

**Scarborough Campus Students' Union
Board of Directors Package #4
Friday 6th July, 2012
SL-232 6:00pm**

Friday 6th June, 2012 6pm to 8pm. SL232, University of Toronto at Scarborough

Scarborough Campus Students' Union

Meeting #4 of the Board of Directors

Chair: Nicole Dionisio

AGENDA

Items of Business

I. Roll Call

II. Call to Order

III. Chairs Comments

IV. Approval of the Agenda

Motion

Moved:

Seconded:

Be it resolved that the agenda for the June 8th, 2012 UTSC Board of Directors Meeting be approved as presented.

V. Approval of Minutes

- a. June 22nd Board of Director Minutes

VI. New Business

- a. President and CEO Report
- b. Vice-President Campus Life Report
- c. Vice-President Students and Equity Report
- d. Vice-President External Report
- e. Vice-President Human Resources Report
- f. Vice-President Academics Report
- g. Vice-President Operations Report
- h. Standing Committee Structure Report
- i. Selection of Student Centre Advisory Committee Member
- j. Selection of Task Force for Space Allocation Member

VII. Other Business

VIII. Next meeting: July 20th, 2012-- *6.00pm to 8.00pm*

IX. 2nd Roll Call

X. Adjournment

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

I. Roll Call

Title	Name
Humanities	Rannie Xu RX
	Ashley Acoba AAC - <i>away</i>
	Hassan Shazaam HS
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI
Biology	Sheen Pardinas SP
Management	Mouad Benaicha MB
	Ismael Mohammad IM <i>away</i>
Social Sciences	Patrick Simeon PS - <i>away</i>
	Alyssa Moses AM (Vice Chair)
	Luis Moreno LM - <i>away</i>
President/CEO	Abdalla Al-Baalawy AAB - <i>SCSU business</i>
VP Operations/CFO	Daniel Tittil DT - <i>away</i>
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS - <i>SCSU business</i>
VP External	Guled Arale GA - <i>SCSU business</i>
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB

II. Call to Order

This meeting is called to order at 6:29 PM

III. Approval of the Agenda

MOTION

Moved: TI

Seconded: HS

For approval of the agenda

BIRT the agenda for the June 22th, 2012 UTSC Board of Directors Meeting be approved as presented.

IV. Approval of Minutes

a. May 25th Executive Committee Meeting

MOTION

To approve the May 25th Executive Committee Meeting minutes as presented.

VOTE In Favour: Unanimous

Against:

Abstain:

BIRT the May 25th Executive Committee Meeting Minutes be approved as presented.

b. June 8th Executive Committee Meeting

MOTION

To approve the June 8th Executive Committee Meeting minutes as presented.

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

VOTE: In Favour: Unanimous

BIRT the June 8th Executive Committee Meeting minutes be adopted as presented.

c. June 8th Board of Directors Meeting

MOTION

To approve the June 8th Board of Directors Meeting minutes.

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the June 8th Board of Directors Meeting minutes be adopted as presented.

V. New Business

a. President and CEO Report

MOTION

To approve the President and CEO Report as presented.

VOTE: In Favour: Unanimous

Against:

Abstain:

BIRT the President and CEO Report be adopted as presented.

b. Vice-President External Report

Discussion

AM: Why was the board package handed in late?

ND: Technical difficulties, it was handed in a day late

MOTION

To Approve VP External Report as presented.

VOTE: In Favour: Unanimous

Against:

Abstain:

BIRT the VP External Report be adopted as presented.

c. Vice President Operations Report

Discussion

AM: When is key system going to be finished?

SW: Has commenced and will be completed by next week

TI: IITS Service Agreement, what problems were we having? Problems with printers, is there anything else?

AD: No service, running on Windows XP

TI: What do we want for them to do?

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

AD: Regular support, especially for printers, improve paper quality, toner quality, proper maintenance

TI: Able to Fix BSOD (Blue screen of death), renew XP, Windows software, etc

SW: IITS doesn't regard SCSU as a department of UTSC. We need basic support from IITS, an agreement for help.

FR: What does agreement consist of? Are we trying to get the current relationship in writing?

AD: There were talks with Zoran, but it's 'up in the air'.

SW: Printers don't work, internet issues, other departments have tech support. Recognized at the same level as other UTSC departments

TI: No harm with agreement. A lot of problems you can ask internally. I could help with some of the problems. I want to know more about the proposal, I work for them. IITS is cutting staff hours so they're going to be understaffed. Good chance they won't take proposal seriously

JW: simple agreement, if we have issues with computers they can come in and help us – long term support for the next year

AM: We have the best IT person in the SCSU, like JW said it's a long term support

TI: if we have obsolete computers, we should gain access to better computers, free computers when IITS gets rid of their old ones

MOTION

To approve VP Operations Report

VOTE: In Favour: Unanimous

Against:

Abstain:

BIRT the Vice-President Operations Report be adopted as presented.

d. Vice-President Human Resources Report

Discussion

FR: General practice is for how long job postings are put online?

SW: Every position is posted for three weeks

FR: Executive Director (ED) position put up on different websites, what sort of outreach did we do with this?

