

**Scarborough Campus Students' Union
Board of Directors Package #3
Friday 22nd June, 2012
SL-232 6:00pm**

Friday 22nd June, 2012 6pm to 8pm. SL232, University of Toronto at Scarborough

Scarborough Campus Students' Union

Meeting #2 of the Board of Directors

Chair: Nicole Dionisio

AGENDA

Items of Business

I. Roll Call

II. Call to Order

III. Approval of the Agenda

Motion

Moved:

Seconded:

Be it resolved that the agenda for the June 8th, 2012 UTSC Board of Directors Meeting be approved as presented.

IV. Approval of Minutes

- a. May 25th Executive Committee Meeting
- b. June 8th Executive Committee Meeting
- c. June 8th Board of Directors Meeting

V. New Business

- a. Vice-President External Report
- b. Vice-President Operations Report
- c. Vice-President Human Resources Report
- d. Vice-President Students and Equity Report
- e. Vice-President Campus Life Report
- f. Vice-President Academics Report

VI. Other Business

VII. Next meeting: July 6th, 2012-- *6.00pm to 8.00pm*

VIII. 2nd Roll Call

IX. Adjournment

Agenda

1. Roll Call
 - a. ---
2. Approval of the Agenda
 - a. Moved: --, 2nd: --
3. Old Business
4. New Business
 - a. OM Hiring Report – Sarah & Abdalla
5. Updates
 - a. Move Update – Abdalla
 - b. Filing Protocol – Abdalla
 - c. Salto System – Daniel
 - d. SRI Update – Daniel
 - e. Quebec Student Strike – Guled
 - i. June 5th, 2012
 - f. Intern Program – Sarah
 - i. Expectations of Interns – Due June 5th, 2012
 - g. Beach Party – John
6. Other Business
 - a. Staff & Faculty Lunch – John
 - i. May 29th, 12-1
 - b. Orientation, SL BBQ
 - i. June 29th, 2012
7. 2nd Roll Call
 - a. –
8. Next Meeting: June 8, 2012 3-5 PM
9. Adjournment
 - a. Moved: --, 2nd: --

Call to Order – Called to order 10:30 am.

Attendance:

Abdalla Al-Baalawy: President and CEO - Present
Nicole Dionisio: Chair of the BoD - Present
Kavita Siewrattan : VP Students and Equity - Present
Adrian De Leon : VP Academics - Present
John Bastawrous : VP Campus Life - Present
Guled Arale : VP External - Present
Sarah Worku : VP Human Resources - Present
Daniel Tittil : VP Operations & CFO - Present
Alyssa Moses : Vice-Chair of the BoD - Present

Approval of the Agenda

Moved : John Bastawrous Seconded : Guled Arale

Voting: Unanimous

New Business

- a. Office Manager Update (Sarah & Abdalla)
 - i. Pass during the ECM
 - ii. Person will start June 5th
 1. Training will happen 5th, 6th, 7th
 - iii. Board meeting June 8th to have ratification
 - iv. **Motion: BIRT the ECM approves the hiring of Office Manager Sudha Mathai effective June 5th, 2012.**
 1. **Voting: Unanimous**

Updates

- a)
 - a. Move Update (Abdalla)
 - i. Everyone is downstairs
 - ii. Adrian does not have a room
 - iii. Brian needs help to move upstairs
 - iv. Monday/Tuesday after 5pm
 - v. Finalize phone line changes
 - vi. **Motion: BIRT white boards be put in all the executive offices downstairs.**
 - 1. **Voting: Unanimous**
 - vii. People who want calendars etc. will purchase that on their own agenda
- b)
 - a. Filing Protocol (Abdalla)
 - i. People want to be able to use their own laptops
 - ii. There need to be consistent filing happening
 - iii. Drop Box account and sync with your laptop and office computer
- c)
 - a. Salto System (Daniel)
 - i. Lock System that we use (Code Locks)
 - ii. Updates: Card system that is programmed that is used at any time.
 - iii. During your term the card will be activated
 - iv. Joel, Daniel and Abdalla will be trained on using the system
 - v. Using proxy cards alone
 - vi. Change the policy of room bookings in the Student Center
- d)
 - a. SRI Update (Daniel)
 - i. Joel is the Manager
 - ii. Brian is the Operational Manager
 - iii. Joel also manages the back end of rex's den
 - iv. Take on an SRI manager for Rex's Den
 - v. Another manager for the franchises
 - 1. July 16th for the new SRI manager
 - a. SRI is a parent company that owns 3 businesses
 - b. \$80K for the manager
 - 2. Financing from the University to pay for this manager
- e)
 - a. Intern Program
 - i. Promo Internship
 - ii. Determine what you would like them to be doing
 - iii. Create a transition package
 - iv. 2-4hr days
 - v. June 5th give Sarah what the training package
- f)
 - a. Beach Party
 - i. SteamWhistle to Sponsor Kegs

- ii. 30K to work with for events
 - iii. SL party
- g)
- a. Quebec Strike
 - i. Low tuition fees and tuition will eventually be free
 - ii. Liberal government said they would increase tuition
 - iii. Students go on strike for 105 days so far
 - iv. Biggest protest in Canadian history
 - v. Government passed Bill 78: You cannot demonstrate unless you tell someone that you plan on striking
 - vi. Arresting 400 student
 - vii. Start a movement in Ontario
 - viii. Day of Action on June 5th
 - 1. CFS
 - 2. Hold a strike

Other Business

- a. Staff & Faculty Lunch – John
 - i. May 29th, 12-1
- b. Orientation, SL BBQ
 - ii. June 29th, 2012

2nd Attendance

Abdalla Al-Baalawy: President and CEO - Present
Nicole Dionisio: Chair of the BoD - Present
Kavita Siewrattan : VP Students and Equity - Present
Adrian De Leon : VP Academics - Present
John Bastawrous : VP Campus Life - Present
Guled Arale : VP External - Present
Sarah Worku : VP Human Resources - Present
Daniel Tittil : VP Operations & CFO - Present
Alyssa Moses : Vice-Chair of the BoD - Present

Next Meeting : June 8, 2012, 3-5 pm

Adjournment

Mover: John Bastawrous Second: Alyssa Moses

The meeting is adjourned.

