

**Scarborough Campus Students' Union
Board of Directors Package #9
Friday 2nd November, 2012
SL-232 6:00 PM**

Friday 2nd November, 2012 6pm to 8pm. SL232, University of Toronto at Scarborough

Scarborough Campus Students' Union

Meeting #9 of the Board of Directors

Chair: Nicole Dionisio

AGENDA

Items of Business

I. Call to Order

II. Roll Call

III. Approval of the Agenda

MOTION

Be it resolved that the November 2nd, 2012 Board of Directors Meeting Agenda be approved as presented.

IV. Approval of the Minutes

- a. October 19th, 2012 Board of Directors Meeting Minutes

MOTION

Be it resolved that the October 19th, 2012 Board of Directors Meeting Minutes be approved as presented.

- b. August 31st, 2012 Executive Committee Meeting Minutes

MOTION

Be it resolved that the August 31st Executive Committee Meeting Minutes be approved as presented.

- c. September 21st Executive Committee Meeting Minutes

MOTION

Be it resolved that the September 21st Executive Committee Meeting Minutes be approved as presented.

- d. October 5th Executive Committee Meeting Minutes

MOTION

Be it resolved that the October 5th Executive Committee Meeting Minutes be approved as presented.

- e. August 9th Standing Committee of Campus Life Meeting Minutes

MOTION

Be it resolved that the August 9th Standing Committee of Campus Life Meeting Minutes be approved as presented.

V. New Business

- a. 2011-2012 Auditor's Report

MOTION

Be it resolved that the 2011-2012 Auditor's Report be approved as presented.

- b. Approval of the 2012 CRO Fall By-Elections Report & Ratification of Directors

MOTION

Be it resolved that the 2012 CRO Fall By-Elections Report be approved as presented.

BIFRT the following directors be ratified for their respective positions: Anastacia Jiang, Kevin Ramlal, Miracle Ozzonde, Shivarni Singh, Mohammad Ismail, Charmaine Ramirez, and Marianita Simmons.

- c. Scarborough Restaurants Inc. (SRI) 2013-2014 Restructuring

MOTION

BIRT the SRI Board of Directors recommend to the SCSU Board of Directors that the composition of the SRI Board for 2013-14 be as follows: SCSU President will act as the SRI President and signing officer, the SCSU Vice-President Operations shall act as the SRI Treasurer and signing officer, the SCSU Executive Director shall act as secretary and non-voting signing officer, and the SCSU Business Manager shall be a non-voting officer of the SRI Board.

BIFRT the SRI Board recommends that the SCSU Board of Directors elect an SCSU director to be a voting member of the SRI Board; further that said director become a member of the SCSU finance committee and/or its successor bodies as a director member of that committee.

- d. President and CEO Report

MOTION

Be it resolved that the President and CEO Report be approved as presented.

- e. Vice-President Academics Report

MOTION

Be it resolved that the Vice-President Academics Report be approved as presented.

- f. Vice-President Students and Equity Report

MOTION

Be it resolved that the Vice-President Students and Equity Report be approved as presented.

- g. Vice-President Human Resources Report

MOTION

Be it resolved that the Vice-President Human Resources Report be approved as presented.

- i. Academics Associate 2012 Hiring Report

MOTION

Be it resolved that the Academics Associate 2012 Hiring Report be approved as presented.

- h. Vice-President External Report

MOTION

Be it resolved that the Vice-President External Report be approved as presented.

- i. Vice-President Campus Life Report

MOTION

Be it resolved that the Vice-President Campus Life Report be approved as presented.

- j. Vice-President Operations Report

MOTION

Be it resolved that the Vice-President Operations Report be approved as presented.

- k. 2012-2013 SCSU Forecast Budget

MOTION

Be it resolved that the 2012-2013 SCSU Forecast Budget be approved as presented.

VI. Other Business

VII. Next Meeting: November 16th, 2012 – 6:00PM to 8:00PM.

VIII. 2nd Roll Call

IX. Adjournment

MOTION

Be it resolved that the meeting be adjourned.

Minutes

Board of Directors Meeting #8 of the University of Toronto Students' Union

Friday October 19th, 2012 – 6:00 – 8:00pm (Room: SL-232)

I. Call to Order

This meeting is called to order at 6:15PM

II. Roll Call

Title	Name
Humanities	Rannie Xu RX
	Ashley Acoba AAC
	Hassan Mohamud HM
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI
Biology	Sheen Pardinas SP
Management	Mouad Benaicha MB – away
Social Sciences	Patrick Simeon PS
	Alyssa Moses AM (Vice Chair)
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS
VP External	Guled Arale GA
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB
Executive Director	Amir Bashir AB

III. Approval of Agenda

MOTION

For approval of the agenda

VOTE: Favour: Unanimous

Moved: AD

Against:

Seconded: AAC

Abstain:

BIRT the agenda for the October 19th, 2012 UTSC Board of Directors Meeting be approved as presented.

IV. Approval of the Minutes

a. September 28th Board of Directors Minutes

MOTION

VOTE: Favour: Unanimous

BIRT the September 28th Board of Directors Meeting Minutes be approved as presented.

Moved: RX

Against:

Seconded: AM

Abstain:

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b. September 28th, 2012 Board of Directors In-Camera Meeting Minutes

MOTION Moved: RX Seconded: AD
BIRT we move in-camera.

MOTION Moved: AD Seconded: HM
VOTE: Favour: Unanimous Against: Abstain:
BIRT the September 28th Board of Directors In-Camera Meeting minutes be approved as presented.

MOTION Moved: SP Seconded: PS
BIRT we move out of camera.
VOTE: Favour: Unanimous Against: Abstain:

c. September 18th, 2012 Policy and By-Law Review Committee Meetings Minutes

MOTION Moved: SP Seconded: TI
VOTE: Favour: Unanimous Against: Abstain:
BIRT the September 18th, 2012 Policy and By-Law Review Committee Meetings Minutes be approved as presented.

d. Standing Committee of Academics Meeting 1 Minutes

MOTION Moved: AAC Seconded: TI
VOTE: Favour: Unanimous Against: Abstain:
BIRT the Standing Committee of Academics Meeting 1 Minutes be approved as presented.

e. Standing Committee of Campus Life Meeting 1 Minutes

MOTION Moved: AD Seconded: PS
VOTE: Favour: Unanimous Against: Abstain:
BIRT the Standing Committee of Campus Life Meeting 1 Minutes be approved as presented.

f. Standing Committee of Students and Equity Meeting 1 Minutes

MOTION Moved: AD Seconded: TI
VOTE: Favour: Unanimous Against: Abstain:
BIRT the Standing Committee of Students and Equity Meeting 1 Minutes be approved as presented.

g. Standing Committee of Students and Equity Meeting 2 Minutes

MOTION Moved: RX Seconded: AD
VOTE: Favour: Unanimous Against: Abstain:
BIRT the Standing Committee of Students and Equity Meeting 2 Minutes be approved as presented.

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V. New Business

a. President and CEO Report

MOTION

Moved: RX

Seconded: AAC

AAB: I want to say thank you to all the executives who participated and helped out with Terry's CAUSE. We were able to raise \$600. We're working on by-laws right now.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the President and CEO Report be approved as presented.

b. Vice President Academics Report

MOTION

Moved: RX

Seconded: HM

AD: Governance Reform – There was a recent meeting with the chairman of the Governing Council in terms of arranging and sorting out how the presentations would go. It's similar to the June 25th one where myself, Andrew and Munib Sajjad presented, but this time the plan is for the presidents to present to the Governing Council. Hopefully our proposals will pass; that's the ideal situation. Study space – we've selected our volunteers to be on the Task Force. If any of you want to get involved email myself or academicsassociate@scsu.ca. 1- 2 hours, 3 if you can per week. We hope to compile a comprehensive report to present to the administration by next February; that's our aim. DSA Funding I've already started implementing. My committee is set to meet in the next couple of weeks. Today was the final day for them to submit their proposals to get funding. DSA Council – We're going to try to work towards some sort of mandate to present to the administration to voice their opinion. The Council on Student Services meeting was on October 15th. I was selected as chair and we also brought our student representatives. The Course Evaluation System – For those of you who are wondering what is happening with the anti-calendar, I'm wondering too. I'm going to be a part of a few advisory committees in terms of the new course evaluation system that you might have tried out in the summer. In terms of developing that I'll turn to you for input on that depending on how much information I get from those meetings.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the Vice-President Academics Report be approved as presented.

c. Vice-President Students and Equity Report

MOTION

Moved: SP

Seconded: MB

KS: Xpressions Against Oppression happened this week from Monday the 15th to Thursday the 18th. It was hard in planning because a lot of people had exams and assignments, but we tried to do it this week just to align ourselves with administration on having a mental health awareness month. Some things that went really well were the cut outs all over campus with the different stats and facts about mental health. There were a couple of workshops happening and we had a panel last night. For next semester we decided to do a month long of events, two happening per week. Movember – This year it's going to be on the 14th and 15th of November. There will be a fair with different men's health groups that will be there giving discussions and resources for

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men's health initiatives. The Canadian Blood Donor Services are coming on November 27th. We wanted to tie that in with Movember and have some equity campaigns at the same time. The last thing I wanted to highlight is the Equity Officer. I had a meeting with Guled and Amir. Our campus was given funding to hire this position, but they haven't done anything to make that happen. There's going to be a working retreat to decide what the job description for this person is going to be.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Students and Equity Report be approved as presented.

d. Vice-President Human Resources Report

MOTION Moved: TI Seconded: AAC
SW: VNP has their annual volunteer fair this coming Wednesday, 11-2 in the meeting place. We also hired an event coordinator for Rex's Den. My associate has been working on the survey for outreach for job opportunities for students and what kind of opportunities students want to see in regards to volunteering.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Human Resources Report be approved as presented.

i. Vice-President Operations Associate 2012 Hiring Report

MOTION Moved: KS Seconded: AAC
To omnibus all hiring reports
VOTE: Favour: Unanimous Against: Abstain:
BIRT all hiring reports are omni-bussed.

