

Moved: Alibux Seconded:

Whereas the elections committee has not had a chance to meet yet and proper notice must be given to students on the dates of the elections.

Be it resolved that the elections for the Director of Anthropology and Director of First Year Representatives be held from October 23 – 25 of 2019.

9. Executive Reports (on page 6)

Moved: Lhamo Seconded:

Be it resolved that the Executive Report be accepted as presented.

10. Director Updates

11. Other Business

12. Adjournment

Motion Moved: Lhamo Seconded:

Be it resolved that the August 26th, 2019 Scarborough Campus Students' Union Board of Directors meeting be adjourned.

Executive Reports

Services & Operations

Scarborough Campus Students' Union (SCSU)			
INCOME STATEMENT			
	Aug-19		Description of Accounts
REVENUE			
Student Fees	\$36,901.05		Health & Dental fee, SCSU Membership fees
Space Rental Income	\$32,534.64		Tenant Fee's and Conference Room Rental
Services Revenue	\$3,661.00		Discounted Tickets, Lockers & Postering
Event Sales	\$1,598.03		Orientation, Boat Cruise, Mosaic, etc
Metropasses	\$425.50		TTC Merchandise
Vending Commissions	\$0.00		Vending machine commissions
Advertising Revenue	\$0.00		Student Center advertising and agenda book ad revenue
Other Income	\$8,449.23		Investment, Grants, Sponsorship
TOTAL REVENUE	\$83,569.45		
EXPENSE			
Salaries, Wages & Benefit	\$43,999.49		Salaries, wages, honorariums, and benefits
Supplies	\$2,628.02		Office, computer, photocopier, and general supplies
Ticket Purchases	\$189.57		Discounted Tickets
Internal Services	\$2,061.17		Postage, Insurance etc.
Metropasses	\$395.00		TTC Merchandise
Event Costs	\$54,801.51		Orientation, Spring Formal & other event costs
Elections	\$0.00		Election related costs (candidate reimbursement, materials, etc.)
Meetings	\$100.00		Annual General Meeting, General Meeting & Meeting Costs
Programming Costs	\$255.00		Campaigns, VNP, Food Centre, RSC and Appreciation
Funding	\$0.00		Clubs Funding, DSA Funding, Donations and Bursaries
Professional Development	\$280.01		Continuity, Transportation and Travel
Building Repairs & Maintenance	\$300.00		Repairs and maintenance costs for the building
Professional Fees	\$0.00		Legal fees, Auditing Fees, etc
Telephone & Communication	\$0.00		Phone Charges
Bank Charges	\$306.48		General Bank Charges
TOTAL EXPENSES	\$105,316.25		
NET INCOME	-\$21,746.80		

Campaigns, Advocacy, Events and Programming

Meeting with Crohn's and Colitis UTSC

On August 26th, VP AUA met with the executives of Crohn's and Colitis UTSC club to discuss collaborations with the SCSU. The executives mentioned that they are working closely with the International student centre and are looking to start a clothing drive soon. VP AUA is looking forward to working with them and support their initiatives. For more information, please contact Carly Sahagian at academics@scus.ca

SCSU residence party

On September 1st, VP AUA helped the other executives and university admins to ensure that the Residence party in Highland hall event centre is running smoothly.

Week of Welcome

September 3-6, VP AUA helped VP campus life and other executives throughout the week of welcome; Welcoming day, the Karaoke night and the tri-UofT campus parade.

DSA alternative training

On September 6th VP AUA held an alternative training for DSA's that couldn't attend the summer training in order to be eligible for SCUS recognition. For more information, please contact Carly Sahagian at academics@scus.ca

Outreach

From September 9-13th. VP AUA was reaching out to students, talking about SCSU, its victories, services such as the food bank and events. Furthermore, talking about work, volunteer opportunities and encouraging students to engage with the Students Union. We were also giving out agendas and much more. For more information, please contact Carly Sahagian at academics@scus.ca

Meeting with GCSA

VP AUA met with the VP of Internal Affairs of GCSA and discussed the DSA funding and the concerns of securing funds from the SCSU especially when the Union is facing cuts in funding because of the student Choice initiative. VP AUA assured that the SCSU will continue to advocate and lobby for the students as well as support the DSA's and student clubs. For more information, please contact Carly Sahagian at academics@scus.ca

Know Your Rights workshop series

On September 13th, VP AUA held the first workshop of the series; know your employment rights 101.

