



## BOARD OF DIRECTORS PACKAGE

Saturday, August 29, 2020

4:00PM – 6:00PM (via Zoom)

University of Toronto Scarborough Campus

# RULES OF ORDER AT A GLANCE

| To do this:   | You say this:  | May you interrupt the speaker? | Must you be seconded? | Is the motion debatable? | Is the motion amendable? | What majority is required? |
|---|--|--------------------------------|-----------------------|--------------------------|--------------------------|----------------------------|
| Object to incorrect procedure being used  | Point of order.  | YES                            | NO                    | NO                       | NO                       | No vote taken, chair rules |
| Seek clarification from the previous speaker  | Request for information.   | YES                            | NO                    | NO                       | NO                       | No vote taken, chair rules |
| Object to something which prevents your continued participation (eg. excessive noise) | Point of personal privilege.   | YES                            | NO                    | NO                       | NO                       | No vote taken, chair rules |
| Object to a motion being considered   | I object to consideration of this motion.  | YES                            | NO                    | NO                       | NO                       | 2/3 majority               |
| Consider something out of its scheduled order   | I move that the agenda be amended in order to deal with the following item . . . | NO                             | YES                   | YES                      | YES                      | 2/3 majority               |
| Appeal the ruling of the chair  | I appeal the ruling chair on . . .   | YES                            | YES                   | YES                      | NO                       | Majority                   |
| Change a motion   | I move that the motion be amended to read . . .                                  | NO                             | YES                   | YES                      | YES                      | Majority                   |
| Have a motion studied more before voting on it  | I move that the motion be referred to . . .                                      | NO                             | YES                   | YES                      | YES                      | Majority                   |
| Postpone further discussion   | I move that the motion be  | NO                             | YES                   | Only to time             | YES                      | Majority                   |

on a motion until later in the meeting  
postponed until . . .

|   |   |    |     |              |     |          |
|---|---|----|-----|--------------|-----|----------|
| Postpone consideration of a motion until a future meeting | I move that the motion be postponed until . . . | NO | YES | Only to time | YES | Majority |
|---|---|----|-----|--------------|-----|----------|

|   |   |    |     |    |    |          |
|---|---|----|-----|----|----|----------|
| Defer consideration of a motion temporarily | I move that motion...be laid on the table | NO | YES | NO | NO | Majority |
|---|---|----|-----|----|----|----------|

|                                  |  |    |     |    |    |          |
|----------------------------------|--|----|-----|----|----|----------|
| Raise a matter previously tabled | I move that motion . . . be lifted from the table. | NO | YES | NO | NO | Majority |
|----------------------------------|--|----|-----|----|----|----------|

|  |   |    |     |                              |    |          |
|--|---|----|-----|------------------------------|----|----------|
| Reconsider a motion already voted on earlier in the meeting. | I move that motion . . . be reconsidered. | NO | YES | YES (if original motion was) | NO | Majority |
|--|---|----|-----|------------------------------|----|----------|

|                        |                     |    |     |    |    |              |
|------------------------|---------------------|----|-----|----|----|--------------|
| End debate on a motion | I call the question | NO | YES | NO | NO | 2/3 majority |
|------------------------|---------------------|----|-----|----|----|--------------|

|  |                              |    |    |    |    |          |
|--|------------------------------|----|----|----|----|----------|
| Ask that everyone's vote on a particular motion be recorded in the minutes | I call for a roll call vote. | NO | NO | NO | NO | Majority |
|--|------------------------------|----|----|----|----|----------|

|                     |  |    |     |              |     |          |
|---------------------|--|----|-----|--------------|-----|----------|
| Recess the meeting. | I move that the meeting recess until . . . | NO | YES | Only to time | YES | Majority |
|---------------------|--|----|-----|--------------|-----|----------|

|                 |                                  |    |     |    |    |          |
|-----------------|----------------------------------|----|-----|----|----|----------|
| End the meeting | I move that the meeting adjourn. | NO | YES | NO | NO | Majority |
|-----------------|----------------------------------|----|-----|----|----|----------|



| <b>Last Name</b> | <b>First Name</b> | <b>Constituency or Position</b>               |
|------------------|-------------------|---|
| Mohamed          | Sarah             | President                                     |
| Uthayakumar      | Kanitha           | Vice-President Equity                         |
| Chan             | Bruce             | Vice-President Operations                     |
| Chaudhry         | Eesha             | Vice-President External                       |
| Gemma            | Lulu              | Vice-President Academics & University Affairs |
| Ho               | TJ                | Vice-President Campus Life                    |
| Macatangay       | Robert            | Director of Arts Culture & Media              |
| Dey              | Divya             | Director of Critical Development Studies      |
| Resurrecion      | Antonik           | Director of Sociology                         |
| Rautela          | Janvi             | Director of Computer & Mathematical Sciences  |
| Mai              | Andy              | Director of Management                        |
| Chia             | Claire            | Director of French & Linguistics              |
| Samuel           | Dinah             | Director of Historical & Cultural Studies     |
| Jamal            | Omer              | Director of Health Studies                    |
| Yayan            | Aybuke            | Director of Human Geography                   |
| Lo               | Brandon           | Director of Philosophy                        |
| Boztas           | Esmá              | Director of Political Science                 |
| Singh            | Rajveer           | Director of Biological Sciences               |
| Mendis           | Angelesha         | Director of English                           |
| Barakat          | Stephanie         | Director of Psychology                        |
| Clement          | Michael Olufemi   | Director of Physical & Environmental Sciences |
| Amin             | Abhimanyu         | International Student Director                |
| Kashif           | Aimen             | Director of Anthropology                      |



## Agenda

### 1. Call to order

Chair called the meeting to order at

### 2. Equity Statement

### 3. Announcements

4. **Approval of the Agenda**  
Motion Moved: Mohamed Seconded:

Be it resolved that the agenda for the August 29, 2020 Scarborough Campus Students' Union Board of Directors meeting be approved as presented.

