

SCARBOROUGH CAMPUS STUDENTS' UNION

LOCAL 99 OF THE CANADIAN FEDERATION OF
STUDENTS

Board of Directors Package

Wednesday July 27th, 2016

11:00AM

University of Toronto Scarborough
Campus, Student Centre - SL232

RULES OF ORDER AT A GLANCE

To do this:	You say this:	May you interrupt the speaker?	Must you be seconded?	Is the motion debatable?	Is the motion amendable?	What majority is required?
Object to incorrect procedure being used	Point of order.	YES	NO	NO	NO	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information.	YES	NO	NO	NO	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	YES	NO	NO	NO	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	YES	NO	NO	NO	2/3 majority
Consider something out of its scheduled order	I move that the agenda be amended in order to deal with the following item . . .	NO	YES	YES	YES	2/3 majority
Appeal the ruling of the chair	I appeal the ruling chair on . . .	YES	YES	YES	NO	Majority
Change a motion	I move that the motion be amended to read . . .	NO	YES	YES	YES	Majority
Have a motion studied more before voting on it	I move that the motion be referred to . . .	NO	YES	YES	YES	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Defer consideration of a motion temporarily	I move that motion...be laid on the table	NO	YES	NO	NO	Majority
Raise a matter previously tabled	I move that motion . . . be lifted from the table.	NO	YES	NO	NO	Majority
Reconsider a motion already voted on earlier in the meeting.	I move that motion . . . be reconsidered.	NO	YES	YES (if original motion was)	NO	Majority
End debate on a motion	I call the question	NO	YES	NO	NO	2/3 majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	NO	NO	NO	NO	Majority
Recess the meeting.	I move that the meeting recess until . . .	NO	YES	Only to time	YES	Majority
End the meeting	I move that the meeting adjourn.	NO	YES	NO	NO	Majority

Board of Directors Meeting #3 of the Scarborough Campus Students' Union
Wednesday July 27th, 2016 | 11: 00 AM | SL-232, UTSC Student Centre

Last Name	First Name	Constituency or Position
Ali	Muhanad	Director of Anthropology and Health Studies
Al-Ozzi	Tameem	Director of Biological Sciences
Don	Justin	Director of English
Hassan	Deena	Director of Psychology
James	Trina	Vice-President Campus Life (ex – officio)
Kirk	Jessica	President
Mohamed	Nafisa	Vice-President Equity
Philipiah	Alexson	Director of Arts, Culture and Media
Rajabi	Yasmin	Vice-President Operations (ex – officio)
Singh	Aryana	Director of Physical and Environmental Sciences
Srithas	Sitharsana	Vice-President External
Warsame	Samira	Director of Critical Development Studies
Wood	Thomas	Vice-President Academics & University Affairs
Yang	Jin-Mo	Director of Sociology

Agenda

1. Call to order

The meeting is called to order at __:__

2. Announcements

3. Approval of Agenda

Motion Moved: Kirk Seconded:

Be it resolved that the agenda for the July 27th, 2016 SCSU Board of Directors meeting be approved as presented.

4. Equity Statement

5. Approval of Minutes

Motion Moved: Kirk Seconded:

Be it resolved that the July 27th, 2016 minutes package including the following documents be approved as presented:

- a) Board of Directors Meeting Minutes
 - i. June 30th, 2016 (Supporting Documents on Page 13)
- b) Executive Committee Meeting
 - i. June 27th, 2016 (Supporting Documents on Page 27)
 - ii. July 4th, 2016 (Supporting Documents on Page 28)
 - iii. July 12th, 2016 (Supporting Documents on Page 29)
 - iv. July 18th, 2016 (Supporting Documents on Page 31)
- c) Policy & Bylaws Committee Meeting
 - i. July 19th, 2016 (Supporting Documents on Page 33)

6. Striking of Committees

Elections Appeals Committee

Motion Moved: Kirk Seconded:

Whereas the Elections Appeals Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that _____ be elected by and from the Board of Directors to serve on the 2016-2017 Elections Appeals Committee.

Be it resolved that _____ be elected by the Board of Directors to serve on the 2016-2017 Elections Appeals Committee as the member at large representative.

Be it resolved that _____ be elected by the Board of Directors to serve on the 2016-2017 Elections Appeals Committee as the staff or executive member of a students' union in the Greater Toronto Area representative.

Be it resolved that _____ be elected by the Board of Directors to serve on the 2016-2017 Elections Appeals Committee as the Executive Committee Representative.

7. Motion to Renew TTC Riders Membership (Supporting Documents on Page 39)
Motion Moved: Srithas Seconded:

Whereas TTC Riders is an active advocacy group who organizes creative actions, write reports, talk to riders and more to pressure Wynne, Tory and Trudeau to improve transit in Toronto, and

Whereas SCSU has contributed \$500 to TTC Riders last year,

Whereas TTC Rider is a strong ally of SCSU and have worked together on various transit initiatives, such as the Fair Fares Action and in advocating for the Eglinton East LRT, therefore

Be it resolved that SCSU renew its annual membership with the TTC Riders, and contribute \$500.

8. Motion to amend Donations Policy (Supporting Documents on Page 41)
Motion Moved: Kirk Seconded: Don

Be it resolved that the Donation Policy be approved as presented.

9. Motion to approve Bursary Funding Policy (Supporting Documents on Page 43)
Motion Moved: Kirk Seconded: Don

Be it resolved that the Bursary Funding Policy be approved as presented.

10. Motion to change the Vice – President Operations to an elected position
(Supporting Documents on Page 45)

Motion Moved: Kirk Seconded: Wood

Be it resolved that Bylaw-V Section 1 be amended to remove the non-voting status of the Vice-President, Operations; and

Be it further resolved that Bylaw-VI Section 5 be amended to read “one appointed Executive”.

11. Motion to amend the Elections Procedures Code Policy (Supporting Documents on Page 46)

Motion Moved: Kirk Seconded: Ali

Be it resolved that the Elections Procedures Code Policy be approved as presented.

12. Executive Report (Supporting Documents on Page 6)
Motion Moved: Kirk Seconded:

Be it resolved that the Executive Report be accepted as presented.

13. Director updates

14. Adjournment

Motion Moved: Kirk Seconded:

Be it resolved that the June 30th, 2016 SCSU Board of Directors meeting be adjourned.

Services & Operations

	May 2016	Description of Accounts
REVENUE		
Restricted Referendum Fees	\$74,826.58	Membership fees, fees we collect for student societies
Health and Dental Plan Fees	\$0	Health and Dental Plan Fees
Space Rental Income	\$18,714.45	Room and table rentals, tenants
Services Revenue	\$2,531.02	Sales of services (tickets)
Event Sales	\$0	Spring Formal, Orientation, Boat Cruise
TTC Metropasses and Fare Sales	\$64,667.75	Income from selling TTC products
Vending Commissions	\$0	Commission
Advertising Revenue	\$0	Handbook, Advertising spots around Student Centre
Other Income	\$1,192.48	Sponsorship, Grant, Investment, Interest Income
TOTAL REVENUE	\$161,932.28	
EXPENSE		
Salaries, Wages & Benefits	\$71,640.99	Salaries, wages, honorariums, and benefits
Supplies	\$2,674.09	Office, computer, photocopier, and general supplies
Health and Dental Disbursements	\$191,895.6	Fees paid for Health and Dental coverage
Ticket Purchases	\$350.8	Discounted tickets, Movie Tickets, Wonderland Tickets etc.
Services	\$248.91	Agenda, Tax Clinic, Printing and Photocopying etc.
Cost of TTC Metropasses and Fares Sold	\$55,808.02	Cost of selling TTC Metropasses and Fares
Event Costs	\$664.07	Orientation, Spring Formal & other event costs
Elections and Referenda	\$0	Elections supplies and promotion materials
Meetings	\$513.73	Conferences and events attended/hosted by the SCSU
Programming Costs	\$2.99	Volunteer Network Program, Campaigns etc.
Funding	\$0	Clubs Funding, DSA Funding, Donations, Bursary
Professional Dev & Travel	\$428.37	Health & Safety training, transportation and continuity costs
Restricted Referendum Fees Disbursement	\$0	Disbursing fees we collect for student societies
Repairs and Maintenance	\$125	Repairs and Maintenance, Cleaning
Professional Fees	\$2,110.28	Legal, Consulting, auditing fee's
Phones & Telecommunications	\$0	Website, cell phone allowance, e-mail hosting
Bank Charges	\$213.16	Bank Charges, Interest
Loss on Disposable and Bad Debt	\$0	Bad Debt Expense, Loss on Disposal
Amortization	\$0	Amortization of Furniture, Equipment, and Computers
TOTAL EXPENSES	\$326,676.01	
NET INCOME	\$-164,743.73	

Rex's Den Opening

Rex's Den has reopened with a brand new summer appetizer menu. Hopefully everyone has had an opportunity to visit. We are focusing on cheap food items, and quality service as two driving forces behind Rex's Den. We are using the summer as an opportunity to test out menu items and perfect service for the upcoming year. If you have any feedback please email operations@scsu.ca

Smart Serve Training

Several executives and staff received Smart Serve Training for the upcoming year.

Food Centre

VP Operations and Director Alexson are developing the food centre, and building partnerships with campus groups.

TV Lounge Renovation

The TV Lounge has been renovated with mirrors and window frosting. This is a response to the needs of students, particularly dancers who have been disadvantaged by the closing of the R-space.

Hero Burger

A bill of sale has been signed in the amount we had previously discussed. It has been sent to the interested franchise owner. We are waiting on a signed copy back.

Campaigns & Advocacy

All Black Lives Matter: Real Talks and Healing Space

The Racialized Students' Collective Center held its first event on July 12. This event was a space for Black folks and allies to come and speak about current issues going on around anti-black racism and how to navigate around our boundaries.

Anti-Racism Directorate – Public Meeting

Black Lives Matter Toronto called on the Government of Ontario to host a series of Public Consultations to introduce the Anti-Racism Directorate, and the first of which was held on July 14th. A few of your Executives attended this meeting, and issues like addressing the Mercury spill in Grassy Narrows, asking to explore race-based data collection in all areas of Ministry, and expressed concerns about limited budget for the Anti-Racism Office which is \$5 Million. If you'd like to attend the Scarborough Public Meeting with SCSU, contact president@scsu.ca If you'd like to address personal concerns to the Directorate, contact antiracism@ontario.ca.

APUS Board Visioning

On Sunday June 26th, VP External attended the Association of Part-Time Students Board Visioning which took place at the APUS office. We discussed about the priorities of APUS for the year and also discussed in depth the Fight the Fees campaign.

City of Toronto Executive Committee Scarborough Recommendations

On Tuesday June 28th, the Executive Committee was at City Hall to talk about the transit report. A couple of SCSU executives attended this meeting and made a deputation to the council on the need for the City to invest in transit in Scarborough. SCSU executives advocated in favour of the Eglinton East LRT.

Equity Steering Committee Meeting for RSC

On July 21st, RSC will meet with SC:OUT, WT*C, and Toni from the EDO office to create ways for these three groups to be able to work together and future plans.

Fight the Fees Task Force Meeting

The first Fight the Fees Task Force meeting is on Wednesday July 27th at 4:00 pm in SL 232. This is an opportunity to get together with UTSC students and have open conversations about how the Fight the Fees campaign will look like on our campus but also, to discuss the national day of action.

Know Your Rights

The VP AUA, as well as the VP External have begun to look at revamping, and expanding, the Know Your Rights Campaign. Currently, the SCSU only provides information on academic rights in the classroom, and information about the rights of interns. We are working to expand this list of information to include topics such as Petitions, Tenancy, Employment, and Police interactions. We have also partnered with the University of Toronto Students' Union and the University of Toronto Mississauga Students' Union for this initiative.

Lead with Pride: Executive Jumpstart

On Saturday July 23rd, VP External attended Lead with Pride: The Executive Jumpstart conference. It was an incredible opportunity for LGBTQ+ student leaders and student executives doing equity work to get together before the school year, to talk about the issues that are important to us and to start collaborations.