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

SW: Position of ED is a unique position and I refused to put it on Kijiji or Craigs List. I considered Monster/Workopolis, but it's too expensive and it was more corporate people which is not what we're looking for. Put it on SCSU website, CFS ListServ, UofT Career website (for recent grads/alumnis)

FR: There are a lot of other potential people out there that have done work with charities and unions that we aren't tapping into It's already up their 2.5 weeks, but potentially putting the posting in other places.

SW: More than welcome to listen to suggestions. Extend posting and find good places to put more than welcome to extend. If we don't get enough people to apply I'm willing to extend it. I want to put the posting everywhere, but I don't want someone who is just looking for a job. ED is a very unique position.

MOTION

To approve VP HR Report

VOTE: In Favour: Unanimous

BIRT the Vice-President Human Resources Report be adopted as presented.

e. Vice-President Students and Equity Report

MOTION

To approve VP Students and Equity Report

VOTE: In Favour: Unanimous

BIRT the Vice-President Students and Equity Report be adopted as presented.

f. Vice-President Campus Life Report

Discussion

AM: Bar sales went up like crazy for that last week, does bar sales = sales for us?

JW: No. SCSU lost the rights to the bar. It's for the university.

AM: The welcome party with the hotdogs, why did you want to contact Nasir (Hot Dog Stand)?

JW: Hotdogs come from Nasir because Rex's Den doesn't sell hot dogs. We get burgers, chicken/veggie burgers from Rex's Den.

AM: Do you know when you're going to know what our role in it will be?

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

JW: I'm working on that, I'm figuring out all the details of the event first and then once they're confirmed all the directors will have a role. As well, I'm giving roles to SL, even though their term is complete. Everyone is going to be having a role. It will be on the Monday of that week.

FR: Week of Welcome, appeal to both first and (2nd, 3rd 4th years). Homecoming idea – getting all the sports teams, community groups, to really foster that community feel among all years. From what I know it's a BBQ, it's individual fun, but it's not a collective feel.

JW: You bring up a good point. The good thing is the BBQ will be in one central place, but there will be a carnival with floats all around campus.

Homecoming: UTSC doesn't have a varsity team, but we have our own version of homecoming: first week of October. I'm probably going to be meeting with Athletics people and see if we can make a whole day out of it where we can show UTSC spirit and throw a homecoming party. If you have any ideas, I am very welcome to listening.

MOTION

To approve VP Campus Life Report

VOTE: Favour: Unanimous

Against:

Abstain:

BIRT the Vice-President of Campus Life Report be adopted as presented.

g. Vice-President Academics Report

Discussion

FR: Study Space development section: We were asked to make a tentative plan for the fourth floor Bladen wing by the end of June and that you were going to have meetings with the students. My only question is next week is reading week, how will this occur?

AD: This will be addressed in other business. We'll have a forum after all this is done in other business.

MOTION

To approve VP Academics Report

VOTE: In Favour: Unanimous

Against:

Abstain:

BIRT the Vice-President Academics Report be adopted as presented.

VI. Other Business

AM: Speaking rights to Diriye

Diriye: For reports from VPs that are not present is it practiced to table that for the next meeting that they actually show up – so there may be sufficient expression about the reports. Staff members not present – will they be tabled for next board meeting – to get addressed

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

AM: only if it was contentious. So if it was a hiring report and there were questions about it than we would, but nothing was too political or divisive.

AD: Study Space – Bladen Wing with talks in terms of better and more study space. People have surprisingly been saying we need less study space.

4th floor – Front half of Bladen wing (24 hour labs) – we had server rooms which are set to be emptied out and move computers there

-How do we go about doing this?

-Take the IITS space and convert it to study space.

3 options

A1 Study Carrels – least comfortable looking- but most in terms of study space

Seats 176

- Break down the walls and have cubicles and washrooms

-increases computer space which we need

- UTSC's students to study space ratio is very low

Different study spaces/carrels (pictures shown of different designs from different universities/labs)

A2 Study space + Relaxation Space

Seats 174 – accounting student psychology (115 estimate)

Group study, relax study “study lounge”

Green wall or a waterfall

TI: Trying to select which one we like?

AD: Based on the 3 options we will decide which one we'll give our recommendations for

A3: Individual Study

Seats 114

-Doesn't have any more additional computer labs

-Individual study rooms, whether we want to recommend group study or not.

-Disadvantage - one person tends to take up an entire table

Comparison: A1 – maximum # of seats (176), study carrels and computer labs

SW: Can't differentiate A1 and A3. A3 seems more compartmentalized. Isn't A1 considered individual study space as well?

AD: A1 is individual in terms of study space, A3 is individual in terms of individual rooms.

A1 – Maximum # of seats, minimum degree of diversity

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

A2 – kind of in the middle, advantage of having computer labs on the side

A3 – no computer labs, individual study bookable, 'relaxation space'

AD: Operations – tie it to ITS, library?

Centralized location – access to bus loop, food

Recommendations on how this should be operated?

TI: Operations you mean who maintains the area?

AD: Yes.

TI: I don't think would manage IITS because only one option has computers and IITS manages the computer labs.

AD: I don't know why you'd make that assumption; they may or may not be open to this. This is just a forum, but I'll take suggestions.

FR: Before we talk about operations, it really depends on rooms, if there are no computers, maybe we should have library instead of IITS. In my opinion, A3 with modifications, there's a lack of diverse study space. You get your regular study carrels, you have study lounge area and the best bet would be group study space (sound proof). There should be a minimum # of amount of students that can book one room.

