FINANCIAL STATEMENTS SCARBOROUGH CAMPUS STUDENTS' UNION AS AT APRIL 30, 2013

SCARBOROUGH CAMPUS STUDENTS' UNION

AS AT APRIL 30, 2013

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors:

We have audited the accompanying financial statements of the **Scarborough Campus Students' Union**, which comprise the statement of financial position as at April 30, 2013, the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

Without modifying our opinion, we draw attention to Note 12 to the financial statements which describes that **Scarborough Campus Students' Union** adopted Canadian Accounting Standards for Not-for-Profit Organizations on May 1, 2012 with a transition date of May 1, 2011. These standards were applied retrospectively by management to the comparative information in these financial statements, including the statements of financial position as at April 30, 2012, and the statements of operations, changes in net assets and cash flows for the period ended and related disclosures. We were not engaged to report on the restated comparative information and, as such, it is unaudited.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of **Scarborough Campus Students' Union** at April 30, 2013, and of its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Accountants
Licensed Public Accountants

Toronto, Ontario October 16, 2013

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STATEMENT OF FINANCIAL POSITION

AS AT APRIL 30, 2013 (With comparative figures as at April 30, 2012)

ASSETS

	2013	2012					
CURRENT Cash Harmonized Sales Tax Investments (note 4) Accounts receivable Prepaid expenses Inventory	\$ 382,096 - 166,581 69,973 11,062 	\$ 179,588 8,968 331,612 81,307 13,099 19,565 634,139 323,478					
INVESTMENT AND LOANS TO RELATED PARTIES (note 9)	256,263	215,601					
PROPERTY AND EQUIPMENT (note 5)		,					
TOTAL ASSETS	<u>\$ 1,163,579</u>	<u>\$_1,173,218</u>					
LIABILITIES							
CURRENT Accounts payable Harmonized Sales Tax Deferred rental deposits Deferred health and dental fees (note 7) Deferred student levies (note 6) Current portion of long term debt (note 8) LONG-TERM DEBT (note 8) TOTAL LIABILITIES	65,633 7,985 6,946 198,606 97,570 32,240 408,980 16,547 425,527	340,504 - 6,946 7,082 77,579 29,743 461,854 47,938 509,792					
NET ASSETS							
TOTAL NET ASSETS	738,052	663,426					
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 1,163,579</u>	\$ 1,173,218					
APPROVED ON BEHALF OF THE BOARD							
Director	Dire	ector					

See accompanying notes

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STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

FOR THE YEAR ENDED APRIL 30, 2013 (With comparative figures for the year ended April 30, 2012)

	2013	2012
REVENUES Health and dental plan fees recognized (note 7) TTC Metropass and fare sales Unrestricted general student fees Health and dental administration charge Admissions, events and advertising Restricted referendum fees recognized (note 6) Rental and leasing U of T Scarborough operating subsidy Student Centre Capital Reserve income recognition (note 8) Grants and sponsorship Investment income (loss)	1,932,638 1,050,779 563,956 176,692 335,714 289,635 237,435 130,000 33,434 9,500 5,160 4,764,943	1,714,507 1,313,639 532,132 164,775 289,474 270,714 193,267 140,000 33,434 15,750 (15,460) 4,652,232
EXPENSES Health and dental plan disbursements (note 7) Cost of TTC Metropasses and fares sold Wages and benefits General and administrative Restricted referendum fees disbursed (note 6) Operating subsidy paid to SCSU Restaurants Inc. Repairs and maintenance Professional fees Utilities Ticket purchases Credit card and bank charges Interest on long term debt Amortization	1,932,638 1,050,798 723,844 359,185 289,635 130,000 75,278 39,506 26,155 19,324 10,313 4,540 29,101 4,690,317	1,714,507 1,313,619 755,794 348,864 270,714 140,000 61,382 32,811 21,777 30,902 8,543 5,349 4,638 4,708,900
SURPLUS (DEFICIT) FROM OPERATIONS	74,626	(56,668)
Contribution to Student Centre improvements and renovations	_	(817,002)
DEFICIT FOR THE YEAR	74,626	(873,670)
Opening net assets	663,426	<u>1,537,096</u>
CLOSING NET ASSETS	<u>\$ 738,052</u>	<u>\$ 663,426</u>

See accompanying notes

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STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED APRIL 30, 2013 (With comparative figures for the year ended April 30, 2012)