Mandatory Anti-Oppression Training – Victory

Based on demands put forward by the Black Liberation Collective with support from the Scarborough Campus Students' Union, the Provost Office at the University of Toronto is developing what they are calling “bias awareness training”; otherwise known as anti-oppression training. The SCSU has been invited to various consultation meetings which we hope will continue to inform the ways in which these training modules are developed. The initial announcement was around mandatory training for staff and UofT Administration, but we will be using the consultations to address the importance of anti-o for faculty as well. For more information, contact equity@scsu.ca

RSC Steering Committee Meeting

On July 12, RSC had held a meeting with executives from various racialized clubs on campus. This meeting was to see what these student representatives felt students would want to see this space used as well as what events clubs could collaborate together with.

Sexual Violence Prevention Committee Meeting

The Sexual Violence Prevention Committee had met twice in July. The committee is made up of folks from DSL, Registrar, Health and Wellness, Residence, Campus Police and other organizations on campus. The Committee meets to discuss ways to prevent sexual violence on campus.

Sesquicentennial Meetings

The University hopes to incorporate Canada's 150th anniversary into many areas of campus life. In the meeting spaces the SCSU is invited to, leading up to Sesqui, we continue to urge that the celebrations UTSC plans do not attempt to overshadow Canada's colonial legacy. As a part of the process of Truth and Reconciliation, we will encourage that the University recenter Indigeneity for 2017, through research grant opportunities, curriculum amendments, Indigenous staff hiring, and aspects of campus programming.

Toronto Action Coalition Meeting

On Thursday July 14th, a couple of executives from SCSU attended the first Toronto Action Coalition meeting, which consisted of student union executives and staff from the Greater Toronto Area, to discuss how the national day of action will look like in the GTA. There will another meeting on July 28th at 1:00 pm to continue conversations on the national day of action.

Teleconference on the National Day of Action

On Friday July 22nd at 1:00 pm we had our first national teleconference on the Day of Action. This was an opportunity to get provincial and national updates on our campaign and to discuss the next steps for the student movement.

Upper Executive Meeting

All SCSU executives worked to create 2016-2017 Priorities and Recommendations to present to the University's Upper Executive team. We used the Lobby Document as a vehicle to address and solve few of several concerns expressed by our members. Some of the lobby asks included addressing transit concerns, the lack of student space, and ways to take on some of the 94 Calls to Action put forward by TRC. The Lobby Document is attached to the Board Package. If you have questions about the progress of the lobby items, contact president@scsu.ca. Supporting Documents on Page 58.

Vice Provost, Students Meeting

The SCSU Executive met with Sandy Welsh - Vice Provost Students - along with some of her colleagues to discuss student concerns at the Scarborough Campus. The items discussed were as follows: we addressed that "Bias Awareness Training" should be mandatory for faculty as well; folks updated SCSU on what was race-based data collection and what the University is now calling student demographic data collection; we reiterated our opposition for the way in which the Policy on Open, Accessible, Democratic, Autonomous Student Organizations were conceptualized and its unforeseen impact on students in Scarborough; lastly, SCSU expressed our discontent with the limited number of consultations the University has conducted with respect to developing the Sexual Violence Response Policy.

Events & Programming

Clubs Training

Clubs training will be taking place on August 9th from 10:00am to 5:00pm. Clubs looking to gain access to all of the clubs services such as clubs funding, printing and bookings, are encouraged to attend.

DSA Training

DSA Training is a space where the SCSU Executives are able to engage with all the DSAs on the Scarborough Campus. DSAs are given information on areas such as, how to plan an event, run a campaign, apply for DSA finances through SCSU and utilize the other services provided by SCSU. It also functions as an open organizing space where DSAs can connect with the SCSU, and each other, to plan events in the upcoming year. The two key events that SCSU was looking to partner with the DSAs for were Orientation and Academic Forum.

IRDS Planning

VP AUA and the President attended a planning session with the Principle, Dean, VP Research and the Library in order to being discussions of how best to work together to in order to use the Sesquicentennial Fund. We discussed the importance of including a wide range of perspectives into all the research based sesquicentennial events, recognizing the colonial legacy of Canada, the Truth and Reconciliation Commission and the experiences of those who have immigrated to Canada. Our provisional theme is “Celebrating and Complicating Canada”.

SCSU APP

This Orientation the SCSU will be launching an app called SCSUuoft. The purpose of the app is to ensure students are up to date on the various campaigns, events and services that the SCSU has to offer. Some of the app's features include a campus map, campus wall, GPA calculator, daily planner, transit planner and a directory of the various student organizations on campus. UTSC student organizations that are interested in having their information displayed in the app are encouraged to contact campuslife@scsu.ca or <http://www.scsu.ca/appinfoapp/>.

Orientation 2016

Orientation Planning is continuing. The Team is working hard a creating training session that will be taking place on August 13 and 20, to ensure our volunteers a equip with all of the information needed to ensure our first year fee welcomed. In addition to ensuring student feel welcomed, we are looking to host tabling space for clubs on campus. Clubs looking to take part in tabling during this year's orientation must complete and submit the tabling form on the SCSU office by august 12 with a \$20 deposit.

TEDxUTSC Advisory Committee Meeting

Being invited to serve as a new member of the Advisory Committee for 2016-2017, SCSU helped to recommend different ways of providing more enriching experiences for associate

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positions, as well as ideas for speaker invitations. TEDxUTSC notified us about the theme and potential graphics for their 2017 conference as well.

Netflix and Chill

On July 14 SCSU hosted their first movie night at Rex's Den. Students who attended were given free popcorn and were entertained by a movie. Thanks goes out to all who attended. If you have any questions email campuslife@scsu.ca.

Board of Directors Meeting #3 of the Scarborough Campus Students' Union
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MEETING MINUTES

Board of Directors Meeting #2 of the Scarborough Campus Students' Union
 Thursday June 30th, 2016 | 5:00PM | SL-232, UTSC Student Centre

Board of Directors, Scarborough Campus Students' Union

LAST NAME POSITION	FIRST NAME	CONSTITUENCY OR
✓ Ali Anthropology and Health Studies	Muhanad	Director of
✓ Al-Ozzi Biological Sciences	Tameem	Director of
✓ Don	Justin	Director of English
✓ Hassan Psychology	Deena	Director of
✓ James Life (ex – officio)	Trina	Vice-President Campus
✓ Kirk	Jessica	President
✓ Mohamed	Nafisa	Vice-President Equity
✓ Philipiah Culture and Media	Alexson	Director of Arts,
✓ Rajabi Operations (ex – officio)	Yasmin	Vice-President
✓ Singh and Environmental Sciences	Aryana	Director of Physical
✓ Srithas	Sitharsana	Vice-President External
✓ Warsame Critical Development Studies	Samira	Director of

✓ Wood
Academics &
University Affairs

Thomas

Vice-President

✓ Yang

Jin-Mo

Director of Sociology

1. CALL TO ORDER

A quorum being present, the Chair called the meeting to order at approximately 5: 15 pm.

2. ANNOUNCEMENTS

Kirk noted a small the change of agenda, Item 6 Elections and Appeals Committee should be changed to Elections and Referendum Committee.

Motion to Amendment the agenda.

MOTION

Moved: Kirk

Seconded: Wood

Vote: All in favour

CARRIED

3. APPROVAL OF THE AGENDA

MOTION

Moved: Kirk

Seconded: Srithas

Be it resolved that the agenda for the June 30th, 2016 SCSU Board of Directors meeting be approved as amended.

Vote: All in favour

CARRIED

4. EQUITY STATEMENT

Mohamed read the Equity Statement and the Acknowledgement of the Lands we occupy of the Mississauga New Credit First Nation.

5. Approval of Minutes

MOTION

Moved: Kirk

Seconded: Wood

Be it resolved that the June 30th, 2016 minutes package including the following documents be approved as presented:

a) Board of Directors Meeting Minutes

- i. May 25th, 2016
 - b) Executive Committee Meeting
 - i. May 24, 2016
 - ii. May 30, 2016
 - iii. June 13, 2016
 - iv. June 20, 2016
- Vote: All in favour

CARRIED

6. Striking of Committees

Policy & By-Laws Committee

MOTION **Moved:** Kirk **Seconded:** Philipiah

Kirk gave a brief description of the responsibilities of members of the Policy & By-Laws Committee.

Nominations open. Don and Ali elected themselves.

A motion was made to accept the candidates for the Policy & By-Laws Committee.

MOTION **Moved:** Mohamed **Seconded:** Al-Ozzi

Whereas the Policy By-Laws Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that **JUSTIN DON** and **MUHANAD ALI** be elected by and from the Board of Directors to serve on the 2016-2017 Policy & By-Laws Committee.

Vote: All in favour

CARRIED

Kirk read the personal statements of the candidates and the Board voted via secret ballot.

A motion was made to accept the candidates as the new member at large representatives of the Policy & By-Laws Committee.

MOTION **Moved:** Don **Seconded:** Ali

Be it resolved that **HANA SYED**, and **NADHIENA GOWRY-SHANKAR** be elected by the Board of Directors to serve on the 2016-2017 Policy & By-Laws Committee as the member at large representative.

Vote: All in favour

CARRIED

Motion to Destroy Ballots

MOTION **Moved:** Wood **Seconded:** Srithas

A motion was made to destroy the ballots.

Vote: All in favour

CARRIED

Elections and Referenda Committee

MOTION **Moved:** Kirk **Seconded:** Wood

Kirk gave a brief description of the responsibilities of members of the Elections and Referenda Committee.

Nominations opens. Warsame and Philiphah nominated themselves.

A motion was made to accept the candidates for the Elections and Referenda Committee.

MOTION **Moved:** Mohamed **Seconded:** Singh

Whereas the Elections and Appeals Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that **SAMIRA WARSAME** and **ALEXSON PHILIPAH** be elected by and from the Board of Directors to serve on the 2016-2017 Elections and Referenda Committee.

Vote: All in favour

CARRIED

Clubs Committee

MOTION **Moved:** Kirk **Seconded:** Wood

Kirk gave a brief description of the responsibilities of members of the Clubs Committee. Nominations opens. Yang and Al-Ozzi nominated themselves. A motion was made to accept the candidates for the Clubs Committee.

MOTION **Moved:** Wood **Seconded:** Don

Whereas the Clubs Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that **JIN-MO YANG** and **TAMEEM AL-OZZI** be elected by and from the Board of Directors to serve on the 2016-2017 Clubs Committee.

Vote: All in favour

CARRIED

Kirk read the personal statements of the candidates and the Board voted via secret ballot.

A motion was made to accept the candidates as the new member at large representatives of the Clubs Committee.

MOTION **Moved:** Singh **Seconded:** Hassan

Be it resolved that **SHIVALI** and **DAISY** be elected by the Board of Directors to serve on the 2016-2017 Clubs Committee as the member at large representative.

Vote: All in favour

CARRIED

Motion to Destroy Ballots

MOTION **Moved:** Don **Seconded:** Srithas

A motion was made to destroy the ballots.

Vote: All in favour

CARRIED

Vote: All in favour

CARRIED

Finance Committee

MOTION **Moved:** Kirk **Seconded:** Hassan

Kirk gave a brief description of the responsibilities of members of the Finance Committee.

Nominations opens. Singh and Hassan nominated themselves.

A motion was made to accept the candidates for the Finance Committee.

MOTION **Moved:** Srithas **Seconded:** Wood

Whereas the Finance Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that **ARYANA SINGH** and **DEENA HASSAN** be elected by and from the Board of Directors to serve on the 2016-2017 Finance Committee.