AD: Advocacy Recommendation: they wanted to maximize – diversity of study space is very important. It sucks that we don't have computers, but it's better operations.

MI: A1 would be the best– people not from UTSC come to study and there's no study space at all. We can take out computers for study space to maximize space. People are always complaining about study space because that's the biggest problem.

AM: I agree with A1. A3 has so much diversity that people won't study, it will just be a lot of noise. A2 will also be a crazy with a lounge area. Nothing will get done. You can change the area so that you 'have' to be quiet in this area.

SW: Opposite to what AM said – I personally don't work well in group environments, half and half – I like that idea with A3. My experience of visiting other universities Ryerson – they have booths, but not a lot of work gets done. You thrive on any quiet space to study. Some people work well in group environments, some don't. Somehow, bookable spaces (sound proof) + open environment.

RX: A3 -I can understand how it looks good in theory, but it's not going to work out in reality. With the lounge in the middle, people are going to be talking and they aren't going to be

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

whispering. People go to the library to hang out. If it's a study space, it should be made strictly for studying.

Bookable study space is not efficient because it's a waste of space because most of the time it's one student in a room. Students will sit on the floor and study for midterms. But, if you're here to study, people will go anywhere. So we need to maximize, that's why A1 is the most effective if you want an actual study space.

SP: A3 – I think it's best to have these different functions and change the lounge to something else. It could be better used for group study space. As SW said, some people like open environments, I can't work in super quiet. With A3, other people can have different functions. It's best to wall out different sections of the room (loud group study, quiet study)

HS: MI and AM brought up a good point. When it comes to finals everyone is just looking for space. Space is unavailable. Usually it ends up that people who need to study don't have a spot and people who aren't studying would be taking up a spot. A1 would what I would choose logically, but not everyone works in that manner. I think A3, but with modifications made to it. The lounge is the biggest concerns like walls to separate it and keep the noise within that area.

FR: How will this study space interact with the other study space available? The same problems found in science wing cubicles area will plague this new study space as well. We can figure out how to alleviate those problems with these new spaces. A3 - People who want group space can perhaps use this new space instead of taking up cubicles.

AD: Every person including (Diriye, Suna) should be on speakers list because I want everyone's opinion on this.

AM: If you look at H-Wing they have the big tables work really well for groups. I like tables. Robart's tables – 4 people studying quietly with personal lamps and dim lighting. We should have carpet in our space because it's quiet and the environment is better for studying. Our library is too bright and grey and it doesn't have a nice environment for studying.

Diriye: The table idea is fantastic (Robart's). I would take out the lounge out and relocate it so it's more centralized on campus. The thought of going there for that lounge specifically doesn't seem like the best idea. We need something more accessible for UTSC. The problem with the library is that we've accepted noise in the library, so people should respect our new space as a quiet space.

TI: We should really consider whether we should have an input on this. How well this space is going to be used. I have a concern that this space will be unused because of its location on the 4th floor. If it's not being used and we advocate and we have input in it whoever we were involved with – SCSU had a hand in it and we made a bad decision. I'd pick A2.

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

AD: A2: a modification of A1 – we have the relaxation space. This seats 115, general computer labs.

TI: We should do discussions for this later because I don't know the deadline for us to make the decision. It's really important because this is kind of a big issue. I like the A2 idea, but I do see a problem with a chilling spot because a chilling spot in the middle will have noise in the centre that will bother everyone studying. The computer lab is a good idea. I think there should be space for chilling just not in the centre.

RX: Analogy – how organisms thrive to increase efficiency: compartmentalization and specialization. Function of this space is to serve its purpose: a study space. Noise could be taken care of, but it's the mentality going into a study space. If I'm going to ultra, you know the kind of feeling that place would bring, but if I'm going to the library, you don't get the same feeling because people just socialize. Anything with the lounge (A2, A3) – you won't be able to completely close off “chill area”. Lab could be addressed, but not having a lab is a big thing. Opting for A1.

SW: I like Diriyeh's idea of removing the lounge completely. RX said library utilizes a social space. The reason why I love the ultra-quiet is because you can utilize something like that. I agree with socializing space there are tons of places you can socialize like Rex's Den.

JW: I do agree with RX - if it's study space it should be just that. Lounge is not a horrible idea, but it would have to be closer to the door as oppose to walking to the centre to socialize. A1 – biggest issue is not enough study space, then A1 should be used because that's what we need. I don't really know why lounge would be thrown in there. So, A1.

AD: Speaking rights to Suna

Suna: Any space that is not the library has the potential to be good study space. Good spaces are like the Science Wing and H-Wing. I'm not against taking out the computer labs, but the only thing I would advocate would be to get outlets. I know that's a huge problem for many students because the only thing I go to the library for is in search of an outlet. A1

ND: I would go for A1 because we don't have a space solely for studying. The library and the computer lab have already accepted noise. The science wing, H-wing are open space which have passers-by that can't control noise. The classrooms are sometimes not available so I'd go with A1.

AAL: A1 is the best one because we can maximize space. We need more places to study not relaxation space.

GA – This discussion should be happening in SCOA not on the board.

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

AAL: We have to submit this by next week and we don't have time.