Agenda

1. Roll Call
 - a. ---
2. Approval of the Agenda
 - a. Moved: ---, 2nd: ---
3. Old Business
4. New Business
5. Updates & Discussions
 - a. Meeting with UTSU & UTM: August 3?
 - b. Discussion with Franco and his Priority
 - c. Discussion with Desmond and his Priority
 - d. Campus Life
 - i. Summer Mobile Chill Station
 - ii. Food trucks for Orientation
 - e. Internal
 - i. Sweaters for Execs + BoD
 - ii. Shirts for Execs + BoD
 - f. SCSU Marketing
 - i. SCSU Brochure
 - ii. Executive Promo Cards
 - iii. SCSU Magnets
 - iv. **Reach, connect, build**
 - g. SCSU Execs help with Residence Move-In Monday September 3, 2012
 - h. Student Centre Expansion
 - i. UTSC Governance Reform
 - j. **New rooms – Underground**
 - k. **University Affairs Model**
6. Other Business
7. 2nd Roll Call
 - a. ---
8. Next Meeting: **June 22, 2012, 3-5 PM**
9. Adjournment
 - a. Moved: ---, 2nd: ---

Call to Order – Called to order 3:16 pm.

Attendance:

Abdalla Al-Baalawy **AA**: President and CEO - Present
Nicole Dionisio **ND**: Chair of the BoD - Present
Kavita Siewrattan **KV**: VP Students and Equity - Present
Adrian De Leon **AL**: VP Academics - Present
John Bastawrous **JB**: VP Campus Life - Present
Guled Arale **GA**: VP External - Present
Sarah Worku **SW**: VP Human Resources - Absent
Alyssa Moses **AM**: Vice-Chair of the BoD - Absent

Approval of the Agenda

Moved : John Bastawrous Seconded : Adrian De Leon

Voting: Unanimous

Updates and Discussions

a. Meeting with UTSU & UTM: August 3 in question.

Not all members can make it so Abdalla will find a new date.

b. Discussion with Franco and his Priority

AA: Franco's goals for the year: growth and student experience. Wants to see UTSC being a spot where students come and stay through the creation of new buildings. We need to look at the concept of space, old buildings and new. Emphasized that students "do what they need to do". He believes trust is very important among executives and administration.

c. Discussion with Desmond and his Priority

AA: His priority is to build a positive campus. There is already a positive culture that he wants to strengthen and would like our help. His second priority is to improve mental health awareness. He wants to launch a Mental Health Network during Mental Health Awareness Week. Purpose is to break stigma that is on the campus right now.

This will be followed up by Kavita.

d. Campus Life

i. Mobile Chill Station

AA: We will have the station to give away freezies. Not necessarily to get information but to welcome new students and a kind gesture to those on campus.

ii. Food trucks for Orientation

KS: I would like to bring Food Trucks during the Summer. What do people think about bringing food trucks in during Orientation/where should we put them?

GA: Food is covered by us during Orientation. Food trucks are expensive.

KS: In terms of new students coming to campus, it shows them that there are many food options.

GA: We should have them during welcome week.

KS: Where would we put them?

JB: We can put one in between AA and the Student Centre.

KS: That is an emergency route; we cannot put it there.

JB: We can put one in front of Science Wing.

AA: We can put one near the hot dog guy.

Kavita will bring this up to them.

e. Internal

i. Sweaters

GA: I don't think we should have special UTSC shirts, maybe shirts with an "Ask Me". The shirts give us a sense of entitlement that students might find intimidating.

AA: In the past, we've had sweaters with just had our names on it, Guled is suggesting a different model.

JB: Name on the side is a replacement for nametag, which is useful when we are outreaching.

AA: Can have both, sweaters with names as well as shirts that have "Ask Me" on it, so both volunteers and SCSU staff are seen as equally knowledgeable.

AL: Past designs have been "flashy", maybe change the design and make it more simple, more approachable for students.

We will have SCSU sweaters (with names) for the executives and board and

ii. Shirts for Execs + BoD

Have generic shirts ("Ask Me") for everyone (volunteers, executives, directors).

f. SCSU Marketing

i. SCSU Brochure

KS: When me, Adrian, and Sarah went to the Residence centre, people would ask who we are and what SCSU is about. We should have promo cards, rather than brochures as a summary of what SCSU is about. Maybe have the position rather than the names of VPs so they can be used from year to year. We need it for outreach, in orientation kits, would be used as a talking platform card.

We will establish a Working Group to Discuss with Marketing: Abdalla, Adrian, John, Kavita, Daniel.

ii. **We will make Executive Promo Cards**

iii. SCSU Banner

iv. "Reach, Connect, Build"

AA: We can build a whole campaign. Reach out, connect with other students, and build: help students build events, academics, careers etc. with the help of respective VPs. It can be our marketing campaign for the year. What do you think about the model?

DT: The concept worked well last year.

AL: I like the concept, I do not like the name.

AA: I think we should have a branded campaign. We can have a discussion with Marketing.

GA: Why do we need a campaign? It seems to be focussed more on branding SCSU when we can outreach without having to do a campaign.

DT: Every company has an umbrella brand that people can connect to.

AA: The model will focus on brand as well as outreach.

v. SCSU Magnets

KS: Every summer, EMRG puts magnets on fridge doors of all the Residences. We should have SCSU promo cards ready for the Residence move in order to reach out to new students. Residence move in is usually Labour Day (Sept. 3).

Executives will help with Residence move-in on Monday, September 3, 2012.

g. SCSU Execs help with Residence Move-In Monday September 3, 2012

i. See above "SCSU Magnets"

h. Student's Centre Expansion

KS: Fill-in of SCSU will take 1 month to complete. There will be potential disruptions to the operations of Rex's Den. The entrance to the student centre will be limited to Military Side Entrance and East Court Side. Rex's Entrance could be replaced by a door with logo. Suggested by Daniel that we hold off on renovations until SRI Manager is hired.

*See Kavita's document; attached.

DT: Space fill-in is not affordable right now, mainly because we are hiring an SRI manager. We also have other high priority items such as prayer spaces that we could use the money for.

AA: It is a problem to students when there are events going on downstairs and upstairs; lighting and noise travelling up becomes a problem.