Vote: All in favour

CARRIED

7. Hero Burger

MOTION **Moved:** Kirk **Seconded:** Don

Whereas Hero Certified Burger 2275596 Ontario Inc. was bought by the Scarborough Campus Students' Union in 2011 to add diverse food options on campus, and

Whereas Hero Certified Burger 2275596 Ontario Inc. has struggled to generate profit in the years since opening, and

Whereas Hero Certified Burger 2275596 Ontario Inc. has required substantial financial and human resource support from the Scarborough Campus Students' Union to operate, and

Whereas the financial and human resource support for Hero Certified Burger 2275596 Ontario Inc. has detracted from Scarborough Campus Students' Union's ability to fulfill our mandate, and

Whereas, according to our Mission Statement, the Scarborough Campus Students' Union is committed to progressively, responsibly, and effectively representing and serving the changing needs of students, and

Whereas the most meaningful way for the Union to fulfill our mandate is by offering quality services to fulfill student needs, therefore

Be it resolved that the Scarborough Campus Students' Union sell Hero Certified Burger 2275596 Ontario Inc. for a minimum of \$50,000, and

Be it further resolved that the VP Operations & Chief Financial Officer update the Board of Directors on the final bill of sale.

After a brief discussion, Rajabi suggested to make a motion to move in camera.

Motion to Move In Camera

MOTION **Moved:** Srithas **Seconded:** Don

The meeting moved in camera at 5: 50 p.m.

Vote: All in favour

CARRIED

Motion to Move Out Of Camera

MOTION **Moved:** Wood **Seconded:** Al-Ozzi

The meeting moved out of camera at 6: 00 p.m.

Vote: All in favour

CARRIED

8. Executive Report

MOTION **Moved:** Kirk **Seconded:** Wood

Services & Operations

Rajabi speaks on the May Income Statement

The VP Operations briefly discussed the income statement and stated that the income statement is standard.

Kirk speaks on the Board Retreat

The SCSU Executives hosted our Board Retreat on June 14th, followed by a Board Outing on the 16th. The Executives facilitated conversations related to anti-oppression, the history of SCSU and responsibilities of the Board. We all had the opportunity to speak about the gaps to engaging with our members, opportunities to fill those gaps, as well as the projects we can all play a role in developing. If you have missed the Summer Board Retreat, Directors are encouraged to meet with Jessica in order to be more informed about the role. Further, you will need to attend the Fall Board Retreat with the directors who are elected during the By-Elections.

Rajabi speaks on Health & Dental Meeting

Due to complications with Health and Dental this past year, we have scheduled a meeting with our Health and Dental provider. We have discussed problems we faced last year and how we can address them for the coming year.

Rajabi speaks on **TV Lounge Installations**

The TV Lounge has been renovated in the past month in response to student needs. Recognizing that the R-space is no longer available for students (and dancers in particular) we have renovated the TV Lounge with mirrors and window covers.

Campaigns & Advocacy

Srithas speaks on the **CFS National General Meeting**

SCSU executives attended the CFS National General Meeting that took place in Gatineau, Quebec from June 4th to June 8th. At the National General Meeting, delegates from locals across the country discussed the motions and attended seminars and workshops about indigenous issues, post-secondary education, and the future campaigns and services of the Canadian Federation of Students. It was also the space where the members voted in favour of having a National day of Action which will be on November 2nd, in order to raise awareness about the tuition framework that's coming to an end in 2017.

Mohamed speaks on the **Consultation on Elements of Sexual Violence Policy**

The Expert Panel on Sexual Violence Policy held student consultations on the three UofT campuses to get student input for the policy draft. SCSU executives, VP Campus Life, VP Equity, and President attended this consultation and talked about how this policy should highlight consent, equity training for staff that would be likely to have a survivor come to them.

Wood speaks on **Departmental Chair Introduction Meetings**

VP AUA has continued meeting with the Departmental Chairs on an on-going basis. To this point, the VP AUA has met with seventeen Departments, including AccessAbility, the VP Research, Dean of Academics and the Vice Dean Undergraduate.

Wood speaks on **Departmental Student Associations Meetings**

VP AUA has begun meeting with the Departmental Student Associations on an on-going basis as well. So far the VP AUA has met with seven of the DSAs. These meetings have been away for the VP AUA to bringing up discussions about the Academics Day for Orientation, as well as begin discussions about the partnering of DSAs and the SCSU for the Academic Forums.

Wood speaks on **Dean of Academics and Vice-Dean Undergraduate Meetings**

The VP AUA and the President met with Interim Vice- Principal (Academic) and Dean, Professor William Gough, and Vice Dean Undergraduate, Professor Mark Schmuckler, for an introductory meeting. During this meeting, we discussed ways in which the University can support various SCSU initiatives. Issues discussed were, the exit survey, Departmental support for DSA, Equitable Hiring Practices, work the University is doing to support the Truth and Reconciliation Commission, Equity Breadth Requirement, and UTSC laptop policy.

Mohamed speaks on **Gender Neutral Washroom Meeting**

On June 20th, a meeting was held to discuss the creation of Gender Neutral Washrooms at UTSC. The President, VP Equity, and a member of SC:OUT had attended this meeting with UofT admin. This meeting was held to discuss how these bathrooms would like look, where they would be, what they would be called, as well as what the symbol would be.

Wood speaks on the **Governing Council**

On June 23rd, the VP AUA and the President attended the Governing Council Meeting. The VP AUA spoke against the "Policy on Open, Accessible and Democratic Autonomous Student Organizations" as it was the result of a process that failed to legitimately involve the SCSU, as well as many other student societies (especially those not located on the St. George Campus). While this policy would not create any new powers, it would legitimize a power that fundamentally restricts student union autonomy.

Mohamed speaks on **Introductory meeting with EDO**

SCSU's President and VP Equity had an introductory meeting with UTSC'S Equity and Diversity Officer, Toni DeMello. We discussed previous initiatives as well as future ways to support one another for future equity initiatives.

Mohamed speaks on **Introductory meeting with SGDO**

SCSU executives met a work study student as well as the Program Coordinator from the Sexual & Gender Diversity office to discuss future initiatives that SCSU could collaborate with them as well as what they would like to see at UTSC .

Mohamed speaks on **Introductory meeting with SBA**

On June 22nd, VP Equity meeting with members of the Students for Barrier free Access. This meeting was to get acquainted. We spoke about the initiatives SBA does and what SCSU could possible help work on as well as how SBA can introduce themselves to our membership.

Mohamed speaks on **Introductory meeting with WT*C**

Recently, VP Equity and President had an introductory meeting with the executives of the Women and Trans* Center to discuss our goals for the year. SCSU and WT*C collaborate on various events throughout the year, and this was a way for us to discuss what we would like to see for the year.

Srithas speaks on **Low Income Fare Action**

On May 31st, SCSU executives went to the action held in front of City Hall organized by TTC Riders to advocate for the implementation of a Low Income TTC Pass. Originally, there were supposed to be recommendations put forth by the TTC commission followed by a space for the civilians to talk about the need for more affordable transit, but it has been further postponed to September 2016.

Mohamed speaks on **Meeting with the MSA**

The Muslim Students Association will be holding their Grand Iftar on Monday, June 27. This meeting was with an MSA executive and VP Equity to discuss how SCSU could support them for this event, as well as future events or initiatives.

Mohamed speaks on **Meeting with Expert Panel on Sexual Violence Policy**

VP Equity met with the Expert Panel on Sexual Violence Policy as well as other executives from UTSU, APUS, and GSU. This meeting was held to talk about what student leaders felt they needed to see in the policy that is being drafted. Conversations on ensuring the policy identifies the various ways of support that would be need for marginalized individuals as well as thinking about ways to make sure confidentiality is not broken.

Mohamed speaks on **Orlando Vigil**

SCSU executives had attended three vigils in honor of the victims of the Orlando tragedy. The first vigil was held by APUS and UTSG's LGBTQ student group. At this vigil, they lit candles, had people say a few words, as well as sign banners to spread love. The second vigil was held by the EDO, where Bruce Kidd, Toni DeMello, Desmond Pouyat, Liza Arnason, VP Equity, and a work study student from EDO shared a few words. The third vigil was held by SC:OUT, they had a day light candle vigil where 49 candles were lit for the victims, and chalk drawing for people to write words of love and support.

Srithas speaks on **Roundtable Discussion with Andrea Horwath**

On June 21st, SCSU executives participated in a two-fold discussion with MPP and Leader of Ontario's New Democrats, Andrea Horwath. The one-on-one discussion started off with an acknowledgement that we all have a responsibility to respond to the 94 calls to action put forward through the Truth and Reconciliation Commission of Canada. We recommended that more funding be allocated specifically for Indigenous languages, so they are protected and promoted through the post-secondary education. We also spoke about access to education, transit concerns in Scarborough, as well as the responsibility to respond to activist organizations, like Black Lives Matter Toronto. Our roundtable focused mainly on youth un/underemployment, where youth, students, and community workers from Scarborough spoke to their experiences of being racialized and/or first generation Canadians seeking employment.

Srithas speaks on **Skills Development Symposium 2016**

SCSU executives and members attended Skills Development Symposium 2016, organized by the Canadian Federation of Students Ontario, which took place at York University from May 27th to May 29th. The participants attended several workshops which trained and informed them of current issues in post-secondary education, Fight the Fees campaign, building inclusivity in the student movement, student union rights and responsibilities, media relations, membership engagement, and campaign organizing to name a few. It was a great opportunity for the participants to gain knowledge to bring it back to our campus to put the knowledge to action.

Mohamed speaks on **Pride Picnic Planning Meeting**

APUS has brought together various student groups from across the three campus to plan a Pride Picnic. The Picnic will be held on Wednesday June 29th, at the Woodsworth College Quad and have various things such as a DJ, a drag make-up artist, a child minding section, as well as decompression space.

Wood speaks on **Study Space Working Group**

VP AUA attended this meeting, which endeavors to bring together as many study space stakeholders together as possible. The VP AUA brought forward concerns about the accessibility of study spaces on our campus, and the ways in which study spaces can create inaccessibility. In particular, the VP AUA talked about the new elevator area in the BV, and how potential types of furniture are not accessible. Members of the working group were also asked to be on the lookout for any currently underused, high traffic areas that could be made into new study spaces through the addition of new carrels, or laptop tables.

Kirk speaks on **Transitional Year Program Meeting:**

SCSU's President, along with other student union representatives and grassroots organizations, met with students and alumnae from the Transitional Year Program (TYP) earlier this month, to discuss the underfunding and lack of support from the University. TYP is a bridging program launched by the Black Education Project in the 1970s, which aims to support marginalized communities access post-secondary education. There will be a new TYP Director hired by mid-July, and folks from TYP are hoping the hiring committee decides on hiring a candidate whose priorities align with the needs of the students and the program itself. If you are interested in finding out how you can support the Transitional Year Program, contact president@scsu.ca.

Events & Programming

James speaks on **Get Started**

During the month of June and July the SCSU had the pleasure of being the only student run organization at AA and CC Get Started. At this event, the SCSU executives along with the Orientation Team were able to interact with some of our newest members, and share some of the various services, campaigns and events that the SCSU has to offer. Special thanks goes out to the orientation for their help during this time. If you have any questions, contact campuslife@scsu.ca

James speaks on **Orientation 2016**

This month, the Orientation Team have been in the process of hiring all Group leaders and Logistical leaders for this year's Orientation. Students looking to take part in Orientation 2016 should contact orientation@scsu.ca. Information on how student organizations on campus can get involved in this year's orientation will be sent out in the month of July. If you have any further questions, contact campuslife@scsu.ca.

Be it resolved that the Executive Report be accepted as presented.

Vote: All in favour

CARRIED

9. Director Updates

Al-Ozzi and Philipiah had no updates.

Don spoke on behalf of the problems that some international students faced when taking in English courses due to the different educational practices of their home country in comparison to UofT. Specifically, citation and plagiarism is a problem for certain students because the education practices of their home country, which they are visiting from, focus on memorizing from outside sources. The students recommended some revision in how citation and plagiarism is addressed especially for international students. Also, a student who has taken English courses commented on how the SCSU dealt with the Palestine and Israel conflict. The student did not feel informed enough about the conflict. The student saw the media that SCSU posted, they felt that they weren't given sufficient information and they felt as though they were assumed to already know about the conflict.

Rajabi questioned whether the student wants the SCSU to give more information about the Palestinian solidarity work the done by the SCSU.

Don stated that more information would be appreciated.

Kirk tried to make clarification about the students feeling. Kirk offered the students an opportunity to talk to her.

Srithas asked for clarification about the situation.