The workshop took place in the makerspace, UTSC library. The workshop was facilitated by the Workers' Action Centre. The workshop provided an introduction and overview of the recent changes to the Employment Standards Act and the Labor Relations Act. For more information, please contact Carly Sahagian at academics@scus.ca

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6:00PM – 9:00PM

University of Toronto Scarborough Campus,

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Board of Directors Meeting #4 of the Scarborough Campus Students' Union |
Monday, August 26th, 2019 | 6:00PM | SL-232, UTSC Student Centre

Change a motion	I move that the motion be amended to read . . .	NO	YES	YES	YES	Majority
Have a motion studied more before voting on it	I move that the motion be referred to . . .	NO	YES	YES	YES	Majority
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Santosh	Heyden	Director of Management
Kalonji	Deborah	Director of French & Linguistics
Matta	Jacobo	Director of Historical & Cultural Studies
Saini	Sahiba	Director of Health Studies
Imran	Kandeel	Director of Human Geography
Bogle	Mickel	Director of Philosophy
Rahman	Rimsha	Director of Political Science
Kashif	Daniyal	Director of Biological Sciences
Caluag	Claire	Director of English
Sassaninejad	Kian	Director of Psychology
Clement	Michael	Director of Physical & Environmental Sciences
Guido	De Filippo	International Student Director

Agenda

13. Call to order: 6:23pm

14. Approval of the Chair

Motion Moved: Lhamo Seconded: De Filippo

Be it resolved that Sarkis be approved as the Chair of the July 2019 Board of Directors meeting.

Lhamo motions to move item 2 of the agenda to item 7.

Seconded: De Filippo

Approval of Chair pushed to a later time, and for this to be voted on at 7

Motion passes

Item number 2 is now Item 7

15. Announcements

Lhamo asks if executives have any announcements

Alibux mentions many things have been beta tested like Slack. As committees are being created today, Slack can be used for communication

Everybody present will be given invites within the week to Slack

Kadhem reminds everybody that BOD retreat is on August 11. She states this because equity training is on the 16th

De Filippo asks how training will occur

Mohamed mentions that CFS event will occur on Friday or Saturday, and encourages all to come as transportation will happen together on both days (meet at office at 10am). Aside from this, frosh planning is going well

Lhamo speaks upon "We the Students" initiative.

Mohamed mentions that video of student voice initiative will occur, asks for BOD participation — along with their participation for frosh video. She wants to put names to faces and will follow up with each director afterwards

Moved: Alibux

Seconded: Kadhem

WHEREAS the board of directors of the SCSU both believes and is legally bound by the University of Toronto Governing Council's Policy that states "all Student Organizations must conduct themselves in an open, accessible and democratic manner".

WHEREAS the SCSU must demonstrate a "willingness to freely share information about the organization with members" as well as principles that embody "transparent management".

WHEREAS the SCSU must act in a way that promotes "transparency and accountability to the membership".

WHEREAS as democratically elected representatives, the board members must show an "openness to scrutiny", in regards to the decisions they make.

WHEREAS the SCSU must honour their "commitment to ensuring that meetings, events and activities of the organization are communicated to the membership in such a way that members are able to participate fully in such meetings, events and activities".

WHEREAS there have been baseless allegations of anti-blackness during discussions within the union meeting spaces, that have detrimentally impacted the function of the executive team and their mandate for "ensuring that members' voices and perspectives whether expressed individually or by a group, can be heard and, if appropriate, acted upon".

BE IT RESOLVED that the meetings of the board, finance committee, elections and appeals committee, and annual general meetings have the audio recorded to be published online with the minutes of the meeting. If the audio is to be turned off to discuss sensitive information, a $\frac{2}{3}$ majority of the board/committee must authorize this and the reason for this must be documented along with the names of the board members who requested this.