GA: What's the motion on the floor?

AD: It's just open discussion.

SP – I'm converting to A1. Everyone can have noise in the library so all the quiet people can go to the study space. Keep the 'open' and 'loud' space as it is.

FR: I agree with A1 as most people do. Perhaps instead of computer labs we have tables like AM suggested for group study. A1 is open concept. Instead, you can have closed off rooms so you can set the noise level. Our library is open concept and that's why it's so loud. So, basically I think a mix between A1 and A3 instead of computers.

TI: A1 – It really needs to be quiet study. The library doesn't look like a lounge, but people lounge there. The same thing happens everywhere. So I'd go with the quiet study area.

AD: A1 – with all those modifications. They mentioned something about outlets so I'm going to push for that. We obviously need tables. I didn't like the lounge idea at all. I will send this email out with everyone's opinions. I'll mention A1 and A3, but all options included modifications.

FR: Outreach: I don't see what's coming out from the Outreach. Feedback is somehow communicated to the Board. The board itself should be doing outreach too. Part of doing outreach is working on the outreach.

AAL: We can't really put the outreach stuff on the board reports because it's supplementary work. The whole board has been outreaching for the current governance. They're doing it themselves; they don't need us to present it. You do it yourselves anyways. The outreach is just to supplement your work.

VII. Next meeting: July 6th, 2012-- *6.00pm to 8.00pm*

Board reports for the Executives and minutes are due on **July 3rd, 2012 at 5:00PM.**

Minutes

Board of Directors Meeting #3 of the University of Toronto Students' Union

Friday June 22, 2012 – 6:00 – 8:00pm (Room: SL-232)

VIII. Second Roll Call

Title	Name
Humanities	Rannie Xu RX
	Ashley Acoba AAC - <i>away</i>
	Hassan Shazaam HS
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI
Biology	Sheen Pardinias SP
Management	Mouad Benaicha MB
	Ismael Mohammad IM <i>away</i>
Social Sciences	Patrick Simeon PS - <i>away</i>
	Alyssa Moses AM (Vice Chair)
	Luis Moreno LM - <i>away</i>
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT - <i>away</i>
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS <i>SCSU business</i>
VP External	Guled Arale GA
VP Human Resources	Sarah Worku SW
VP Campus Life	John Bastawrous JB

IX. Adjournment

MOTION

To adjourn

VOTE: In Favour: 7

Against:

Abstain:

Meeting adjourned at 7:38PM

President & CEO Report

July 3, 2012

ONGOING PROJECTS

UofT (UTSC and UTM) Governance Reform

UTSC and UTM are both going through a governance reform that proposes to change the current College Council model to a more robust and smaller Campus Council model. The Task Force on Governance which was initiated by Governing Council had a mandate to propose models for both campuses for these new Campus Councils.

The proposed models do not meet the standards that the student and faculty unions feel are needed to make the Campus Council representative of both the campuses. Due to this, all 5 unions and the faculty union decided to embark on a coalition to try to defer the motion at the June 25, 2012 Governing Council meeting that would have approved the models as proposed. Because of our mobilization, email campaign and lobbying of administration that happened, the motion was approved in principle (which means it's not affective yet) until issues such as quorum and the election guidelines are brought to Governing Council in September.

A stronger coalition between the unions has been initiated to continue with this campaign to make sure that students and faculty are represented properly in the new Campus Councils.

New U (June 23 & 24, 2012)

New U was a good chance to meet with other student unions and associations within UofT. We had a good two days learning about different ways to tackle different issues that may come up this year.

#OccupyGlen (June 22, 2012)

On June 22, different students from across the GTA organized a sit in at Glen Murray's office. There was also a demonstration outside of the office. This was in response to the constant lack of communication between students and Glen Murray. There has been grievances that have not been alleviated so far by the Minister and it was deemed appropriate by the organizing students that it was time for an action. The sit-in had about 20 students inside the office and about 30 students outside. It was a good first step towards more action until the Minister decides to act on his parties promises.

Office Move (part of the Internal Environment Policy (IEP) Development)

The phone lines have been installed and we are just doing a last through check to make sure that there are no issues with them. Also the cleaning day on June 21 went well with the executives and staff helping in the cleanup. Sudha and I are just finishing up on a few issues.

Executive Director (ED) Development

The posting has gone up and Sarah is collecting applicants. I am putting together the Hiring Committee as well as starting to put together the interview questionnaire.

Abdalla Al-Baalawy, President & CEO
Scarborough Campus Students' Union
University of Toronto at Scarborough
1265 Military Trail, Toronto, ON. M1C 1A4
Direct Line: 416-287-7045



SCSU Restaurant Inc. (SRI)

SRI General Manager

Daniel, Sarah, Joel and I are working on finishing up the agreement with the university for the SRI General Manager.

Franchises

Joel and I were working on attaining the permits and were successful in attaining them. There were also last minute issues such as cash registers, menu panels and training that had to be done. This is all done now and the franchises are now in the process of opening.

Rex's Restaurant

Euro cup brought a lot of students and university staff down to Rex's Den. Thanks to John (VPCL) and Daniel (VPOps) for coordinating this. We saw an increase in traffic to Rex's Den as well as food and alcohol sales on game days. Due to the success of this tournament, we are now preparing to organize for the Olympics that are coming up.