MOTION Moved: AAB Seconded: AAC
VOTE: Favour: Unanimous Against: Abstain:
BIRT all hiring reports are approved as presented.

e. Vice-President External Report

MOTION Moved: AD Seconded: KS
GA: The Canadian Federation Students put together a report disputing against tuition fees, post-secondary education wise. UofT decided to do the same thing. Pretty much what we did is lay out the argument against some of the recommendations. The recommendations were to immediately reduce tuition fees by twenty-five percent. They can do that without changing the budget. Also, ensure that all post secondary institutions in all regions are able to offer comprehensive programming. One thing the White Paper is trying to say is that certain universities need to specialize in other things. So to ensure that there is accessible education you have to make sure that specialized courses are accessible in all regions of Ontario. Also, improve the student to faculty ratio by hiring more faculty. We have the lowest student to teacher ratio. So I actually met up with Glen two days ago with other UofT students and it was a useless

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meeting, but what he did say is he was willing to have another meeting to talk about tuition fees. One thing that he did say and students have been saying for years and years is that he was looking to reallocate tax credits and actually turn that into upfront productions in tuition. So basically Glen is willing to talk about tuition fees, which is a good thing. The tuition framework is up for renegotiation. The policies that your tuition fees went up by 71% in the last six years is up for renew this year. Obviously we're pushing to drop fees. One thing that's very encouraging to see is that at the very beginning of this process he was talking about the stuff that he was doing like it was certain, but now it's been getting so much pushback. So, things are looking good, we just have to make sure we take advantage of it. Activist Assembly – There was a 2-day workshop on mobilization strategies, issues and skills. We had an amazing keynote. SYC – There's some kind of push back because some schools don't want to do any extracurricular stuff. We're in talks with DSL to figure out how we can make this sustainable. We're trying to look for grants and proper funding for this program. CFS Ontario Executive Meeting – We wanted to talk about the strategy and certain things that we want to do moving forward now that the submission paper process has been taken care of. Respect Scarborough – we're working on three issues now: The city budget – making sure Ford doesn't cut too much. We're looking at something called the community benefit agreement with MetroLinx. The province of Ontario is investing millions of dollars into the LRT lines and we want to make sure that those jobs that they create are jobs are for people living in Scarborough.

AB: I just wanted to comment on the tuition fee stuff regarding Glen Murray. It's actually pretty fascinating because it's the first time in five years that the government is finally talking about tuition fees. I think it's a commendable thing to say.

VOTE Favour: Unanimous

Against:

Abstain:

BIRT the Vice-President External Report be approved as presented.

f. Vice-President Campus Life Report

MOTION

Moved: SP

Seconded: PS

JB: Currently, for ongoing projects is the YOLO...or do you? Party. It's our Halloween Party, open bar. We have a full-course dinner. We have busses from here to there and back. We're at early-bird pricing still, \$35. Think Pink happened the other day in Student Centre. I got the final number from Brian and it was \$2043. Thank you to whoever came and helped out. It was a very successful event. Boat cruise went very well. We sold out all 475 tickets in a span of three days. There's still buzz around about the boat cruise.

PS: Why does dragon boat need fundraising? Why that club?

JB: It's very expensive for them to run their club because they have to buy out boats. They have to rent out swimming pools weekly for practices. They usually raise money, but they're always short by \$1500 – 2000 so they're trying to think of new ways to fundraise.

PS: Why is dragon boat a club, can't that be a school team?

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AAB: Although it could be a school team, they could also organize as a club. I was thinking that we partner with SCAA and Athletics and see if we can pull funds together to support sports teams on this campus. Our sports teams have no money. I was going to talk to SCAA and Athletics and see if we can make some sort of fund in which sports teams can apply.

PS: Hallo-week, what happened to that?

JB: So with Hallo-week, I had my intern, Brandon, brainstorming as for programming to do. Everything was delayed because of other events like the boat cruise. It will be the Wednesday before the 31st for a week. I just don't want to rush programming. We also ordered Raptors tickets. The first game is November 10th. I don't want to really put too much programming.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Campus Life Report be approved as presented.

g. Vice-President Operations Report

MOTION Moved: AAB Seconded: MB

DT: 1LoveUTSC – Amir is currently searching for another supplier so we can get those fun t-shirts and water bottles. Rex's Den – Tell all your friends to check out the new Rex's Den website. Everyone on the board of directors is obligated to "Tweet before you eat". Free style Friday is next Friday. Everyone, tell your friends about the events happening at Rex's. Salto Lock System – That is set up and running. There aren't any errors that happened, so it works pretty well so far. We hired a tax-clinic coordinator and we hired my associate.

PS: Regarding the Free style Fridays, are people from outside allowed to come in?

JB: Yes and no at the same time. Yes, in the sense that we want presence. No, in the sense that those who come externally tend not to abide by rules. They may come in with their swear words, their racial slurs, etc. We set a strong foundation of rules and people follow. We try to limit it to just UTSC students, but anyone can come as a spectator.

DT: There's the October special that's going on. It's the \$1.50 cookie and coffee. Also, my associate will be working on promoting SCSU services. She'll be working on a services pamphlet. Once that pamphlet is created, we're going to do some cross sales. So when someone comes in buy a TTC metro pass we can give them a services pamphlet, so they're aware of the different services we provide.

VOTE: Favour: Unanimous Against: Abstain:
BIRT the Vice-President Operations Report be approved as presented.

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h. Orientation Coordinator 2012 Report

MOTION

Moved: AD

Seconded: AAC

Jannell: Our theme was Limitless 2012. A lot of things on the schedule happened early and a lot of things happened a little late. We didn't have to do foam blitzing because we had enough attendees. Scheduling – I feel like it was a little bit too long on some of the days. I say for future, at least have two half days. Working alongside DSL made the planning process a lot easier. Marketing/sponsorship – Finalizing sponsorship was a little late. The video – The suggestion would be to have a specific videographer and designer for orientation and to hire them before May because the video was delayed. Recruitment – There were senior leaders, masters of ceremonies, group leaders, and logistic leaders. I do feel like that the hiring process was delayed in a sense. For people who live internationally or who don't live on campus they aren't able to apply. It would be better for the OC to be hired by the end of November and hire senior leaders by the beginning of February. The hiring for logistic leaders and group leaders should be done by the end of March.

SW: When were you hired?

JT: I was hired mid-January and SLs were hired in mid-March.

SW: I know there was an issue with GLs dropping out. Is there a way you can hire two batches?

JT: We could look into that as well or you can also hire them beforehand and have a social to bring them together during the middle of the summer. We can have GL training at the end of the summer.

SW: But those international students, would they be able to attend GL training?

JT: They should depending on when move-in day is. Building the team for SL – we went on a retreat. As, the coordinator this year, I went to a conference. I felt that it was very informative. It was kind of like a training. I feel like the SLs should be able to go to that conference as well so they can bond together. They can learn what other schools are doing as well. The week of orientation – Registration – There was a lot of mix up with students whose payment was abandoned. There were a lot of issues that should have been dealt with beforehand.

JB: Some students paid and as it was loading, it said their payment was abandoned, but the payment actually went through. So, they didn't receive a confirmation. Marketing had a list of people who had that abandoned error pop up and they had to register through there.

JT: Playfair went well. It was in the gym. Karaoke – We tried to have two different departments in the same room, but it didn't work the greatest. The foam party – everyone seemed to love it. There was actually too much foam.

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KS: A potential location is between Foley Hall and the Management Wing, but you have to look at the drainage issue.

GA: What about in front of the ARC?

JT: That place is too small. Also, to remind students when they get their wristbands that they keep it on the entire time and they wear their shirts. During the foam party, people didn't wear their shirts. The third day we had clubs. Because we didn't have the tent, we had to use the student centre and the gym. I felt it was way too crowded in the student centre.

JB: In regards to that, we'll just make sure that lesser groups go in at a time.

JT: We had the Scarborough games. This year was the first time we tried this. It turned out well. It's something we could implement in future years. The hypnotist – this year we picked a different hypnotist from previous years. Apparently, some people said they didn't like it as much as previous years and it was a little inappropriate.

JB: We did a full reference check on the hypnotist. We spoke to one of the references and we ensured that all his material was equitable. I think that something Kavita raised was the "airgun". That was probably the worst one. I think people did enjoy the hypnotist because it was crowd engaging. It seemed like he had lesser concern for safety. I think the biggest downfall was that not all people on stage were hypnotized.

JT: Yes, the spotters was a big issue as well. Closing ceremonies/Ultimate First year Championship – That went well. The only issue that we had was it went on a bit too long. We should have actual criteria for Ultimate First Year so that it doesn't take too long when we're trying to judge each student. Also, we have to make sure to book the gym for the entire week. Day 4 – Fundraising – The issues that we had were finding a charity and finding busses to take us downtown early. I feel like it's easier to donate some of the registration fee to charity instead. Fundraising is always fun and students like it. The downtown parade – Everyone loved it. For the parade, maybe EMRG should come down with us because there were people who hurt their foot.

KS: EMRG can't come because they only have insurance at the campus. You may want to think about contacting St. John's Ambulance because they have volunteers who work with them.

AB: You should just get UTSU to hire more EMRG people to come.

JT: UTSC's private party at Kool Haus – Everything seemed to go well. The only problem was that the students were really tired. That's why I was suggesting that the days are shorter. A few issues – water wasn't free the whole night and there needed to be a better variety of music.

Orientation groups - This year we had 60 first year students per 10 group leaders. Everything seemed to go well, but some group leaders said they didn't get an intimate connection with their

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first year students. We also noticed that some group leaders decided to leave because they figured that there were other group leaders so it wasn't a big deal. Instead of making it 60 first year students, we can possibly do 30 to 40. We should make sure that group leaders are respectful because there were a few GLs that were disruptive. I feel like the amount is too high of how many students attend orientation. It would be great if we have 1300 first year students for orientation. There's also the option of having mixed groups. The SL teams seemed to be too large especially compared to previous years. This year we had 19. We had 6 MCs. Also, the downfall was it got too confusing with so many MCs, but six MCs seemed to work. The MCs liked it. A suggestion from an MC was to maybe have one person be the mediator between the MCs. Also, when we're hiring senior leaders it is important to make sure they're passionate about orientation and the little details instead of just wanting to get things done. I noticed some people didn't care about the small details. We want things to go well. I found within our senior leader team communication was one of the biggest issues. It was also hard because we were in big groups. Availabilities of the senior leaders changed pretty drastically. I think there should be something that says you can't really change your availability. In general, there were a lot of people doing events, but some of the things that senior leaders did could have been done by myself, John or Emzhei. We should have more bonding activities for the group leaders because that was one of their complaints that they couldn't bond with the first year students because the groups were way too big. It was great to see the SCSU execs helping out. It would be great to see getting hands on help on the little details. Important suggestions - I feel that it would be best to have two orientation coordinators because the workload is a lot. It's hard to handle the team. I suggest we have an OC on Logistic and an OC on management/personnel. This way the workload is split between them.