### 5. Approval of Minutes

Motion Moved: Mohamed Seconded:

Be it resolved that the August 29, 2020 minutes package including the following documents be approved as presented:

- a) Board of Directors Meeting
  - i. July 30, 2020 (pg.13)
- b) Executive Committee
  - i. August 4, 2020 (pg.27)
  - ii. August 11, 2020 (pg.28)
  - iii. August 18, 2020 (pg.29)
- c) Finance Committee
  - i. August 13, 2020 (pg. 30)
- d) Policy and By-Laws Committee
  - i. August 17, 2020 (pg. 32)

### 6. SCSU Operating Budget of the year 2020 – 2021

Motion Moved: Chan Seconded:

Be it resolved that the Scarborough Campus Students' Union Board of Directors approve the 2020 – 2021 annual budget as presented



## **7. Board Meeting Live Stream**

Motion                      Moved: Chaudhry                      Seconded:

Whereas the SCSU is a committed to transparency to all members

Whereas the COVID-19 pandemic garnered lack of accessibility to in-person spaces such as the monthly SCSU Board of Directors meetings,

Be it resolved that all SCSU Board Meetings be live streamed on the official SCSU Social Media

Be it further resolved that all SCSU Board Meetings be advertised in advance with a link for members to join

## **8. Executive Report**

Motion                      Moved: Mohamed                      Seconded:

Be it resolved that the Executive Report be accepted as presented

## **9. Director Updates**

## **10. Other Business**

## **11. Adjournment**

Motion                      Moved: Mohamed                      Seconded:

Be it resolved that the August 29, 2020 Board Meeting be adjourned

## Executive Report

### Scarborough Campus Students' Union

#### Income Statement

|                                  | July-20            |  |
|----------------------------------|--------------------|--|
| <b>REVENUE</b>                   |                    | <b>Description of Accounts</b>                                   |
| Student Fees                     | 0.00               | Health and Dental Fees, SCSU Membership fees                     |
| Space Rental Income              | 0.00               | Tenant Fees and Conference Room Rentals                          |
| Service Revenue                  | 0.00               | Discounted tickets, Lockers & Postering                          |
| Event Sales                      | 0.00               | Orientation, Mosaic, Boat Cruise, etc.                           |
| TTC Metropass and Fare Sales     | 0.00               | TTC Merchandise  |
| Vending Commissions              | 0.00               | Vending Machine commissions                                      |
| Advertising Revenue              | 128.37             | Student centre advertising, agenda and ad revenue                |
| Other Income                     | <u>95,076.08</u>   | Investments, Grants, Sponsorship & CEWS Plan                     |
| <b>TOTAL REVENUE</b>             | <u>\$95,204.45</u> |  |
| <br><b>EXPENSE</b>               |                    |  |
| Wages and Benefits Costs         | 54,083.89          | Salaries, Wages, Honorariums and Benefits                        |
| Supplies                         | 532.39             | Office, Computer, Supplies, and Photocopier                      |
| Ticket Purchases                 | 0.00               | Discounted Tickets   |
| Internal Services                | 2,794.17           | Postage and Insurance  |
| Metropasses                      | 0.00               | TTC Merchandise  |
| Event Costs                      | 896.25             | Orientation, Spring Formal and Other Event Costs                 |
| Elections                        | 0.00               | Election related costs (Candidate Reimbursement, Materials, etc) |
| Meetings                         | 0.00               | Annual General Meeting & General Meeting Costs                   |
| Programming Costs                | 926.47             | Campaigns, Food Centre, RSC and Appreciation                     |
| Funding                          | 841.51             | Clubs Funding, DSA Funding and Donations                         |
| Professional Development         | 0.00               | Continuity, Transportation and Travel                            |
| Building Repairs and Maintenance | 1,296.71           | Repairs and Maintenance Costs for the Building                   |
| Professional Fees                | 654.25             | Legal and Auditing Fees  |
| Phones and Telecommunications    | 1,116.51           | Phone Charges  |
| Bank Charges                     | <u>332.60</u>      | General Bank Charges   |
| <b>TOTAL EXPENSE</b>             | <u>\$63,474.75</u> |  |
| <br><b>NET INCOME (LOSS)</b>     | <u>\$31,729.70</u> |  |

## President

### Services & Operations

#### Financial Training

On August 5th, President and VP Operations received financial training from our Accountant and Executive Director. We went over the budget from previous years, including the budget during the student choice initiative and addressed any concerns or questions we had in regard to terminology or line items we were unfamiliar with. This training is to ensure that the signing officers of the union have received the necessary information to make

fiscally responsible decisions on behalf of the organization. For any more information, suggestions, or questions please contact Sarah Abdillahi at [president@scsu.ca](mailto:president@scsu.ca)

### **Budget Training**

On August 10th, President and VP Operations received budget training from our Accountant and Executive Director. We went over the budget for the 2020-2021 fiscal year and how COVID-19 has impacted our budget for the year. After receiving the necessary information about our budget for the year we set up a meeting for the Finance Committee to meet and approve the budget for the year. This training is to ensure that the signing officers of the union have received the necessary training to make fiscally responsible decisions on behalf of the organization. For any more information, suggestions, or questions please contact Sarah Abdillahi at [president@scsu.ca](mailto:president@scsu.ca)