Daniel will meet with Joel to look at where we can find money to fund the Fill-in.

i. UTSC Governance Reform

AL: Pushing for decision to be delayed, and have all members of the school involved so it is a good representation of the entire University of Toronto.

j. 2 rooms where Underground used to be

KS: I want to make these rooms bookable.

AA: The rooms are bookable.

KS: I would like to have one room bookable for SCSU standing committees.

DT: One room can be booked for all standing committees, in advance, through front-desk.

k. University Affairs Model

Model created by Adrian is attached.

Other Business

- a. **Get Started: SCSU will have a table**
- b. **Everyone will share their Google Calendars with the front desk**

2nd Attendance

Abdalla Al-Baalawy: President and CEO - Present

Nicole Dionisio: Chair of the BoD - Present

Kavita Siewrattan : VP Students and Equity - Present

Adrian De Leon : VP Academics - Present

John Bastawrous : VP Campus Life - Present

Guled Arale : VP External - Present

Sarah Worku : VP Human Resources - Absent

Alyssa Moses : Vice-Chair of the BoD – Absent

Next Meeting : June 22, 2012, 3-5 pm

Adjournment

Mover: John Bastawrous

Secunder: Guled Arale

The meeting is adjourned.

**Student Center Visioning Exercise
Design and Construction Management**

Date: Thursday 7th June, 2012

Time: 10:00am – 12:00pm

1. Priorities of SCSU:
 - a. Fill-in this Summer
 - i. 1 month to complete
 - ii. Potential disruptions to the operations of Rex's
 - iii. Entrance to the Student Center will be limited to Military Side Entrance and East Court Side
 - b. Rex's Restaurant Entrance
 - c. Seating
 - d. Projector and Screen
2. The new SRI Manager will be in discussion with what happens in terms of renovation with Rex's Restaurant.
3. Moving Forward
 - a. Looking into seating types
 - b. What size of screen is needed for the food court
 - c. What type of projector we would need
 - d. Different signage for Rex's
 - e. Campus Design and Development application will need to be completed
 - i. Business Administration Website
 1. Renovation
4. Rest of Master Plan
 - a. Plastic Panels
 - i. Change into glass
 - b. Lab in Rex's
 - i. Put on hold
 - ii. SRI Offices
 - c. TV Lounge
 - i. Projector/TV
 - ii. Couches
 - iii. Computers
 - iv. Next Bus Monitors
 - d. Rex's Coat Check
 - i. Opening up the space to put in more lockers
 - ii. On hold until an SRI manager is hired
 - e. Rex's Space
 - i. Determine whether Rex's Den will be known as the entire downstairs space or whether it will just be the seating area.
 - f. Old Underground Offices

- i. Decide whether we would like to make them bookable for clubs due to underutilization
 - ii. Break down the wall and make it into one big room
 - iii. Make it SCSU Space
 - g. All-Gender Washroom
 - i. Implement on the first floor
 - ii. Leave other rooms the same
 - h. Removing the Bus Stop
 - i. Increase visibility of Rex's Den
 - ii. Talk to Fran about La Prep and drive-by visibility
 - i. Rex's Big Picture
 - i. Potentially a 2-story project with a patio
- 5. Metropass Line is long, takes up space and blocks traffic.
 - a. How are we going to alleviate this problem
- 6. Health and Wellness
 - a. Look into the MOU for the agreement on Health and Wellness in Student Center Space
- 7. Water Fountains
 - a. Needs to be addressed on a larger scale

Minutes

Board of Directors Meeting #2 of the University of Toronto Students' Union

Friday June 8, 2012 – 6:00pm (Room: SL-232)

I. Roll Call

Title	Name
Humanities	<i>Rannie Xu</i> RX – late
	Ashley Acoba AAC
	Hassan Shazaam HS
Psychology	Nicole Dionisio ND
	Taha Iftikhar TI
Biology	Sheen Pardinas SP
Management	Mouad Benaicha MB
	<i>Ismael Mohammad</i> IM away
Social Sciences	Patrick Simeon PS
	Alyssa Moses AM (Vice Chair)
	<i>Luis Moreno</i> LM away
President/CEO	Abdalla Al-Baalawy AAB
VP Operations/CFO	Daniel Tittil DT
VP Academics	Adrian De Leon AD
VP Students/Equity	Kavita Siewrattan KS
VP External	Guled Arale GA
VP Human Resources	<i>Sarah Worku</i> SW away
VP Campus Life	John Bastawrous JB

II. Call to Order

This meeting is called to order at 6:19PM

III. Approval of the Agenda

MOTION

Moved: AD

Seconded: TI

For approval of the agenda

BIRT the agenda for the June 8th, 2012 UTSC Board of Directors Meeting be approved as presented.

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Board of Directors Meeting #2 of the University of Toronto Students' Union

Friday June 8, 2012 – 6:00pm (Room: SL-232)

IV. Unfinished Business

a) Executive Director Development Report

MOTION Moved: AAB Seconded: AD
Go on Camera

VOTE
In Favour: 12 Against: 1 Abstain:

AAL – Allowing Filippo Raso (Ex-Officio) to stay on camera

MOTION Moved: AAB Seconded: GA
Go out of Camera

MOTION Moved: ND Seconded: JB
To let Rannie in meeting

MOTION Moved: GA Seconded: KS
Go on Camera

MOTION Moved: KS Seconded: SP
To allow Daniel and John temporarily leave and re-enter meeting

MOTION Moved: AAB Seconded: TA
To Go out of Camera
VOTE Favour: 10 Oppose: Abstain: 2

MOTION Moved: GA Seconded: HS
BIRT, that the Executive Director Report be adopted as presented.

VOTE
Favour: 12 Oppose: Abstain:

V. New Business

a. Selection of Standing Committee of External Chair

Opening Nominations: for SCO External Chair (SCOEC)

Nomination: Sheen (by PS) - object

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Friday June 8, 2012 – 6:00pm (Room: SL-232)

Nomination: Hassan (by TI) – object

AM: No one should be forced to be a chair of SC. We should find an ex-officio that is willing to do this and is willing to take on the position/responsibility

AAL – Reference Check on Policy of Ex-officio (3.02)

Nomination: Sheen (By AM) - Accept

VOTE

Favour: 9

Oppose:

Abstain: 1

BIRT Sheen Pardinias be adopted as the Standing Committee of External Chair.