Meetings Attended

Meeting with UofT Unions (UTSU, UTMSU, APUS, GSU) and UTFA: June 25, 2012

- Discussed governance reform and the motion to approve the campus council We had all 5 UofT unions present alongside the Chair of GC (Richard Nunn), Secretary of GC (Louis Charpentier) and the administrator responsible for the Task Force on Governance Reform Bill Gough

Meeting with Maple Leafs Sports & Entertainment (MLSE): June 27, 2012

- Discussed Raptors ticket sales for this upcoming years and changes to the program

UPCOMING GOALS

- ED Development
- Meetings with Department of Student Affairs (and Desmond) as well as Department of Student Life
- Creation of Marketing Working Group
- Updating and creation of policies and by-laws
- Governance Reform (Campus Councils)
- Student Centre Expansion
- Meeting with the Provost, Students Office
- Continue drafting IEP
- Executive Committee Meetings

COMPLETED PROJECTS

- **NONE**

John Bastawrous, VP Campus Life
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1265 Military Trail, Toronto, ON. M1C 1A4
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Campus Life Report **June 18th, 2012**

ONGOING PROJECTS

Item One – Orientation Planning

- Attempting to finalize the venue for the final Friday party
- Possible proposition from UTSG → Kool Haus for free. (Awaiting confirmation)
- Increased regular price of Orientation from \$55 to \$59.99
- Increasing GL fee from \$20 to \$30 this year
- GL Training party will remain at UTM
- Due to lack of photographers, considering doing a photo album contest
 - o Any student can take tons of pics of Orientation and post the album on the SCSU page

Item Two – Euro Cup 2012 @ Rex's Den

- A pretty awesome success
- Will continue to take advantage of large scale sporting events to bring more people down to Rex's

Item Three – Summer Mobile Chill Station

- Taking the Coca-Cola bin and filling it with ice from Rex's
- Putting in Freezee's and Popsicle's and walking around campus
- Entire Executive Committee doing this
- Social Media to build hype and tweeting when we'll be out handing it out
- Price = free
- Form of outreach as well
- Costco → 70 Freezee's for \$12
- **UPDATE** → considering waiting until late July/Early August in order to combine this with exam destressors

Item Five – Week of Welcome Planning

- Currently brainstorming ideas to include in the SCSU WOW
- Meeting Place Party → Thursday September 13th, 2012
 - o Must speak with: Risk Assessment committee, DSL, Beverage Manager
 - o Must come up with a theme
- Carnival type games around campus
 - o Inflatable Basketball Free Throw net where bike ramps are outside SCSU
 - o Inflatable Jousting in outdoor area between SW-AC-AA
 - o Inflatable Rock Climbing in SC Courtyard
- SCSU Welcome BBQ
- Seeking the XBOX Kinect people who did an event in the meeting place before to do the same thing for SCSU WOW
- Mini-Mosaic that was removed from Frosh can happen during this week
- ***WILL NEED VNP FOR ALL THESE EVENTS***
-

John Bastawrous, VP Campus Life

Scarborough Campus Students' Union
University of Toronto at Scarborough
1265 Military Trail, Toronto, ON. M1C 1A4
Direct Line: 416-287-7644



Meetings Attended

- Orientation Meetings every Wednesdays 1-3pm
 - Generally discussed everything under “Orientation Planning” in the ongoing projects section
 - Attendees → myself, Emzhei (DSL) and Jannell (OC)
 - Seeking Z103.5 sponsorship
- UTM Campus Life + OC Meeting
 - Discussed relocation of GL training party and found it to be too expensive
 - They’re low on budget for Frosh in general therefore they decided against it
 - Proposed that prior/during dinner we have a karaoke time as was done during Skills 2012
- Phil from Q-Entertainment
 - Discussed logistics of Orientation week
 - 60” screens instead of 50” from last year
 - Will come prepared with music to play as background sound
 - 2 projector screens
 - 16x24 stage
 - Pyrotechnics
- Carribean Connections Soca Soccer Tournament
 - Mainly a brainstorming session
 - Planning on collaborating with SCAA in doing a BBQ and soccer tournament
 - Have a DJ on site playing soca music
 - \$10/ player and 6 players per team
 - Scott to host the event
- Meeting with Elsa from Health and Wellness
 - Discussed XAO, comparison from last year and this year
 - Discussed potential sponsors for mental health awareness week
 - 10th of Oct is the fair “Mental Health understood”
 - Principal Franco to speak on Addiction

UPCOMING GOALS

- Meeting with DSL and VP External to discuss how the UTSC clubs will operate this year
- General goal for the entire year: MAKE THE SCSU OFFICE FUN!
- Schedule several meetings with Phil Smith and retail and conference services regarding having a party in the Meeting Place and obviously having alcohol there as well
 - Must also speak with DSL in regards to booking the Meeting Place
 - Time of this event is still unknown. Any suggestions will be helpful!

COMPLETED PROJECTS

- Confirmed → DJ Sean Stealth as Orientation DJ → will receive honorarium
- Confirmed PlayFair and sent out cheque for Orientation

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- EuroCup @ Rex's !!!!!!!!!!!!!!!!!!!!!!!

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Vice-President of Students & Equity

July 3, 2012

ONGOING PROJECTS

Policy for Bursary Program

Working with Financial Aid Services to create a better assessment process of applications for bursary.