BE IT FURTHER RESOLVED that the board live-stream their monthly meetings using Facebook live to allow students the ability to comment and ask questions during these meetings.

BE IT FURTHER RESOLVED that the live-streamed video will be uploaded to the SCSU YouTube Channel and Facebook page on a monthly basis by the Vice-President Operations within a week of the meeting.

Alibux explains that this act has sole purpose of explaining membership. Many students do not know what is happening so this leads them to opt out. Alibux wants to show that they (Union) do represent them (students) and he wants them to know about what is said in meetings. He knows that minutes exclude details due to physical limitations, thus, he wants this initiative as it will make everything transparent.

Imran wants to discuss the first be it resolved clause in discussion, as the audio will be turned off. The reason for this must be documented along with the name of board of directors who represent this. How can the group publish this online for others to see; what does this look like from anti-oppression perspective, she believes all this is important

Santosh's concern is that if an individual outside table wants to speak, how would live chat work to accommodate this, and would the group be responsible for comments that are being published in discussion; how will this be monitored

Alibux responds that it can be specific if sensitive issue is being spoken on.

The $\frac{2}{3}$ of the board agreeing motion is there to make sure that consensus is important for sensitive info to just be documented. If it is not an issue to this degree, it is important to mention that the whole group is agreeing to something

Kashif moves for broadcast to be on Facebook Live

He specifies that it is important to make it clear that there will be comments from something being broadcasted. It can be volatile if it is decided that all comments will be responded to due to the fact this may be infeasible to do.

He wants to stick to a livestream, that way people that want to watch are able to watch, and people that want to speak can speak, there are other ways for those not physically there to speak

Alibux responds that he understands the volatility. The main concern is that these meetings will take too long; he agrees that answering all questions will be infeasible. He does want comments to be open, for people to exchange ideas and opinions to be formulated there. His main concern would just be the livestream and he is okay as long as this happens

Rahman adds that it will be difficult to look or moderate livestream as priority is at board meeting. She mentions execs are open to having office hours during the week to discuss motions, this could be taken into consideration for comments to be spoken on instead of having these on the facebook live

Bukhari wants to reiterate that they should have the comment ports blocked as there is no way...

Bukhari continues that they should strike out people being able to comment

Kashif wants to call to question on the amendment

Seconded: De Filippo

Motion passes

Amendment to motion passes; amendment was be it further resolved for board to broadcast meetings on Facebook live

Lhamo now goes back to speakers list

Lhamo asks all those in favor of motion as amended

Motion carries

6. Approval of Minutes

Motion

Moved: Lhamo

Seconded: Clement

Policy & By-Law Committee Motion

Moved: Lhamo

Seconded: Rahman

Whereas the Policy & By-Law Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that __Rahman__ and __Chaudhury__ be elected by and from the Board of Directors to serve on the 2019-20 Policy & By-Law Committee.

Motion Carries

Motion to destroy ballots by Lhamo

Moved: Lhamo

Seconded: Santosh

Motion Carries

Santosh calls up emergency motion into the hiring of the Chair.

Motion: Investigation into hiring for chair.

Whereas the past BOD meetings had suffered in professionalism in which way the Chair was elected.

Whereas the SCSU must maintain a level of professionalism and that the way in which employment is carried out is fair and transparent

Whereas there have been many instances of verbal conflict and petty childlike mannerism carried out during meetings

Be it resolved that there be an investigation into the hiring of the chair; and all matters involved regarding the hiring of the chair be presented to the board

Be it resolved that during the presentation of the investigation only, information presented on the PowerPoint / document may be brought up during a Q&A panel. Essentially, the investigation should speak for itself, no need to have a surprise email leak

Lhamo motions to recess

Carries

Santosh reads out his motion again

Santosh would like to add another **Be it resolved clause that the following members be part of the investigation team: Kashif, De Filippo, & Kashif. They present this document for the next meeting that seems fit; August board meeting**

Seconded: Lhamo

Caluag proposes amendment to amendment; for the process of investigation, none of the current applicants will not hold the position of chair for the next board meeting

Lhamo explains this is not relevant to the amendment, they are not talking about who will be chairing the meeting next, but who is specifically going to be on the investigation team

Imran states when this amendment passes, then the amendment can be made

Vote carries for Santosh's amendment.