### **Finance Committee Meeting**

On August 13th, President, VP Operations, BOD for Computer Sciences Janvi Rautela and BOD for International Development Studies Divya Dey had the first Finance committee of the year. We went over the SCSU Budget for the 2020-2021 academic year and reviewed the budget that was presented and recommended it to the board for approval. For any more information, suggestions, or questions please contact Sarah Abdillahi at [president@scsu.ca](mailto:president@scsu.ca)

## **Campaigns & Advocacy**

### **Anti-Racism Campaign Meeting**

On August 10th, the President met with UTMSU to discuss a campaign collaboration for the 2020-2021 academic year. We discussed Anti-Black and Anti-Indigenous Racism on our campuses and how we plan on addressing these issues while also providing the necessary support and resources for our Black, Indigenous, and Racialized members. A follow up meeting with UTMSU and APUS will happen on August 24th to further discuss a tri-campus lobby document calling on our university administration to do better. For any more information, suggestions, or questions please contact Sarah Abdillahi at [president@scsu.ca](mailto:president@scsu.ca)

### **Policy and Bylaws Committee Meeting**

On August 17th, the SCSU Executive Committee, BOD Physical and Environmental Sciences Michael Clement, BOD for Political Science Esma Boztas, and one of our two at large members Zenah Hussun attended our first Policy and Bylaws Committee meeting for the year. We reviewed the motion of livestreaming our board meetings so that our SCSU Members can access our meetings since our meetings have gone online due to COVID-19 and we recommended this motion for approval from the board. For any more information, suggestions, or questions please contact Sarah Abdillahi at [president@scsu.ca](mailto:president@scsu.ca)

### **Anti-Black Racism Campaign Meeting**

On August 20th, President, VP Academics, VP External, VP Equity and our Campaigns and Advocacy Coordinator discussed the UTSC specific demands for SCSU's Anti-Black Racism campaign in collaboration with UTMSU and APUS. A lobby document is currently being created and more information along with more detail



about the working group dates for this campaign. For any more information, suggestions, or questions please contact Sarah Abdillahi at [president@scsu.ca](mailto:president@scsu.ca)

## Vice-President Academics and University Affairs

### **Education For All**

Tuition costs are constantly rising and the COVID-19 pandemic has presented immense financial difficulties for many students. Yet, tuition costs continue to increase in light of remote learning. The VP AUA, along with all of the campaign executives, has been working on a campaign to advocate for lower tuition costs for both domestic and international students. The first open planning meeting for all students will be held on August 25th, 2020 and bring student leaders together to create an effective campaign that is representative of all students' needs. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

### **DSA Training**

The VP AUA, along with fellow executives and staff, has been developing materials and tools for the second round of DSA training. All DSAs must attend a training session to be recognized by SCSU. For the 2020-2021 school year, DSA training will include training on DSA processes, funding, campaigns, as well as remote programming within the COVID climate. The second round of DSA training will be held sometime in September. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

### **Free Book Network**

With high tuition fees that continue to rise, the VP AUA is striving to mitigate the financial burden placed on students at UTSC by looking to improve the current Free Book Network. While the Free Book Network has allowed students to reduce their overall expenses by providing a central textbook exchange for students to recycle their old textbooks for new textbooks, the COVID climate has presented many unprecedented safety concerns. As such, the VP AUA is looking to create an online platform for E-textbooks that allow students to access their educational resources in a manner that is safe and secure. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

### **DSA Carnival & Town Hall Series**

Throughout the summer semester, remote programming has presented many challenges, though many students have overcome these barriers and continued forward with events to engage UTSC students. Many Departmental Student Associations, such as the Geography & City Studies Students' Association, as well as the Political Sciences Students' Association, have held a handful of events throughout the semester with the support of the VP AUA. The GCSA was successful in hosting a DSA Carnival to engage students through different online activities and create a social atmosphere to foster connections while students live and work remotely. The PSSA has been hosting a Town Hall Series throughout the semester and recently brought guest speakers such as Vice Dean and VP Academic William Gough, as well as MPP Doly Begum, to discuss current events and issues that are important to UTSC students. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

## Vice – President External

### **OSEW Student Podcast**

On July 21 VP External recorded a podcast with the Office of Student Experience and Well-being to share SCSU's plans for the year and her role as VP External as insight to current and incoming students. To listen to the podcast, visit the following link: [https://open.spotify.com/episode/3dg63oKxrkHkM7eFF36Q23?si=Z1UW4rRETdK\\_axU54lSaCw](https://open.spotify.com/episode/3dg63oKxrkHkM7eFF36Q23?si=Z1UW4rRETdK_axU54lSaCw)

### **CFS Skills Symposium**

From July 22-July 30 VP External attended the CFS Skills Symposium to help improve leadership skills such as anti-oppression, governance, media training and campaigns. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **DSA Training**

On July 27 SCSU held the first DSA Training of the year. VP External created and presented an SCSU introductory presentation to inform student leaders of the role of the SCSU and how the Union can support these groups. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Ontario Executive Committee Meeting**

On July 29 VP External attended the second CFS OEC meeting of the year. The OEC Board discussed logistics for the upcoming Ontario General Meeting, including important motions, an open discussion, voting, and how to navigate the virtual platform that will need to be adopted this year. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Sexual and Gender Based Violence and Prevention Campaign**