Don gave clarification.

Singh had a meeting with students and noted that a lot of students look for feedback on courses that they would like to take during course selections time. Students wondered if the Anti-Calendar will come back. Singh acknowledges that there were some issues with the Anti-Calendar.

Wood stated that one issue with the Anti-Calendar was that the course evaluations have been centralized. Simply put, what is released is just the aggregate numbers, not the comments; however, there are aggregate scores online for most professors.

Rajabi suggested that the SCSU could work with the DSA to get feedback that is department specific.

Ali asked why the comments are no longer released.

Wood explained that there are still comments but they are not released to the SCSU.

Wood offered to talk to people at CTL, ask about the feasibility of getting comments and report back to the Board.

Ali asked whether there is any system (other than RateMyProfessors) that is specific to UTSC where students can see some kind of summary.

Wood replied that on Blackboard for each class you can get an average for questions for each class, for each professor.

Al-Ozzi asked where this system is located.

Wood replied it is on Blackboard, and that students can access courses that they are not enrolled in.

Singh stated that this system can be found on Blackboard, under the Course Evaluations tag.

Warsame stated that many students made comments about avoid taking IDS classes other than the mandatory courses. A lot of students have reported that they do not identify with the courses or the perspective that they are taught because they are very Eurocentric. Warsame asked if there is a way to maneuver the program to make it less Eurocentric.

Kirk stated there are various spaces such as CAO forum and the academic forum, which meet on a semesterly basis with various bodies in the university who can make these changes. Kirk stated that they can raise those concerns and address them at these forums.

Wood suggested that IDS has student input where they create new classes.

Philipiah noted that there was a professor who made large changes to the curriculum.

Kirk noted that the changes can be from the ground up, not necessarily the top down method.

Warsame asked Kirk whether this topic has been brought up in the academic forum.

Kirk stated that the meetings she attended did not discuss this topic.

Hassan noted that psychology students are having difficulty finding research opportunities due to accessibility issues.

Wood mentioned the research catalogue, which includes the research opportunities from professors and third parties. Wood noted that the Research Catalogue was launched last year but this catalogue required professors to fill in their information.

Hassan asked whether if there is a way to encourage professors to fill out the catalogue and make the presence of the catalogue better known through advertisement.

Wood stated that there was a soft launch last year. Wood offered to talk to AA&CC about outreach and collaboration.

Yang noted that the first year foundation work for Sociology is very Eurocentric. In particular, a lot of foundational work studied in first year does not interact much with the

courses taken in second and third year. There is a big concern because students are paying tuition for one year of courses that they will not use for the upper levels of Sociology. Students are wondering if there are ways to teach these that in a manner that is not as Eurocentric.

Wood spoke on curriculum mapping. Wood explained that curriculum mapping would help to avoid the situations where courses contain material that are taught in earlier years but not used in later years. Wood stated that departments will undertake curriculum mapping in the upcoming years. Wood suggested collecting information by asking students what skills and knowledge students would have wanted to learn in first year and talking to the Department Chair.

Kirk recommended speaking to Patricia Landolt, the Department Chair of Sociology about ways the S department can be more accommodating and accessible to the diverse campus, and less Eurocentric. Kirk also states that sometimes when it comes to changing and shifting the makeup and how the department teaches it comes from the students.

Yang also mentioned that when picking courses there are courses that are listed but not offered, which causes clutter and difficulty during course selections.

Wood stated that timetable is what students should be looking at when making course selections as opposed to the course offerings for the Calendar.

Yang stated that the UTSC Course Timetable page is not mobile-friendly because half of the course description is missing and one cannot scroll to the side.

Wood stated that he will talk to the Registrar about this issue.

Ali spoke on the five new courses offered by the Anthropology and Health Studies Department, four of the courses are Health Studies and one is Anthropology. Ali stated that there is another confirmed course for the Winter semester that is currently in the works. Although the course description is not in the current available, it will be available in the winter.

12. Adjournment

MOTION

Moved: Kirk

Seconded: Ali

Be it resolved that the June 30th, 2016 SCSU Board of Directors meeting be adjourned.

Vote: All in favour

CARRIED

The meeting is adjourned at 7: 03 p.m.

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Monday, June 27th, 2016 | 9:30am | UTSC Student Centre, SL – 108

1. Call to Order:

- a. Present: Kirk, James, Wood, Mohamed, Srithas, Rajabi, Siewrattan
- b. Absent:

BIRT the June 27th Agenda be approved as presented

APPROVED

2. ED Updates

Working on the Rex's Den FOH Manager contracts. Starting to schedule and have regular SRI Ops Meetings and SCSU Operations Meetings.

3. Lobby Document

There was further discussion on the lobby document that will be drafted for the upper executive meeting in a few weeks. Final draft will be completed on July 15th.

4. Sexual and Gender Diversity Office

There will be plans coming up for Queer Orientation and also Queer Community Event (Sept 28th). SGDO would like to continue their Outside the Box series next year. They have two other events planned called Wrapping it Up (March 22nd) and Race, Culture & Sexuality (Feb 8th).

5. Students for Barrier-Free Access

SBA has bursaries available for students with disabilities. They would like to host a townhall on mental health, host a panel on knowing your rights and table at SCSU Orientation. They are also interested in having an orientation for disabled students which will be plugged into disorientation.

6. Health & Wellness

H&W has expressed interest in presenting to the GLs which will be arranged with the VP Campus Life

7. Campaigns Budget

The campaigns budget breakdown for the 2016-17 fiscal year will be the following: VP AUA (\$10,000), VP External (\$10,000), VP Equity (\$10,000), XAO (\$5,000) Disorientation (\$5000) & RSC (\$7500). The final budget will be presented to the board by October.

8. Sexual Health Products

The VP Operations will be contacting H&W about products before outsourcing products for distribution from CFS.

BIRT the June 27th meeting be adjourned

APPROVED

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Monday, July 4th, 2016 | 9:30am | UTSC Student Centre, SL – 108

1. Call to Order:

- a. Present: Kirk, James, Wood, Mohamed, Srithas, Rajabi, Siewrattan
- b. Absent:

BIRT the July 4th Agenda be approved as presented

APPROVED

2. ED Updates

Finalizing Job Postings for PT student positions

3. Pride Parade

The float was very small and UTSU Execs came late. VP External and VP Operations assisted UTSU with decorating the float. Organization seemed to be lacking with the downtown campus. The CFS fans were received well.

4. Anti-Racism & Cultural Diversity Office

The office would like to meet however they have not been very accommodating with their dates. This will need to be rescheduled again.

5. CFS Ontario General Meeting

Forms are due on July 28th. The executive have expressed interest in submitting a motion.

BIRT the July 4th meeting be adjourned

APPROVED

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Tuesday, July 12th, 2016 | 9:30am | UTSC Student Centre, SL – 108

1. Call to Order:

- a. Present: Kirk, Wood, Mohamed, Srithas, Rajabi, Siewrattan
- b. Absent: James

BIRT the July 12th Agenda be approved as presented

APPROVED

2. ED Updates

Job Postings will be up this week. Putting together the BOH Manager contract and developing a task list for the Campaigns and Events Meeting

3. Elections and Referenda Committee

BIRT Jessica Kirk be appointed to the Elections and Referenda Committee and the Appeals Committee

APPROVED

4. Financial Literacy

Scotiabank would like to host a workshop on financial literacy. This can be plugged into several programs. They should contribute sponsorship for this. The VP Campus Life will investigate further.

5. Meeting with Principal

The next meeting is coming up. Along with Jessica a different exec will go every month.

6. Volunteer Network Program

The coordinator will be going around asking everyone the nature of volunteers that will be needed for the year.

7. Shadeism

A PhD student is looking for funding on their topic. The VP Equity will find out more details and potentially bring this person to campus for a talk/lecture.

8. CFS Toronto Coalition Meeting

There will be a coalition meeting this Thursday at GBC. There will be discussion of the plan of action on moving forward with the Fight the Fees Campaign Meeting.

9. Fight the Fees Task Force

A task force will be hosted on the 27th. All clubs will be emailed and invited to discuss the campaign and further action.

10. Rex's Den Painting

There was discussion about painting the walls in Rex's Den. The executive will make the final decision. Sales were good due to the new opening and outreach that was being done.

11. Hero Burger

The final bill of sale will be ready tomorrow and we should have the sale complete in 2 weeks.

12. Presto

They have been contacted multiple times to get a loading machine in the office. The VP Operations will continue contacting them

BIRT the July 12th meeting be adjourned

APPROVED

MINUTES – SCSU EXECUTIVE COMMITTEE

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Monday, July 18th, 2016 | 12:30pm | UTSC Student Centre, SL – 108

1. Call to Order:

- a. Present: Kirk, James, Wood, Mohamed, Srithas, Rajabi,
- b. Absent: Siewrattan

BIRT the July 18th Agenda be approved as presented

APPROVED

2. Fight the Fees Task Force Meeting

Reach out to campus organizations to attend the fight the fees meeting, VP External has asked the executive to attend and share the event page.

Message Box for Campaigns Coordinator, so folks can talk about Rex's Den & Fight the Fees

3. Office Hours Fall 2016

The new office hours will be from 10am – 6pm. Executives would like to explore shift their hours to 10am – 6pm as well, President will discuss with Executive Director.

4. Travel Fund

Tabled until next ECM

5. Policy

Reminder to send president policy amendments and so forth, to be able to send motions to the Policy and By-Law.

6. Jerseys

Black jerseys, white font to be used for Orientation gear, President will order Board sweaters to be researched by President, folks would like salt & pepper grey

7. Homecoming Committee

Committee chair has reached out to us asking to sit on the planning committee, OCs will be at the meeting.

8. Meeting with Mitzie Hunter

We will be meeting with a Member of Provincial Parliament sometime in August.

9. Clubs Training

Reminder to executives to send presentations.

10. Movie – Week of Welcome

Keanu, Deadpool, Zootopia, Mad Max, Star Wars – VP Campus Life will be send us an e-mail train to vote on

11. Phone Blitz

Starts today, Executives will do Phone Blitzing on Wednesday from 5pm – 8pm

12. Orientation Training

Half the executive will be attending August 20th

13. DSA Debrief

Executives felt like it could have started later

14. Netflix & Chill Debrief

Not as many people came out, there was confusion about the design (folks thought it was a romantic comedy), reassess marketing strategy (telling people what the movie is)

15. Lobby Document

Document was sent to Upper Executive, will be presented tomorrow, Tuesday July 19th. There will be a vlog put together to speak to students about the lobby asks.

16. Caribana Event

VP Equity will reach out to Black Student Associations at UTSC to see if they are interested in partnering with APUS. This event is also happening on the same time and day as an event we are organizing.

17. Toronto Action Coalition

We've let folks know that we are exploring Academic Amnesty at UTSC. VP External is going to initiate UOFT External meeting leading up to the National Day of Action

18. Elections and Appeals Committee

Motion to have Chenthoori Malankov be our external representative for EAC.

APPROVED

19. Sesquicentennial Meeting – IRDS

SCSU will take a critical approach to incorporating Sesqui into IRDS, and will consult with Indigenous students about what these spaces should look like.

BIRT the July 18th meeting be adjourned

APPROVED

MEETING MINUTES- POLICY & BYLAWS COMMITTEE MEETING

Scarborough Campus Students' Union | Local 99, Canadian Federation of Students
Thursday, July 19th, 2016 | 4-6PM | UTSC Student Centre, SL – 108

1. Motion for approval of the agenda

Kirk overviews the agenda along with the procedures of the meeting.

Moved by: Kirk Seconded: Srithas

CARRIED

2. Overview of Terms of Reference of Policy & By-Laws Committee

Kirk outlines the committee structure; including voting members, the ways in which policies and by-laws are assessed, developed and passed, as well as submission processes.

Moved by: Kirk Seconded: Wood

CARRIED

3. Motion for amendments to Donations Policy

Moved by: Rajabi Seconded: Don

Rajabi explains current Donation Policy, its purpose - to clearly outline a policy on how external groups can ask the SCSU for donations – as well as the current procedures SCSU follows.