		2013		2012
CASH FLOWS FROM (USED IN):				
OPERATIONS Health and Dental plan fees received Sales, rents and receivables General student fees Health and dental administration charges Restricted student fees received U of T Scarborough operating subsidy Interest received Purchases, expenses and payables Health and Dental plan fees disbursed Restricted student fees disbursed	\$	2,124,162 1,644,762 563,957 176,692 309,626 130,000 5,160 (2,624,846) (1,932,638) (289,635) 107,240	\$	1,732,082 1,935,760 532,131 164,775 289,738 140,000 13,435 (2,880,585) (1,714,507) (270,714) (57,885)
INVESTING Advances to SCSU Restaurants Inc. Redemption of investments Contributions to building		(69,763) 165,031 - 95,268	المنظم بوا المنظم بوا	(172,502) 1,120,835 (837,348) 110,985
NET CHANGE IN CASH		202,508		53,100
Cash at beginning of the year		179,588	_	126,488
CASH AT END OF THE YEAR	<u>\$</u>	382,0 <u>96</u>	\$	179,588

See accompanying notes

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2013

1. PURPOSE OF THE ORGANIZATION

Scarborough Campus Student's Union (SCSU) is a not-for-profit organization operating programs and providing services and advocacy for the full-time undergraduate students at the University of Toronto Scarborough and is exempt from income tax under the Income Tax Act. The primary objectives include improving the quality of campus life, services and education, and to represent the member students in areas of common interest. Financial operations are administered by an executive committee subject to approval by the Board of Directors.

SCSU has a custodial responsibility for the Student Centre building at 1365 Military Trail under a Student Centre Management Agreement with the university dated October 15, 2004.

2. BASIS OF PRESENTATION ACCOUNTING CHANGES

These financial statements have been prepared in accordance with Part III of the CICA Handbook - Accounting Standards for Not-For-Profit Organizations. Last year the statements were prepared using Part V of the CICA Handbook - Pre-changeover accounting standards. Changes and restatements are described in note 12.

3. <u>SIGNIFICANT ACCOUNTING POLICIES</u>

Revenue Recognition

The collection and amount of non-academic incidental fees charged to students in Ontario is regulated by the Ontario Ministry of Training, Colleges and Universities through its Ontario Operating Funds Distribution Manual and Compulsory Ancillary Fee Policy Guidelines. Pursuant to these, a change to or introduction of a fee must be done in accordance with a long-term protocol established between the university and its student government. SCSU's protocol requires a referendum of the student body for significant changes to or the introduction of additional fees.

All fees collected from the students for a specific purpose, pursuant to referendums of the student body, are accounted for using the deferral method of accounting for externally restricted contributions. Restricted fees are initially shown as a liability upon receipt of the funds. When the funds are disbursed for their intended purpose, the liability is reduced and an equal amount is then recognized as revenue and expense.

These financial statements do not include the student centre levy collected from students as this amount is withheld and retained by the University of Toronto Scarborough and applied to the building's financing. Because the University of Toronto Scarborough retains legal title to the building, any contributions towards the cost of the building, or material renovations made to the fabric to the building, become property of the university and are therefore treated as either repairs and maintenance expenses, or expensed as a contribution towards the building.

NOTES TO FINANCIAL STATEMENTS

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AS AT APRIL 30, 2013

3. SIGNIFICANT ACCOUNTING POLICIES - continued

Revenue Recognition - continued

Sales and rental revenues are recognized when the related goods are sold or the services performed. Any monies received as a deposit are initially shown as Unearned Revenue and Deposits under the liabilities and then taken into income when the goods and services are provided.

Leasing revenues are recognized on a straight-line basis over the term of the lease.

Interest is accrued on a daily basis.

Inventory

Inventory consists mainly of admission tickets and TTC fares. It is carried at the lower of cost and net realizable value on a first-in first-out (FIFO) basis.

Property and Equipment

The property and equipment are recorded at cost and amortized over their estimated useful lives. Computer equipment is amortized over five years on a straight-line basis.

Investment in Subsidiaries

SCSU is the sole controlling shareholder of SCSU Restaurants Inc. (o/a Rex's Den). Rex's Den is the sole controlling shareholder of 2277345 Ontario Ltd. (KFC Express franchise), and 2277596 Ontario Ltd. (Hero Burger franchise), all of which operate out of the Student Centre. The consolidated operations of have been recorded using the equity method.

Contributed Services

The union makes extensive use of volunteers in its activities. Volunteer services have not been recorded due to the difficulty in valuing them.

Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions which affect the amounts reported in the financial statements and the notes to the financial statements. The primary estimates concern the net book value and the amortization expense for the property and equipment. Actual results may differ from these estimates. These adjustments are reviewed periodically and adjustments are made to income as appropriate in the year they become known.

NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2013

3. SIGNIFICANT ACCOUNTING POLICIES - continued

Financial instruments

Financial assets and liabilities held for trading

Financial instruments classified as financial assets and financial liabilities held for trading are recorded at fair value at each balance sheet date and any change in fair value is recognized in income in the period in which the change occurs.

investments held to maturity

Financial instruments classified as held-to-maturity investments are carried at amortized cost using the effective interest method. Interest is included in income for the year.

Loans and receivables and financial liabilities held for purposes other than for trading

Financial instruments classified as loans and receivables, and financial liabilities held for purposes other than for trading, are carried at amortized cost using the effective interest method. Interest income and expenses are included in income for the year.

Available-for-sale financial assets

Financial assets classified as available for sale are recorded at fair value at each balance sheet date and any change in fair value is recognized in other comprehensive income in the period in which these changes occur. Upon derecognition, any accrued gains or losses are recognized in income for the year.

4. INVESTMENTS

INVESTMENTS		2013		2012		2011
GIC bearing interest at 1.1% maturing						
November 3. 2014	\$	166,581	\$	-	\$	-
GIC bearing interest at 1.2% maturing						
February 21, 2013		-		169,528		-
GIC bearing interest at 1.1% maturing						
November 2, 2012		part		162,084		162,084
GIC bearing interest at 0.12% maturing						
March 26, 2011		-		-		331,433
GIC bearing interest at 0.15% maturing						
May 13, 2011		-		-		167,517
GIC bearing interest at 1.2% maturing						
February 17, 2012		-		-		325,717
Banker's Acceptances.		-		-		101,055
Mutual Funds		-		-		153,840
Common shares		-		**		133,141
Investment Funds						77,660
	<u>\$</u>	<u> 166,581</u>	<u>\$</u>	<u>331,612</u>	<u>\$</u>	1,452,447

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2013

5. PROPERTY AND EQUIPMENT

, NOT ENTE AND EQUI MENT		Cost		cumulated nortization		Net Book <u>Value</u>
As at April 30, 2013						
Computers	\$	17,246	\$	4,465	\$	12,781
Equipment and furniture		272,583		29,101		243,482
• ,	\$	289,829	\$	33,566	\$	<u>256,263</u>
As at April 30, 2012						
Computers	\$	17,246	\$	4,465	\$	12,781
Equipment and furniture	<u> </u>	202,820				202,820
, ,	\$	220,066	\$	4,465	\$	<u>215,601</u>
As at April 30, 2011						
Computers	\$	35,420	<u>\$</u>	20,952	\$_	<u> 14,468</u>

6. <u>DEFERRED STUDENT LEVIES</u>

Changes in the deferred contributions balances are as follows:

	2013	2013		2012		2011
Blue Sky Solar Racing Beginning balance Net student fee levies Payments and distributions Ending balance	\$	(3) 2,985 (2,979) 3	\$	(3) 2,883 (2,883) (3)	\$	2,828 (2,831) (3)
Canadian Federation of Students Beginning balance Net student fee levies Payments and distributions Ending balance		(164) 66,775 <u>66,474</u>) <u>137</u>		(164) 151,702 (151,702) (164)	_	- 148,593 <u>(148,756)</u> (164)
Day Care Subsidy Beginning balance Net student fee levies Payments and distributions Ending balance	(12,567 11,480 10,619) 13,428		5,877 11,090 (4,400) 12,567)	- 10,877 (5,000) 5,877

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2013

6.	DEFERRED STUDENT LEVIES - continued	0040	0040	2011
	Downtown Legal Services Beginning balance Net student fee levies Payments and distributions Ending balance	2013 (12) 11,480 (11,458) 10	2012 (12) 11,090 (11,090) (12)	2011 - 10,877 <u>(10,890)</u> (12)
	Foster Children Program Beginning balance Net student fee levies Payments and distributions Ending balance	5,177 1,148 - 6,325	4,068 1,109 - 5,177	2,980 1,088 - 4,068
	Health Initiative in Developing Countries Beginning balance Net student fee levies Payments and distributions Ending balance	25,760 5,740 31,500	20,215 5,545 25,760	14,776 5,439 - 20,215
	Orientation Beginning balance Net student fee levies Payments and distributions Ending balance	- 11,480 <u>(11,480</u>) -	- 11,090 <u>(11,090</u>) 	133 10,877 <u>(11,010)</u>
	Students for Literacy Beginning balance Net student fee levies Payments and distributions Ending balance	3,668 10,314 (10,314) 3,668	3,668 9,903 (9,903) 3,668	10,739 (7,070) 3,669
	Student Refugee Program Beginning balance Net student fee levies Payments and distributions Ending balance	31,026 6,888 (3,354) 34,560	24,373 6,653 - 31,026	17,846 6,527 - 24,373