On August 6 and August 7 VP External coordinated meetings with various sexual and gender based violence non-profit organizations within the Scarborough community. In these meetings the Executives consulted with professionals on how to strengthen the current campaign the SCSU is working on. VP External met one-on-one with *Women at the Centre*, and discussed the possibility of collaborating with this group and even potentially adding a chapter at UTSC. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Young Global Leaders Accelerator Workshop**

From August 10-August 21 VP External was invited to attend a Young Global Leaders Workshop to strengthen leadership and advocacy skills in correlation with the United Nations Sustainable Development Goals. VP External learned more about the skills required to successfully manage a non-profit organization and how to be a better leader. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **GTA Coalition Meeting**

On August 11 VP External attended a CFS GTA Coalition meeting to help strengthen collaboration among other student unions and community organizers. The pilot meeting discussed the CFS *Education for All* campaign which helped the Executives strengthen the Tuition Campaign the SCSU is working on. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **International Student Advocacy Meeting**



On August 13 VP External attended a CFS International Student Advocacy meeting to discuss key issues international students are experiencing amid the pandemic, such as increased tuition. The attendees discussed the *Education for All* campaign and how to better support international students. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Volunteer Network Program Planning**

VP External has been working tirelessly all summer to relaunch the Volunteer Network Program this upcoming school year. VP External has been working to rebrand the VNP including the website, and has created the first official VNP Instagram page (@scsuvnp). With the help of the SCSU staff, graphics for the revised VNP logo have been finalized, and the job posting is set to be released during the fall semester. VP External intends on hiring the VNP Coordinator to manage this initiative alongside VP External. More updates will be given once the position is filled. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Policy and Bylaw Committee Meeting**

On August 17 VP External attended the first Policy and By-laws Committee meeting for the 2020-2021 school year. VP External moved a motion to livestream the monthly Board meetings to uphold the Union's commitment to transparency for its members and ensure accessibility for all members. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Meeting with AccessAbility**

On August 18 VP External and VP Equity met with the UTSC AccessAbility Office. The meeting consisted of sharing goals for the year including the possibility for collaborations between AccessAbility and the SCSU. VP External also raised the concern regarding challenges students experience with the new remote learning climate, and how to better support students registered with the AccessAbility Office. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

## **Vice - President Campus Life**

### **Orientation Team Volunteers Hiring**

In the month of August, Campus Life finished the hiring process for the orientation Senior Leaders team. The team is comprised of a group of passionate, talented student leaders who are willing to make sacrifices in their own time to contribute to a legendary SCSU Orientation. For more information, please contact TJ at [campuslife@scsu.ca](mailto:campuslife@scsu.ca).

### **Orientation Outreach**

Helps from different departments and student bodies are needed for an amazing FROSH. Campus Life and Orientation Coordinators reached out to groups, keynote speakers and performers on-and-off campus for them to bring FROSH some well-needed fresh blood. This year Campus Life is also doing the club fair online in a format that replicated the in-person club fairs of the past yet it is more efficient for each club host a Zoom room while first years can come in and out the zoom rooms to get to know and sign up for student clubs. Our music



performance this year is also in collaboration with radios across U of T Campuses, bringing more exciting names to perform for us. For more information, please contact TJ at [campuslife@scsu.ca](mailto:campuslife@scsu.ca).



# SCARBOROUGH CAMPUS STUDENTS' UNION Board of Directors Package

Thursday, July 30, 2020

4:00PM – 6:00PM (via Zoom)

University of Toronto Scarborough Campus

# RULES OF ORDER AT A GLANCE

| To do this:   | You say this:  | May you interrupt the speaker? | Must you be seconded? | Is the motion debatable? | Is the motion amendable? | What majority is required? |
|---|--|--------------------------------|-----------------------|--------------------------|--------------------------|----------------------------|
| Object to incorrect procedure being used  | Point of order.  | YES                            | NO                    | NO                       | NO                       | No vote taken, chair rules |
| Seek clarification from the previous speaker  | Request for information.   | YES                            | NO                    | NO                       | NO                       | No vote taken, chair rules |
| Object to something which prevents your continued participation (eg. excessive noise) | Point of personal privilege.   | YES                            | NO                    | NO                       | NO                       | No vote taken, chair rules |
| Object to a motion being considered   | I object to consideration of this motion.  | YES                            | NO                    | NO                       | NO                       | 2/3 majority               |
| Consider something out of its scheduled order   | I move that the agenda be amended in order to deal with the following item . . . | NO                             | YES                   | YES                      | YES                      | 2/3 majority               |
| Appeal the ruling of the chair  | I appeal the ruling chair on . . .   | YES                            | YES                   | YES                      | NO                       | Majority                   |
| Change a motion   | I move that the motion be amended to read . . .                                  | NO                             | YES                   | YES                      | YES                      | Majority                   |
| Have a motion studied more before voting on it  | I move that the motion be referred to . . .                                      | NO                             | YES                   | YES                      | YES                      | Majority                   |
| Postpone further discussion on a motion until later in the                            | I move that the motion be postponed until . . .                                  | NO                             | YES                   | Only to time             | YES                      | Majority                   |



meeting

|  |  |    |     |                              |     |              |
|--|--|----|-----|------------------------------|-----|--------------|
| Postpone consideration of a motion until a future meeting                  | I move that the motion be postponed until . . .    | NO | YES | Only to time                 | YES | Majority     |
| Defer consideration of a motion temporarily                                | I move that motion...be laid on the table          | NO | YES | NO                           | NO  | Majority     |
| Raise a matter previously tabled   | I move that motion . . . be lifted from the table. | NO | YES | NO                           | NO  | Majority     |
| Reconsider a motion already voted on earlier in the meeting.               | I move that motion . . . be reconsidered.          | NO | YES | YES (if original motion was) | NO  | Majority     |
| End debate on a motion   | I call the question                                | NO | YES | NO                           | NO  | 2/3 majority |
| Ask that everyone's vote on a particular motion be recorded in the minutes | I call for a roll call vote.                       | NO | NO  | NO                           | NO  | Majority     |
| Recess the meeting.  | I move that the meeting recess until . . .         | NO | YES | Only to time                 | YES | Majority     |
| End the meeting  | I move that the meeting adjourn.                   | NO | YES | NO                           | NO  | Majority     |