KS: I really do think as it being SCSU's Orientation and it's marketed and labelled that way that at least four of the SCSU's Execs incoming should be at the retreat. From year to year, execs are never involved in the orientation process and when we expect them to be there the days of, they don't know what to do. People come to the office with questions and we don't know how to answer them because we're not a part of the process. Also, I want to know what you thought of the late registrations. I was handling all the late registrants out of my own office. I want to know if that reduced complaints or if that helped at all.

JT: I felt like there were less people coming late so it actually did help.

KS: So potentially having an executive to handle late registration. The bag check – That was done on the last day and just a suggestion for the future is having those bags sent back to campus on the first bus that is not going to Government. We can have an executive go with those bags and do the bag check when students are coming back to campus. That was way too many bags for our admin to be going through and organizing and it kept way too much mess in the office.

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JT: Were there a lot of students who didn't pick up their bags?

JB: There were about fifty bags.

JT: I understand why you think the SCSU execs should come on the retreat to be more involved, but if you want to do that you have to make sure that the execs are there the whole entire time. From what people said, they liked orientation; they had a lot of fun. As the coordinator, I see all the little things that went wrong. Everyone did a great job.

PS: What were the comments regarding the GL to first year ratio?

JT: Some group leaders liked it and some said they weren't able to have an intimate connection with the first years. Some of my senior leaders noticed that a lot of group leaders left thinking that it was okay to leave because there were so many other group leaders in one group.

PS: What was your proposition for that?

JT: We could lessen the groups so that we could have 30-40 first year students.

PS: I was thinking maybe 4 to 24.

JT: We tried it out this way because logistically it actually worked well. I understand that the groups were way too large. The thing is we wanted it to be 10 group leaders, but a lot of group leaders dropped out.

JB: The decision to change the organization was made last year with the old SCSU executives. They wanted to do teams and take out arts, science, management and just have Team A or B. I personally wasn't a fan of it, but we weren't able to change that. There's no doubt that there was no personal connection in comparison to previous years. It is definitely something I will take into consideration for the next time orientation occurs.

AAC: The thing I didn't like about the gym was when we were doing the icebreakers it was really hard for them to hear us because it was so loud in there. The hypnotist, I was talking to the other GLs and we liked the hypnotist from last year way better. For the fundraiser, did you ever announce how much was raised for the Boys and Girls Club?

JT: We could put it on the Facebook group.

JB: We raised \$6050.

AAB: It was my first time being a part of the organization of orientation. I think Janell did really well working with the entire team. I think everyone did amazing. SCSU did a really good job this year at orientation.

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VOTE: Favour: Unanimous Against: Abstain:
BIRT the Orientation Coordinator 2012 Report be approved as presented.

MOTION Moved: AAB Seconded: KS
To extend meeting to 9:00 PM.
VOTE: Favour: Unanimous Against: Abstain:

i. 2012-2013 SCSU Forecast Budget

MOTION Moved: AD Seconded: HM
To table 2012-2013 SCSU Forecast Budget to the next meeting.
VOTE: Favour: Unanimous Against: Abstain:

MOTION Moved: MB Seconded: PS
To recess for 5 minutes
VOTE: Favour: 4 Against: 3 Abstain: 1

j. By-Law Changes

MOTION Moved: KS Seconded: MB
VOTE: Favour: Unanimous Against: Abstain:
BIRT the SCSU By-Laws be repealed and replaced and the By-Law package as presented be approved.

Be it Further Resolved That these By-Laws be effective May 1st, 2013; and
Be it Further Resolved That the SCSU 2013 Winter General Elections be for the positions as outlined in SCSU By-Law V.

AAB: The membership did not change. The only difference in the membership is that all executives within their term are considered members even if they don't take classes. During the time they run for elections they have to be taking classes, once they get voted in they don't have to take classes. The executive director is considered a member but a non voting member. Meetings are the same. Annual general meetings are the same. There are going to be three types of policies: procedural policy, operational policy and issues policy. There are 43 new policies that are going to be created. Procedural policies are what the different procedures are to do different things in the union. Operational policies talks about how to conduct a business within the union and how to maintain the student centre. Issues policies are what we believe in as a union. Maybe we do an equity policy or an accessibility policy. Those are all things we strive to achieve within the union. It guides us in the work that we do. Board of directors – Composition is the same; the only difference is that the university has broken up the departments. There is going to be one director representative for each department. The university has decided these departments. The ex-officios didn't changed except for the addition of the executive director as a non-voting member. The elections and referenda committee is replacing the elections committee and the appeals committee. They approve the nomination papers. Schedule of

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elections – both the director and the executive elections are going to be done at the same time. It's going to help in terms of the amount of resources that we put in for elections. Nominations – for director elections you have to get at least 50 members. Part time is 10. First year is 50 nominations. For executive elections you need to get at least 100 nominations. There is going to be only 2 appointed executives, Vice President Campus Life and Vice President Operations. Duties/responsibility of the Board of Directors – not a lot changed here. One change is that hiring reports or any HR related stuff won't be brought up at the board of directors meetings because of confidentiality. They will go to the executive committee and be ratified there. The board has the right to pass finances, the budget, policies, etc. The President is going to be chairing the Policy and By-Law Review Committee and the Full time Staff Hiring Committee. Under each executive they have to create a transition binder and train and advise the incoming executive. There's another role that the Vice President Academics does and that's the University Affairs. They're going to be dealing with different committees within the university. They will also be chairing the Campaigns and Equity Commission. The Vice President External, the only difference now is that it's explicit within the job description that they have to do community work. Vice President Equity, as you can see it's not Students and Equity. That role deals more with working/creating campaigns and initiatives on campus surrounding equity. Vice President Operations – one major change is that they will be responsible for sending out board packages and updating the union's policy manual. Most of the time they won't be doing the work; a full time staff will, but they are responsible for making sure the work gets done. They're responsible for making sure our services are being done in the best way. They'll also be chairing the Finance Committee. Vice President Campus Life – The difference is they will be chairing the Events Commission. The responsibility of clubs funding will also be under Vice President Campus Life. Removal of offices – ineligibility section – It says "An executive of the union shall cease to be eligible in such office if the executive enrolls in more than 1.5 credits". I'm going to move a motion to drop that to 1.0. It's a heavy load to be an executive and take 1.5 credits.

TI : Was there a limit before?

AAB: Yes, the limit right now 1.5 credit. Once you become an executive you don't have to take courses, but the maximum you can take is 1.0 credit. Commissions are these two new bodies that we are creating. There's going to be the Campaigns and Equity Commission and the Events Commissions. Commissions are to meet every month at least one time. The majority of the work of the executives is going to be coming from the commissions. Any student can become a member of the commissions and a voting member as well. At the Campaigns and Equity Commission, there will be discussions around campaigns or any initiatives tackling equity on campus. This will allow students to give their opinion on things. When it comes to the Events commissions, this is where a lot of events and ideas will be created. Instead of the Standing Committees you have these two commissions to gather all the input and bring it up to the executives. Board of directors are supposed to be on these commissions and there will be a vote at the beginning of the year to have board of director membership on the commissions. Committees of the union - There are going to be 4 new committees. You have the Executive committee, the Finance committee, the Policy By-laws committee and Clubs committee. These

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committees are going to be more internal now mostly composing of executives. The Clubs committee has students and a director. The Finance committee and Policy by laws Committee have 2 directors on it. The Vice-President Operations will chair the Finance committee. The President will chair the Policy By laws Committee. The Clubs committee will be chaired by Vice-President Campus life. The Executive Director will chair the Executive Committee.

AB: The Clubs committee is no longer called Clubs Funding committee. The reason for that is because it's not going to be dealing with just funding. It's going to be dealing with all clubs issues and all clubs services issues. For example, issues such as club spaces, photocopying limits and any other services.

AAB: The hiring reports will be approved in the Executive Committee Meetings. The ECM minutes will be approved in the board meeting. The Executive Director – Chief Administrator of the Union - they will be the chief of staff overseeing the full-time staff in conjunction with the Vice-President Operations. They will be taking on the role of benefits, things like health and dental for our staff. They are also responsible for transition. They will be responsible for sitting on all committees and commissions although they are not voting members. The reason for this is because they are going to be working with staff, students and executives they need to know what's going on. They will also be a signing officer in emergency situations when you don't have the President or Operations President. If anyone wants to make an amendment to a by-law they have to follow the process. They have to bring that change to Policy and By-law, then it comes to the board and then it comes to AGM for ratification. Also, I want to state that the board can approve policies, but by-laws have to be approved at AGM.

PS: How long did this take to form?

AAB: Since last year there's been discussion on this.

GA: This is the process of two/three years.

AAB: I think what the Commissions will do is that they'll open up our union to having more input from students. I think those two commissions really open that up.

PS: Was this written by all the execs or just one person?

AAB: Amir passed it around through the executives and the full-time staff. There were recommendations given to him and he edited those. There was more conversation among the executives. It was also brought to PBR for more changes. One more thing is this will be brought up at the AGM, when you're going out to get proxies just let people know that this process is happening. So if they want to come and learn about what's happening they should come. We need a lot of people coming to AGM or it doesn't happen.

MOTION

Moved: AAB

Seconded: GA

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BIRT By Law X –Section 2.2A be amended to read enrolls in more than 1.0 credits per session.

Discussion

AAB: There was a really long debate about dropping it to 1.0. I think the discussion on 1.0 was legitimate. The reason like I stated is so that executives can focus more on the work that they do for the union.

JB: If anyone has questions on our thought process, I'll be more than happy to explain it.

TI: I was kind of against the idea because it should be up to the executive how many courses they're taking. They should be responsible for how many courses they're taking. If they can't handle the courses they should drop it. I think 1.5 is a reasonable limit. I think 1.0 is too low. Some executives might not want to go that low. Some executives may be able to handle the work. It should be at their own discretion.

AAB: Most of the time executives don't take that many courses. Three years ago, there were only two executives that were taking a full course load.

KS: Just a correction, it's a full-time student not full course load.

GA: This is a 40-50 hours a week job and unfortunately if people take too many courses they might do so out of their work and that's unfair to the students that elected them. There are a lot of people who are willing to take a year off of school or take 1.0 credit. You need to be around doing your job for the students and if you really care about your schooling focus on your schooling. If you really want to do this job and help students out, put your energy into that.

JB: In regards to letting the individual choose how many courses they take, we know how much work it is to balance school and have a full time job. This is a full time job first before your education as bad as it sounds. By us limiting it to 1.0, we're limiting the chance of failure.

TI: Considering that some executives still take 3 courses there's obviously a reason why they do that. I think that we shouldn't be making the decision and it should be up to that individual.

