FINANCIAL STATEMENTS SCARBOROUGH CAMPUS STUDENTS' UNION AS AT APRIL 30, 2017

SCARBOROUGH CAMPUS STUDENTS' UNION

AS AT APRIL 30, 2017

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PARTNERS.

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors:

We have audited the accompanying financial statements of the **Scarborough Campus Students' Union**, which comprise the statement of financial position as at April 30, 2017, the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of **Scarborough Campus Students' Union** at April 30, 2017, and of its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Professional Accountants Licensed Public Accountants

Toronto, Ontario October 23, 2017



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STATEMENT OF FINANCIAL POSITION

AS AT APRIL 30, 2017 (With comparative figures as at April 30, 2016)

ASSETS

		2017		2016			
CURRENT	•			0 7 5 404			
Currenteed investment certificate (note 4)	\$	696,647	\$	375,184			
Guaranteed investment certificate (note 4) Accounts receivable (net of allowance of \$Nil - 2016 \$7,740)	• •	150,930 163,643		150,391 51,145			
Prepaid expenses		103,043		40,216			
Inventory		31,043		58,709			
		1,042,263		675,645			
NON-CURRENT							
Cash restricted for health and dental plan (note 7)		1,879,820		1,534,280			
Cash restricted for deferred levies (note 6)		123,273		100,555			
Investment in and advances to related parties (note 8)		207,977		317,070			
Property and equipment (note 5)	_	119,142	_	<u> 190,603</u>			
TOTAL ASSETS	\$	3,372,475	\$	<u>2,818,153</u>			
LIABILITIES							
CURRENT							
Accounts payable	\$	41,882	\$	35,073			
Government remittances		4,248		15,831			
Deferred rental deposits		6,946 53,076		<u>6,946</u> 57,850			
NON-CURRENT		33,070		37,030			
Deferred health and dental plan fees (note 7)		1,879,820		1,534,280			
Deferred student levies (note 6)		123,273		100,555			
TOTAL LIABILITIES		2,056,169		1,692,685			
MET ACCETO							
NET ASSETS							
TOTAL NET ASSETS		1,316,306		1,125,468			
TOTAL LIABILITIES AND NET ASSETS	<u>\$</u>	3,372,475	<u>\$</u>	2,818,153			
APPROVED ON BEHALF OF THE BOARD							
Director Director		Dire	ecto	r .			

See accompanying notes

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STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

FOR THE YEAR ENDED APRIL 30, 2017 (With comparative figures for the year ended April 30, 2016)

REVENUES	2017	2016
Health and dental plan fees recognized (note 7)	3,187,969	2,313,032
TTC Metropass and fare sales (note 10)	925,816	1,137,715
Unrestricted general student fees	707,928	661,175
Restricted referendum fees recognized (note 6)	310,541	440,780
Admissions, events, sales and advertising	356,811	372,764
Rental and leasing	317,549	317,786
Health and dental plan administration fee	210,827	210,216
U of T Scarborough operating subsidy (note 12)	127,500	127,500
Investment income	16,698	20,531
Grants and sponsorship	15,953	3,670
	6,177,592	5,605,169
EXPENSES		
Health and dental plan disbursements (note 7)	3,187,969	2,313,032
Cost of TTC Metropasses and fares sold (note 10)	921,803	1,118,055
Wages and benefits	646,735	650,003
General and administrative	427,549	406,967
Restricted referendum fees disbursed (note 6)	310,541	440,780
Operating subsidy paid to SCSU Restaurants Inc. (note 12)	127,500	127,500
Repairs and maintenance	80,653	81,566
Professional fees	33,573	34,796
Ticket purchases	49,328	44,490
Utilities	14,850	14,140
Credit card and bank charges	5,298	8,391
Amortization	23,887	35,951
	5,829,686	5,275,671
SURPLUS FROM OPERATIONS	347,906	329,498
Income in subsidiary (Rex's Den)	6,888	44,960
Discontinued operations (note 11)	•	•
Loss on advances to 2275596 Ontario Inc. (o/a Hero Burger)	(21,387) (142,569)	(30,536)
Loss on advances to 227 5590 Officially life. (O/a Field Burger)	(157,068)	14,424
	(107,000)	<u> </u>
SURPLUS FOR THE YEAR	190,838	343,922
Opening net assets	1,125,468	<u>781,546</u>
CLOSING NET ASSETS	<u>\$ 1,316,306</u>	<u>\$ 1,125,468</u>