## CANADIAN FEDERATION OF STUDENTS

| <b>Last Name</b> | <b>First Name</b> | <b>Constituency or Position</b>               |
|------------------|-------------------|---|
| Mohamed          | Sarah             | President                                     |
| Uthayakumar      | Kanitha           | Vice-President Equity                         |
| Chan             | Bruce             | Vice-President Operations                     |
| Chaudhry         | Eesha             | Vice-President External                       |
| Gemma            | Lulu              | Vice-President Academics & University Affairs |
| Ho               | TJ                | Vice-President Campus Life                    |
| Macatangay       | Robert            | Director of Arts Culture & Media              |
| Dey              | Divya             | Director of Critical Development Studies      |
| Resurrecion      | Antonik           | Director of Sociology                         |
| Rautela          | Janvi             | Director of Computer & Mathematical Sciences  |
| Mai              | Andy              | Director of Management                        |
| Chia             | Claire            | Director of French & Linguistics              |
| Samuel           | Dinah             | Director of Historical & Cultural Studies     |
| Jamal            | Omer              | Director of Health Studies                    |
| Yayan            | Aybuke            | Director of Human Geography                   |
| Lo               | Brandon           | Director of Philosophy                        |
| Boztas           | Esmā              | Director of Political Science                 |
| Singh            | Rajveer           | Director of Biological Sciences               |
| Mendis           | Angelesha         | Director of English                           |
| Barakat          | Stephanie         | Director of Psychology                        |
| Clement          | Michael Olufemi   | Director of Physical & Environmental Sciences |
| Amin             | Abhimanyu         | International Student Director                |
| Kashif           | Aimen             | Director of Anthropology                      |



## Agenda

### 12. Call to order

Chair calls the meeting to order at 4:13 PM

Macatangay, Jamal and Clement are absent

### 13. Equity Statement

Read by Uthayakumar

### 14. Announcements

Mohamed made an announcement about the previous Executive Director attending the meeting to continue the training process for the new Executive Director

### 15. Approval of the Agenda

Motion                      Moved: Mohamed                      Seconded: Dey

Be it resolved that the agenda for the July 30, 2020 Scarborough Campus Students' Union Board of Directors meeting be approved as presented.

Motion Carried

### 16. Approval of Minutes

Motion                      Moved: Mohamed                      Seconded: Gemma

Be it resolved that the July 30, 2020 minutes package including the following documents be approved as presented:

- c) Board of Directors Meeting
  - i. June 30, 2020
- d) Executive Committee
  - i. June 23, 2020 (pg.18)
  - ii. June 30, 2020 (pg.19)
  - iii. July 2, 2020 (pg. 21)

- iv. July 7, 2020 (pg. 22)
- v. July 11, 2020 (pg. 23)
- vi. July 14, 2020 (pg. 24)
- vii. July 26, 2020 (pg. 26)

Motion Carried

## **17. At-large Committee Members**

### **a. Clubs Committee**

Motion                      Moved: Mohamed                      Seconded: Barakat

Whereas the Clubs Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Faizah Islam be elected by the Board of Directors to serve on the 2020-21 Clubs Committee as an at-large member.

Be it further resolved that Hamde Abubaker be elected by the Board of Directors to serve on the 2020-21 Clubs Committee as an at-large member.

Mohamed elaborated on the selection process for the positions for at-large members

Motion Carried

### **b. DSA Committee**

Motion                      Moved: Mohamed                      Seconded: Dey

Whereas the DSA Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Rohan Chadha be elected by the Board of Directors to serve on the 2020-21 DSA Committee as an at-large member.

Motion Carried

c. Bursary Committee

Motion                      Moved: Mohamed                      Seconded: Yayan

Whereas the Bursary Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Zaira Kazmi be elected by the Board of Directors to serve on the 2020-21 Bursary Committee as an at-large member.

Motion Carried

d. Policy & By-Law Committee

Motion                      Moved: Mohamed                      Seconded: Boztas

Whereas the Policy & By-Law Committee is a committee of the Scarborough Campus Students' Union,

Be it resolved that Zenah Hussun be elected by the Board of Directors to serve on the 2020-21 Policy & By-Law Committee as an at-large member.

Be it further resolved that Anika Munir be elected by the Board of Directors to serve on the 2020-21 Policy & By-Law Committee as an at-large member.