GA: We have a judicial responsibility to make sure that the operation of this organization goes right.

AD: I'll speak as a person who's actually taking three courses and why I'm supporting the 1.0. Imagine how much more I can put into the job if I was only taking 1.0. I believe the quality of the job or how much time you can put into the job is inverse to how many courses you're taking. Imagine the possibilities if I was taking less courses.

SW: SCSU is actually being very generous because other unions you can only take 0.5 credits.

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Friday October 19th, 2012 – 6:00 – 8:00pm (Room: SL-232)

MOTION Moved: AM Seconded: AD

Call to question

VOTE: Favour: Unanimous Against: Abstain

VOTE: Favour: 14 Against: 0 Abstain: 1

Amendment

BIRT By Law X – Section 2.2 A be amended to read enrols in more than 1.0 credits per session.

BIRT the SCSU By-Laws be repealed and replaced and the By-Law package as presented be approved.

Be it Further Resolved That these By-Laws be effective May 1st, 2013; and

Be it Further Resolved That the SCSU 2013 Winter General Elections be for the positions as outlined in SCSU By-Law V.

MOTION Moved: GA Seconded: MB

Extend meeting to 9:10 PM

VOTE: Favour: Unanimous Against: Abstain

k. Approval of AGM Date – November 21st, 2012

MOTION Moved: KS Seconded: GA

VOTE: Favour: 14 Against: 1 Abstain: 0

BIRT the Annual General Meeting (AGM) be held on November 21st, 2012 from 5:00 PM to 8:00 PM.

VI. Other Business

VII. Next meeting: October 29th 2012-- 6.00pm to 8.00pm

VIII. 2nd Roll Call

Title	Name
Humanities	Rannie Xu RX - away
	Ashley Acoba AAC
	Hassan Mohamud HM
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI
Biology	Sheen Pardinias SP -
Management	Mouad Benaicha MB

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Social Sciences	Patrick Simeon PS
	Alyssa Moses AM (Vice Chair)
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS
VP External	Guled Arale GA
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB
Executive Director	Amir Bashir AB

IX. Adjournment

Meeting adjourned at 9:04PM.

MOTION

BIRT the meeting be adjourned.

VOTE: Favour: Unanimous

Moved: AD

Against:

Seconded: MB

Abstain:

EXECUTIVE COMMITTEE MEETING 10

AUGUST 31, 2012 3:00-5:00PM, SL-112

CHAIR: ABDALLA AL-BAALAWY

MINUTE-TAKER: ADRIAN DE-LEON

Roll Call

- Abdalla Al-Baalawy (AAB): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Present
- Guled Arale (GA): Present
- Kavita Siewrattan (KS): Absent
- Alyssa Moses (AM): Absent (Vacation)
- Nicole Dionisio (ND): Absent (Vacation)

Approval of the Agenda:

Moved by: John Bastawrous Seconded by: Sarah Worku

BIRT the Agenda for August 31, 2012 be approved as presented.

VOTE

Unanimous

Approval of the Minutes:

Moved by: Adrian De Leon Seconded by: Daniel Tittil

BIRT the Minutes for August 24, 2012 be approved as presented.

VOTE

Unanimous

Updates and Discussions

Residence Move-In: September 3, 2012

AAB: Michelle gave us an outline for the logistics of the day, and we will be helping out from 9am to 3pm.

Marketing: SCSU hanging banner

AAB: Sandra is okay with this; we are not too sure about the costs of the banner. John, what was the cost of the banner?

JB: I believe 200-300 dollars.

SW: What will the banner be for?

AAB: This will be for our events.

Office: Fall/Winter Hours

AAB: Office hours are going to be 9am-6pm every day except for Wednesdays, which will be 9am-8pm. All executives should be in the office by 9am, until at least 5pm.

JB: What is the minimum number of hours per week in policy?

SW: A minimum of 35 hours.

AAB: You are only required to be here from 9am-5pm minimum, but of course you must stay longer when you are required.

Orientation: General Updates and Executive Involvement

JB: In terms of a general update, everything is going alright; kits have been stuffed. On Monday, kits will be transferred from the Meeting Place to the tent; Abdalla will be operating the truck. In the transfer, we will stuff the remaining three things: the Princeton flyer, the Big Sean flyer, and the condom kits. Chairs will be set up by the SLs; the Audio-Video material will also be set up on Monday.

AAB: What time will the orientation kits be transferred?

JB: We don't know right now. I will confirm. On Tuesday, the SLs and executives will be here by 8am. What would you folks like to help out with?

AAB: We will be helping with set-up and clean up. We must also greet the incoming students.

JB: Registration will happen at 1pm. For registration, there will be four different tables for every department to line up and register for. Upon registration they show their receipt, their names are crossed off, they are given their shirts and kits; they will be taken past the sponsor tables—Fido, Bookstore, and TBA—then they will be going into the tent. The events will continue until 12am after which everyone will go home. For Wednesday, arrive at 8:30. With regards to involvement, AAB and AM will be involved with the water; for everyone else, I just need your presence there. DT will look into the Rex's

times. No meetings and no events during that week, please. I will be putting an “Out of Office” autoreply on my e-mail for the week, indicating that I will return by the 10th.

SW: I would like to help with registration if the SLs need any help.

AAB: Having been part of Orientation last year, we weren't given roles; however, there was always something to do. One of the most important things is simply being there during registration.

JB: Agreed; I will not give roles, I will trust everyone will be there to back me up.

AAB: We should all set up our e-mails in the same way as John.

Week of Welcome: BBQ/Carnival

JB: We need a lot of volunteers to help out; it will be a busy time. For the carnival, there are usually two people per inflatable. I will ensure that Rex's will pull through with the barbecue material. The executives will be the staff during the barbeque—flipping burgers, taking cash, and similar tasks.

Week of Welcome: Graffiti Party

JB: Because we will all be server trained by then, we must be in and around the bar area. The bar will extend from Tim Hortons to beside the Hall of Excellence. Make sure you are at the party by Thursday, September 13th.

AAB: Bring yo' bwoidem and gyalдем and errting yno

“This is for Terry” Fundraiser

AAB: Most events will happen on the Wednesday; however on the Monday, there will be a book sale on the Monday. We will sell your donated books at a cheap rate that we can donate to Terry's Cause. We will also do a hot chocolate and snacks sale to fundraise. On the Tuesday, the book sale will be continued; also, there will be a “vintage clothes” sale for fundraising. For Wednesday, there will be a potluck; for five dollars, you can get a nice lunch. There will be a raffle, different performances, and getting different clubs tabling. There will be a club contest from September 10th to September 30th; whichever club raises the most for Terry's Cause gets guaranteed Clubs Funding for the rest of the year.

HR Updates

SW: No other HR updates.

Second Roll Call

- Abdalla Al-Baalawy (AAB): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present

- Adrian De Leon (AD): Present
- Guled Arale (GA): Present
- Kavita Siewrattan (KS): Absent
- Alyssa Moses (AM): Absent (Vacation)
- Nicole Dionisio (ND): Absent (Vacation)

Adjournment

Moved by: AD Seconded by: JB

BIRT the meeting be adjourned.

VOTE

Unanimous

EXECUTIVE COMMITTEE MEETING 1 1

SEPTEMBER 21, 2012 9:00-11:30AM, SL-222

CHAIR: ABDALLA AL-BAALAWY

MINUTE-TAKER: NICOLE DIONISIO

The meeting is called to order at 9:25 AM.

Roll Call

- Abdalla Al-Baalawy (AA): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Absent
- Guled Arale (GA): Late
- Kavita Siewrattan (KS): Absent (Sick)
- Alyssa Moses (AM): Present
- Nicole Dionisio (ND): Present
- Amir Bashir (AB): Present

Approval of the Agenda:

Moved by: Nicole Dionisio Seconded by: Sarah Worku

BIRT the Agenda for September 21, 2012 be approved as presented.

Discussion

JB: Add the Big Sean Concert after Outreach.

AA: I will add Boat Cruise after the Big Sean Concert.

GA: I want to add Groundbreaking after Boat Cruise.

AA: I will also add MLSE Updates and Financial Procedure after the Groundbreaking.

VOTE

Unanimous

Old Business

AA: There is no old business.

New Business

AA: There is no new business.

Updates and Discussions

a. Terry's Cause Executive Fundraising

AA: We had a goal of \$1000 so I would like all of us to go around the classes next week with a box and collect donations. I wanted to see if everyone here could donate at least \$20 to the cause.

SW: Why isn't the SCSU making its own donation?

AA: We can bring that to the board next week. If you all want to make a motion there, you can. It was just an idea as a group that can go towards the amount that we've raised so far.

AB: What day is that?

AA: Everyone, we will do Wednesday. If you are willing to give to this, bring your money to next ECM.

b. Office Environment

AA: Start time is 9 AM and for events on Thursdays, we will move it to 10 AM. The way we conduct ourselves, if there are people in the office, it is to talk about issues and SCSU business.

SW: Can we make it 11 AM for events?

AA: I think 10 AM is reasonable.

c. Meeting with SCRC

AA: We had a few things that we discussed – relationships and if we wanted to collaborate in any way during first semester. We discussed 9 things. 1. Collaborating on Black and White. We told them we would work with them on November 29. Depending on how their event on October 11th goes will determine if we will collaborate with them.

JB: I told them to make sure that their event doesn't go as it did last year. This years' team is not a reflection of last year. Our collaboration is contingent on their October 11th event.

AA: They talked about their first event where they were hoping for 60 people and came in with over 100 people. Second is the Terry's Cause and three is a Haunted House. We are also doing a Haunted House. They're working with Residence Life Team so we'll see how we can help out there. There is also the Lakers Game on July 20 and we will see if we can collaborate with them and SCAA to sell tickets which are selling for \$175.

JB: I realized because it is the last week, we should label Black and White as the end of the year party.

AA: Number 5 is on November 10 which is a game against Philadelphia. It is an all Universities game. We were talking about possibly working with them to get people to come out to that game. Number 6 is poster and collecting items from SCSU to advertise in the residence centre. We said we would extend the courtesy on our side as well to advertise their posters around the school. I also wanted to talk to Daniel about SRI special days for residence. Number 8 was seeing if we could extend volunteer opportunities to everyone - Possibly creating another link for residence to put up their jobs. Number 9, we might collaborate with CMA Creating Possibilities to create more networking for residence students.

d. E-Brief

AA: The E-Brief was started last week. We were going to put out Dis-Orientation but we didn't get to finish until this week. I put on Standing Committees, Boat Cruise, Elections, Creating Possibilities, Terry's Cause, and the Groundbreaking. Next time, the best thing is to send the E-Brief at the beginning of the month so I will send out an email asking you all for items that you would like to put on it.

e. Activist Assembly

GA: October 12-13 there is an activist assembly run by CFS. Last time only 30 people from Scarborough came out, so I would really like all the Executives to come out to this one. I will send out an email. I will also send an invitation to all the Board Members.

f. Presidential Search Committee

GA: Today at 12, we have a meeting set up to pick the next University President. John and Adrian told me they couldn't make it. Whoever is going, we will meet up at 11:30.