Prayer Space Steering Committee

Prayer Space working document has been completed. Create a prayer space steering committee

Student Space Consultation Process

Working with the CAO and Director of DSL to determine what types of student space is required on campus

Meetings Attended

New U Conference: June 23rd and June 24th 2012

- Learning different skills and workshops in equity, advocacy and governance at UofT

Pride Kit Stuffing: June 25th 2012

- GTA Student Unions put together kits to give out during the pride parade

Governing Council Meeting: June 25th 2012

- Governance Reform was tabled for reassessment in the Fall

Ending Violence Against Women Update Meeting: June 26th 2012

- Memorandum of Understanding was updated

CFS Motions Meeting: July 3rd 2012

- Discussed motions with Vice President External that are to be submitted by July 5th

UPCOMING GOALS

- Upcoming Meetings
 - Student Center Expansion Meeting: July 3rd 2012
 - Marketing Team Meeting: July 4th 2012

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- Sponsorship for Mental Health Awareness Month: July 4th 2012
 - SCOSE: July 4th 2012
 - Ending Violence Against Women Update Meeting: July 10th 2012
 - Student Center Advisory Committee Meeting: July 11th 2012
 - Student Center Expansion Meeting: July 13th 2012
 - Terry Cause Update Meeting: July 19th 2012
- Things to be done
 - Being a student driven accessibility audit

COMPLETED PROJECTS

- National Aboriginal Solidarity Day
 - 150 leaflets were made and handed out to students to create more awareness on campus of issues that aboriginal people face
 - A poster board was put up in the student center with information
 - Approximately 150 post cards were signed that will be sent to the government to raise awareness that something needs to be done stop violence happening against aboriginal women.
- Pride
 - Worked with SC:OUT and Positive Space to create more visibility on campus for the queer and trans community
 - The events included:
 - Button Making
 - Condom Kit Stuffing for Orientation
 - Information Table
 - T-Shirt Painting for UofT Pride Contingent
 - Marching in the Parade with UofT Pride Contingent

VP External Report

July 6, 2012

Ministry Discussion Paper

Glen Murray recently released a discussion paper titled "Strengthening Ontario's Centres of Creativity, Innovation and Knowledge" This paper is the official introduction of the recommendations that were in the 3 cubed report that we saw a couple months back. In short, it calls for a rethinking of the sector, born of the necessity of trying to reduce the costs in the PSE sector. There are many directions the Ministry is trying to head towards, but some of the main things the paper brings up are 3 year degrees, year round learning, and online courses. All of these are extremely problematic. Right now, work trying to coordinate a response is being done.

Pride Week

Throughout the week, Scarborough was present in multiple rallies and events marking Pride Week in Toronto. Outreach on post-secondary issues was also done during the pride parade.

New U

New U is a conference for student representatives in UofT to arm them with skills to perform well at their roles. This year the executives went and participated in the multiple sessions New U had to offer.

Quebec Solidarity

There are three main things happening right now when it comes to Quebec Solidarity in Toronto. The first is a huge focus on trying to build coalition partners with multiple organizations and getting them involved in mobilization of the public around this issue. The other is having the groundwork for mobilization to get ready for fall. A speaking tour of some of the key players in the Quebec movement is being organized in Ontario, and a bootcamp lead by the leadership of CLASSE to train students in Ontario so they could mobilize on their campus is also being planned. And the last thing is public outreach, which this past week we were handing out leaflets and red squares at the pride parade.

Occupation of Glen Murray office

On June 22, a few executives from Scarborough joined a couple dozen other students to occupy Glen Murray's office. This was done as a response to the passing of the Ontario budget that failed post-secondary students and his failure to have meetings with student representatives. It was an extremely successful occupation, we even filmed a parody of Call Me Maybe while we were there.

Vice-President Human Resources Report July 6th, 2012

ONGOING PROJECTS

Internship Summer Program

We have selected eight interns, one for each Executive and one for marketing, they are the following:

President: Melisa Ellis

Academics: Brandon Minia

Students & Equity: Charmaine Ramirez

External: Faryal Ashraf

Operations: Samiha Imami

Campus Life: Brandon Bharat

Human Resources: Krishna Patel

Marketing: Lucy Zhang

Orientation was held on Tuesday June 26th, 2012, where I gave the interns a presentation about the Union and the Program as a whole, highlighting on each of their roles individually.

Daniel set up each of the interns with their own emails.

VNP

Job Posting for VNP Coordinator has been put up, I was not happy with the pool of candidates so I extended the job posting to July 2nd, 2012. I have reviewed resumes, and plan to host interviews this week.

After my meeting with Doug Spooner (Manager of HR for the PAN AM games), we have officially certified our partnership as the Scarborough recruiter for the 2015 games.

Met with Andrew Egan from IITS and proposal for VNP website is currently being drafted.

Support Staff

We have had only 2 support staff working to do lockers, food court cleaning and postering. After discussion with Joel Clark, I found out SCSU generally has 5 support staff members during the year. It was crucial for us to hire new Staff members because a Locker coordinator and staff were cut by the previous executives. See attached Support Staff Hiring Report.

Executive Director

Job Posting has gone up through several job posting avenues and will close as of July 11th, 2012. Deadline may be extended if candidate pool is not adequate.