Motion Carried

**18. Executive Report**

Motion                      Moved: Mohamed                      Seconded: Boztas

Be it resolved that the Executive Report be approved as presented

The Executives presented their reports to the directors

Motion Carried

### **19. Director Updates**

Directors presented their updates

### **20. Other Business**

Mohamed mentioned that those directors who are not part of any committees will automatically join the commissions

### **21. Adjournment**

Motion            Moved: Mohamed            Seconded: Boztas

Be it resolved that the June 30, 2020 Board of Directors be adjourned at 5:01 PM

Motion carried

# Executive Report

## Scarborough Campus Students' Union

### Income Statement

June-20

#### REVENUE

|                              |                    | Description of Accounts                           |
|------------------------------|--------------------|---|
| Student Fees                 | 91,676.62          | Health and Dental Fees, SCSU Membership fees      |
| Space Rental Income          | 0.00               | Tenant Fees and Conference Room Rentals           |
| Service Revenue              | 0.00               | Discounted tickets, Lockers & Postering           |
| Event Sales                  | 0.00               | Orientation, Mosaic, Boat Cruise, etc.            |
| TTC Metropass and Fare Sales | 0.00               | TTC Merchandise                                   |
| Vending Commissions          | 0.00               | Vending Machine commissions                       |
| Advertising Revenue          | 0.00               | Student centre advertising, agenda and ad revenue |
| Other Income                 | 5,351.07           | Investments, Grants, Sponsorship & CEWS Plan      |
| <b>TOTAL REVENUE</b>         | <u>\$97,027.69</u> |   |

#### EXPENSE

|                                  |                    |  |
|----------------------------------|--------------------|--|
| Wages and Benefits Costs         | 37,422.40          | Salaries, Wages, Honorariums and Benefits                        |
| Supplies                         | 1,071.75           | Office, Computer, Supplies, and Photocopier                      |
| Ticket Purchases                 | 0.00               | Discounted Tickets   |
| Internal Services                | 1,849.97           | Postage and Insurance  |
| Metropasses                      | 0.00               | TTC Merchandise  |
| Event Costs                      | 947.50             | Orientation, Spring Formal and Other Event Costs                 |
| Elections                        | 0.00               | Election related costs (Candidate Reimbursement, Materials, etc) |
| Meetings                         | 1,459.04           | Annual General Meeting & General Meeting Costs                   |
| Programming Costs                | 0.00               | Campaigns, Food Centre, RSC and Appreciation                     |
| Funding                          | 0.00               | Clubs Funding, DSA Funding and Donations                         |
| Professional Development         | 0.00               | Continuity, Transportation and Travel                            |
| Building Repairs and Maintenance | 1,262.11           | Repairs and Maintenance Costs for the Building                   |
| Professional Fees                | 1,296.81           | Legal and Auditing Fees  |
| Phones and Telecommunications    | 0.00               | Phone Charges  |
| Bank Charges                     | 386.10             | General Bank Charges   |
| <b>TOTAL EXPENSE</b>             | <u>\$45,695.68</u> |  |

#### NET INCOME (LOSS)

\$51,332.01

## **PRESIDENT**

### **OSEW x SCSU Introductory Meeting**

On July 7th, the SCSU Executives met with the Office of Student Experience and Wellbeing (previously known as the Office of Student Affairs), where we presented to Desmond Pouyat and his team who we are, what do each of our positions entail, and our campaigns, events and services for the 2020-2021. Their team then talked about their own portfolios and let us know who we could work with for the different campaigns we want to accomplish for the year. For any more information, suggestions, or questions please contact Sarah Mohamed at [president@scsu.ca](mailto:president@scsu.ca)

### **Mask Distribution Committee**

On July 16th, the President attended UTSC's first mask distribution committee where they discussed how they plan on distributing masks for the fall and winter semester. SCSU will be one of the locations who will distribute masks to students, faculty and staff. For any more information, suggestions, or questions please contact Sarah Mohamed at [president@scsu.ca](mailto:president@scsu.ca)

### **Introductory Meeting with Principal Tettey & Nadia Rosemond**

On July 22nd, the SCSU Executives met with Principal Tettey and Nadia to discuss our campaigns for the year. After sharing our campaigns we plan on accomplishing this year, the principal and Nadia provided great feedback that we plan on using for the upcoming meeting we have with UTSC's senior administration team. For any more information, suggestions, or questions please contact Sarah Mohamed at [president@scsu.ca](mailto:president@scsu.ca)

## **VP EXTERNAL**

### **OSEW Introductory Meeting**

On July 7, the SCSU Executives met with the Office of Student Experience and Wellbeing. The Executives introduced themselves and shared their goals and campaigns for the year while also discussing the OSEW's plans for the year and how both organizations intend to support their members remotely. The Executives hope this is the first of many meetings. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Mental Health Initiatives**

VP External has been in communication with various students regarding concerns related to the University's mental health policies and approaches. VP External is working with many students to collaborate on the SCSU Mental Health Campaign to ensure the mental health of students is the utmost priority. VP External also attended the OSEW Mental Health Advisory Committee meeting on July 16 to voice student concerns to the university. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Meeting with MP Anandasangaree**

On July 16 the Executives met with Scarborough-Rouge Park MP Gary Anandasangaree to introduce each other and discuss important SCSU initiatives for the year. They also discussed how MP Anandasangaree and their team could support the union on these tasks. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

### **Clubs Summit**

On July 21 SCSU held the first Clubs Summit club renewal for student groups. VP External created and presented an SCSU Introductory presentation to inform student leaders of the role of the union and how the union can better support these groups. For more information, please contact Eesha at [external@scsu.ca](mailto:external@scsu.ca)

## **VP EQUITY**

### **CESAR Event**

VP Equity attended CESAR'S Fairness for International Students Panel event on July 2nd, 2020 and State of Public Education and Privatization event on July.16th.