Wood explains the authority of the Board to have the final decision, and that the amendment as presented just makes those powers explicit.

Don asks for clarification on the limitations of the Policy as it stands.

Kirk clarifies.

Wood proposes that a timeline be set, outlining how long a group has to bring it to the net BOD meeting.

Rajabi disagrees with the idea.

CARRIED

4. Motion for approval of Bursary Funding Policy

Moved by: Kirk Seconded: Don

Kirk explains that the Bursary Funding Policy was drafted in response to the bylaw change that passed at the 2016 AGM, recognizing that there should be more oversight over the bursaries we offer our members.

Don asks for clarification on whether the grants are new or have existed before the committee was implemented.

Kirk clarifies that it all already happened, and that the policy is to outline the process that is followed and answer many of the questions student have about SCSU Bursaries.

Don asks if the Financial Aid Office and the committee will have access to the applicants' financial information (whether or not they receive financial support through OSAP)

Kirk confirms, and adds that anyone who sit on the committee must also sign a confidentiality agreement to ensure privacy is maintained.

Kirk puts forward an amendment

Moved by: Kirk Seconded: Mohamed

Wood opposes the amendment, expressing the importance of outlining Funding Restrictions more in depth.

Kirk expresses that there should not be overlap, and that the Appeals process is explained in the policy already.

CARRIED

Don puts forward an amendment:

Students whose revenue outweighs their expense will not receive a grant

Don wants to hold the Representative from Financial Aids accountable to ensure that they are investigating and reviewing application correctly.

Syed agrees

Moved by Don Seconded: Srithas

CARRIED

Wood puts forth an amendment to remove the location registrar office because it will be changing soon, along with the web link. We should outline where to find the information by not add a link.

Moved: Wood Seconded: Ali

Rajabi explains that reason the locations and links are there, is so that students have an avenue to find the information.

Don asks if we can put the links on the UTSC webpage, and remove it from the policy.

Kirk tells the committee that either her or Mohamed can liaise with the Financial Aid Office to put it on the UTSC webpage, and that in the case of this policy it should be as informative as possible.

Rajabi explains that we also have the power to change the policy if the web links or room numbers to change as the campus develops.

FAILED

Rajabi asks if it will still be chaired by VP Equity

Kirk the Policy outlines that the President or a designate, which could be the VP Equity, will chair the committee.

MOTION CARRIES

5. Motion to Elect Vice President Operations

Moved by: Rajabi Seconded: Wood

Rajabi explains that this is a motion which was put forward last year and AGM and failed. However, Rajabi believes that the large staff complement can assist many of the duties and responsibilities of the portfolio. In the past, the VP Operations has been very disconnected from students, but having the role elected with ensure that the candidates engage more actively with and are accountable to our members.

Don asks why it didn't it pass at AGM.

Rajabi believes the Board did not adequately review the motion before it was ratified for discussion at AGM. The lack of due diligence in hashing out apprehensions to the mover of the motion at the Board Meeting, led to inconsistent representation of the SCSU Board of Directors' perspective on a motion we all voted in favour of beforehand.

Wood mentions that there was also a lack of understanding of the role. Many people have misconceptions of the required expertise for the role, not recognizing how well supported VP Operations is through our staff complement. Looking in to the electability of the role is question of accountability. Thought it worked out nicely this year [for the 2016-2017 VP Operations], it is important to ensure that this position is able to remain accountable to the members that elected them and create services shaped by students they consult.

Rajabi states that she wants to ensure that folks are comfortable with the motion moving forward, and that all questions are answered if there are any from the committee.

Kirk mentions that these are some of many ways that we can amend our by-laws to ensure that SCSU remains accountable and reaches out to our members.

CARRIED UNANIMOUSLY

6. Motion for amendments to Electoral Procedures Code

Moved by: Kirk Seconded: Srithas

Kirk explains that in going through the Electoral Procedures Code as it stands, the amendments were made by reflecting on some of the barriers that limit our members' ability to engage with SCSUs electoral process.

AMENDMENT ONE

Striking that the CRO office space must be secured outside the SCSU Office.

Moved by: Kirk Seconded: Syed

Kirk motivates – what was the CRO office is now the Racialized Student Collective Office. Any space we can easily secure in the student centre outside the SCSU Office will take away student space

CARRIED

AMENDMENT TWO

Including that both directors and executives should be able to cross-campaign

Moved by: Kirk Seconded: Srithas

Kirk motivates – folks running for director positions have not felt supported enough in having to run a campaign on their own. This change would allow for directors to campaign alongside either other directors or other executives.

AMENDMENT THREE

Strike the limitation of only UTSC students being able to support director or executive candidates.

Moved by: Kirk Seconded: Ali

Kirk motivates – both the third and fourth amendment go hand in hand, but will be voted on separately. While it is important for us to ensure that students feel as supported as possible while engaging in a campaign, it's also important to mediate concerns around non-UTSC students taking up space on campus. That said, having a system set in place, as mentioned in amendment four, would allow for the CRO to have full discretion.

Don raises concerns that if running for a position representing UTSC students, students that aren't members of UTSC won't be able to speak to UTSC issues or best engage with our members.

Kirk responds in saying that the candidate is responsible for communicating their campaign points to their volunteers, and bring student concerns back to the candidates to address. Ultimately, and especially if they are successful in winning a position, the candidates are the ones who are responsible for responding to their members, not the folks who helped them campaign.

CARRIED

AMENDMENT FOUR

Including that a list of external volunteer names must be submitted to the CRO to ensure accountability.

Moved by: Kirk

Seconded: Mohamed

CARRIED

AMMENDMENT FIVE

Removing that alcoholic beverages are considered illegitimate expenses

Moved by: Kirk

Seconded: Syed

Kirk motivates - Currently there are no real outlines on what is a legitimate campaign expense. The only restrictions are on alcoholic beverages. Recognizing that there are clearer ways of outlining legitimacy with reimbursements, this will be replaced with a more robust understanding of what is deemed legitimate instead.

CARRIED

AMENDMENT SIX

Adding a list of items that are deemed legitimate campaign expenses

Moved by: Kirk

Seconded: Don

AMENDMENT SEVEN:

Clearer reimbursement processes for electoral candidates.

Kirk motivates – campaign reimbursements are a new edition to our Electoral Procedures, and have made engaging in the electoral process much more accessible to our members. That said, outlining a less confusing process for reimbursement just makes it easier to understand.

Moved by: Kirk

Seconded: Wood

AMENDMENT EIGHT

Changing the wording of Election of Candidate.

Kirk motivates – the language and intent of the section remain the same, it was only reworded to make the language more accessible.

Wood would like to amend and tweak the changes grammatically.

Board of Directors Meeting #3 of the Scarborough Campus Students' Union
Wednesday July 27th, 2016 | 11: 00 AM | SL-232, UTSC Student Centre

Moved by: Wood Seconded: Mohamed

CARRIED

7. Motion for adjournment

Moved by: Kirk Seconded: Don

CARRIED

Centre for Social Innovation Building
720 Bathurst St.
Toronto, ON, M5S 2R4
info@ttcriders.ca, 647 775 8185

June 22, 2016

Sitharsana Srithas
Vice President External
Scarborough Campus Students' Union
University of Toronto Scarborough
www.scsu.ca | P:416.208.5150 | C:647.760.9272 | F:416.287.708

Dear Scarborough Campus Students' Union executive members,

Your membership has just expired. Last year your local contributed \$500 to TTCriders. This contribution made a huge difference and really helped us campaign for great transit. Would you be open to contributing this amount again?

Would you like to renew your membership to TTCriders and contribute \$500 for 2016-2017?

You can renew your membership [online](#), or you can send a cheque to TTCriders, 720 Bathurst St, Toronto, ON, M5S 2R4.

We have had such a big year

- We've been relentless in organizing creative actions, writing reports, talking to riders and more to pressure Wynne, Tory and Trudeau to improve transit in Toronto.
- We played a key role in lowering the fares on the [Union Pearson train](#), from outrageous to GO level fares. And airport workers can now ride for TTC-level fares.
- The TTC service improvements we have been fighting for are finally here.
- The Eglinton East LRT to the University of Toronto Scarborough is back, and this time we're going to make sure it's built.

We have so much more to do

- The city is deciding the [next 30 years of transit projects right now](#), from Smart Track to the Relief Line. We are fighting to make sure all new transit lines truly benefit riders.
- The Eglinton West LRT to Scarborough Student Union is under threat because of the ballooning costs of the Scarborough subway. We need to keep the LRT on the table and built.

- Could John Tory be walking away from his election promise to [build lots of stops and price Smart Track](#) at TTC fares? Not if we have anything to do with it.
- TTC ridership is dropping for the first time in 12 years, and the TTC is considering service cuts to deal with the loss in fare revenue. We say we need more funding, not service cuts.
- With the introducing of Presto, Metrolinx is thinking of bringing in fare-by-distance, which could mean low income riders in Toronto's outer neighbourhoods paying more for worse service.
- The city's study to make the TTC more affordable is about to be released, and we must stand up to make sure low income riders can afford to ride.

Now is a really great time to become a member

- Know you're doing your part to get better transit
- Apply to join TTCriders' [committees](#) or the board
- Enjoy VIP status at special events we organize, including the opportunity to table at our events and attending our trainings days.
- Receive promotional benefits. Organizations that contribute \$500 or more have their logo placed on the front page of website, as well as on social media and key promotional materials, such as our Annual report. That way, your supporters, our 11,000 supporters and Toronto's 1.8 million transit riders know about your commitment for better public transit.

If you'd like to discuss our work in person or on the phone then please do connect with me at Jessica Bell at jessicabell@gmail.com

Yours,

Jessica Bell
TTCriders

P.S. We'd really like to organize a training in partnership with you at your campus.

Scarborough Campus Students' Union Policy Manual
Operational Policy –Donations Policy

Preamble

The Scarborough Campus Students' Union (SCSU) supports student and community initiatives through different means, including financial donations. The SCSU provides donations to external organizations to further the mandate of the union and support campaigns and equity work being done within the community,

The SCSU will provide a maximum of \$1000 in donations per fall and winter term. The deadline to submit applications must be decided by the Executive Committee and it must be between the end of October and mid-November before the November Campaigns and Equity commission.

To ensure accountability and efficiency for the distribution of donations to external organizations, the SCSU has adopted the following policy as the Donations Policy.

Terms of Funding:

Funds will be assigned to external organizations in accordance with established guidelines outlined below:

- Recognized groups of the SCSU are not eligible for Donations.
- The SCSU reserves the right to refuse any application and retains sole discretion to determine approved donation amounts in order to accommodate all requests received and anticipated throughout the year.
- The SCSU does not support, promote or fund activities that are discriminatory as defined by the Ontario Human Rights Code and SCSU policies.
- The SCSU does not support, promote or fund activities that encourage gambling, illegal activities, or where individual members of the organization stand to have personal or financial gain.
- Misuse of Donations can lead to banning of the external organization of future donations.

Funding Restrictions:

- Organizations are eligible to receive a maximum of \$500 through Donations per year (May 1st to April 30th). Priority will be given to new applicants.
- In order to receive a donation, the appropriate application procedure must be followed as listed under Application process.
- Organizations applying for funding above \$250 will have to present a proposal to the SCSU Executive Committee.
- Funding will be given in one installment following the approval of the application.
- Organizations will receive the funding within 30 days of ratification at the campaigns and equity commission.

Application Process

- SCSU Donation Form are available on the SCSU website, www.scsu.ca.
- SCSU Donation Forms for funding must be received before the deadline.
- All sections of the SCSU Donation Forms must be completed in full and must be legible in order for it to be considered.
- The SCSU Executive Committee can request a resubmission if the application is insufficient

Adjudication

- The SCSU Executive Committee is responsible for a recommendation of the appropriate distribution of donations.
- The SCSU Executive Committee will meet on an as needed basis to review the applications.
- The recommended Donation Requests shall be sent to the Campaigns and Equity Commission to be ratified.
- The Campaigns and Equity Commission has the right to deny or approve any donation requests.
- If the Campaigns and Equity Commission is not able to meet, the SCSU Board of Directors will vote on the Donation motion at the next scheduled Board of Directors Meeting.