Meetings Attended

New U Conference: Tri-Campus Conference: June 23 & 24

Scott McRoberts Meeting (Director of Athletics): June 25th, 2012

- Discussed the overview of the VNP website to be developed with a section dedicated to the Toronto 2015 Games. He introduced me to Andrew Egan from IITS who he has been in discussion with to be our web developer. Scott also stressed that he would like the website to be launched for the September Ground-breaking.

Liza Arnason (Director of Student Life): June 25th, 2012

- New Work-Study Funding Cuts; we are currently in discussion with Administration in collaboration with UTMSU and UTSU for alternative funding.

Executive Internship Orientation: June 26th, 2012

- I gave a presentation about the internship program and each of their roles within the SCSU. Set up each individual with a general orientation package and a specific package tailored to their role.

VNP-Toronto 2015 Partnership Meeting: June 27th, 2012

- Guled, Abdalla and I met with Doug Spooner (HR Manager of the Toronto 2015 Games) to solidify our partnership and garner further understanding of Toronto2015 visioning for VNP.

Andrew Egan (Manager, Web and Digital Technology): June 29th, 2012

- Discussed vision and layout of the VNP website and all Andrew will be drafting a proposal due the week of July 11th.

Regular Meetings

- **VP Operations & Business Manager:** several meetings a week in regards to the internal operations of the SCSU.

UPCOMING GOALS

- Hire Executive Director
- Hire a VNP coordinator
- VNP Website Development
- Executive & Intern Training

POST-MORTEM PROJECTS

- Hired Support Staff
- Hired Executive Interns
- Finished Executive Intern Orientation

SUPPORT STAFF HIRING COMMITTEE REPORT

Sarah Worku- VICE-PRESIDENT HUMAN RESOURCES

The purpose of this report is to outline the hiring process for the position of Support Staff.

1.0 COMMITTEE MEMBERSHIP

The hiring committee was comprised of the following individuals:

- **Sarah Worku – Vice President Human Resources (Chair)**
- **Sudha Mathai- Office Manager**
- **Krishna Patel- HR Associate**

2.0 HIRING PROCESS

All procedures regarding the following topics were based on the SCSU Hiring Procedure passed during the September 29, 2006 Board of Directors meeting.

- Creation of Job Postings
- Advertising the position
- Selecting a hiring committee
- Receiving submissions for the position and screening applicants
- Conducting interviews
- Evaluation of candidates and discussion of the interview process

A total of twelve (12) applications were received and reviewed by the Vice President of Human Resources. Seven (7) candidates were invited for an interview, and six (6) were present for their interviews.

The interviews were scheduled on June 28th, 2012. The interview room (SL219) that was booked, ensured to maintain the integrity of the interview process (i.e. located in the second floor of the Student Centre). The individuals were asked to wait at the front desk of the SCSU office and were brought up by the Vice-President Human Resources to the rooms for their interviews.

After ample amount of discussion on June 29th, 2012 the Hiring Committee was able to reach consensus on which candidates would be selected for the positions.

3.0 COMMUNICATION OF THE COMMITTEE'S DECISION TO THE REST OF THE CANDIDATES

The Chair of the Hiring Committee communicated to the rest of the candidates the decision of the committee via e-mail.

4.0 MOTION TO SCSU BOARD OF DIRECTORS

BIRT the SCSU Board of Directors ratify the recommendation of the Support Staff Committee and hire Dianze He, Yijia Shen and Jae Rim, effective July 3rd, 2012.

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Vice-President of Academics Report

July 6, 2012

ONGOING PROJECTS

DSA Funding Subcommittee Drafting

Primary drafting of the new funding policy is completed. It has been sent to our Vice-Chair for further review, to be approved by the Board of Directors in the near future.

DSA Skills Conference

The progress of this project is contingent upon the creation of the new DSAs. Nadia and I have been in the works of doing scrupulous review of the current DSA creation policies, and will be in contact with the chairs of the new and existing departments with regards to the future of their respective DSAs. The room has been booked, and I will be sending out invitations to DSAs in the near future.

Governance Reform (Tri-Campus Project)

The proposed model as endorsed by Richard Nunn (Chairman of the Governing Council), Louis Charpentier (Secretary to the Governing Council), and Professor Bill Gough (Governor and UTSC faculty) has been “passed in principle”, and will be up for further consultation and amendment until the next Governance cycle. A Governance Review Coalition (comprised of the SCSU, UTSU, UTMSU, GSU, APUS, and UTFA) has been formed and a proposed model has been put forward amongst the group, to be taken back to the constituencies to undergo a vetting process. I will be the SCSU representative to the Governance Review Coalition, and further modes of consultation will be put forward in the near future.

Academic Rights Campaign

A working group has now been established in moving forward with this campaign. Proposals for campaign material have been put forth, which will be brought to Marketing in the near future. I will extend invitation to membership of the working group following the next meeting.

Meetings Attended

Historical and Cultural Studies Chair Selection: **June 25, 2012**

- This was a one-time advisory committee to the Dean of Academics.
- Due to the nature of the meeting, most of it was held in-camera; however, a final decision had been made, which had taken effect this weekend when the omnibus departments of Humanities and Social Sciences departmentalized.

w/ Richard Nunn, Louis Charpentier, and Bill Gough: **June 25, 2012**

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- With student union executives and Judith Poe from the University of Toronto Faculty Association (UTFA)
- A few minor changes were made to the proposed Terms of Reference; however, the three remained stagnant, but failed to address the issue of quorum.