Motion Carries

Caluag moves an amendment: Be it resolved that all applicants involved for investigation, may not hold position of chair for BOD 2019-2020 **until the investigation is resolved**. This allows Board of Directors and executives to proceed to vote by $\frac{2}{3}$ majority for August BOD chair, **factoring any future candidates that have been directly affiliated with CFS as it their duty to hold them accountable**.

Seconded: Chaudhury

Mohamed motions to amend to strike out the CFS and hold accountable any candidate affiliated

Seconded: Santosh

Be it resolved that all applicants involved for investigation, may not hold position for a chair for BOD 2019-2020, and allow Board of Directors and executives to proceed to decide by $\frac{2}{3}$ majority vote for August BOD chair

Santosh motion to call to question

Vote carries

The Board is going directly amendment to amendment

Motion carries

Back to amendment

Caluag wants to make an amendment to the amendment

Caluag motions; Be it resolved that all applicants involved for investigation, may not hold position of chair for BOD 2019-2020 until the investigation is resolved. This allows board of directors and executives to proceed to vote and decide by $\frac{2}{3}$ majority vote for August BOD chair, factoring any future candidates that have been directly affiliated with CFS as it the Board's duty to hold them accountable.

Seconded: Santosh

Saini calls to question

Seconded: Rahman

Motion passes

Vote on amendment to the amendment

Motion fails

Vote for main amendment

Motion passes

Kashif calls to question

Seconded: Santosh

Motion passes

Elections & Referenda Committee Motion

Moved: Lhamo

Seconded: Mohamed

Whereas the Elections & Referenda Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that _____ and _____ be elected by and from the Board of Directors to serve on the 2019-20 Elections & Referenda Committee.

Elections & Appeals Committee

Motion Moved: Lhamo

Seconded: Saini

Whereas the Elections & Appeals Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Imran be elected by and from the Board of Directors to serve on the 2019-20 Elections & Appeals Committee.

Clubs Committee

Motion Moved: Lhamo

Seconded: Rahman

Whereas the Clubs Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Saini and Santosh be elected by and from the Board of Directors to serve on the 2019-20 Clubs Committee.

Motion passes

Motion to destroy ballots by Rahman

Seconded: Imran

Motion passes to destroy ballots

Finance Committee

Motion Moved: Lhamo

Seconded: Chaudhury

Whereas the Finance Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Kashif and De Filippo be elected by and from the Board of Directors to serve on the 2019-20 Finance Committee.

Motion carries

DSA Committee

Motion Moved: Lhamo

Seconded: Clement

Whereas the DSA Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Bogle be elected by and from the Board of Directors to serve on the 2019-20 DSA Committee.

Motion Carries

Motion to destroy ballots: Clement

Moved: Clement Seconded: Imran

Motion passes

Bursary Committee

Motion Moved: Lhamo Seconded: Rahman

Whereas the Bursary Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Clement be elected by and from the Board of Directors to serve on the 2019-20.

Motion passes

Emergency motion to pause the livestream to go in camera

Motion Moved: Lhamo Seconded: Kashif

Motion passes

Moton to go in camera by Kashif

Motion Moved: Kashif Seconded: Clement

Minutes paused

Commissions

Motion Moved: Lhamo Seconded: Rahman

Whereas the SCSU Commission is a meeting that generates, shapes and develops campaigns and events of the SCSU,

Be it resolved that Caluag and _____ be elected by and from the Board of Directors to serve on 2019-20 SCSU Commission.