JB: We can meet after this meeting.

GA: 11:50 we'll meet in front of SCSU.

g. Outreach

AA: I was thinking that something we could do is have one day a week where we set up a table at Tim Hortons and outreach in that area. We'll be tabling there once every week. It's a good area as it attracts the most traffic. We could use the opportunity to advertise events, campaigns, standing committees, jobs, and volunteer opportunities. We haven't formally had anyone organize that but I don't mind setting that up.

GA: In general, the SCSU should set a goal.

JB: I think we all realize there's no set amount because we all end up doing it in one way or another.

SW: Didn't we talk about this at the beginning of the summer?

AA: Every ECM, like Guled proposed, we'll have a small 15 minutes update of the outreach we're doing for the following week. I need all your schedules by tonight. In terms of next week outreaching?

GA: Groundbreaking, Terry's Cause and Boat Cruise. Street Team is putting in a few hours.

AA: We need directors for three things next week.

h. Big Sean Concert

JB: Ultimately I wanted to touch on the fact that there will be 4 busses coming to the IC loop. Even if you're not coming, I wanted you all to come help load busses. We have a list of people allowed to get on the bus. I need vigilant people to check names. We need people with guests to sit together with them.

AB: You should set up a registration table in front of the student centre to get on the bus.

JB: The problem with this event is that there are a lot of people who are not from UofT/on the Facebook page that wouldn't know where to go.

AA: Moataz and I can coordinate. How is it going to work at the concert?

JB: I am not sure, but those who get off the bus can go straight in. The busses leave at 1:30 because the event ends at 3. We have 4 busses going there and only 1 going back.

AB: TTC stops running around 1:30 so you'll need more busses.

AA: If we get wristbands, we can mark the people who are going back by bus. Will there be police at the bus?

JB: Yes. We will be notifying campus police when the busses go back.

AA: I think 1 bus is not enough. Get more than 1 bus. I think it's fine if we cover it.

JB: I'm not covering it.

AA: If he is willing then that's fine. If not, then we can cover it.

JB: The problem is that it's not an SCSU event so people are asking why we're accommodating.

AB: We're worried about the UTSC Students and how they're coming back.

AA: When we load people on, tell them when the busses are coming back.

AB: When you're loading busses, make sure you tell them that there are less busses coming back.

AA: If there are less busses.

i. Boat Cruise

JB: What generally happens is when you get there, the security guards wristband and then SCAA gives out their handouts. Just like Graffiti party and Orientation, we need you all there. All executives are getting free tickets. We will be loading busses.

AA: We'll organize Boat Cruise.

JB: I invited you all to Street Team so if you want to help out, you can.

j. Groundbreaking

GA: Groundbreaking is on September 27.

k. MLSE Updates

JB: We're not doing a TFC partnership now. It is too short notice. SCAA and SCFC is no longer down to help us. Realistically, without their help and audience, there is no point doing a sporting event. In regards to the Raptors tickets, we are going for the November and January games. Whatever we don't sell, they will buy back. We are in a situation where we need to figure out how many tickets we should order. Me, Abdalla, and Amir need to sit down to figure out how much to order without losing money.

l. Financial Procedure

JB: I need things sent promptly.

DT: Because of my schedule, I book a certain time to go through them. I will get through them and get back to you as soon as I can.

JB: Sometimes it isn't urgent but when it lingers, it becomes urgent.

AA: Tell him when things are a priority.

JB: For the signing of cheques, can you all figure out a date and time when you all get together and sign cheques?

DT: You do get it within the day.

m. HR Updates

SW: Alyssa and I are doing interviews for CRO/DRO because elections are coming up. After all the nonsense with branding, we cannot legally do anything. We decided to do a special edition newsletter for the groundbreaking. I sent it to the PanAm who said they will check it through. We have to actively recruit through VNP for the groundbreaking. It's such a big event to volunteer for students. They need 2200-2500 for the athletic volunteers for the PanAm's.

AA: In terms of the groundbreaking, I think the best thing we could do at our table is to promote our volunteer opportunities. It is not as important to advertise what the SCSU is.

SW: We should focus on volunteering but we can't talk about facilities in general.

Campaigns Updates

AA: There are no updates.

Other Business

AA: There is no other business.

2nd Roll Call

- Abdalla Al-Baalawy (AA): Present
- Daniel Tittil (DT): Present
- Sarah Worku (SW): Present
- John Bastawrous (JB): Present
- Adrian De Leon (AD): Absent
- Guled Arale (GA): Present
- Kavita Siewrattan (KS): Absent (Sick)
- Alyssa Moses (AM): Present

- Nicole Dionisio (ND): Present
- Amir Bashir (AB): Present

Next meeting: **September 28, 2012 9-11 (SL 222)**

Adjournment

Moved: Sarah Worku Seconded: Alyssa Moses

BIRT the meeting be adjourned.

VOTE

Unanimous

The meeting is adjourned at 11:30 PM.

EXECUTIVE COMMITTEE MEETING 12

OCTOBER 5TH, 2012 3:00-5:00PM, SL-222

CHAIR: ABDALLA AL-BAALAWY

MINUTE-TAKER: NICOLE DIONISIO

Roll Call

Abdalla Al-Baalawy (AA) - Present
Guled Arale (GA) - Absent
John Bastawrous (JB) - Present
Adrian De Leon (AL) - Present
Nicole Dionisio (ND) - Present
Alyssa Moses (AM) – Present
Kavita Siewrattan (KS) – Absent
Daniel Tittil (DT) - Present
Sarah Worku (SW) – Present
Amir Bashir (AB) - Present

Meeting is called to order at 3:19 PM.

Approval of the Agenda

Moved: Sarah Worku Seconded: John Bastawrous

BIRT the Agenda for October 5, 2012 be approved as presented.

AA: I am adding events, lobby week, and office etiquette before HR updates.

VOTE

Unanimous

Old Business

AA: There is no old business.

New Business

AA: No new business.

Updates and Discussions

E-Brief

AA: Sandra is putting together the E-brief for September. Right now we have Halloween Pub and Scoopon. Rex's Den, AGM, Mental Health Awareness Month, Halloween Haunt, the Photoshop Deal, and VNP.

SW: Also SCSU Volunteer Fair on October 24th; 11-3 PM.

SCSU Restructuring

AA: With the By-Law changes, I sent you all what the process is going to be. If you have any changes, please send it to Amir tonight. We will be having a meeting next week to go through all the By-Law changes. PBR will be the next day where we will vet it through the members and then send it to the board.

AGM

AA: AGM is on November 7, 5-8 at MW 110. Your executive reports are due on Wednesday night.

Clubs Funding Report

Alyssa Moses handed out a spreadsheet and gave a presentation on the allocation of money for Club's Funding.

Events

JB: Think Pink is on October 11. We have 3 days to promote; Street Team s going to promote on Tuesday and Wednesday in the student centre. Everyone wear pink that day. There will be performances at the top of every hour. There will be a lot of club involvement. The Street Team will be going around the school collecting donations. There is a lot of potential for the event.

SW: Who's event is it?

JB: It's Women's Centre and Be a Saviour.

AA: I would suggest going to classrooms for donations.

JB: I will provide Street Team with a schedule.

DT: We have an event on October 18th for a Halloween Pub Night at Rex's. There will be 3 events. GSA (Graduate Students' Association) is having an event during the day. ASA (Armenian Student's Association) is also doing an event.

JB: The first day of Freestyle Fridays will be next week. I know the Activist Assembly is on that day so I don't expect everyone to come.

AB: Everyone should at least come on the Saturday for the Assembly as most of the sessions will be held then.

JB: We have our October 25th Halloween Party. It is open bar and all ages. This party is hard to sell because it is during midterms so I increased the demographic. We are going to do table prices which is 25\$ less. The name of it is "YOLO". We are going to try and do an event walkthrough next week. DJ Ritz and Stealth will be there. SCSU and SCAA will be selling tickets for this event.

Lobby Week

AB: It is on October 21st to the 24th. Guled will be out of the office.

AA: Is he going to send an email out letting people know?

AB: Yes.

Office Etiquette

DT: I don't mind people in the office unless it is disrupting. The next thing is to keep the office clean. If you have things to throw away, please put it in the garbage. Sudha will not do it for you.

AB: Please make sure that there are no inappropriate things in our offices/visible areas.

HR Updates

AB: Can we make sure that we keep our comments to ourselves when we have HR issues. It could lead to problems if it leaks out. If you're caught or overheard, they can take us to court and sue us.

Campaigns Updates

AA: There are no updates.

Other Business

AA: There is no other business.

Second Roll Call

Abdalla Al-Baalawy (AA) – Present

Guled Arale (GA) – Absent
John Bastawrous (JB) – Present
Adrian De Leon (AL) – Present
Nicole Dionisio (ND) – Present
Alyssa Moses (AM) – Present
Kavita Siewrattan (KS) – Absent
Daniel Tittil (DT) – Present
Sarah Worku (SW) – Present
Amir Bashir (AB) – Present

Next Meeting: October 12, 2012, 3-5 PM (SL-232)

Adjournment

Moved: Sarah Worku Seconded: Adrian De Leon

BIRT the meeting be adjourned.

VOTE

Unanimous

The meeting was adjourned at 4:28 PM.

Meeting of Standing Committee on Campus Life

Thursday, August 9th 2012: SL-222

ATTENDANCE:

Zahra Rajabi – Present

John Bastawrous – Present

Pat Simeon – Present

Ellen Onuwemelle – Present

Patricia Abuel – Present (left at 10:05am)

Anastacia Jiang – Present (left at 10:03am)

Mehreen Hassan – Present (left at 10:03am)

Moataz Mohamed – Present

Sheen Pardinias – Present

Brandon Bahrat – Present

Diriye Hassan – Absent

Massih Bihdendi – Absent

Walter – Present

Call to Order – 9:43am

1. Approval of Agenda.

Moved by Moataz and seconded by Hassan.

Vote: Agenda approved.