Scarborough Campus Students' Union Policy Manual
OPERATIONAL POLICY – Bursary Funding Policy

Motion: Bursary Funding Policy

Preamble

The Scarborough Campus Students' Union (SCSU) believes education is a right, and that students at the University of Toronto Scarborough (UTSC) should be provided with various means of receiving financial support. The SCSU provides funding opportunities to students at UTSC through our bursary programs in effort to enhance the accessibility of the academic experience at UTSC. The SCSU is dedicated to supporting students throughout their post-secondary educational journey.

To ensure accountability and efficiency for the distribution of bursary funding, the SCSU has adopted the following policy as the Bursary Funding Policy.

SCSU Grants are to be awarded to any member of the Scarborough Campus Students' Union who demonstrates financial need in relation to inequitable access to education. Inequities are based on factors that include but are not limited to race, class, sex, ability, citizenship status, or otherwise.

Terms of Funding

Funds will be provided to students in accordance with established guidelines outlined below:

- Officers and Voting Directors of the SCSU are not eligible to apply.
- Awards from the SCSU Grant will be deposited into a student's ACORN account.
- A bursary (grant) is intended to assist students with unmet need with respect to their educational expenses
- Before applying for grant assistance, students are expected to have explored ALL other avenues of financial assistance (e.g. family support, savings, summer and part time earnings, OSAP or other government assistance programs, daycare subsidies, and bank lines of credit).
- A bursary (grant) is not intended to fund non-educational expenses or repay other debts.
- Complete all sections of the application. Answer each question and explain in detail any exceptional expenses or circumstances. Supporting documents, such as receipts, are welcomed.
- Supporting documents are to be submitted to the Registrar's Office (AA142).

Funding Restrictions

- Students will not be eligible for funding if they are not enrolled at UTSC as a fulltime undergraduate student.
- Students whose revenue outweighs their expenses in their application will not receive a grant.
- Insufficient information or an incomplete application will affect the consideration of your application.

Application Process

- Grant and Bursary applications are available here:
https://webapps.utsu.utoronto.ca/regoffice/eservice/student/index.php?req=scsu_awards

Adjudication

The SCSU Bursary Committee is responsible for the appropriate distribution of Bursary Funding to students. The SCSU Bursary Committee will only consider detailed and complete Bursary Applications.

- The distribution of SCSU bursaries will be based on the outlined criteria and procedures set out in SCSU Policies, by-laws and the SCSU Constitution, in conjunction with
- The SCSU Bursary Committee will meet regularly on an as needed basis and will be comprised of the following members:
 - President or designate
 - One (1) Director who is not ex-officio and that is appointed by the Board.
 - One (1) member of the Union who shall be appointed by the Board in accordance to the Bursary Funding Policy
 - Representation from the Financial Aids Office (non-voting)
- Decisions by the SCSU Bursary Committee will be received by e-mail.

Funding Pick-Up

- Upon approval for the funding by the SCSU Bursary Committee, funding will be provided to students via their ACORN account, should they be been granted approval.
- Should you wish to make an appeal to your SCSU Bursary, download an Appeal Form on our website: <http://www.scsu.ca/services/student-services/bursaries/>

Motion to Amend Bylaws - Bylaw-V Board of Directors and Bylaw-VI Elections of Board of Directors

Whereas the Vice President Operations is responsible for the creation of the budget and the services administered by the SCSU; and

Whereas there exists substantial staff support for the operational needs of the SCSU that are administered by the Vice President Operations, including: the Executive Director, Internal Coordinator, Operations Coordinator, and Accountant; and

Whereas access to cost-saving services is of vital importance to our membership; and
Whereas the membership currently has few avenues to guide the operational work of the SCSU; and

Whereas elections shall increase the accountability of the Vice President Operations to the membership;

Be it resolved that Bylaw-V Section 1 be amended to remove the non-voting status of the Vice-President, Operations; and

Be it further resolved that Bylaw-VI Section 5 be amended to read “one appointed Executive”.

Date: July 20, 2016 – BOD

Motion: Elections Procedures Code

Administration of Elections

The Union shall govern all the elections of the Union. No candidate shall run for more than one position during the same election. In circumstances where there is a contradiction between the By-Laws and the Elections Procedures Code, the By-laws shall supersede the Elections Procedures Code.

Elections and Referenda Committee

The Elections and Referenda Committee will be as follows:

- A designate from the Executive Committee (Chair)
- Two Directors of the Board
- Chief Returning Officer (CRO) of the Elections

The Elections and Referenda Committee will be empowered to:

- Hire a CRO.
- Recommend election dates to the Board.
- Publicize important election dates and information.
- Oversee logistics of the elections.
- Attend the all-candidates meeting
- Study the recommendations of the CRO and ensure they are fully considered; review good practices from previous elections and be responsible for implementing any recommendations approved by the Board.
- ~~Secure office space outside of the SCSU offices for the CRO to work.~~
- Members of the Elections and Referenda Committee are not permitted to seek office with the Union and must remain neutral during the election process.

Roles and Responsibilities of the Chief Returning Officer (CRO)

The CRO is responsible for the overall logistical administration of SCSU elections. The CRO's responsibilities will include the following:

- The hiring and training of Deputy Returning Officers (DROs).
- The hiring and training of polling clerks.
- Obtaining a voters list from the UTSC Administration.
- Securing voting spaces on campus to set up polling stations as well as obtain tables and chairs.
- Prepare and maintain the voter registration database.
- Obtain ballot boxes, seals, and voter screens from Elections Canada.
- Organize and run the All Candidates Meeting(s).
- Approval of all campaigning material.
- Adjudicate and provide rulings on complaints filed by candidates during the electoral process.
- Prepare the CRO's report to be presented to the Board of Directors for ratification.

- Organize an elections forum during the Campaign Period.

Methodology for Hiring of the CRO

The job posting for the CRO will be publicized on the SCSU website. The job posting will include the CRO job description and the necessary qualifications. The Elections and Referenda Committee will review applications, conduct interviews and hire the most qualified candidate.

Election Periods

Spring Elections

An election shall be held in the Spring term for the election of Directors and elected Executives. The date of the nominations and election shall be approved by the Board based on the recommendation of the Elections and Referenda Committee, provided that elections must occur between February 1 and March 15 of each year. Notice of the date of the election and the nomination procedures shall be given to members by publication in a Student Publication at least fourteen (14) days prior to the start of the nomination period.

Fall Elections

An election shall be held in the Fall term for the positions of First Year Representatives and any vacancies that occur among the Board or Executives before September 1. The dates of the nominations and election shall be approved by the Board, based on the recommendation of the Elections and Referenda Committee, provided that it must occur between September 20 and October 30 of each year. Notice of the date of the election and the nomination procedures shall be given to members by publication in a Student Publication at least fourteen (14) days prior to the start of nomination period. If no member is nominated to fill a vacancy from among the members of the Constituency to which the vacancy applies the Board of Directors shall appoint a Member of the Constituency to the vacant position.

Eligibility of Candidates

All members who meet the qualifications as outlined in Bylaw II shall be eligible to run.

Withdrawals of Candidates

A candidate may withdraw from the SCSU elections so long as their withdrawal is in writing and is submitted to and accepted by the Elections and Referenda Committee seventy-two (72) hours before the voting period commences.

All-Candidates meeting

- a. All nominees, or an authorized representative of each nominee, must attend the All- Candidates Meeting in its entirety or arrange to meet with the CRO in person within twenty-four (24) hours of the meeting.
- b. For an authorized representative to be valid, they must possess a signed statement from the nominee that the representative has the authority to act on their behalf for the duration of the meeting.

- c. Any candidate who fails to attend or send an authorized representative to the All-Candidates meeting, or fails to meet with the CRO, shall be disqualified from the election.
- d. The topics at the All-Candidates meeting shall include, but not be limited to:
 - i. The elections process established in the Elections Procedures Code;
 - ii. The Election schedule;
 - iii. The duties and functions of the Election officials.
- e. Each candidate or authorized representative will sign a statement before leaving the meeting that indicates they understand the rules and regulations governing the Election.
- f. It is the responsibility of each candidate to understand all information provided at the All- Candidates meeting.

Campaigning

All candidates must abide by the following rules relating to conduct and behavior of candidates during campaigning and assume responsibility for those campaigning on behalf of candidates. Campaigners are bound by the same rules as candidates.

- a. No campaigning shall take place before the nomination period and before the start of the campaigning period.
- b. Candidates shall campaign in accordance with the rules of fair play. Breaking the rules of fair play shall include, but are not limited to: breaching generally accepted community standards, libel, slander, general sabotage of the campaigns of other candidates, malicious and/or intentional breach of elections policy, any attempt to undermine the electoral process and misrepresentation of fact.
- c. It is the responsibility of the Candidates that all campaign materials and/or advertisements conform to all policies and regulations of the Union, as well as with all municipal, provincial, federal laws, and individual campus residences.
- d. All campaign materials and/or advertisements needs approval by the CRO in advance of posting or distribution. All submissions made to the CRO shall be returned with or without approval within two (2) business days. Campaign material shall include, but are not limited to: posters, leaflets, banners, websites, new media (e.g. Facebook, Twitter, and MySpace), clothing, buttons, stickers, logos, audio & video recordings, and publications created and/or provided by a candidate or campaign volunteer. Tactics for the distribution of campaign materials are not subject to approval and are permitted.
- e. All campaign materials, where feasible, must contain the following phrase somewhere in plain sight on the material: "Please recycle after the election."
- f. A limit on the quantity of posters shall be the following:

- i. Executive Candidates 100
- ii. Director Candidates 50
- g.** The following shall also apply to candidate posters and relevant campaign materials:
 - i. Poster size shall not exceed 8.5"x14"
 - ii. No more than 2 banners are allowed, and are not to exceed 8'x 3'.
 - iii. No laminated posters are allowed.
 - iv. Each candidate's poster may not overlap another candidate's poster.
 - v. Each candidate may not post one of their posters within one (1) foot of another one of their own posters.
 - vi. All posters may only contain information that is relevant to the election.
 - vii. All posters must be removed within 72 hours after the close of the voting period.
 - viii. The only adhesive allowed for affixed campaign material shall be masking tape.
- h.** Campaign materials shall not:
 - i.** Overlap or be attached to a campaign material already affixed to something.
 - ii. Be posted in classrooms or seminar rooms.
 - iii. Be removed from any posted location, legally or illegally, without the authorization of the CRO or designate, except a candidate's own materials removed by that candidate or person(s) authorized by that candidate to remove such materials.
 - i.** Restrictions regulating campaigning, that are unique to the following, shall be followed. It is the responsibility of the candidates to familiarize themselves with the different rules that govern each of the aforementioned entities such as:
 - i. No campaigning of any form is permitted in the Union offices, or any area that can be perceived to be under the jurisdiction of the Union unless otherwise stated by the CRO.
 - ii. Campaigning within a classroom is forbidden without the expressed permission of its presiding faculty member(s). To campaign in a classroom, a candidate must obtain consent from the professor/lecturer before the start of class.
 - iii. Campaigning is allowed within the Student Centre.
- j.** Restrictions concerning Union polling stations include:
 - i. Campaigning shall not take place within ten (10) metres of a designated polling station during the election voting days.

- ii. Any and all campaign materials found within ten (10) metres of a designated polling station shall be removed during the election voting days.
- iii. Designation of polling station is at the discretion of the CRO.
- k. Candidates are not entitled to use in their campaign, any service or monies, conferred onto them by virtue of holding any position in any campus organization unless such services would still be available to them otherwise. This includes, but is not limited to, office supplies, equipment, advertising space and staff.
- l. Cross campaigning is allowed between consenting candidates for **both executive and director** positions in the elections governed by this Code.
- m. ~~Campaigning on University of Toronto Scarborough Campus grounds (UTSC) for executive or director positions can only be completed by members of the Scarborough Campus Students' Union~~
- n. **The CRO must be made aware of external volunteers campaigning on behalf of executive or director candidates, by means of an initial external volunteer list as well as updates of any additions or removals to the list within 24 hours of receiving support.**
- o. Candidates running on a team must notify the CRO in writing no later than seventy-two (72) hours after the All-Candidates meeting.
- p. Cross campaigning is allowed between candidates being elected through other organizations and candidates in the election governed by this Code.
- q. Campaigning during Voting Period will be permitted.