See accompanying notes

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STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED APRIL 30, 2017 (With comparative figures for the year ended April 30, 2016)

		2017		2016
CASH FLOWS FROM (USED IN):				* .
OPERATIONS Surplus for the year		\$ 190,838	\$	343,922
Non-cash items: Amortization Income in subsidiaries Discontinued operations Impairment losses Non-cash working capital:		 23,887 (6,888) - 163,956 371,793		35,951 (44,960) 30,536 365,449
Accounts receivable Accounts payable and accruals Harmonized Sales Tax Prepaid expenses Inventory		(112,496) 6,809 (11,583) 40,216 27,666 322,405		(13,977) 4,492 15,831 (37,943) (2,194) 331,658
INVESTING Advances to Hero Burger Investment income Purchase of furniture and equipment		 (539) (403) (942)		(49,424) - (4,023) (53,447)
FINANCING Change in deferral liabilities Change in restricted cash		 (368,258) 368,258	· -	(788,840) 788,840
NET CHANGE IN CASH		321,463		278,211
Cash at beginning of the year		 375,184		96,973
CASH AT END OF THE YEAR	:	\$ 696,647	<u>\$</u>	375,184

See accompanying notes

NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2017

1. PURPOSE OF THE ORGANIZATION

Scarborough Campus Student's Union (SCSU) is a not-for-profit organization operating programs and providing services and advocacy for the full-time undergraduate students at the University of Toronto Scarborough and is exempt from income tax under the Income Tax Act. The primary objectives include: improving the quality of campus life, services and education, and to represent the member students in areas of common interest. Financial operations are administered by an executive committee subject to approval by the Board of Directors.

SCSU has a custodial responsibility for the Student Centre building at 1265 Military Trail under a Student Centre Management Agreement with the University dated October 15, 2004.

2. BASIS OF PRESENTATION

These financial statements have been prepared in accordance with Part III of the CPA Canada Handbook - Accounting Standards for Not-For-Profit Organizations.

3. SIGNIFICANT ACCOUNTING POLICIES

Revenue Recognition

The collection and amount of non-academic incidental fees charged to students in Ontario is regulated by the Ontario Ministry of Advanced Education and Skills Development through its Ontario Operating Funds Distribution Manual and Compulsory Ancillary Fee Policy Guidelines. Pursuant to these, a change to or introduction of a fee must be done in accordance with a long-term protocol established between the University and its student government. SCSU's protocol with the University of Toronto Scarborough requires a referendum of the student body for significant changes to or the introduction of fees.

Fees collected from the students for a specific purpose, pursuant to referendums of the student body, are accounted for using the deferral method of accounting for externally restricted contributions. Restricted fees are initially shown as a liability upon receipt of the funds. When the funds are disbursed for their intended purpose, the liability is reduced and an equal amount is then recognized as revenue and expense. All fees, with the exception of two described below, are collected by the University of Toronto Scarborough and periodically remitted to SCSU.

The Student Centre Levy collected from students as part of the SCSU fee is not recognized as revenue. This levy is withheld and retained by the University of Toronto Scarborough and applied to the building's financing. The University of Toronto Scarborough is required to retain legal title to the building, and contributions towards the cost of the building, or material renovations made to the fabric of the building, become the property of the University and are therefore treated as either repairs and maintenance expenses, or expensed as a contribution towards the building.

To be read in conjunction with our Auditors' Report dated October 23, 2017

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2017

3. SIGNIFICANT ACCOUNTING POLICIES - continued

Revenue Recognition - continued

Similarly, the UTSC Sports & Recreation Complex Levy collected as part of the SCSU fees is also withheld and retained by the University of Toronto Scarborough for the same reasons.