2. Boatcruise

PS: For Ongoing projects Boat Cruise is the 1st on the list, everything has been booked, including the DJ's.

JB: The capacity of the boat is 475, and about a quarter of the space in terms of tickets is left. Early Bird tickets are finished. The rest are \$35, and friends can bring two people. The DJ's are DJ ArmoKid and Sean Stealth. Besides that, it is wristband policy. Once you're on you're on for the 4 hours.

BB: For bus captains on the event, put your contact info on the Street Team page and myself and Moataz will get back to you.

MM: I would like to say that it is not easy to be a bus captain, you will face situations that can get out of hand if you do not take control of it immediately.

JB: I would also like to bring up that the UTD event last year has no association with the one we are trying to promote. So make that apparent to whoever may think so.

3. Halloweek

JB: Halloweek is Oct 22nd to the 26th

JB: It will most likely be wristband policy for the party but it is most likely going to be 19 +

4. Street Team

MM: The Street Team is like the forefront of the Campus Life in terms of getting the word out there. We are obviously looking for members, but if you are not participating then you will be cut from the group.

JB: Anything regarding with the Street Team should be brought up with Moataz. Any questions you have as well.

5. Upcoming Goals

PS: Meetings attended, none, now for the upcoming goals.

JB: The main thing for upcoming goals is to sell out the boat cruise and plan for Halloweek.

6. Completed projects.

JB: Orientation was great, it worked out perfectly. We were able to overcome the first rainy day to a successful overall event. Week of Welcome also went well for the most part. Monday was the Barbecue and Carnival, Tuesday was the Wear your department day, Wednesday was Terry Fox fundraiser, and Friday was the Grafitti Party and that went well and like Patrick said, it was more of a test run event type of thing.

MM: Can the Meeting Place hold more than 500 people?

JB: I'm looking to assess the space again and we'll see as to how that goes.

7. Second Roll Call

Zahra Rajabi – Present

John Bastawrous – Present

Pat Simeon – Present

Ellen Onuwemelle – Present

Moataz Mohamed – Present

Sheen Pardinias – Present

Brandon Bahrat – Present

Diriye Hassan – Absent

Massih Bihdendi – Absent

Walter – Present

8. Adjournment

Adjournment moved by Hassan and seconded by Sheen.

Vote: Unanimous

Adjourned at 10:15am

**REPORT TO THE SCSU BOARD OF DIRECTORS
PERTAINING TO THE SCSU Fall 2012 Bi-Elections
RESPECTFULLY SUBMITTED BY CHIEF RETURNING OFFICER,
ON BEHALF OF THE ELECTIONS COMMITTEE:
Alyssa Karpouzis, CHIEF RETURNING OFFICER
Dominik Gora, DEPUTY RETURNING OFFICER
Celestine Sarpong, DEPUTY RETURNING OFFICER**

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A1: Bi-Election Standard Ballot

INTRODUCTION

As the SCSU Board has already been made aware of when the Elections Committee was hired and when/how we were oriented, there seems to be little need to reiterate what has been stated in past reports. Our office and office methods were consistent with those of previous Directors Elections. We would like thank Abdalla A (President), Alyssa M (Vice-Chair of The Board of Directors), Amir B (Executive Director), & Sarah W (VP Human Resources) and all other SCSU Directors and Officers who helped the Elections Committee in administering the Bi-Elections.

The primary method of contact between the Elections Committee and nominees / candidates and the UTSC population was by email.

The Elections Committee members kept regular office hours in the SL-210B. The Elections Committee ruled that we would be available at scheduled regular office hours Monday – Friday 5 hours a day, sent to every individual election candidate via email. Steady office hours were kept for the entirety of the Bi-Elections.

Nomination/Application Period

Nomination forms were distributed and kept by the SCSU front desk.

(I) SCSU Bi-Elections Information Package

This document and cover page was prepared by the Vice Chair of the Board, Alyssa M. The letter listed crucial information regarding how to be considered a candidate, such as collecting 25 unique signatures and student numbers.

In addition, all key dates and time were listed such as:

- **Nominations Period (Monday September 10 to Friday September 21, 2012 at 4PM)**
- **Time and Date completed forms must be handed in to be a candidate by 4PM on September 21, 2012**
- **All Candidates Meeting (September 28, 2012 4 – 6 PM)**
- **Campaign Period (October 1, 2012 10AM – October 18 2012 10PM)**
- **Voting Days (October 16, 17, and 18, 2012 from 10:00AM – 7:00PM)**
- **Ratification (October 2, 2012)**

The purpose of the letter was to ensure easy understanding of the process which must be followed as well as give interested students contact information for the CRO. It also served as a general welcome to potential candidates and thanked them for their involvement, to start things off on a positive note.

(II) Overview of the SCSU and Director Positions available, this document was included in the Bi-Election nomination package.

(III) Nomination's Form

The third and final sheet of the nominations package was the "Nomination's Form". This sheet requested the name and student number of the candidate and requested 25 unique signatures & student numbers to endorse the student as a candidate.

OTHER EVENTS

The All-Candidates Meeting was held on September 28, 2012 @ 4:00PM – 6:00PM; At the close of the nomination period, the Elections Committee received a total of fifteen nominations (15) nomination submissions for the sixteen (9) positions available: one (1) for Computer Science Director, one (1) for Management Director, one (1) for Part-time Director, one (1) for Physical & Environmental Sciences Director, one (1) for Psychology Director, and two (2) for Social Sciences Director, and two (2) for First Year Director.

The candidates who were unable to make the candidates meeting which resulted to 3 candidates, all emailed and notified the reasons as to why they were able to make it. The rest of the 12 candidates were all in attendance.

All candidates were provided with a hardcopy of SCSU elections policy (as outlined in the duties of the CRO within the Elections Policy). Candidates were also informed that Elections Committee office hours would be changing shortly, and that a schedule would be forwarded out as soon as it was finalized.

The Elections Committee feels that the Elections Forum was one of the highlights of the Elections Process. Everyone in attendance was extremely focused and many were not afraid to answer the questions that were presented.

Polling Clerk Training

Polling Clerks were trained by CRO Alyssa Karpouzis, and DRO Celestine Sarpong was in attendance. The polling clerks were sufficiently trained.

Polling clerks were encouraged by the CRO, to give any feedback on ways to make their job easier. With previous year's election's constructive criticism, the following adjustments were made.

- The list of eligible voters was printed out in 8.5 x 14 papers:
- A special silver tape was used to close the ballot box at 7pm of each Election Day; One CRO and one DRO were always positioned with the polling clerks. Upon closing the ballot boxes, the tape held signatures of the CRO/DRO as well as one polling clerk closing that voting day. This is to show legitimacy and accountability of the voting polling stations and to reduce errors to a minimum. There were 2 polling clerks working at all times. When a polling clerk took a break, there were always 2 people at the station.

Elections Forum

The Elections Forum was held on October 15th, 2012 2:00 PM - 5:00 PM in the Student Centre. Each director candidate was given the opportunity to speak individually on their platforms for 2-3 minutes. After all the candidates had spoken, the elections team asked the candidates two question that they had to answer individually and then we opened the floor for any students to ask questions. These questions could be directed to one individual, but were open to all candidates. After questions had been posed by the audience, Alyssa Karpouzis gave the closing speech on behalf of the elections committee. The Forum ran very smoothly. Great thanks goes out to Abdalla A (SCSU President) for helping to set up with the sound equipment to make the event possible.

Voting Periods

October 16, 17, and 18, 2012 – Voting Periods

- Election Days – Polls were open from 10:00 AM to 7:00 PM

All voters were given one ballot. In addition, First year student's were allowed to vote for any of the other director positions given that they are currently enlisted as a member of the U of T community. Student's with a declared major/minor/part-time posting were allowed to cast a ballot for their area's of discipline. Among being impartial and trying to make the elections as fair as possible, the CRO and DRO reacted swiftly to concerns and notified all candidates who agreed to the amendment. Therefore, those who wanted to vote also had the option to also abstain or simply leave boxes blank.

Voting Day Monitoring:

Voting day monitoring was monitored by the CRO and both DRO's. Any questions or concerns the polling clerks or candidates had been addressed right away by either the CRO or either of the DRO's.

Counting Periods

October 18, 2012 @ 7:00 PM – Counting Period

- Counting took place on October 18, 2012 in SL 210B at 7:00 PM

- There were 3 boxes in total

- Counting lasted from 7:00PM – 8:30PM and all ballots were re-counted 2 times.

- Some candidate's appeared for the unofficial count (7/13 candidates).

RULINGS BY THE ELECTIONS COMMITTEES

General Rulings

The Elections Committee made the following rulings via all candidates meeting- most of which was reiterated by the elections policy, and some which were new. Some were mere reminders, some came about as a result of negotiations which Facilities Management, and some were as a result of requests made and deliberation and decision by the Elections Committee. Note that these have directly noted within the mandatory attendance All Candidates Meeting. These rules were reiterated in the following points:

-Campaign materials may be approved electronically; however, all campaign materials (including mass emails, posters, etc) **MUST** be approved by one of the members of the elections committee before being distributed or posted.

- The following Rules/Regulations are to be followed when posting posters and other campaigning material: Posters are only to be taped onto cement walls (Brown Walls) as there was a mass confusion among candidates of clear poster placing zones. It was re-emphasized that **NO** posters shall be placed on "White" walls and painted surfaces. Posters are only to be taped onto walls. This means no hanging posters (off ceilings) or posters with anything sticking out. Areas that are **off-limits** include: Residence Dorms and walkways, AA building, anywhere outside, stairwells, hall of excellence, student center, inside restaurants, outside pillars of HW wing Cafetorium, IC Building (other then the two bulletin boards), and any other area's specified by the Elections committee during the All-Candidates Meeting. Posters are **not to be put on glass, wood or dry wall. We only want posters on cement**, and you should know the sound cement makes when tapped on. Only use **masking tape** to put up your posters; custodians will take down posters put up with any other tape. **Cement pillars are OK to post on** (but you have to ensure that the poster is completely taped and on and **not hanging**). **These rules will be put in effect as of 9 AM October 1, 2012.** Violations of the

following rules will result in strikes. If there are any questions or concerns, feel free to reply via email or visit us during office hours.