MOTION

Moved: AM

Seconded: RX

To get food – 2 minute recess

ND: Meeting Back to Order

b. President and CEO Report

AAL:

Office Move – trying to get phone lines running in the next 2 weeks

-All execs downstairs, all full-time staff are upstairs except Office Manager

- Officer Manager Hiring Committee Report– will see soon

Promise of post-assessment after a project has ended - Nikki has sent it out

Continuity retreat: feedback – what went well/wrong, highlight revenues/expenses that occurred

-Asked all execs for feedback

Recommendations for Next Year

TI: Make it longer

RX: More bonding time was part of agenda, but didn't stick to agenda

Sticking to schedule, mindful of things that have happened in the past – set aside time for group activity

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Board of Directors Meeting #2 of the University of Toronto Students' Union

Friday June 8, 2012 – 6:00pm (Room: SL-232)

TI: Bonding time, not enough time to spend time in a group, outside of meetings. Extended retreat to an extra day or two

KS: Executives should be more involved in the agenda of the retreat because actual agenda was made up by one person

Board involved in presentation process only execs made presentation, I felt disenfranchised from SCSU as a team – director involvement (research, presentations, having reports up, etc.)

MB– Everyone should have presentation about themselves – background information on presenters

Workshops here as well – short/ to the point, people = exhausted

AAL – Not sticking to schedule, didn't happen on purpose

– adding extra day costs one grand (\$1000) more –tried to cut costs by having a shorter retreat

Agenda was made by AAL, ND, AM created

-not necessary for everyone to work on one document

Directors: working there for a few weeks, unfair to ask directors – to present on jobs when they didn't really start

-good recommendation for on-campus workshops and more bonding time

Next Post Assessment: SCSU launch

Practice board meeting, mix and mingle – talk to former executives/directors

Financials: No Revenue, Expenses = food

Recommendations: None

MOTION

Moved: ND

Seconded: TI

To Adopt President and CEO Report

VOTE

Favour: 12

Oppose:

Abstain:

BIRT the President and CEO Report be adopted as presented.

MOTION

Moved: AD

Seconded: GA

To omnibus all the VP Reports

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Board of Directors Meeting #2 of the University of Toronto Students' Union

Friday June 8, 2012 – 6:00pm (Room: SL-232)

Discussion

AAL: Speaking against this motion

GA: Passing all boards at the same time to not waste time

FR: Against – Decision we make for omnibus decision we make for all reports, no decision for individual reports. Some reports touch sensitive topics that might require to Go in Camera.

AM: Sarah's not here and her package has minute taker hiring, questions, etc. for next board meeting

DI: Call to Question

VOTE: Favour: 12

Against: AD (Noted)

Abstain:

Question: Have the vote to have an omnibus

MOTION

Moved:

Seconded:

Omnibus all the reports to approve them with one vote

VOTE: Favour: 8

Against: 3

Abstain:

BIRT,

BIRT VP Academics Report be reconsidered in its own motion, be it further resolved that VPs be able to ask questions regarding their report

MOTION

Moved: AAL

Seconded: TI

To turn down the omnibus motion and to go through each report individually

VOTE: Favour: 8

Against: 4

Abstain:

c. Vice-President External Report

GA- case analysis, staff on vacation

FR: Shuttle Bus – work being done on this

FR: LRT- advocating on this behalf, Panam facilities, priority – LRT

GA – Yes, complicated problems as to who is doing what - TTC/metro

FR: Panam Facilities – if possible to get priority with LRT

GA: LRT won't be done until 2015, after the Panam Games

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Board of Directors Meeting #2 of the University of Toronto Students' Union

Friday June 8, 2012 – 6:00pm (Room: SL-232)

MOTION Moved: ND Seconded: AAL
To Adopt the VP External Report

VOTE: Favour: 11 Oppose: 0 Abstain: 0

BIRT the VP External Report be adopted as presented.

d. VP Operations Report

FR: Money available – how much funding for the DSAs

DT: Get back to AL on it

MB: SRI General Manager, when hiring?

DT – Come to office to negotiate room/for answers, to finance manager, schedule meeting for a proposal

MOTION Moved: ND Seconded: KS
To Adopt VP Operations report

VOTE Favour: 12 Oppose: Abstain:

BIRT the VP Operations Report be adopted as presented.

e. Vice President Human Resources Report

Sarah not here, AAL will cover report

AAL: Daniel, Sarah, Joel, AAL on Hiring Committee

-Followed hiring procedure, Chair of full time hiring title given to SW

-Executive Minutes were passed tentatively until board ratification,

-Person needed to start before board meetings begin

Hiring reports, ECM minutes – the board will ratify them

May need to hire for a shorter period of time – until lengthy board meeting

Procedure: pass tentatively ECM minutes/hiring report – (follow this procedure this year)

BIRT SCSU Board of Directors ratify the recommendation of the Office Manager Hiring Committee and hire Sudha Mathai, effective June 5th, 2012.

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Friday June 8, 2012 – 6:00pm (Room: SL-232)

Removing study space/food space – what are students looking for as for space – based on student groups – I wanted to do a student walk around instead to figure out what students would like

Completed Projects: Few amendments on projects – for SLs this Monday

Extensive Outreach Model - Occupy buildings and do walk around

AAL: Post Assessment – next board meeting receiving completed reports for completed projects

Hoping to have the post-assessment for the two completed projects

FR: Addressing commuters – walking around, prayer space

Ks: Year-long plan – allocated space – for prayer and gender inclusive washrooms

FR: Commuters don't remain at UTSC, common ground for people who don't stay at UTSC

KS: address these commuters and people to figure out what they want, address people who just go to class and then go home

TI: doing surveys at the bus stop, some students just commute and leave – people at the bus are always going to be there, surveying people in campus are occupying space

MB: People are in a rush at the bus stop they don't want to talk

GA: Discuss later

TI: Random directors can attend SC Meetings?

ND: Yes.