Sales and rental revenues are recognized when the related goods are sold or the services performed. Any monies received as a deposit are initially shown as unearned revenue and deposits under the liabilities and then taken into income when the goods and services are provided.

The health and dental plan administration fees charged is \$5.50 a semester for each enrolment under Dental coverage, and \$5.50 a semester for each enrolment under Accident and Prescription Drug coverage. The total administration fees allocated from H&D fees collected from a student enrolled under both plans for a full year is \$22.00.

Leasing revenues are recognized on a straight-line basis over the term of the lease.

Interest is accrued on a daily basis.

Inventory

Inventory consists mainly of admission tickets and Toronto Transit Commission (TTC) fares. It is carried at the lower of cost and net realizable value on a first-in first-out (FIFO) basis.

Property and Equipment

The property and equipment are recorded at cost and amortized over their estimated useful lives. Computer equipment is amortized over five years on a straight-line basis. Equipment and furniture is amortized over ten years on a straight-line basis.

Investment in Subsidiaries

SCSU is the sole controlling shareholder of SCSU Restaurants Inc. (o/a Rex's Den). Rex's Den is the sole controlling shareholder of 2277345 Ontario Ltd. (KFC Express franchise), and 2277596 Ontario Ltd, (Hero Burger franchise), all of which operate out of the Student Centre. The consolidated operations of SCSU Restaurants Inc. have been recorded using the equity method.

Contributed Services

The Union makes extensive use of volunteers in its activities. Volunteer services have not been recorded due to the difficulty in valuing them.

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2017

3. SIGNIFICANT ACCOUNTING POLICIES - continued

Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions which affect the amounts reported in the financial statements and the notes to the financial statements. The primary estimates concern the net amount recoverable from the loans and investments in the for profit subsidiaries. Actual results may differ from these estimates. These amounts are reviewed periodically and adjustments are made to income as appropriate in the year they become known.

Financial instruments

Financial instruments are measured at fair value when issued or acquired. Financial instruments are subsequently measured at amortized cost, and the carrying amount incorporates the amount and the related financing fees and transaction costs. The effective interest rate method is used to amortize any premiums, discounts, transaction fees and financing fees in the statement of operations. The financial assets consist of cash, restricted cash, guaranteed investment certificates and accounts receivable. The financial liabilities consist of accounts payable and harmonized sales tax. Financial instruments are regularly assessed for indications of impairment. If there is an indication of impairment, being a significant adverse change in the expected timing or amount of future cash flows from the financial asset, an impairment loss (bad debts expense) is immediately recognized in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

4.	IN	۷	ES.	ΓI	V	Εľ	1	Τ	S

••	INVESTMENTS		•		2017		2016
	Redeemable GIC with Meridian Credit Union 1.3%, interest will be paid November 7, 201		3	<u>\$</u>	150,930	<u>\$</u>	<u> 150,391</u>
5.	PROPERTY AND EQUIPMENT						
			Cost		ccumulated <u>mortization</u>		Net Book <u>Value</u>
	As at April 30, 2017						
	Computers	\$	14,773	\$	8,188	\$	6,585
	Equipment and furniture	· <u>· · · · · · · · · · · · · · · · · · </u>	206,192		93,635		112,557
		\$	220,965	\$	101,823	\$	119,142
	As at April 30, 2016						
	Computers	\$	15,128	\$	10,080	\$	5,048
	Equipment and furniture		305,182		119,627		185,5 <u>5</u> 5
		\$	320,310	\$	129,707	\$	190,603