Governing Council Meeting: June 25, 2012

- All constituency representatives of the Governance Reform Coalition spoke on the proposed Terms of Reference, amidst comments from Bill Gough and the UTM and UTSC principals
- An initially weak motion to defer was dismissed; however, a motion to “Pass the Terms of Reference in Principle” was put forward, leaving the Terms open to more consultation and amendments. The Terms will be put on the table once again during the next Governing cycle, provided that Bill Gough finishes drafting the Election Guidelines.

Governance Reform Coalition: June 28, 2012

- The constituencies who spoke in the Governing Council meeting reconvened for a debrief session
- Some next steps were put forth, including the discussion over Judith Poe’s proposed amended model, and extending coalition membership to the school’s other unions and administrative staff.

UPCOMING GOALS

- Vetting and discussion over the proposed model of Judith Poe
- Approval and implementation of the DSA Funding Policy
- Solidify timeline and aims of the Academic Rights Campaign within the working group
- Establish rapport with the new incoming DSAs for the new departments

COMPLETED PROJECTS

Petition and E-mail Campaign against the proposed UTSC Governance Model

These two campaigns have played a vital role in the recent Governing Council meeting. Many of the governors have read through the sent e-mails, and have taken note of the opinions put forth.

However, a problem lay in my template e-mail being sent out. Additional comments and a good background of the subject were assumed on the part of the directors and executives who have sent this e-mail out. Notably, a Scarborough associate was targeted with a reply e-mail that exploited the sent e-mail’s weakness in substance. To address these issues, the Board will be (and is expected to be) kept updated with regards to the governance issue, with more information to be brought forth in future meetings and information debriefs.

BV 4th Floor Study Space Development – Student Input Report

From the last Board meeting, a short report was compiled, with all recommendations made. This report was sent out to Fran Wdowczyk and Billi Jo Cox, and the study space proposal

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was put to funding request. I will consistently be kept informed with respect to the development of this new study space.

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Vice President of Operations and CFO Report **July 6th, 2012**

ONGOING PROJECTS

IITS Service agreement

The SCSU currently does not employ technical staff which leaves the union at a technological disadvantage. IT related issues and troubleshooting have historically been left to the most 'tech savvy' staff/executive employed at any particular point in time. In cases where no one at the office can provide assistance, the task is outsourced to the IITS (Information and Instructional Technology Services) Department. IITS currently is not obligated to service the SCSU under their mandate and so provides ad hoc assistance at lowest priority. An agreement is being drafted and proposed for negotiation with Zoran Piljevic, the director of IITS. This agreement will specify service allocation to the SCSU along with its terms and conditions.

Status: Meeting arranged for 10th of July for input on the details of service.

Student Centre Walk-around

Joel Clark and I surveyed the Student Centre for work orders surrounding Health and Safety Standards. In inventory of tasks were created and our business manager is to follow up on the work orders.

Status: Work orders placed and awaiting action from facilities management.

Salto Lock System

The current Salto lock system is outdated and thus causes inefficiencies operationally. Most notably, after-office hour bookings are troublesome as the front desk staff must either leave the room door open on weekdays or lend the room key on weekends. The new system uses programmable cards that may be used to open the doors after office hours and on weekends.

Status: Key cores are installed on the four meeting rooms- awaiting front door installation. Software updated on designated front desk computer. Training will be provided by a Salto representative at our convenience.

SCSU Tax Clinic Program Creation

This academic year, the SCSU will be executing a Tax Clinic for both domestic and international students for the first time. In the past only domestic students were targeted as the International Student Center provided a tax clinic solely to international students.

In acknowledging our mandate as the SCSU, to serve all students, I am working to provide a sound structure for this program. A SCSU Income Tax Clinic project plan is being developed in consultation with the ISC coordinator.

Status: The SCSU Operations associate will now be assisting in the project plan creation.

Daniel Tittil, Vice President of Operations and CFO

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SRI General Manager (GM) Development

Recognizing the need for a full time general manager for the SRI Inc., a SRI GM Development Committee was struck. This comprises of the SRI's Treasurer, President and Business Manager as well as the VP of Human Resources (Daniel T., Abdalla A., Joel Clark Sarah W. respectively). This committee's mandate is to overview the viability and execution of financing and hiring of an SRI GM in consultation with relevant parties.

Status: Negotiations are still in order as Joel and I are meeting Frank Peruzzi to revise our business models.

Meetings Attended

Gamespot Service obligation meeting- June 29th, 2012

- Settled accounts payable and renegotiated deployment terms. i.e. new coin operated pool tables will be installed.

Underground Meeting

- Settled accounts payable and advised on payable terms.

UPCOMING GOALS

- Student Center Expansion Meeting
- First draft of IITS Agreement
- SRI GM Development Meeting Internal and External – Meeting with Frank and Shane
- Installation of Key Cores for front door.
- Update Tax Clinic Project Plan
- Dentistry Negotiations for capital repayment

COMPLETED PROJECTS

- Sign over of bank accounts completed
- Software Update for Salto