MOTION

Moved: ND

Seconded: MB

To Adopt VP Students and Equity report

VOTE Favour: 11

Oppose: 0

Abstain: 1

BIRT the VP Students and Equity Report be adopted as presented.

g. Vice-Presidents Campus Life Report

JB: Summer mobile chill station – purchase freezies/popsicles – premeditate time

Facebook on the floor, come catch a free freezie

Upcoming Goals – inquire about free parking – during Rex's evening events/pub night

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Hindrance – Parking Problem for pub nights and evening events at Rex's Den

Try to open up day care parking and make that free parking for people who need to drive to events

Completed Project – Hypnotist – Jeff West new for Orientation 2012

Questions/Discussion

AAL: Chilling station - executives are running, but everyone is welcome to join

DT: Euro Cup 2012: Rex's Den.

TI: Timings for all the games can be written on posters

JB: Only weekday games so schedule is not up. The poster is a general poster. The games on weekends can't be shown at Rex's.

Drink specials/food specials – for semis/quarters

2 games everyday 12 and 2 30

TI: Opening Rex's Den during the weekend?

JB: Maybe, must check

AAL: Tweet before you eat: take picture of Rex's Den food and hash-tag that – on twitter

MOTION

Moved: ND

Seconded: PS

To adopt the VP Campus Life Report

VOTE Favour: 12

Against:

Abstain:

BIRT the VP Campus Life Report be adopted as presented.

2 minute recess called by the Chair

ND: Call to Order

h. Vice President of Academics Report

AD- Add something to other business, I have nothing to say.

FR: Departments are being split. We should have director positions to reflect the departments that are being made (i.e. Split of Socials Sciences and Humanities), have directors for each of the

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new departments. Next point, don't want to talk about it specifically because we're not in camera but BIOSA/PNDA – Sensitive information on sources of revenue/partnerships. We shouldn't necessarily put that out to the public. AAL will move motion to strike that out.

AD: New directors for departments - first step is choosing the chair, creation of the DSAs then discuss creating new positions for each new department. Keep in mind that this process that we should be moving towards next year to reflect the new departments.

MOTION Moved: AAL Seconded: AD

To Amend VP Academics Report

Under BIOSA Directorial meeting - Strike out first and third bullet

PNDA Introductory Meeting - Strike second and third bullet

VOTE Favour: 11 Oppose: 1 Abstain: 0

MOTION Moved: ND Seconded: TI

To adopt the VP Academics Report as amended

VOTE Favour: 10 Oppose: Abstain:

BIRT the VP Academics Report be adopted as amended.

i. Other Business

AD: Governance Reform

They want pull out student seats, which is less than the mandated collegiately. (4 student seats but not designated per constituency)

Deadline is June 25, fighting on new model proposal; bigger problem is the lack of legitimacy in terms of how they're in how they're going to go about Governance

Two Town Halls – collaborate – ask questions, input, etc.

But, premeditate time, presented as is, no matter what question people had, “sorry we have our ‘hands tied’” – new model we go to – closed doors

-1970 UofT act – equal or similar magnitude, held it for 4 years to deliberate over this

This act took place during two town hall meetings

-Monday to talk to Executive Committee – govern council – tri-campus affairs: this to be pushed back make sure this is a) legit b) endorsed by all constituencies

Minutes

Board of Directors Meeting #2 of the University of Toronto Students' Union

Friday June 8, 2012 – 6:00pm (Room: SL-232)

My dream is over the course of next week – go out full force, petition, and outreach. This is affecting not only us, but all students, future students.

Walk into my office, we'll work something out. We'll talk to students, make them sign a petition. We'll make them aware of what's going on and why this is a failure and illegitimate.

MOTION

Moved: ND

Seconded: AD

To Extend meeting to 8:15pm

VOTE: Favour: 10

Oppose:

Abstain:

AAL – AD invited, but I'm recommending everyone come to petition will affect every single student

Takes away student seats, takes away ex-officio status on the Exec Committee for the College Council. SCSU – cannot speak on matters at this campus unless they run one of their members as regular students

We have the Responsibility of Ex-Officio –we are elected to represent student body. We run an election and we do not win, this means the SCSU barred from speaking at college council. That is the danger that is facing us now.

We all have to do this– everyone should talk to Adrian to petition for this – 100+ signatures each person. The problem is not the model, but the process. There was no proper consultation. No proper way that this was done.

FR: Proposed governance – it addresses a lot of problems at UTSC faces, but it pretty much screws the students over in a lot of senses. We should stress that we are 'for change' of GC, but we can govern our own future, but they're reducing student representation. 3000 students represented by one person. Now they want 12000 students to represent by one student. The way you present yourself should be open to change.

AD: They want to pass this: June 25th – when students are not in school or those that are in midterms. If we don't do this, we are at a very bad shape (UTSC). Our presentation is to Louis Charpentier, GC is very UTM Centric. If it passes anyways and we fail to do this, at least we tried. I really hope that we take this into consideration.

MOTION

Moved: GA

Seconded:

To adjourn

ND: Motion Out of Order

Minutes

Board of Directors Meeting #2 of the University of Toronto Students' Union

Friday June 8, 2012 – 6:00pm (Room: SL-232)

AAL: Send out an email – not a specific time to pick up a petition: print it yourself – for the whole week.

JB: Grab it from Adrian's office – take a petition sheet – get it signed for the week

AD – Monday 11 – 12pm (office for petition)

MOTION

Moved: GA

Seconded:

To Adjourn

Next Meeting: June 22, 2012 – 6 – 8pm

Board Reports from Executives- Due on June 18th at 12pm

Chairs of SC – By Monday, please send ND your specific dates for summer

j. 2nd Roll Call

Meeting Adjourned – 8:11pm

k. Adjournment

MOTION

Moved: ND

Seconded: JB

To Adjourn

VOTE: Favour 10

Oppose:

Abstain:

President & CEO Report

June 18, 2012

ONGOING PROJECTS

Office Move (part of the Internal Environment Policy (IEP) Development)

We have almost completed the Office Move. At the moment Joel is trying to finish installing the phone lines within the offices. Also I have organized an office cleaning day on June 21 to do a thorough cleaning of the whole office so that we can check inventory and also have a presentable office.

SCSU Restaurant Inc. (SRI)

Franchises

Joel, Brian, Daniel and I are working on trying to have the franchises open soon. We have set an internal deadline but we are cautious on putting this deadline out to the public due to the past occurrence of false dates that were being presented.