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NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2013

6.	DEFERRED STUDENT LEVIES - continued	2013	2012	2011
	U of T Environmental Resource Network Beginning balance Net student fee levies Payments and distributions Ending balance	(979) 5,740 (5,729) (968)	(6) 5,545 (6,518) (979)	5,439 (5,44 <u>5)</u> (7)
	Wheelchair Accessibility Projects Beginning balance Net student fee levies and interest earned Payments and distributions Ending balance	621 22,960 (14,700) 8,881	621 22,179 (22,179) 621	- 21,756 <u>(21,135</u>) <u>621</u>
	Women's Centre - UTSC Beginning balance Net student fee levies Payments and distributions Ending balance	(37) 34,440 (34,375) 28	(37) 33,269 (33,269) (37)	32,632 (32,670) (37)
	WUSC/Refugee Student Program Beginning balance Net student fee levies Payments and distributions Ending balance	(45) 18,196 (18,153) (2)	(45) 17,680 (17,680) (45)	- 17,111 <u>(17,156</u>) <u>(45</u>)
	Summary Beginning balance Net student fee levies Disbursements and revenue recognized Ending balance	77,579 309,626 (289,635) \$ 97,570	58,555 289,738 (270,714) \$ 77,579	35,735 284,783 (261,963) \$ 58,555

NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2013

7. GROUP HEALTH AND DENTAL PLAN

The health and dental group insurance plan portion of the student fees collected are also accounted for using the deferral method, consistent with the treatment of the other restricted fees above. It is shown here separately due to the magnitude of the plan.

		2013		2012		2	2011
	Accident and Drug Plan Beginning balance Net student fee levies Payments and distributions Ending balance	\$ 3,5° 960,1° (844,6° 118,9°	47 <u>94</u>)	(9,11 792,02 <u>(779,40</u> 3,50	28 <u>)2</u>)		793,944 (803,061) (9,117)
	Dental Plan Beginning balance Net student fee levies Payments and distributions Ending balance	3,5 1,164,0 (1,087,9 79,64	15 <u>44</u>)	(1,37 940,05 (<u>935,10</u> 3,57	54 [°] <u>)5</u>)		- 864,865 <u>866,241)</u> (1,376)
	Summary Beginning balance Net student fee levies Disbursements and revenue recognized Ending balance	7,08 2,124,16 (1,932,63 \$ 198,60	62 <u>38</u>) <u>(</u>	(10,49 1,732,08 <u>1,714,50</u> 7,08	32 [°] 97) <u> </u>		- 658,809 <u>669,302)</u> (10,493)
8.	LONG-TERM DEBT	2	2013	20	12		2011
	Loans payable to University of Toronto Scarborough to offset the university's cost of financing the construction of the Student Centre, pursuant to the operating agreement bearing interest at 3.5% repayable in blende annual payments of \$53,593, maturing Octob	:, ed per					405 700
	2014.		48,787		, .	\$	105,766
	Current portion		32,240		<u>,743</u>		28,085
		<u>\$</u>	16,547	<u>\$ 47</u>	<u>,938</u>	\$	77,681

Loan repayments are withheld from student fee remittances by the university. The income withheld is recognized as Student Centre Capital Reserve income.

NOTES TO FINANCIAL STATEMENTS

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AS AT APRIL 30, 2013

9. INVESTMENT AND LOANS TO RELATED PARTIES

SCSU's initial investment in the Restaurant included \$100 for 100 common shares together with advances to fund its operations over time and further investments. SCSU Restaurants Inc. has invested in two subsidiary franchise that have begun operations this year. The SCSU wholly owns all shares either directly or indirectly in each of the related parties.

SCSU Restaurants Inc. continues to accumulate a deficit. Accordingly the value of the shares has been reduced to \$1 and the advances have been written down to \$100. SCSU has not adjusted its investment to reflect its pro-rata share of the Restaurant deficit as this would result in a negative investment. An impairment charge has been recorded against the investment as it is unlikely that the amounts invested will ever be recovered.