Motion passes

Chaudhury motions to adjourn meeting

Seconded: Santosh

Imran calls to question

Vote passes

Motion to adjourn fails

Mohamed motions to amend agenda, move item to 8v to now

Seconded: Chaudhury

Motion carries

10. Breach of Contract Motion

Moved: Bukhari

Seconded: Santosh

WHEREAS the President has been found to be in breach of their Employment Contract and by extension, the SCSU Bylaws and the Ontario Nonprofit Corporations Act (refer to Annex I);

WHEREAS the President has been unapologetic and unremorseful after said violations having repeatedly been brought to their attention, including the publication of an official letter by the Executive Committee;

WHEREAS the duty of the Board of Directors is to uphold the Bylaws and to hold the Union accountable to ensure it is in compliance with all laws (provincial or federal) that it purposes to abide by;

WHEREAS the student body, as a general principle, expects transparency and accountability from the Union;

BE IT RESOLVED, That, the President release a public statement on all official SCSU social media explicitly stating the ways in which they breached their Employment Contract, to ensure transparency for the students to also illustrate the President's best intentions for the student body as well as the Union;

BE IT FURTHER RESOLVED, That, in the aforementioned statement to the public, the President vow to resign should further breach of their contract occur in the future;

Santosh asks if it is possible to go off livestream for personal reasons

Seconded: Clement

Motion passes.

Rahman proposes amendment to motion to move to strike out the first be it resolved clause.

Seconded: Kashif

Mohamed calls to question

Seconded: Chaudhry

Passes

Kashif calls to question

Passes

Vote carries

Vote on motion

Motion fails

Meeting adjourned at 10:19

SCSU Annual Budget 2019-2020

Board of Directors Meeting #1 of the Scarborough Campus Students' Union |
 Wednesday May 15th, 2019 | 5:00PM | SL-232, UTSC Student Centre

Scarborough Campus Students' Union (SCSU)		
INCOME STATEMENT		
	Annual Budget	Description of Accounts
REVENUE		
Student Fees	\$4,891,500.00	Health & Dental fee, SCSU Membership fees, etc.
Space Rental Income	\$380,132.00	Tenant Fee's and Conference Room Rental
Services Revenue	\$100,985.00	Discounted Tickets, Lockers & Postering
Event Sales	\$124,372.00	Orientation, Boat Cruise, Mosaic, etc
Metropasses	\$0.00	TTC Merchandise
SRI Operating Subsidy	\$127,500.00	Sudisidy for Rex's Den
Health and Dental Plan Administration Fee	\$251,890.00	Administration fee for servicing the plan
Advertising Revenue	\$14,368.00	Student Center advertising and agenda book ad revenue
Grants and Sponsorship	\$19,919.00	Grants and Sponsorships
Other Income	\$96,803.00	Donations, commisions, U of T Contributions, etc.
Investment Income	\$68,121.00	Investment Income and Interest
TOTAL REVENUE	\$6,075,590.00	
EXPENSE		
Health and Dental Disbursements	\$3,474,796.00	Health and Dental fees paid back to students
Metropasses	\$0.00	TTC Merchandise
Salaries, Wages & Benefits	\$654,103.00	Salaries, wages, honorariums, and benefits
Supplies	\$18,177.00	Office, computer, photocopier, and general supplies
Services	\$46,868.00	Postage, Insurance etc.
Event Costs	\$234,883.00	Orientation, Spring Formal & other event costs
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Funding	\$58,500.00	Clubs Funding, DSA Funding, Donations and Bursaries
Professional Development & Travel	\$26,000.00	Continuity, Transportation and Travel
Restricted Referendum Fees Disbursement	\$401,507.00	Fees remitted to Student Levy Groups
Operating Subsidy to Rex's Den	\$127,500.00	Fund set aside to maintain Rex's Den
Building Repairs & Maintenance	\$119,020.00	Repairs and maintenance costs for the building
Professional Fees	\$34,010.00	Legal fees, Auditing Fees, etc
Ticket Purchases	\$35,761.00	Discounted Tickets
Telephone & Communications	\$9,690.00	Phone Charges
Reserve Allocation	\$150,000.00	Mandatory Payment required for the operation of the Student Centre
Amortization	\$6,630.00	Depreciation of Computers and Equipment
Loss on Disposal of Equipment & Bad Debt	\$2,300.00	Bad debt and cost associated with disposed equipment
Health and Dental Reserve	\$543,020.00	Money left from the Health and Dental Plan
Bank Charges	\$6,475.00	General Bank Charges
TOTAL EXPENSES	\$6,029,523.00	
NET INCOME	\$46,067.00	