Joel and I have been working on getting permits for the franchises and have had a few issues around acquiring the permits. We are still working on this.

Joel and Brian are ordering a few more equipment for the franchises to make sure they are ready to function once we have the permits and training done.

Rex's Restaurant

Joel, Daniel and I had a meeting with Raine, Jimmi and Phil to discuss the status of Rex's at the moment and the introduction of a few changes to Rex's and SRI overall (such as the SRI General Manager). We also discussed the Euro Cup and its impact on Rex's sales as well as the possibility of creating more programming to bring more people down to Rex's.

Executive Director (ED) Development

At the moment, the changes that were requested at the last board meeting were put into the Job Posting and Job Description (HR requirements). Also I have requested for anyone that would like to sit on the hiring committee to contact me and have gotten emails back regarding this. The formation of the committee will happen in the next couple of weeks.

Sarah (VP HR) has posted the Job Posting up on websites and also on our own website. We have also send the job posting out to other Canadian Federation of Student locals since many people that are working in those locals would have sufficient experience to work as an Executive Director.

Canadian Federation of Students – Ontario (CFS-O) Skills Conference (June 15-17)

The Skills conference this year was just as informative as past year. A lot of discussion happened surrounding various issues in the Post-Secondary School sector and also there was a lot of training on how to run the operations of a student union.

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Meetings Attended

Meeting with UTSC Senior Executives: June 8, 2012

- Had orientation with the UTSC Senior team and also discussed goals of each sides
- Had a good discussion on a few issues that we both would like to work together on (such as Work Study)

Meeting with Scott McRoberts (Director of Athletics): June 15, 2012

- Discussed the Terry Fox run that will be happening at UTSC and how SCSU can help
- Discussed the Volunteer Network Program

Meeting with Georgette (Director of Development & Alumni Relations): June 14, 2012

- Discussed the Boundless campaign and SCSU potential involvement or support in it

Department of Student Affairs (DSA) Retreat: June 15, 2012

- Gave a presentation and brought forward different issues that can be worked on together with the different departments under the DSA
- Had a lengthy discussion on how to create a working group or committee to assess the status of how students and the academic portion of our university interacts

University of Toronto Faculty Association (UTFA): June 19, 2012

- Discussed governance review and how faculty can work with students to bring changes to the proposed governance model

UPCOMING GOALS

- Acquire Permits for Franchises
- Work on Governance Reform
- Continue Office Move
- ED Development
- Meetings with UTSC Departments (Health & Wellness)
- Meeting with the Provost, Students Office
- Continue drafting IEP
- Executive Committee Meetings

COMPLETED PROJECTS

- NONE

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Vice President of Operations and CFO Report

June 22nd, 2012

ONGOING PROJECTS

IITS Service agreement

The SCSU currently does not employ technical staff which leaves the union at a technological disadvantage. IT related issues and troubleshooting have historically been left to the most 'tech savvy' staff/executive employed at any particular point in time. In cases where no one at the office can provide assistance, the task is outsourced to the IITS (Information and Instructional Technology Services) Department. IITS currently is not obligated to service the SCSU under their mandate and so provides ad hoc assistance at lowest priority. An agreement is being drafted and proposed for negotiation with Zoran Piljevic, the director of IITS. This agreement will specify service allocation to the SCSU along with its terms and conditions.

Student Centre Walk-around

Joel Clark and I surveyed the Student Centre for work orders surrounding Health and Safety Standards. In inventory of tasks were created and our business manager is to follow up on the work orders.

Salto Lock System

The current Salto lock system is outdated and thus causes inefficiencies operationally. Most notably, after-office hour bookings are troublesome as the front desk staff must either leave the room door open on weekdays or lend the room key on weekends. The new system uses programmable cards that may be used to open the doors after office hours and on weekends. Status: Currently awaiting university locksmith to install key cores.

SCSU Tax Clinic Program Creation

This academic year, the SCSU will be executing a Tax Clinic for both domestic and international students for the first time. In the past only domestic students were targeted as the International Student Center provided a tax clinic solely to international students.

In acknowledging our mandate as the SCSU, to serve all students, I am working to provide a sound structure for this program. A SCSU Income Tax Clinic project plan is being developed in consultation with the ISC coordinator.

Daniel Tittil, Vice President of Operations and CFO

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SRI General Manager (GM) Development

Recognizing the need for a full time general manager for the SRI Inc., a SRI GM Development Committee was struck. This comprises of the SRI's Treasurer, President and Business Manager as well as the VP of Human Resources (Daniel T., Abdalla A., Joel Clark Sarah W. respectively). This committee's mandate is to overview the viability and execution of financing and hiring of an SRI GM in consultation with relevant parties.
Status: awaiting response from Frances Wdowczyk.

Meetings Attended

CFS Skills: June 15th to 17th 2012

- Attended workshops on budgeting, human resources, campaigning, equity, etc.

IITS Agreement Initiation Meeting: June 13th 2012

- Discussed the need for IITS services at the SCSU.

NetSuite Proposal

- Software is too expensive for the SCSU. Unanimous decision by the president, VP operations, marketing manager and business manager not to adopt the software.

UPCOMING GOALS

- Student Center Expansion Meeting
- First draft of IITS Agreement
- SRI GM Development Meeting Internal and External
- Installation of Key Cores and Software Update for Salto
- Update Tax Clinic Project Plan

COMPLETED PROJECTS

- Sign over of bank accounts completed

Vice-President Human Resources Report

June 22nd, 2012

ONGOING PROJECTS

Internship Summer Program

Interviews were conducted on Wednesday June 13th, 2012 and Thursday June 14th, 2012 for all nine (9) intern positions. Successful Interns will be notified as of June 19th, 2012. Orientation is planned for June 25th, 2012.

I have been working on the Intern Training Handbook and it is almost at completion.

VNP

Job Posting for VNP Coordinator has been put up, job posting closes as of June 22, 2012.

Meeting with Scott McRoberts (Director of Athletics) and Doug Spooner (Manager of HR for the PAN AM games) to discuss VNP's volunteer recruitment for the PAN AM games.