Campaign Expenses and Campaign Financing

- a. All candidates shall submit to the CRO original receipts of all campaign expenditures within seventy-two (72) hours of the close of voting. The CRO may at any time request from any of the candidates original receipts for expenditures prior to the close of voting.
- b. All campaign donations must be brought to the attention of the CRO and be included in the campaign expense report to be submitted by each candidate. Donated materials shall be assigned a dollar value based on Fair Market Value by the CRO and shall be calculated as campaign expenses.
- c. Fair Market Value of a product or service shall be the lowest price, without special concessions or discounts that is available in Toronto, Ontario for that product or service, to all persons who approach a person or company that sells, or deals in, that product or service.
 - i. The CRO shall contact three (3) major suppliers in the Toronto area and shall adopt the lowest price as the Fair Market Value. The candidate may rebut such Fair Market Value if the candidate is able to produce/submit

- receipts from the Toronto area merchants which evidence a lower Fair Market Value than that obtained by the Committee.
- ii. Where a candidate purchases goods or services at a discounted price, or receives them as a donation, the Fair Market Value of the purchase will be used to determine a candidate's campaign expenditure.
 - iii. In determining a candidate's total campaign expenditure, the CRO reserves the right to include the Fair Market Value of any materials that endorse or support a candidate. This may at the discretion of the CRO, include situations whereby a party producing the material or advertising does so without the consent of the candidate, but where the candidate knows, or reasonably ought to know, about such material or endorsement.
- d. Candidates are not entitled to use in their campaign, any service or monies, conferred onto them by virtue of holding any position in any campus organization unless such services would still be available to them otherwise. This includes, but is not limited to, office supplies, equipment, advertising space and staff.
 - e. Student Clubs and Departmental Student Associations may endorse but not financially support a candidate.
 - f. Campaign expenses shall not exceed \$150 for each Presidential and Vice-Presidential candidate.
 - g. Campaign expenses shall not exceed \$75 for each Director candidate.
 - h. ~~Alcoholic beverages will not be considered a legitimate campaign expense.~~
 - i. Campaign expenses subjected to reimbursement are as follows:
 - i. Tape
 - ii. Banners
 - iii. Postcards
 - iv. Zip-ties
 - v. Flyers
 - vi. Domain names
 - vii. All other expenses may only be approved after having consulted with the CRO
 - j. Failure by a candidate to submit a campaign expense form and original receipts by the deadline may result in disqualification upon decision of the CRO. Any candidate who exceeds the campaign limit shall be disqualified by the CRO. Disqualification may be appealed only to the Election Appeals Committee whose decision shall be considered final and binding.
 - k. A sample budget form shall be provided for all candidates to review.

Campaign Reimbursement

- a. Reimbursements of Campaign Expenditures – Executive Candidates

The Union shall reimburse Executive Candidates for campaign expenses incurred on the condition that they submit legitimate proof of expenses. Such reimbursements shall not be unreasonably withheld. Reimbursements may be made available upon request to CRO, should there be financial needs that warrant reimbursement. Deductions to reimbursements shall be based on the following schedules:

Candidates for President, Vice-President University Affairs and Academics, Vice-President Equity and Vice-President External:

- i. ~~For the first 5 points deducted, each candidate shall receive a maximum of \$150.00, or 75% of their total expenditures reimbursed.~~
- ii. ~~For each additional point deducted, an additional 2.5% of the total expenditure reimbursement shall be issued to each candidate (i.e. if 6 points are deducted, the candidate shall receive a maximum of \$145.00, or 72.5% of their total expenditures reimbursed).~~
- iii. ~~The following equation shall be used to calculate reimbursements to Candidates for Executive Positions: $f_{LE} = 25 + (2.5(x - 5))$~~

Demerit Points	Maximum Reimbursement
0 – 39% - 4 or less points deducted	\$200.00 or 100% reimbursed
40% - between 5-14 points deducted	\$150.00 or 75% reimbursed
60% - between 15-24 points deducted	\$100.00 or 50% reimbursed
80% - between 25-34 points deducted	\$50.00 or 25% reimbursed
100% - 35 points deducted	\$0.00 or no reimbursed

b. Reimbursement of Campaign Expenditures – Director Candidates

The Union shall reimburse Director Candidates for campaign expenses incurred on the condition that they submit legitimate proof of expenses. Such reimbursements shall not be unreasonably withheld. Reimbursements may be made available upon request to CRO, should there be financial needs that warrant reimbursement. Deductions to reimbursements shall be based on the following schedules:

Candidates for Director Positions:

- i. ~~For the first 8 points deducted, each candidate shall receive a maximum of \$75.00, or 75% of their total expenditures reimbursed.~~

- ii. ~~For each additional point deducted, an additional 6.25% of the total expenditure reimbursement shall be issued to each candidate (i.e. if 9 points are deducted, the candidate shall receive a maximum of \$68.75, or 68.75% of their total expenditures reimbursed).~~
- iii. ~~The following equation shall be used to calculate reimbursements to Candidates for Director Positions: $f_{LD} = 25 + (6.25(x-8))$~~

Demerit Points	Maximum Reimbursement
0 – 39% - 7 or less points deducted	\$100.00 or 100% reimbursed
40% - between 8-11 points deducted	\$75.00 or 75% reimbursed
60% - between 12-15 points deducted	\$50.00 or 50% reimbursed
80% - between 16-19 points deducted	\$25.00 or 25% reimbursed
100% - 20 points deducted	\$0.00 or no reimbursed

Violation of Campaign Rules

- a. CRO shall have the sole authority to administer the provisions of the Elections Procedures Code.
- b. The CRO reserves the right to make rulings on issues and events not otherwise covered in this code, or to add in such rulings to supplement existing sections.
- c. Allegations of violations of the Elections Procedures Code shall be submitted to the CRO in writing. Such allegations must be made within 48 hours after the incident occurred.
- d. The CRO may lay charges of violations of campaign rules at their own initiative.
- e. The CRO shall render a decision within 48 hours in writing to the candidates in questions and the complainant, unless the complaint is time sensitive, in which case the CRO shall render a decision within one business day. A complaint shall be deemed time-sensitive when the activity outlined in the complaint is ongoing. All rulings of the CRO shall be done in a fair and consistent manner.
- f. It is the responsibility of the candidate to ascertain their position with respect to decisions made by the CRO regarding alleged violations committed by the candidate. This shall be done on a regular basis by consulting the CRO, a published list, or minutes posted on the designated elections space in the Union office.
- g. Where the CRO finds there has been a violation of the Elections Procedures Code, the CRO must publish the details of the violation in a designated elections space in the Union office. Published notification of violations will only take place once all appeals have been exhausted.

- h. Regarding penalties for violations the CRO may:
 - i. Assign a demerit point penalty.
 - ii. Assign multiple penalties where the violation encompasses more than one offence.
 - iii. Declare a candidate disqualified.

Demerit points as outlined in the above section is assessed on, but not limited to, the following basis. The values listed below are a **guide** for issuing demerit points.

- a. Campaign Material
 - Unintentional Misrepresentation of Facts 3
 - Multiple violation in the same location/building 4
 - Unapproved material 5
 - Displayed in an unauthorized area..... 5
 - Pre campaign materials 6
 - Intentional misrepresentation of facts..... 10
- b. Campaigning
 - Unintentional Misrepresentation of Facts 3
 - Improper distribution of campaign materials 8
 - Multiple violations within ten (10) metres 8
 - Intentional misrepresentation of facts..... 10
 - Distribution of campaign material within 10 metres of a polling station.10
 - Pre-campaigning..... 10
 - Campaigning in an unauthorized area..... 12
- c. Fair Play
 - Candidates enforcing this Code.....5
 - Unsanctioned use of Union resources15
 - Abuse of position or status.....15
 - Gross misrepresentation of facts20
 - Malicious or intentional violation of this Code.....25
- d. Violations of the following nature will result in an automatic disqualification of a candidate:
 - i. Anyone improperly declared an eligible candidate.
 - ii. Failure to attend the All-Candidates meeting.
 - iii. Any candidate spending over the maximum spending limit as set by the Elections Procedures Code or failing to submit a campaign expense report.
 - iv. Intentional misrepresentation of campaign expenditures.
 - v. A candidate accruing greater than one-hundred (100%) per cent of their allowable demerit point limit, as follows is disqualified:
 - a. Executive Candidates35
 - b. Director Candidates20

- vi. Solicitation of UTSC Administration to interfere in the Election Process. Solicitation of interference includes, but is not limited to, actions that encourage the UTSC Administration to apply pressure on the CRO or Elections Officials to make or change specific decisions, interference in the voting or ballot counting process, withholding vital election document such as voters' list and ballot boxes, and withholding SCSU funds.
- e. In the event a winning candidate in any election is disqualified, the runner-up will take the place of the disqualified winner.

Polling Stations

- a. Campaigning is strictly prohibited within the polling station vicinity of at least 10 metres.
- b. Polling clerks will be trained to assist students in the voting process.
- c. Polling clerks will be responsible for checking each polling station after a voter leaves the station to ensure that any campaign material left behind by a voter is removed.
- d. Each polling station will be equipped with written instructions on how to vote and how to bring forward concerns regarding inconsistencies in the voting procedures.
- e. Where possible it will be regular practice to obtain ballot boxes, seals and voter shields from Elections Canada.
- f. Scrutineers will be given the opportunity to examine the construction of the ballot box at the opening of the polling station and the closure of the ballot boxes at the closing of the polling station. Failure to send a scrutineer will not invalidate the opening and closing of the polling stations.

Voting Process

- a. The method for voting in the Election Process shall be through a paper ballot voting process; valid identification from members is required for voting.
- b. Each ballot will be numbered.
- c. The names of candidates for each Executive and Director candidate will appear alphabetically.
- d. The Team names where applicable will appear under each candidate's name.
- e. All sealed and empty ballot boxes shall be stored in a location to which no other individual student, administrator or Elections and Referenda Committee official other than the CRO would have access to. Locations may include but not be limited to the Ombudspersons Office or campus security. The ballots will be removed by the CRO when the vote is to be counted.
- f. If the University Administration fails to provide the Elections and Referenda Committee with an up-to-date voters list to verify the identity of a voter, a double envelope system will be used.
- g. Those with accessibility needs shall be instructed to contact the CRO who will ensure the appropriate voting accommodations are made.
- h. Ballots for each election year shall have a different design.

Ballot Counting Process

- a. The ballot counting process will commence no later than 24 hours after the polls officially close.
- b. An independent candidate non-affiliated with a team may select one scrutineer.
- c. Each team will be permitted one scrutineer per counting table.
- d. The results of the ballot counting process will be announced within 24-48 hours.
- e. Failure to send a scrutineer(s) will not invalidate the ballot counting process.

Election of Candidates

- a. In the event that the candidates nominated for a Director or Executive position are contested, the winner(s) shall be elected by a plurality of the votes cast.
- b. In the event that the candidate nominated for an Executive position is uncontested, the winner(s) shall be elected by a plurality of the votes cast.
- c. In the event that the candidate nominated for any Director position is uncontested, the candidate shall be declared as winner by acclamation.

Equality of Votes

In the event of a tie, the winner(s) will be decided in a run-off elections held no earlier than fourteen (14) days after the closing of the voting period.