### **OSEW Meeting**

VP Equity, along with other executives, met with the Office of Student Experience & Wellbeing to discuss upcoming plans for the year.

### **The Social Justice & Equity working group**

The Social Justice & Equity working group posting went up on all social media platforms. The application deadline ended on July 15th. VP Equity is working toward having the first meeting for the group by the end of the month.

### **Advisor Committee on Physical Accessibility**

VP Equity met with Advisor Committee on Physical Accessibility on July.13th 2020, to discuss plans and collaboration for the year.

## **Meeting with MP Anandasangaree**

VP Equity, along with other executives, attended the introductory meeting with MP Gary Anadasagaree to share our plans for the upcoming year.

## **Resource Page & 20 Asks**

VP Equity created a resource page for survivors to gather information about supports and disclosure options. VP Equity and VP Academics are working on 20 Asks for the university.

## **Anti-O Training for Clubs' Summit**

VP equity worked on Anti-Oppression Training to present at the SCSU Clubs Summit.

## **VP ACADEMICS AND UNIVERSITY AFFAIRS**

### **REFRESH**

The VP AUA, along with numerous BODs, campus groups, clubs, and DSAs, has been developing REFRESH. REFRESH is SCSU's first ever wellness week catered to helping students cope during the COVID climate by learning different mental health practices and developing new skills through workshops hosted by various campus groups. REFRESH was held from July 7th-10th, 2020. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

### **Mental Health**

The VP AUA has been developing a feedback survey to collect stories of UTSC students who have had experience with mental health services on campus and within the local UTSC community. Mental health services on campus have often lacked key characteristics that are vital to supporting students and need to be updated. With lived experiences of UTSC students to inform an upcoming campaign, the VP AUA and fellow SCSU executives are striving to advocate for improved mental health services on campus and within the UTSC community. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

### **Tuition Fees**

The VP AUA has been developing a letter to the Provincial Government to address tuition fees in the context of remote learning. Remote learning has presented great challenges for students and faculty alike,



and tuition fees at UTSC should be reflective of the quality of learning students receive. With many services being inaccessible to students, both domestic and international, tuition fees must reflect the quality of education that students engage in at UTSC. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

## **Gender-Based Violence**

The VP AUA, along with the VP Equity and Internal Coordinator, has been working on developing numerous asks for the administration to adapt to address gender-based violence at the University of Toronto. Through research informed by federal initiatives and surveys collected to address gender-based violence, the VP AUA and colleagues continue to formulate priority areas for the University to highlight and introduce new initiatives. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

## **DSA Training**

The VP AUA, along with fellow executives and staff, has been developing materials and tools for the first round of DSA training. All DSAs must attend a training session to be recognized by SCSU. For the 2020-2021 school year, DSA training will include training on DSA processes, funding, campaigns, as well as remote programming within the COVID climate. For more information, please contact Lubaba at [academics@scsu.ca](mailto:academics@scsu.ca).

## **VP CAMPUS LIFE**

### **SCSU Friends Café Jackbox Night**

On July 2<sup>nd</sup>, Campus Life hosted an online game night event, engaging UTSC students to form fun connections and improve mental health outcome. For more information, please contact TJ at [campuslife@scsu.ca](mailto:campuslife@scsu.ca).

### **Orientation Planning**

On July 5<sup>th</sup>, our senior and junior orientation leaders started working with VP Campus Life to envision and structuralize the upcoming SCSU Orientation--Starship. Starship has two parts which are Starship Launching (online) that happens in fall and Starship Landing that happens in winter (in-person). Campus Life nailed down the approach to engage students in an online FROSH predominately with well-produced, pre-recorded videos and professional live streaming. With influences from the traditional FROSH format, the format of the 2020 orientation gets its main inspiration from great literature works such as 'War and Peace' by Leo Tolstoy and 'A Song of Ice and Fire' by George R. R. Martin in which participants(readers) immerse themselves in one house mission(narrative) amongst other ever-unfolding house missions. The uniqueness of Starship Launching lays at the fact that the ending of all the narratives are not completed

by the writers. Instead, each first year's actions can potentially impact the ending to all the narratives, hence change the story. To register, the first years only need to pay for Winter (in-person) portion of FROSH as Campus Life made the Fall (online) portion of FROSH free for all UTSC first years to attend. Other marketing strategies for Starship are also groundbreaking. For more information, please contact TJ at [campuslife@scsu.ca](mailto:campuslife@scsu.ca).

### **Orientation Social Media Advertising**

A great piece of art is pleasing to the perception systems of its viewers and touching to the souls. With helps from various UTSC musicians, writers, and visual artists, Campus Life Brought the fictional universe of Starship to life. By commissioning theme song tracks for all three houses from UTSC musicians and commissioning fictional history log writing from UTSC writers, Campus Life created a living and breathing universe out of thin air. Campus Life also draw and edited character-introductory concept arts and photography artworks, making the social media advertisement for SCSU Orientation 2020 multifaceted. For more information, please contact TJ at [campuslife@scsu.ca](mailto:campuslife@scsu.ca).

**1. Call to order 12:04pm**

All present

**2. Equity Statement**

Read by Uthayakumar

**3. Approval of the Agenda**

Motion Moved: Mohamed Seconded: Ho

Be it resolved that the agenda for the August 4th, 2020 Executive Committee meeting be approved as presented.