Executive Director

Job Posting has gone up through several job posting avenues and will close as of July 6th, 2012

Meetings Attended

SCOHR- June 15th, 2012: Two out of the three Directors did not show up, so quorum was not met.

CFS Skills Symposium: June 17-19

Regular Meetings

- **VP Operations & Business Manager:** several meetings a week in regards to the internal operations of the SCSU.

UPCOMING GOALS

- Hire Executive Director
- Hire a VNP coordinator
- Hire Executive Interns
- Finish Executive Training
- Start up JHSC (Joint Health Safety Committee)



Vice-President Students & Equity

June 22nd, 2012

ONGOING PROJECTS

Policy for Bursary Program

Working with Financial Aid Services to create a better assessment process of applications for bursary.

Prayer Space Steering Committee

Prayer Space working document has been completed. Create a prayer space steering committee

Meetings Attended

Consultative Committee for Student Space: June 5th, 2012.

- Discussing the creation of facilitated groups to determine what students need for space on campus.

Standing Committee of Students & Equity: June 6th, 2012.

- Thorough updates and goals of the Vice-President Students & Equity for 2012-2013.

Student Center Visioning Exercise: June 7th, 2012.

- Discussion over what some of the priorities of expanding the student center will be.

Senior Executive Committee: June 8th, 2012.

- Updates on the progress of campus growth.

Prayer Spaces Meeting: June 8th, 2012.

- Renovation plans for the current prayer spaces.

UPCOMING GOALS

- Upcoming Meetings
 - Student Space Committee Meeting: June 19th 2012
 - Terry's Cause Meeting: June 19th 2012
 - Campaigns Meeting: June 19th 2012

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- Anti-Racism and Cultural Diversity Office Meeting: June 20th 2012
- Governing Council Meeting: June 25th 2012
- Project to End Violence Against Women Update Meeting: June 26th 2012

- Things to be done
 - Prayer Space Steering Committee
 - Re-write bursary policies
 - Update MOU with CAO about microwaves
 - Tabling for National Aboriginal Solidarity Day
 - Pride Button Making Event

COMPLETED PROJECTS

- Prayer Spaces Working Document
- Equity Discussion with Senior Leaders
 - Post-Assessment: Received very well. Senior leaders were interested in having a presentation skit for Orientation but there is no time in the schedule
- Equity Discussion for Board Retreat
 - Post-Assessment: More development on content of presentation.
- Extensive Outreach Model
 - Post-Assessment: Revise tabling model and move towards moving around the buildings instead.

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Campus Life Report **June 22nd, 2012**

ONGOING PROJECTS

Item One – Orientation Planning

- Currently overseeing the budget from last year.
- Sponsorship has decreased this year due to lack of funds from Rogers.
- New model for Orientation
 - o First year to GL ratio is now 6:1
 - o Therefore making our groups significantly bigger, but the amount of groups significantly less

Item Two – Euro Cup 2012 @ Rex's Den

- A few days into the tournament it's obvious that Rex's Restaurant has more traffic due to their displaying of the game
- The lounge area has transformed into "Rex's Stadium"
- Many people are watching the game however it isn't necessarily translating into them purchasing anything. Model might need to be adjusted
- Last week Rex's saw its highest bar sales amount in the past 3 months according to Phil Smith the beverage manager

Item Three – Summer Mobile Chill Station

- Taking the Coca-Cola bin and filling it with ice from Rex's
- Putting in Freezee's and Popsicle's and walking around campus
- Entire Executive Committee doing this
- Social Media to build hype and tweeting when we'll be out handing it out
- Price = free
- Form of outreach as well
- Costco → 70 Freezee's for \$12

Item Four – Relocation of GL Training Party

- Currently just in the brainstorming phase
- Considering contacting UTMSU Campus Life in regards to changing the location of the GL Training Post Party
- As opposed to having it at UTM's Pub the Blind Duck. We would have busses leaving from UTM to Sky-Bar Downtown Toronto where we would all party/socialize together
- Planning on contacting UTMSU Campus Life and discussing this potential idea

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Item Five – Week of Welcome Planning

- Currently brainstorming ideas to include in the SCSU WOW
- Meeting Place Party → Thursday September 13th, 2012
 - o Must speak with: Risk Assessment committee, DSL, Beverage Manager
 - o Must come up with a theme
- Carnival type games around campus
 - o Inflatable Basketball Free Throw net where bike ramps are outside SCSU
 - o Inflatable Jousting in outdoor area between SW-AC-AA
 - o Inflatable Rock Climbing in SC Courtyard
- SCSU Welcome BBQ
 - o Must contact Nasir the Hot Dog Guy similar to last year to order all the materials needed
- Seeking the XBOX Kinect people who did an event in the meeting place before to do the same thing for SCSU WOW
- Mini-Mosaic that was removed from Frosh can happen during this week
- ***WILL NEED VNP FOR ALL THESE EVENTS***
- ***WILL NEED ALL DIRECTORS FOR THESE EVENTS***

Meetings Attended

- Orientation Meetings every Wednesdays 1-3pm
 - o Generally discussed everything under “Orientation Planning” in the ongoing projects section
 - o Attendees → myself, Emzhei (DSL) and Jannell (OC)
- Rex’s Den Marketing Meeting
 - o We discussed the marketing for the Euro Cup where they approved my poster
 - o Also discussed some developments with Athletics. Partnership with Athletics. Because the parking lot is being renovated, anyone attending a league in the gym must park by the alternate parking lots
 - o Therefore they must pass by the student centre in order to get to the Athletics centre
 - o Partnership entails that
- Rex’s Den Manager’s Meeting
 - o Discussed the results of the Euro Cup for the first few days. No **obvious** peak in sales however it has increased and has remained consistent day-to-day
 - o Discussed the potential of hosting the NBA Finals on Tuesday June 19th.
 - o Suggested that Rex’s look into the option of “Delivery” to students around campus who call in and do not want to go down to Rex’s
- SCSU Marketing Meeting
 - o Discussed the new website and it’s layout
 - o Made several adjustments to words as well as colour and location of tabs
 - o Briefly discussed the orientation website → currently has a countdown timer to the websites as well as registrations launch.