	<u>2013</u>		<u>2012</u>
Advances to 2277345 Ontario Ltd. o/a KFC Express	80,965		-
Advances to 2275596 Ontario Ltd. O/A Hero Burger	24,593		_
Advances to SCSU Restaurants Inc.	\$ 364,343	\$	526,985
Impairment allowance	(203,507)		(203,507)
Net investment in SCSU Restaurants Inc.	\$ <u> 266,394</u>	<u>\$</u>	323,478

10. COMMITMENTS

SCSU entered into an agreement with the University of Toronto Scarborough to pay for custodial services in the Student Centre building. The total cost for the year ending April 30, 2014 will be \$222,766.

Subsequent to the year-end SCSU entered into a loan agreement with the University of Toronto Scarborough to assist with the cost of wages in SCSU Restaurants Inc. Under the agreement the university will loan SCSU \$134,233 at 3% with quarterly advances from May 2013 to February 2015. These amounts are to be repaid with monthly installments over 5 years.

NOTES TO FINANCIAL STATEMENTS

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AS AT APRIL 30, 2013

11. FINANCIAL INSTRUMENTS

Cash

The cash is denominated in Canadian dollars and consists of current deposit accounts with financial institutions. It is classified as held-for-trading and carried at fair value. Cash gives rise to some small interest rate risk as the rate of interest received is determined by the bank's prime rate of interest and therefore subject to change. There are no foreign currency transactions.

Accounts receivable

The Union provides goods and services to a variety of groups, associations, unions, departments, and other customers closely related to the University of Toronto Scarborough. Approximately all of accounts receivable are due from these related parties. Receivables are classified as loans and receivables, initially recognized at fair value, and subsequently carried at amortized cost using the effective interest method. Impairment charges are recognized as bad debts expense. Management is of the opinion that credit risk is minimal.

Accounts payable

The Union's payables arise from the operational expenses and purchases. Payables and accruals are classified as loans and receivables, they are initially recognized at fair value, and subsequently carried at amortized cost using the effective interest method. Payables closely approximate their fair value due to their sort-term nature.

Long-term debt

The carrying amount of the long-term debt is based upon the amount and terms agreed to in the operating agreement with university and therefore classified as held-to-maturity and carried at amortized cost. The loan is at a fixed rate and is therefore not subject to interest rate risk.

12. IMPACT OF THE CHANGE IN THE BASIS OF ACCOUNTING

Initial application

The Union adopted the requirements of the CICA Handbook and has adopted Canadian Accounting Standards for Not-for-Profit Organizations ("ASNPO"). This framework is in accordance with Canadian GAAP. These are the first financial statements prepared in accordance with this new framework which has been applied retrospectively. The accounting policies set out in the significant policy note have been applied in preparing the financial statement for the year ended April 30, 2013, the comparative information presented in these financial statements for the year ended April 30, 2012 and in the preparation of an opening balance sheet at May 1, 2011, which is the Company's date of transition for comparison purposes.

NOTES TO FINANCIAL STATEMENTS

AS AT APRIL 30, 2013

12. IMPACT OF THE CHANGE IN THE BASIS OF ACCOUNTING - continued

Adjustments to the opening balance at May 1, 2011 to reflect the retroactive application of the deferral method of accounting for externally restricted contributions and the removal of assets to which the University of Toronto has title:

ACCETO

ASSETS						
CURRENT Cash Investment Accounts receivable Prepaid health and dental premiums Prepaid expenses Inventory	\$ 126,488 1,452,447 49,178 420,905 17,194 	\$ - 155,639 (420,905) - -	\$ 126,488 1,452,447 204,817 - 17,194 25,332 1,826,278			
EQUITY IN SUBSIDIARIES	1	-	1			
RELATED PARTY ADVANCES	13,603	168,333	181,936			
PROPERTY AND EQUIPMENT	578,831	(564,363)	14,468			
TOTAL ASSETS	\$ 2,683,979	<u>\$ (661,296</u>)	\$ 2,022,683			
CURRENT Accounts payable and other accruals Rental deposits Deferred health and dental Deferred student levies Current portion of long term debt	\$ 312,833 6,946 513,689 - 28,085 861,553	\$ 11,980 - (524,182) 58,553 -	324,813 6,946 (10,493) 58,553 28,085 407,904			
LONG-TERM DEBT DEFERRED CAPITAL CONTRIBUTIONS	77,681 211,960	(211,960)	77,681 			
TOTAL LIABILITIES	1,151,194	(665,609)	485,585			
NET ASSETS						
TOTAL NET ASSETS	1,532,785	4,313	1,537,098			
TOTAL LIABILITIES AND NET ASSETS	\$ 2,683,979	<u>\$ (661,296</u>)	\$ 2,022,683			