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2017

6. <u>DEFERRED STUDENT LEVIES</u>

Changes in the deferred contributions balances are as follows:		
Blue Sky Solar Racing Beginning balance Net student fee levies Payments and distributions Ending balance	\$ (785) 3,530 (3,530) (785)	2016 \$ (1) 3,353 (4,137) (785)
Canadian Federation of Students Beginning balance Net student fee levies Payments and distributions Ending balance	209,170 (209,170)	98,328 195,340 (293,668)
Day Care Subsidy Beginning balance Net student fee levies Payments and distributions Ending balance	35,239 13,578 - 48,817	22,342 12,897 35,239
Downtown Legal Services Beginning balance Net student fee levies Payments and distributions Ending balance	(1) 13,578 (13,578) (1)	(1) 12,897 (12,897) (1)
Foster Children Program Beginning balance Net student fee levies Payments and distributions Ending balance	10,072 1,358 11,430	8,782 1,290 10,072
Health Initiative in Developing Countries Beginning balance Net student fee levies Payments and distributions Ending balance	- 6,789 <u>(6,789</u>)	3,301 6,448 (9,749)
Orientation Beginning balance Net student fee levies Payments and distributions Ending balance	- 13,578 (13,578)	- 12,897 (12,897)

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2017

6.	DEFERRED STUDENT LEVIES - continued		
		2017	2016
	Students for Literacy	•	0.000
	Beginning balance	-	3,668
	Net student fee levies	11,921	11,507
	Payments and distributions	<u>(11,921</u>)	<u>(15,175</u>)
	Ending balance	<u> </u>	
	Student Refugee Program		
	Beginning balance	56,506	48,768
	Net student fee levies	8,146	7,738
	Payments and distributions	(364)	7,730
	Ending balance	64,288	56,506
	Lifting balance	04,200	30,300
	U of T Environmental Resource Network		
	Beginning balance	(476)	432
	Net student fee levies	6,789	6,448
	Payments and distributions	(6,789)	(7,356)
	Ending balance	(476)	(476)
	Wheelchair Accessibility Projects		
,	Net student fee levies and interest earned	27,155	25,793
	Payments and distributions	<u>(27,155</u>)	<u>(25,793</u>)
	Ending balance		
	144	,	
	Women's Centre - UTSC		00.000
	Net student fee levies	40,733	38,690
	Payments and distributions	(40,733)	(38,690)
	Ending balance	**************************************	
	WUSC/Refugee Student Program		
	Net student fee levies	21,416	20,418
	Payments and distributions	(21,416)	(20,418)
	Ending balance	<u></u>	(<u>20,410</u>)
	:	•	
	Summary		
	Beginning balance	100,555	185,619
	Net student fee levies	377,741	355,716
	Disbursements and revenue recognized	(355,023)	(440,780)
	Ending balance	<u>\$ 123,273</u>	100,555

NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2017

7. DEFERRED GROUP HEALTH AND DENTAL PLAN FEES

The health and dental group insurance plan portion of the student fees collected are also accounted for using the deferral method, consistent with the treatment of the other restricted fees above. It is shown here separately due to the magnitude of the plan. The ending balance represents the amount remaining in the fund at the fiscal year-end. Payments made subsequent to the year-end are disclosed to show the amount in the fund at the end of the academic year.

		2017		2016
Group Health and Dental Plan				
Beginning balance	\$	1,534,280	\$	660,376
Net student fee levies		3,533,509		3,186,936
Payments, refunds and expenses	_	<u>(3,187,969</u>)	_	<u>(2,313,032</u>)
Ending balance at the end of the fiscal year		1,879,820		1,534,280
Premiums subsequently paid to August 31	_	806,988	_	765,541
Balance at the end of academic year	<u>\$</u>	1,072,832	\$	768,739

The higher balance at the end of the current year is primarily due to the lower premiums that the union was able to negotiate for the same level of coverage this fiscal year.

8. INVESTMENT AND LOANS TO RELATED PARTIES

SCSU's initial investment in the Restaurant included \$100 for 100 common shares together with advances to fund its operations. SCSU Restaurants Inc. has invested in and wholly owns all shares either directly and indirectly in its subsidiary franchise - KFC Express. The other franchise, Hero Burger, was dissolved on April 26, 2017.

SCSU Restaurants Inc. continues to accumulate a deficit, as does KFC Express. Accordingly, the value of the investment has been impaired to reflect management's estimate of the net amount that will be recovered within ten years.