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- Residence Orientation Coordinator
 - Briefly discussed SCSU's Orientation schedule with Residence's to try to collaborate events
 - Residence have yet to being planning their Orientation
 - Providing us with an alternative event during the Foam party ("Walk-In Movie Night at Folley Field")
 - Residence First Years will be attending SCSU's Play Fair event
- Meeting with Art Side Out Coordinator
 - Discussed SCSU's sponsorship bit in ASO
 - Discussed the logistics of their event
 - It will be happening during the 1st week of October
 - Informed them of the Terry's Cause Run on Oct. 3rd and ensure that that day was their least active day
- Meeting with the Drama Society
 - Discussed their involvement in Orientation
 - Discussed their involvement during the year. Want their events/plays to be better known to everyone and not just the drama students
 - Discussed a collaboration with External and SYC in planning a field trip for students to come watch Drama Society's play because D.S wanted to appeal to the H.S community

UPCOMING GOALS

- Coordinate meetings with clubs who want to have events during the year
- Slowly begin contacting UTSC clubs and try to coordinate meetings with the m
- Initiate the Club President FB Chat and get everyone on board with that
- Contact VP S&E in initiating the food catering guide for all UTSC clubs to access. (in preliminary stages)
- General goal for the entire year: **MAKE THE SCSU OFFICE FUN!**
- inquire about free parking during Rex's restaurant events
- Schedule several meetings with Phil Smith and retail and conference services regarding having a party in the Meeting Place and obviously having alcohol there as well
 - Must also speak with DSL in regards to booking the Meeting Place
 - Time of this event is still unknown. Any suggestions will be helpful!

COMPLETED PROJECTS

- Booked the Orientation Hypnotist by the name of Jeff West
- Euro Cup Week 1
 - Completed the poster for it as well

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Vice-President of Academics Report

June 22, 2012

ONGOING PROJECTS

DSA Funding Subcommittee Drafting

Preliminary work has been put into the drafting of this policy; I plan to model some of its elements after the current Clubs Funding Subcommittee policy. I will diffuse much of the technicalities and formatting work to my future associate, with whom I will collaborate to create the first draft to bring to SCOA, approximately by July.

DSA Skills Conference

I have been working with Nadia from DSL since our first visioning meeting in order to determine the most appropriate course of action for strengthening the support structure for DSAs. We have begun planning for a DSA Skills Conference, scheduled for sometime around August, comprised of workshops and seminars that are aimed to help with the operations of DSAs. We plan to repeat this orientation sometime in September if attendance is low, or if the new DSAs have not been created by August.

Governance Reform (Tri-Campus Project)

In collaboration with the executives of UTMSU and UTSU (specifically UTSU's Vice-President of University Affairs, UTMSU's Vice-President of University Affairs and Academics, UTMSU's President, and UTMSU's Executive Director), we have laid out our approach to pushing back against the new model through meetings with the Executive Committee and the Secretary of the Governing Council, as well as future meetings with some relevant constituencies such as the University of Toronto Faculty Association (UTFA).

Petition to Stand for Good Governance at the University of Toronto

This flash petition began on Monday, June 11. A volunteer street team of students, directors, and executives have been on the floor doing outreach and collecting signatures from as many students as possible. It is estimated that well over 100 signatures have been collected over the past 24 hours.

Governance Reform E-mail Campaign

SCSU and UTMSU have begun an e-mail campaign, urging students to send a template e-mail to the Governance Review Committee, Governing Council, and other relevant executives, in protest against the proposed models, and the deliberate ignorance of concerns raised by faculty, administrative staff, librarians, and students. UTFA has also begun mobilization on their own e-mail campaign against the governance model, in solidarity with the student unions.

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Academic Rights Campaign

The poster has been finalized and is set to be printed in vinyl, to be displayed in the near future. I will soon be in talks with the Orientation Team as to including card versions of these posters in Orientation Kits.

Study Space Development

Floor plans have been presented to the study space working group regarding changes to BV 4th floor. The due date is the end of June, and the group is requesting the SCSU come up with an official stance, including concerns and choice of floor plan. I plan to have an information session in the upcoming weeks for students and directors, in order to present these plans and to gather input.

Meetings Attended

w/ Louis Charpentier, Secretary of the Governing Council: June 5, 2012

- With student union executives from the other two campuses
- Laid out concerns such as lack of sufficient consultation among constituencies, lack of ex-officio seats, and large number of community members

w/ Nadia, preliminary (DSL): June 7, 2012

- Visioning and structuring of DSA Orientation
- Discussion over other support systems (e.g. workshops for new DSAs, check-ins, peer-to-peer collaboration)

Study Space Working Group: June 7, 2012

- Primary discussion over future renovation plans for the back half of BV 4th floor
- Three floor plans proposed, to be organized and made public within the next two weeks.

UTSC Senior Administration: June 8, 2012

- Presentations on the progress of Pan Am, the Research Advisory Board, and SCSU concerns, among others

University of Toronto Executive Committee: June 11, 2012

- With Andrew Ursel, spoke on UTSC and UTM recommendation that the governance reform be deferred, and that further consultations with internal constituencies are made available

w/ Nadia, follow-up (DSL): June 14, 2012

- Further development of the DSA Skills Conference, including confirmations of most speakers (finance, marketing, recruitment, visioning, etc)

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- Further discussion on the development of DSA support systems for fall/winter, including the Student Enhancement Fund, CSS, and SCSU DSA Funding

w/ Victoria Owen (Library): June 15, 2012

- She had expressed her concerns over the lack of librarian representation in the proposed College Council model
- She will look into the most recent report and deliberate with other librarians in order to give the official library stance on governance in the near future
- Study space was also discussed; concerns over the lack of academic involvement and visioning as a cause of poor study space quality and management
- Plans of improvements in the Learning Commons to maximize efficiency and minimize noise have begun (noise reduction through ceiling-hung structures, and rearrangement of layout, among others)

UPCOMING GOALS

- Study Space Information Session for directors and general students
- Governing Council meeting at Simcoe Hall on June 25th
- Further meetings with Nadia to discuss and develop DSA affairs
- With the hiring of the executive intern, look into the rejuvenation of defunct academic services (e.g. Book Borrowing)
- Hopeful completion of DSA Funding Subcommittee policy draft by mid-July