Elections Appeals Committee

- a. The Elections Appeals Committee will hear appeals made by candidates regarding the decisions of the Elections and Referenda Committee. The Appeals Committee may not hear appeals of the CRO rulings not yet ruled by the Elections and Referenda Committee. All appeals of Elections and Referenda Committee decisions shall be made to the Chair of the Elections and Referenda Committee within forty-eight (48) hours of said Elections and Referenda Committee decisions.
- b. The Elections Appeals Committee will be as follows:
 - One (1) non-Officer Director of the SCSU Board of Directors
 - One (1) Member not elected to the Union or hired by the Union.
 - One (1) staff or executive member of a students' union in the Greater Toronto Area.
 - The Chair of the Elections and Referenda Committee serves as a non-voting member (Chair).
- c. The Elections Appeals Committee will convene a meeting within 72 hours of a receipt of an appeal. At said meeting the appellant will have the opportunity to address the committee; the committee may at its discretion invite other individuals to the meeting.
- d. Following the meeting, the Elections Appeals Committee shall render a decision within 24 hours.
- e. There will be an automatic meeting of the Elections Appeals Committee if a candidate is disqualified.
- f. Once the Elections Appeals Committee makes a decision, it will be final and not open to be appealed again; the Elections Appeals Committee will ensure detailed reasons are given when decisions are made

Methodology for Appointing the Elections Appeals Committee

- a. The request for applications for the Elections Appeals Committee will be publicized on the SCSU website.
- b. The request will include the Elections Appeals Committee duties and the necessary qualifications.
- c. The Elections and Referenda Committee will review applications and recommend the top three candidates—where possible—to the Board of Directors
- d. The Board shall select the successful candidate by secret ballot.

Appeals of Election Results

- a. Any candidate may challenge the validity of their election result in a written submission containing their reasons to the Elections Appeals Committee no later than 72 hours after the close of the voting period.
- b. The Elections Appeals Committee shall investigate any appeal and make a recommendation to the Board on the appropriate action.
- c. The Board, at its discretion, may refuse to ratify any singular Director or Executive office election, upon the recommendation of the Elections Appeals Committee. The Board may not amend rulings of the CRO or Elections Appeals Committee.

Recounting Ballots

If there is a difference of five (5%) per cent or less between candidates an automatic recount shall take place. The CRO at her/his discretion reserves the right to call a recount.

Ratification

Candidates shall not be deemed elected until they have:

- a. Been ratified by the Union's Board at the subsequent meeting following the election results with the condition that there is no outstanding appeal involving the candidate.
- b. Attained the age of majority of eighteen (18) years of age.
- c. Upon ratification by the Board all ballots will be destroyed.

JULY 19, 2016

SCARBOROUGH CAMPUS STUDENTS' UNION 2016-2017 PRIORITIES AND RECOMMENDATIONS

PREPARED FOR:

Bruce Kidd, Principal and Vice-President

Bill Gough, Dean & Vice-Principal, Academic

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Heather Black, Director, Human Resource Services

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Preamble

The Scarborough Campus Students' Union (SCSU) is the official representative of all 12,000 full-time undergraduate students at the University of Toronto Scarborough Campus (UTSC). As per our Mission Statement, the SCSU is committed to progressively, responsibly and effectively representing and serving the changing needs of students. That said, we, the Executive, are dedicated to fulfilling our mission statement by addressing the issues that systematically impact our members and the surrounding community. The following document comprises few of several concerns expressed by students, and each concern is equipped with recommendations that would greatly improve the UTSC experience.

Truth and Reconciliation Commission

The Truth and Reconciliation Commission (TRC) of Canada recently published 94 Calls to Action, outlining the ways in which all Canadians can work to redress the colonial legacy and advance the process of Canadian reconciliation on Turtle Island.

According to the 2006 Census, 26,575 Indigenous people live within Toronto. Of these people, the vast majority (71%) are “first generation” residents of Toronto, meaning that they were born and raised somewhere other than Toronto. For these people, the two most common reasons for moving to Toronto were finding employment (42%) and to pursue education (38%). As part of the reconciliation process, the University of Toronto can play an important role in filling this desire for education by creating an educational environment that promotes and creates awareness of Indigenous knowledge.

UTSC in particular is in a prime location to take on this task because of the Indigenous community that surrounds our campus, including Eastview Public School, Sir Wilfrid Laurier Collegiate Institute, and Native Child and Family Services being located only a few minutes away.

The creation of the Truth and Reconciliation Commission Steering Committee at the University of Toronto is an important first step in this process, but there is still much that needs to be done.

Recommendations

1. University of Toronto, Scarborough administration work toward imbedding Indigenous literature, teachings, languages and/or culture into areas of study across all academic departments.
2. University of Toronto, Scarborough create new Indigenous staff positions, including a new Indigenous Community Liaison position and a full time Indigenous elder at UTSC, as well as recruit Indigenous faculty.

Key Players: Bill Gough, Bruce Kidd, Desmond Pouyat, Heather Black

Mandatory Equity Training

University of Toronto Scarborough Campus is one of the most diverse campuses across Canada, with respect to folks with different ability, citizenship status, and with respect to race. UTSC believes, “it is vital to foster diversity in all facets of our campus culture.” In order to fully embrace diversity, it must first be respected. Students, staff and faculty deserve to have their diverse identities and experiences equitably recognized across the University of Toronto, and particularly at the Scarborough Campus.

Providing mandatory equity training for faculty and staff will help create a safer environment for all, including our members. We have spoken with students whose safety and comfort have been compromised on campus and in classroom settings, sometimes because of other students, and other times because of public or private interactions with professors. Equity training will offer an opportunity for faculty and staff to unlearn oppressive tendencies that disempower students. Further, staff and faculty may be offered ways to inclusively and respectfully engage with students and co-workers. Also, mandatory equity training will ensure that faculty and staff understand intersectional differences in the UTSC community, and that these differences are truly a strength.

Recommendations

1. University of Toronto Scarborough to create mandatory equity training for faculty and staff.

Key Players: Bruce Kidd, William Gough, Desmond Pouyat

Student Space

There is a great demand for student space on campus. Since the removal of the R-space, SCSU has had to renovate the TV Lounge to accommodate dancers who no longer had space to practice. This has increasingly become a trend on campus, with students having limited recreational and study space. As UTSC rapidly expands within the new few years it is vital that student recreational and study space is prioritized for the academic and personal success.

Recommendation:

1. Have a Scarborough Campus Students' Union representative on the Space Allocation Committee and on building committees to ensure student concerns are addressed.
2. Keep Scarborough Campus Students' Union up to date on development plans through student consultation.

Key Players: Desmond Pouyat, Andrew Arifuzzaman, Bruce Kidd, Bill Gough

Prioritizing Student Booking Requests at TPASC

In 2010, University of Toronto ran a referendum to increase student levy fees as a way to support the creation of the Toronto Pan Am Sports Centre (TPASC). With the increase in fees, students were promised access to study space and open organizing space in the Centre. Currently, however, it is apparent that there is a lack of access to space that meet the needs of many of the students and student-lead organizations.

With the temporary loss of student space on campus during the development stage of Highland Halls, there will be a severely increased demand for space. Student groups, including cultural and dance clubs on campus, often booked the R Space semesters in advance to secure space for their programming and practices. Reflecting on the historic student leadership in running the referendum, and the current inaccessibility of TPASC bookings for students, it is important that we be included around the major decision-making table.

Recommendations:

1. The University of Toronto Scarborough work with SCSU to develop a clear booking process for student organizations, including prioritizing the needs of student-led programming and bookings at TPASC.
2. Increase study space for students in TPASC.
3. As there is only one student representative - SCAA, invite additional student representation on the TPASC Board.

Key Players: Andrew Arifuzzaman, Bruce Kidd

Transit

Access to adequate and efficient transit has been a constant concern for students at the University of Toronto Scarborough Campus. Though there have been conversations surrounding TTC improvement, including the Eglinton Crosstown East LRT which would stop at the Scarborough Campus, there is a need to discuss general transit improvements on campus.

For one, the YRT is a service that has not been made accessible to the students of UTSC. Many of our members travel from York Region, and pay multiple fares in order to come to UTSC. The long travel times along with the financial burden of paying for multiple modes of transit is cumbersome for students. Moreover, this is an issue of access which discourages potential students from enrolling in to the Scarborough Campus. There is a demand and a need to have an YRT stop at UTSC, which will better connect York Region students to the Scarborough Campus.

Another transit improvement that needs to be addressed is improvements to the existing 198E U of T Scarborough. The 198 Express was implemented in September 2014, replacing the 116 E Morningside East Express, to provide a more efficient and better connection between UTSC and the Kennedy Subway. Although this was a major improvement and helpful for students, there still has to be improvements made to the number of current stops and the service frequency. Initially, the 198E wasn't even designed to pick up passengers on the way. The current 198 Express has 13 stops whereas the 86E Scarborough East Express which consists of similar stops only has 6 stops; stopping only at Kennedy Station, Eglinton Ave East at Markham Rd, Kingston Rd at Lawrence Ave East, Kingston Rd and Morningside Ave, Highland Creek at Kingston Rd, and Meadowvale Rd at Ellesmere Rd. The 198E has over twice the number of stops at 86E even though the purpose of the 198E is make it faster for students to get between Kennedy Station and UTSC. Having these several stops which could be accessed by other buses compromises the efficiency of the 198E. In regards to service times, the bus service should run more frequently because as it stands the bus comes every 12 minutes but it would be more accessible for students if service frequency is increased to every 10 minutes. Transit improvements should be a priority to ensure that students have access to UTSC.

Recommendations:

1. University of Toronto, Scarborough lobby York Region Transit for a bus to stop at the Scarborough Campus
2. University of Toronto, Scarborough administration work with the Toronto Transit Commission for speed and frequency improvements to the 198 U of T Scarborough Rocket.
3. The University of Toronto, Scarborough proactively communicate, consult, and include the Scarborough Campus Students' Union in addressing transit improvements on and around the campus.

Key Players: Andrew Arifuzzaman

Laptop Policy

The Academic Handbook recognizes that the use of laptops in the classroom is an area of growing concern for professors and recommends that professors discourage the inappropriate use of laptops in the classroom. However, it fails to address invisible access needs their students may have, and does not provide professors any advice on how best mediate inappropriate use. This has resulted in isolated policies developed by individual professors without having consulted with Equity Office or AccessAbility Services.

While some professors have created policies that balance the needs of students with diverse learning styles, others have simply resorted to blanket bans. These bans create untenable situations for students who are registered with AccessAbility, and have also lead to hostile learning environments for students who simply prefer to take notes on a laptop.

Recommendations

1. University of Toronto, Scarborough implement a Laptop Policy Best Practices
2. that balances the need for a distraction free learning environment with the need for student to be able to learn how they choose.
3. University of Toronto, Scarborough work with students and faculty to develop other policies that can be used to ensure that classes remain both engaging, accessible, and non-discriminatory.

Key Players: Bill Gough, Desmond Pouyat

Equity Breadth Requirement

Equity matters are critical in all facets of life and areas of scholarship and this should be reflected in course offerings. Students in every department, whether it be the Natural Sciences, Business, Humanities or Social Sciences need the experience of thinking critically about equity matters in and around their selected fields.

The Scarborough Campus Students' Union's' most recent conversations about an Equity Course Requirement were had members of the Dean's Office. University of Toronto Scarborough administration and SCSU were all very enthusiastic that an equity course would be coming into fruition at the Scarborough Campus, as per recommendation from SCSU in 2015-2016. We also understand that there is potential for a Standalone Equity Certificate to be developed and awarded to students who complete a course related to equity matters upon degree completion. There was hesitancy from the University, however, with respect to committing to developing an Equity Course Requirement at the Scarborough Campus. Though there is no standard requirement through Ontario Universities Council on Quality Assurance for an equity breadth, there have been instances of equity-based breadth requirements being developed and implemented at Universities in Canada, beyond their standard

requirements.

Introducing an equity breadth requirement not only promotes respect and understanding between different communities, but responds to the fact that we live in an intersectional society that requires understanding of cultural differences and concepts. It will put University of Toronto at the forefront of social change and economic justice.

Recommendation:

1. University of Toronto, Scarborough administration explore the implementation an equity breadth requirement for undergraduate degree completion.
2. After having set the standard in Ontario, University of Toronto, Scarborough lobby the Ontario Universities Council on Quality Assurance to mandate an equity breadth requirement for Post-Secondary Institutions across the province.

Key Players: Bill Gough, Mark Schmuckler, Bruce Kidd

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