- Social networking sites were approved however they were to make CRO a member of the group.
- Stickers were not allowed due to previous election concerns and problems; You may wear “campaign material” that is appropriate in regardance to the election so long as its recyclable.
- You have a budget of \$150.00 Canadian - this is your money to spend and you will NOT be reimbursed, only under special circumstances.
- Candidates were given the right to have a scrutineer present if they couldn't attend the ballot counting process. Scrutineer's did not have permission to touch any ballots during the count, rather to analyze and watch from a designated distance. Any impairments would have been noted and immediately taken care of (for instance if a ballot was claimed to have been put in a wrong pile, scrutineer's immediately told the CRO/DRO, who rechecked it and made the necessary adjustment)
- The 2012 Director's Elections Forum will be held October 15, 2012 from 2pm-5pm in the Student Center. Remember if you are not attending and haven't given any early notice, you will receive a strike. The elections committee asked all candidates to come a bit early (10 mins early), so we can choose the order you will be answering questions in. The structure will take after the following: Each candidate will be given 2-3 minutes for an opening, candidates are advised to use this time to outline their platform. Candidates will be on stage according to the positions they will be running for; candidates of other positions are to sit and wait to be called onto stage. The CROs and DROs will ask two questions that all Candidates must answer and then we will open the floor to questions from the audience, and candidates have 3 minutes to answer these questions. We will try to ensure that the questions are oriented towards the position. If no questions are asked by the audience, the committee reserves the right to ask additional questions to candidates.
- Campaigning on voting days is allowed; however you may not be within 10 meters of the voting station.

BALLOTS

Ballot Security

From October 16, 2012 – October 18, 2012, until the end of the voting period, the Election's Committee was the only individuals in possession of the SCSU seal and the SCSU's counting stamps. For the ballot to be valid, it has to be endorsed by both the presiding Polling Clerks or by the presiding CRO /DRO equaling two confirmed signatures, as per elections policy. All ballot boxes were placed within the Campus Police office at the end of each voting day. Keys to the ballot box themselves were only accessible to the CRO. No person was authorized to be in the elections office without a member of the elections team present.

Director Ballot

The standard ballot contained instructions as to the position being voted upon, as well as the candidates' names. The ballot also contained directions for voters directly on the ballot. The standard ballot for the Director Elections was designed to fit on a half page of a standard 8.5 x 5.5 piece of paper. The following ballots were characterized with a color accordingly the separate director's candidacies and departments of discipline.

First Year: White

Management: Yellow

Psychology: Orange

Environmental and Physical Science Director: Purple
Social Sciences: Blue

The reduction in size and specific colors differentiating ballots led to reduced waste and great accuracy of counting, which were two goals the elections team had in mind heading into the count.

SUMMARY OF EXPENDITURES BY THE ELECTIONS COMMITTEE

Printing

The Elections Committee was allowed to utilize the SCSU Photocopier for all of their printing needs. All ballots were printed on the SCSU Photocopier. The front desk of the SCSU also gave pens, highlighters, staples, staplers and rolls of tape at no additional cost; **they were extremely helpful and should be commended for their efforts.**

COST OF PRINTING: \$0.00

Provided by SCSU at no cost incurred:

- a. Print outs & copies of Election Policy
- b. Print outs of ballots
- c. Print out of Posters

RESULTS OF VOTING

First Year

Anastacia Jiang – 36
Kevin Ramlal – 33
Andrew Echevarria -32
Intehan Hannan -31
Yasee Jeyakumar -27
Ayesha Haq – 23
Gillian Cochrane -8
Abstain – 1
Spoiled - 4

Psychology

Miracle Ozzonde - 16
Jonathan Tay – 15
Allyssa Fernandez - 9
Abstain – 4
Spoiled - 0

Environmental and Physical Science

Shirvani Singh – 11
Abstain – 3
Spoiled - 0

Management

Mohammad Ismail - 8

Abstain - 2
Spoiled – 1

Social Science

Charmaine Ramirez – 41
Marianita Simmons – 21
Saeed Osman – 14
Abstain – 2
Spoiled - 9

RECOMMENDATIONS

As the CRO of the Fall 2012 bi-elections, my strongest recommendation is to ensure that ballots are not being spoiled because especially in tight circumstances, such as the first year directions having a difference in votes of only 1 ballot, it is vital that all votes should be counted as it could really change the outcome of the elections. The two reasons why ballots were not counted are:

- 1) Although thoroughly explaining to the Polling Clerks that both clerks need to have a signature on the ballot, more than half of the spoiled ballots were due to the fact that only one polling clerk signed the back. My recommendation for this case is that they should have a printed copy of the rules, not just a verbal one in the meeting which will ensure that they have a quick reference if they ever need to be reminded
- 2) There were two different markings on the ballot. So for example, in the instance like first year directors when you can choose 2 candidates, one would be an “X” and the other would be a checkmark. To prevent this from happening, we should make the polling clerks advise the voters that it doesn’t matter if the marking does look the way you wanted to, for your vote to count both markings (if it’s the case you can vote for more than one) must be identical.

As the CRO, I recommend that the elections be ratified with the director positions as follows:

First Year

Anastacia Jiang – 36
Kevin Ramlal – 33

Psychology

Miracle Ozzonde - 16

Environmental and Physical Science

Shirvani Singh – 11



Management

Mohammad Ismail - 8

Social Science

Charmaine Ramirez – 41
Marianita Simmons – 21

Appendix A: Voting Period
A1: Bi-Election Standard Ballot

<h1><u>Voting Ballot for Management</u></h1> <h2><u>Director</u></h2>	
<p>You are eligible to vote for one (1) candidate. Please put an X or a checkmark in the box next to the names of the candidate you wish to vote for.</p>	
	
	
Mohammad Ismail	<input type="checkbox"/>
Abstain	<input type="checkbox"/>

President & CEO Report

October 31, 2012

ONGOING PROJECTS

Intern: President's Associate

Melisa is working on putting together a comprehensive analysis on the Alumni Lounge and its usage. Also, she has been tasked with providing recommendation and a budget for renovations for this space.

SCSU Branding Campaign

Materials such as brochures, sweaters and swag are being designed by the marketing team and will be ordered as soon as we finalize designs. We are also looking into different providers that are sweatshop free to order the items from.

Annual General Meeting

Marketing, Amir (ED) and I have been working together on putting together the Executive Report. All information has been compiled and the report is in the process of being finalized for print. The By-Laws have been passed at the Board of Directors and are ready to be brought up at the AGM. Our auditors have brought the financial statements so that we can present those as well.

SCSU Volunteer Fair (Oct. 24, 2012)

This year's fair was well attended by different organizations and students and was very successful. The executives took turns tabling for the Volunteer Network Program (VNP) at the annual volunteer fair. Sarah (VP HR) and the VNP Coordinator Sarahlynn both did a fabulous job organizing the event this year.

YOLO (Annual Halloween Party, Oct. 25, 2012)

This year's event had a good turnout with everyone attending giving good feedback. All executives helped with organizing buses as well as the registration/ticket booth at the venue.

SCSU Restructuring

New By-Laws have been approved at the Board of Directors level and are ready to be brought to AGM.

SCSU Restaurant Inc. (SRI)

SRI General Manager

Daniel, Sarah, Joel, Amir and I are continuing to work on finishing up the agreement with the university for the SRI General Manager. The latest update is that we will be able to receive the agreement for review in the next few days.

Franchises (KFC & Hero Certified Burger)

Business is going well at both franchises.

Rex's Den Restaurant

Rex's Den has been getting increase traffic due to the high volume of events that are occurring at Rex's Den. Clubs have also been using the space much more and this has increased the traffic. We have also ramped up marketing for specials and for the menu. This has created a buzz around campus for Rex's Den.

Meetings Attended

Meeting with the Liza Arnason: Oct. 24, 2012

- Discussed Clubs Funding and other sources of funding for student groups

CSS: Athletics Advisory Committee: Oct. 30, 2012

- Discussed future plans for athletics and current challenges for this year

Executive Committee Meetings (ECM): Oct. 19, 2012, Oct. 26, 2012

- Discussed overarching relevant issues regarding the union

SCSU Operational/Managers Meeting: Oct. 17, 2012

- Discussed operational issues of the union

UPCOMING GOALS

- Meeting with the Vice-Provost, Students Office (Nov. 9)
- Draft letter for inclusion of SCSU within the UTSC Space Committee
- Draft letter and report for more prayer space on campus
- Continuing to work on SCSU Branding
- Creation of new policies
- Building of relationship between SCSU (and SRI) and Residence (SCRC)
- Building of relationship between SCSU (and SRI) and Athletics (Athletic Department and SCAA)
- Governance Reform (Campus Councils)
- Executive Committee Meetings
- SCSU Operational/Managers Meetings

COMPLETED PROJECTS

- **NONE**

Adrian De Leon, Vice-President of Academics

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Vice-President of Academics Report

November 2, 2012

ONGOING PROJECTS

Governance Reform

The Governance Review Coalition's recommendations have been sent out in report format by the APUS Executive Director and Chairwoman of the Coalition, Danielle Sandhu. At the time this report was written, Professor William Gough sent out a report in reply to our proposals—the administration is very resistant to our proposals. The October 30th Governing Council meeting will include tri-campus representation, similar to the June GC meeting. Our union's representative will be Guled Arale, VP External, who will address not only governance issues, but other issues pertaining to Post-Secondary Education relevant to the Governing Council.

Study Space

Assessment has begun, and a rough draft of the Task Force's strategies has been implemented. We are still welcoming qualified students interested in volunteering, and we welcome other directors who would like to help out. With the hiring of my second associate, Jessica Yip, I have been able to completely delegate the oversight of the Task Force to Brandon Minia, my other associate.

The BV 4th floor study space proposal is almost set to be pushed through to its final stages and funding request. We are looking at a timeline that begins this summer in terms of renovation and construction.

DSA Council

The first DSA Council has met, with most DSAs in attendance. Much enthusiasm has been expressed in addressing the issues that they face, and we hope to conjure up a Memorandum of Understanding between the Departments and the DSAs that addresses issues such as space, funding, and council membership.

Course Evaluation System

I will meet with Professor Clare Hasenkampf (Associate Dean and Director of the Centre for Teaching and Learning) to further discuss our interests in the new Course Evaluation System. So far, we aim to clean up an agreement by which the University itself will release the statistics from the course evaluation (effectively, the bulk of the Anti-Calendar), thus alleviating the Union of further costs.

UPCOMING GOALS

- Beginning work on the Memorandum of Understanding between the DSAs and the Academic Departments at UTSC
- Solidify the agreement with CTL to have them publish the course evaluation statistics

Adrian De Leon, Vice-President of Academics

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- Revamping the Know Your Rights campaign (especially with the addition of new rights tentatively passed in Governing Council)
- Drafting and creating a structure for a Book Borrowing program for next semester, provided that the Union has sufficient resources

Kavita Siewrattan, Vice-President of Students & Equity

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Vice-President of Students & Equity Report

November 3rd, 2012

ONGOING PROJECTS

Equity Officer

The first meeting discussion for the position should be happening in November

Student Space Survey

Contacted a few students who will be taking on the coordination of this project. The groups should be facilitated and a report done by December.