	<u>2017</u>	<u>2016</u>
Advances to 2277345 Ontario Ltd. o/a KFC Express	\$ 102,040	\$ 102,040
Advances to 2275596 Ontario Ltd. o/a Hero Burger	· ·	94,593
Advances to SCSU Restaurants Inc.	364,344	364,344
Impairment allowance	(203,507)	(203,506)
Accumulated net loss	(54,900)	(40,401)
Net investment in SCSU Restaurants Inc.	\$ 207,977	\$ 317,070

NOTES TO FINANCIAL STATEMENTS

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AS AT APRIL 30, 2017

9. FINANCIAL INSTRUMENTS RISKS

The main financial instrument risk exposure is detailed as follows.

Credit Risk

The financial assets with credit risk exposure are accounts receivable and advances to related parties since failure of any of these parties to fulfil their obligations could result in financial losses for the union. The union is also exposed to a concentration of risk in that all of its cash and the guaranteed investment certificates are held with financial institutions and the balances held are in excess of Canadian Insurance Corporation (CDIC) limits.

Liquidity Risk

The Union's liquidity risk represents the risk that the Union could encounter difficulty in meeting obligations associated with its financial liabilities. The Union is, therefore, exposed to liquidity risk with respect to its accounts payable. The Union meets its liquidity requirements by preparing and monitoring forecasts of cash flows from operations, anticipating investing activities, and holding assets that can be readily converted into cash.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk.

Currency Risk

Currency risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates. The functional currency of the Union is the Canadian dollar. The Union does not have any financial instruments denominated in foreign currency.

Interest Rate Risk

Interest rate risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market interest rates. The Union is exposed to interest rate risk with respect to cash and guaranteed investment certificates. Fluctuations in market rates of interest on cash and guaranteed investment certificates do not have a significant impact on The Union's results of operations. The objective of The Union with respect to its guaranteed investment certificates is to ensure the security of principal amounts invested, provide for a high degree of liquidity, and achieve a satisfactory investment return.

Other Price Risk

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. The Union does not hold any financial instruments subject to this type of risk.

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2017

10. TTC METROPASSES AND FARES

		<u>2017</u>	<u>2016</u>
TTC Metropass and fare sales	\$	925,816	\$ 1,120,192
Cost of TTC Metropasses and fares sold		921,803	1,118,055
Net profit	<u>\$</u>	4,013	\$ 2,137

The net profit realized is primarily due to commissions received from the sale of TTC on tokens, day passes and VIP passes. Post-secondary passes do not generate a profit as they are sold to students at cost.

11. DISCONTINUED OPERATIONS

Discontinued operations include the results from Hero Burger and KFC Express.

On August 31, 2016 the business of 2275996 Ontario Ltd, (the Hero Burger franchise) was discontinued. The assets of the business with a carrying value of \$80,451 were sold for \$50,000, resulting in a loss of \$30,453. Subsequently 2275996 Ontario Ltd was dissolved by Artcles of Dissolution dated April 26, 2017.

On October 3, 2017 the business of 2277345 Ontario Inc. (KFC Express) was sold by way of an asset sale for proceeds of \$110,000. The sale will result in a loss of approximately \$60,000 during the year ending April 30, 2018.

	2017			2016
Hero Burger				
Sales Cost of sales Gross profit Operating expenses Loss on sale of assets Net loss	\$	24,357 12,276 12,081 50,713 2,791 (41,423)	\$ 	176,304 79,125 97,179 131,553 - (34,374)
KFC Express				
Sales Cost of sales Gross profit Operating expenses Net income		274,383 111,805 162,578 142,542 20,036		276,799 113,111 163,688 159,850 3,838
Discontinued operations	\$	<u>(21,387</u>)	<u>\$</u>	(30,536)

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2017

12. OPERATING SUBSIDY

	<u>2017</u>	<u>2016</u>
U of T Scarborough operating subsidy received	\$ 127,500	\$ 127,500
Operating subsidy paid to SCSU Restaurants Inc.	 127,500	 127,500
Net amount	\$ -	\$

The operating subsidy is received from the University. These funds are used to offset the costs of operating Rex's Den. This subsidy is not student fees, and is passed directly through to the restaurant.