Motion carries

**4. Return to office/schedule**

Chaudhry posed to the executive committee questions around how they felt about coming back to the office

Executives have expressed that it's hard to work from home so they want to work from their offices as soon as possible

Dashdorj mentioned that a schedule will be created for all team members

**5. Collaborating with the YFS on an abolition panel: "Cops Off Campus: Community Alternatives to Policing."**

Uthayakumar mentioned that YFS Executive reached out to us to ask if SCSU wanted to take part in the panel discussion

Chaudhry mentioned that perhaps if we could further information about the panel and it's moderators and the Executives can discuss it further

Executives agreed on waiting for further information from YFS

**6. ED Updates**

Dashdorj provided updates

**7. Executive Updates/Announcements**

Executives provided updates

**8. Adjournment**

Motion Moved: Mohamed Seconded: Ho

Be it resolved that the August 4th, 2020 Executive Committee meeting be adjourned.

Motion Carries

**1. Call to order 12:08 pm**

All present

**2. Equity Statement**

Read by Uthayakumar

**3. Approval of the Agenda**

Motion Moved: Mohamed Seconded: Chaudhry

Be it resolved that the agenda for the August 11th, 2020 Executive Committee meeting be approved as presented.

**4. UTERN Motion**

Gemma mentions that UTERN wants to move a motion to add UTERN to student societies and levies page

Gemma is not sure what they're wondering about, whether UTERN just wants us to add them to our website

Mohamed mentions that we can just easily edit our website to reflect their information

Dashdorj mentions that it's not necessary to move a motion for this.

**5. SCSU 2020/2021 Budget Presentation**

Motion Moved: TJ Seconded: Gemma

Be it resolved that the SCSU 2020-2021 Operating Budget be accepted as presented

Dashdorj presented the Budget

Executives had follow up questions

Motion Carries

**6. ED Updates**

Dashdorj provided updates

**7. Executive Updates/Announcements**

Executives provided updates

**8. Adjournment**

Motion Moved: Mohamed Seconded: Gemma

Be it resolved that the August 11th, 2020 Executive Committee meeting be adjourned.

Motion Carries

**1. Call to Order at 12:12 pm**

All present

**2. Equity Statement**

Read by Uthayakumar

**3. Approval of the Agenda**

Motion            Moved: Mohamed                            Seconded: Ho

Be it resolved that the agenda for the August 18th, 2020 Executive Committee meeting be approved as presented.

**4. BOD Social**

Gemma mentioned that we should host a BOD Social, whether an in-person one or a virtual one

Executives are in favour of this proposal

**5. ED Updates**

Dashdorj gave updates

**6. Executive Updates/Announcements**

Executives mentioned the following:

- AccessAbility Meeting
- OGM Updates
- PBC Meeting
- GBV Campaign Strategy Meeting today @ 3PM
- Executive Intro Videos

**7. Adjournment**

Motion            Moved: Mohamed                            Seconded: Chaudhry

Be it resolved that the August 18th, 2020 Executive Committee meeting be adjourned.

Motion Carries

*MINUTES – SCSU FINANCE COMMITTEE*

*Scarborough Campus Students' Union | Local 99, Canadian Federation of Students*

*August 13, 2020 | Via Zoom*

**1. Call to order at 3:11 pm**

All present

**2. Approval of the agenda**

Motion: Be it resolved that the Scarborough Campus Students' Union approve the August 13, 2020 Finance Committee agenda

Moved: Chan

Seconded: Mohamed

Motion Carries

**3. Overview of the Committee**

Mohamed gives a brief overview of the Committee it's duties and responsibilities

**4. SCSU 2020-2021 Operating Budget**

Motion: Be it resolved that the Finance Committee approves the 2020 - 2021 Scarborough Campus Students' Union Operating Budget as presented.

Moved: Chan

Seconded: Dey

Dey and Rautela asked questions about the budget and line items

Dashdorj helped answer some of the questions

Mohamed answered questions

Motion Carries

**5. Adjournment**

Motion: Be it resolved that the Finance Committee meeting be adjourned

Moved: Chan

Seconded: Rautela

Motion Carries

Meeting adjourned at 3:55 pm

**1. Call to Order at 2:12pm**

All present but Anika Munir

**2. Equity Statement**

Read out by Uthayakumar

**3. Announcements**

Mohamed made an announcement about the committee and its purpose, also encourage members of the committee to introduce themselves

**4. Approval of the Agenda**

Motion

Moved: Mohamed

Seconded: Boztas

Be it resolved that the Scarborough Campus Students' Union approve the August 17, 2020 Policy and By-Laws Committee Agenda.

Motion Carries

**5. SCSU Board Meeting Livestream**

Motion

Moved: Chaudhry

Seconded: Gemma

**Whereas the SCSU is committed to transparency to all members**

**Whereas the COVID-19 pandemic has garnered a lack of accessibility to in-person spaces such as the monthly SCSU Board of Directors meetings,**

**Be it resolved that all SCSU Board meetings be live-streamed on the official SCSU Facebook.**



**Be it resolved that all SCSU Board meetings be advertised in advance with a link for members to join**

Chaudhry provided more information on the motion

Gemma had posed a question if the livestream could also for Instagram Live

Chaudhry moved an amendment to the original motion to read as **Be it resolved that all SCSU Board meetings be live streamed on the official SCSU Social Media**

Seconded by: Clement

Gemma speaks in favour

Boztas is in favour

Mohamed speaks in favour of the amendment

Voting on the amendment

Amendment Carries

Back to the main motion as amended

Motion Carries

## **6. Adjournment**

Motion

Moved: Mohamed

Seconded: Chaudhry

Be it resolved that the Policy & By-Laws Committee meeting be adjourned

Meeting adjourned at 12:37 pm