Equity Campaigns

Met with Accessibility Services and we will be doing a piece on Ableism this month with a focus on misuse of automatic doors

Men's Health Fair

Working with Health and Wellness to plan a two-day fair with a focus on Men's Health. Working on promotional and marketing material for the event.

Bursary Programs

The Textbook Grant and Dollar for Daycare applications closed on Sunday 18th October, 2012. I have met with University of Toronto Scarborough Financial Aid & Award and we have formed the committee and committee meeting dates.

Water Bottle Ban

November 1st marks one year since water bottle sales have stopped on campus. To mark this occasion, there will be an event in the meeting place. SCSU will promote our new water jug rental service.

Prayer Room Renovations

Renovations will be happening from November 5th-9th. I have booked alternative space for use by students (ie. AC 227 and Alumni Lounge). This will be the first step in a longer process of ensuring that the multi-faith prayer rooms are kept clean and comfortable for students to use.

NOTABLE MEETINGS ATTENDED

Water Fountain Update Meeting: October 19th, 2012

Women's Center Meeting: October 22nd, 2012

Queer Orientation Meeting: October 23rd, 2012

BAC Preventing Violence Against Women Partner's Meeting: October 25th, 2012

Advisory Committee on Athletics: October 30th, 2012

Vice-President Human Resources Report

October 19th, 2012

ONGOING PROJECTS

VNP

VNP had its annual Volunteer Fair on Wed Oct 24 from 11am-2pm in the Meeting Place. We have had over 40 organizations and Rex's Den did catering for the event!

We had a great turnout and we had around 100 students register during the 3 hour fair and are confident we will continue to increase our database.

Sarahlyn our VNP Coordinator did a fantastic job networking with volunteer organizations that we were not currently partnered up with and managed to secure about 7 new volunteer organizations to post with VNP.

Outreach for Opportunities

The VNP Coordinator along with my Associate has worked on a survey for UTSC students to gauge what kind of opportunities they would like the SCSU to offer. She will be doing tabling and outreach this week and in the upcoming weeks.

SRI Performance Reviews

The Rex's Den GM, VP Operations and I will be reviewing the SRI Supervisors performance now that 6 week timeline has passed.

Tax Clinic

We are currently recruiting senior tax associates to work alongside our tax clinic coordinator for the spring scsu tax clinic.

VP Academics Associate

We have hired a second associate to work alongside our VP Academics. Please see attached hiring report.

Meetings Attended

October 24- Student Housing Advisory Committee

Regular Meetings

- **VP Operations, President and Business Manager:** several meetings a week in regards to the internal operations of the SCSU.



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UPCOMING GOALS

- **Volunteer Fair and Groundbreaking Event**

POST-MORTEM PROJECTS

- **Volunteer Fair**

Academics Associate HIRING COMMITTEE REPORT

Sarah Worku- VICE-PRESIDENT HUMAN RESOURCES

The purpose of this report is to outline the hiring process for the position of Academics Associate.

1.0 COMMITTEE MEMBERSHIP

The hiring committee was comprised of the following individuals:

- **Sarah Worku – Vice President Human Resources (Chair)**
- **Adrian De Leon- Vice President Academics**

2.0 HIRING PROCESS

All procedures regarding the following topics were based on the SCSU Hiring Procedure passed during the September 29, 2006 Board of Directors meeting.

- Creation of Job Postings
- Advertising the position
- Selecting a hiring committee
- Receiving submissions for the position and screening applicants
- Conducting interviews
- Evaluation of candidates and discussion of the interview process

A total of eight (8) applications were received and reviewed by the Vice President of Human Resources. Four (4) candidates were invited for an interview, and four (4) were present for their interviews.

The interviews were scheduled on October 17th, 2012. The interview room (SL219) that was booked, ensured to maintain the integrity of the interview process (i.e. located in the second floor of the Student Centre). The individuals were asked to wait at the front desk of the SCSU office and were brought up by the Vice-President Human Resources to the rooms for their interviews.

After ample amount of discussion on October 17th, 2012 the Hiring Committee was able to reach consensus on which candidates would be selected for the positions.

3.0 COMMUNICATION OF THE COMMITTEE'S DECISION TO THE REST OF THE CANDIDATES

The Chair of the Hiring Committee communicated to the rest of the candidates the decision of the committee via e-mail.

4.0 MOTION TO SCSU BOARD OF DIRECTORS

BIRT the SCSU Board of Directors ratify the recommendation of the Academics Associate Hiring Committee and hire effective October 17th, 2012.

John Bastawrous, VP Campus Life
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Campus Life Report **November 2nd, 2012**

ONGOING PROJECTS

Item One – Toronto Raptors game

- Ordered tickets for two Raptors games this season through the SCSU
 - o Raps vs. Philadelphia 76ers and vs. LA Lakers
- 76ers game is November 10th, 2012
- Tickets are \$55.50, regular price is \$81, so we are saving money for students once again

Meetings Attended

- Meeting w/ the UTSC Maroons
 - o Discussed methods of applying for funding
- Meeting w/ MSA
 - o Discussed the use of Rex's Den as the post-event lounge area for the faculty that they are inviting
 - o Had an additional meeting

COMPLETED PROJECTS

YOLO... Or do you? Halloween Open Bar Party

- Event was successful despite midterm season
- Expectations were 200 people in attendance and there were approximately 175 people who showed up
- First bus got lost due to incorrect address on the website
- Followed up with the venue on Monday regarding the event
- "Fire Alarm Incident" – A drunk individual decided to pull the fire alarm at about 1:20am and due to the presence of the on-duty police officers, we had no choice but to end the evening early. These types of things are beyond our control unfortunately

UPCOMING GOALS

- Secure venue for Black and White Affair on the 29th of November.
- Confirm logistics for the event (i.e. buses, DJ, etc).

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Vice President of Operations and CFO Report

November 2nd, 2012

ONGOING PROJECTS

Rex's Den

New hours, a revamped menu, training of staff and the introduction of new programming for the restaurant has resulted in improvement in both the atmosphere and the top line. Rex's Den will follow a continuous improvement model as the restaurant receives feedback from the UTSC population.

Status: The October cookie and coffee deal drove traffic down to Rex's den. The secret menu is gaining momentum. I am working with Joel to step up service even more. This is essential to retention of our valued customers. The events coordinator has been working with Joel on creating consistent programming. I will be contacting Frank Peruzzi to give us general feedback on cost controls thus far.

SCSU Services Promotion

Alice, the operations associate, is currently working with marketing on ways to increase promotions of our services. I will need director volunteers to do periodic class talks. Alice is creating a standard presentation. Also marketing is working on creation of SCSU services pamphlets as well as club services pamphlets. A cross promotion technique will be employed with other popular SCSU services.

Our new office hours will also be promoted more.

TV Lounge and Alumni Lounge Revamp

Alice is also working with myself and James Stronghill to revamp the TV lounge space. That is making the TV accessible to students and clubs. As well as install a foosball table upstairs in the room. The aim is to create a fun and relaxing student lounge for UTSC students.

One Love UTSC

This brand has been successful for the union in the past. Built on campus spirit and togetherness, the executive team decided that the union will continue to build on the 1LoveUTSC branding. The operations associate together with the human resources associate will be heading this project with an emphasis on sustainable business and controls.

Status: The quote was received and order should be placed soon.

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IITS Service agreement

The SCSU currently does not employ technical staff which leaves the union at a technological disadvantage. IT related issues and troubleshooting have historically been left to the most 'tech savvy' staff/executive employed at any particular point in time. In cases where no one at the office can provide assistance, the task is outsourced to the IITS (Information and Instructional Technology Services) Department. IITS currently is not obligated to service the SCSU under their mandate and so provides ad hoc assistance at lowest priority. An agreement is being drafted and proposed for negotiation with Zoran Piljevic, the director of IITS. This agreement will specify service allocation to the SCSU along with its terms and conditions.

Status: Joel is drafting up this agreement for review by the SCSU and the IITS department. Awaiting update from Joel

Salto Lock System

The current Salto lock system is outdated and thus causes inefficiencies operationally. Most notably, after-office hour bookings are troublesome as the front desk staff must either leave the room door open on weekdays or lend the room key on weekends. The new system uses programmable cards that may be used to open the doors after office hours and on weekends.

Status: All locks are installed and wireless access running. Sudha, our office manager, has been trained on the software. The new system has been in use and so far there haven't been any reported glitches. The Salto representative installed a repeater for wireless connection. However, he needs to install a second repeater for the rooms SL232 and SL283. Darren will be in again to install a third repeater.

SCSU Tax Clinic Program Creation

This academic year, the SCSU will be executing a Tax Clinic for both domestic and international students for the first time. In the past only domestic students were targeted as the International Student Center provided a tax clinic solely to international students.

In acknowledging our mandate as the SCSU, to serve all students, I am working to provide a sound structure for this program. A SCSU Income Tax Clinic project plan is being developed in consultation with the ISC coordinator.

Status: Hired the tax clinic coordinator. Planning and scheduling will be started soon after orientation to tasks. Senior Tax associates are being hired. Feel free to apply and spread the word about the volunteer position.

SRI General Manager (GM) Development

Recognizing the need for a full time general manager for the SRI Inc., a SRI GM Development Committee was struck. This comprises of the SRI's Treasurer, President and Business Manager as well as the VP of Human Resources (Daniel T., Abdalla A., Joel Clark Sarah W. respectively). This committee's mandate is to overview the viability and execution of financing and hiring of an SRI GM in consultation with relevant parties.

Status: Awaiting the covenants of the loan for review by the SCSU team. Fran is waiting sign off from Andrew.

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Meetings Attended

Meeting with Underground- Oct 22ndth, 2012

- Explored options for advertising. Concluded to expensive- not cost effective.

MSA Meeting – Oct 30thth

- Discussed event at Rex's Den. Club was elated about the no charge for the booking.

Meeting with Grant- Oct 10th, 2012

- Discussed finalization of Audited reports.

UPCOMING GOALS

- Launch 1LoveUTSC order
- Revamp TV lounge space and increase advertisement.
- First draft of IITS Agreement
- Dentistry Negotiations for capital repayment
- Wireless installation of Salto

COMPLETED PROJECTS

- Sign over of bank accounts completed
- Software Update for Salto
- Rex's Den October promotions